

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(08/01)

REGULAR MEETING – AUGUST 1, 2022

1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Michael Greene, President Pro-Tempore of the Syracuse Common Council)*
2. *Invocation – (Led by Pastor Deb Stein, St. Stephen Lutheran Church, Syracuse, New York)*
3. *Roll Call – (All Present – 8)*
4. *Minutes – July 11, 2022 – (Adopted 8 – 0)*
5. *Petitions – (none)*
6. *Committee Reports – (Economic Development; Public Safety; Finance, Taxation & Assessment)*
7. *Communications – (none)*
8. -----  
*UNFINISHED BUSINESS:*  
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BY COUNCILOR MAJOK:

- 8-0** a. *Local Law - Amend - “Local Law - Section 8-118 “entitled Penalties” – Of the Charter of the City of Syracuse, relative to the limit the City can impose as to fines and penalties, amend to increase the City fine and penalty limit to \$10,000 from the current \$2,000.*

**LL**

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*NEW BUSINESS*  
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BY PRESIDENT HUDSON:

- WD** 9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2021/2022.*

**WD**

BY PRESIDENT HUDSON & COUNCILOR PANIAGUA:

- H** 10. Adopt – The City of Syracuse Final Proposed Redistricting Plan, on behalf of the Redirecting Commission, as detailed in the attached exhibits. A copy of the final maps will be filed in the City Clerk Office. **H**

BY COUNCILOR CALDWELL:

- 8-0** 11. Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$250,000, to design and build a memorial in Kirk Park dedicated to previous, current and future members of the U.S. Armed Forces. **498**
- 8-0** 12. Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$900,000, to repair, restore and renovate the historic wall around Hiawatha Lake and the gazebo. **499**
- 8-0** 13. Amend – Ord. #183 (05/02/2019), “Authorize - The Onondaga Park Hiawatha Wall Improvements Project for the completion of all remaining repairs needed on Hiawatha Lake Wall, on behalf of the Department of Engineering. Total cost not to exceed \$861,337. Total cost not to exceed \$1,716,337, from Capital Account #07.599807.700398000.70205”. Amend to add ARPA funds in an additional amount of \$900,000 to the project. Total project cost not to exceed \$2,216,337. **500**
- 8-0** 14. Amend – Ord. #378 (06/21/2022), “Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022/2023 Parks Roads/Sidewalk Paving Projects Capital Improvements Program. Total amount not to exceed \$225,000”. Amend to increase by an additional \$125,000, for paving as detailed in Schedule “A”. Total cost not to exceed \$350,000. **501**
- 8-0** 15. Amend – Ord. #379 (06/21/2022), “Authorize – The 2022/2023 Parks Roads/Sidewalk Paving Projects Capital Improvements Program, on behalf of the Department of Parks, Recreation and Youth Programs, for Parks as detailed in the legislation. Total cost not to exceed \$225,000.” Amend to increase by an additional \$125,000, for paving as detailed in Schedule “A”. Total cost not to exceed \$350,000. **502**
- 8-0** 16. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Southside Community Park Improvement Projects for the 2022/2023 Capital Improvement Program. Total amount not to exceed \$300,000 **503**
- 8-0** 17. Authorize – The 2022/2023 Capital Improvement Program - Southside Community Park Improvements Projects, for improvements within Southside Neighborhood parks, as detailed in the legislation, on behalf of the Department of Parks, Recreation and Youth Programs. Total cost not to exceed \$300,000. **504**

**8-0** 18. Authorize – The 2022/2023 Landscape Restoration & Repair Capital Improvement Project, on behalf of the Department of Parks, Recreation and Youth Programs as detailed in Appendix “A”. Total cost not to exceed \$50,000 from Cash Capital Account #70205.07.99999 **505**

**8-0** (On motion by Councilor Greene and seconded by Councilor Hogan, Councilor Latoya Allen was appointed as Majority Whip.)

BY COUNCILOR GREENE:

**8-0** 19. Authorize - The establishment of a standard workday and reporting requirements for Mayor, City Auditor and all non-union positions, as required by Regulation 315.4 of the New York Codes, Rules and Regulations, as detailed in Schedule “A”. **506**

**8-0** 20. Resolution - For the establishment of a standard workday and reporting requirements for Common Councilors, as required by Regulation 315.4 of the NY Codes Rules and Regulations, as detailed in Exhibits “A” and “B”. **19-R**

**8-0** 21. Amend – Ord. #500 (08/19/2019), “Agreement – With Indev, for consulting services to help improve the City’s cyber security posture and recover operations more quickly. At no cost to the City”. Amend to accept in-kind services for one-year. **507**

**8-0** 22. Contract – With Spectrum Business, for the installation of internet service at the City Greenhouse, located at 665 Onondaga Avenue. There is a onetime installation charge (\$99) and a monthly fee of \$99.98. Total annual cost not to exceed \$1,200, charged to Information Technology Account #595860.01.90000. **508**

**8-0** 23. Amend - Ord. #273 (06/07/2021), “Authorize – Inter-municipal Agreement with Onondaga County regarding the PeopleSoft Project to expire March 30, 2022, as detailed in Appendix A, on behalf of the Department of Information Technology. Total annual cost not to exceed \$90,000, charged to Account #541500.01.16800.” Amend to extend the expiration date to March 30, 2025. Total cost not to exceed \$1,050,000. All other terms and conditions remain the same. **509**

**8-0** 24. Approve – Settlement – Utica National Insurance ASO James Ascoti v. City of Syracuse et al. Settlement, a motor vehicle accident in 2016 in the amount of \$10,000, from Account #599302.01.93000. **510**

**8-0** 25. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of a settlement between Towers Realty LR, LTD v. City of Syracuse. Settlement involves deficient garage maintenance claims relative to the City-owned portions of Equitable Garage and Towers Realty, Total amount not to exceed \$17,500,000. **511**

26. *Approve – Settlement – Towers Realty LR, LTD v. City of Syracuse. Settlement involves deficient garage maintenance claims relative to the City-owned portion of Equitable Garage and Towers Realty, in the amount of \$17,500,000.* **8-0** **512**
27. *Appropriate Funds – From the General Fund-Special Objects of Expense Account #595850.01.90000 an amount not to exceed \$21,000 and authorize a one (1) year contract with the Erie Canal Museum for operation and management of the Syracuse Urban Cultural Park (Heritage Area) Visitor Center at the museum.* **8-0** **513**
28. *Correct Tax Rolls - (411 West Colvin Street and 1173 Bellevue Avenue, to change assessment for tax year 2022/2023) as outlined in Appendix “A”.* **8-0** **514**
29. *Lease Agreement - With Baruch Park Place, LLC (c/o Zamir Equities, LLC) to lease portions of the properties located at 300 South State Street and 345-367 East Onondaga Street, to accommodate over 100 City employees who currently work in City Hall Commons, for the period of ten (10) years, annual rent starting at \$404,125, inclusive of utility costs and common area maintenance and subject to annual increases, as detailed in Appendix “A”, expected to commence by the first quarter of calendar year 2023. Lease payment to be charged to Account #9000.01.590810.* **8-0** **515**
30. *Agreement – With IPT, LLC d/b/a Paylock, for professional services, on behalf of the Department of Finance/Parking Violations Bureau, to assist with parking ticket enforcement services, the contract will include street patrol and immobilization of vehicles, the supply of boots and related software and equipment relative to booting operation, payment services and a 24/7 Help Center, for the period of three (3) years July 1, 2022 – June 30, 2025. Total cost not to exceed \$50 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot, to be charged to Account #541500.01.13310. The Mayor has waived the RFP process.* **8-0** **516**
31. *Purchase w/c/b – From Electronic Data Corporation (EDC) for AIMS data support services, to import Parking Ticket Amnesty data into AIMS parking tickets software, for the period of July 1, 2022-June 30, 2023, on behalf of the Finance Department-Parking Violation Bureau-City Payment Center. Total cost not to exceed \$1,650, from Account #13100.01.541500.* **8-0** **517**
32. *Purchase w/c/b – From Electronic Data Corporation (EDC) to provide annual support services, for the period of July 1, 2022-June 30, 2023, on behalf of the Finance Department. Total cost not to exceed \$21,000, from Account #540530.01.16800.* **8-0** **518**

**BY COUNCILOR GETHERS:**

33. *Accept – The reconstruction of the City-owned 24” combined sewer main located in Madison Street between Almond Street and Irving Avenue by the NYS Dormitory Authority (DASNY) and the Office of Mental Health (OHA), part of a DASNY project.* **H** **H**



- 8-0** 34. Amend – Ord. #55 (02/10/2020), “Agreement - With C&S Engineers Inc., for Preliminary Design Services, Final Design Services plans and add Construction Inspection Services for the Downtown Mill & Pave Project, PIN 3756.06, on behalf of the Department of Engineering Total costs not to exceed \$2,248,000 from Capital Account #599807.07.701056000, to be paid on a time and expense basis. The City will incur all initial costs with subsequent 80% reimbursement from federal funds, 15% Marchiselli funds, and 5% with existing local capital account funds previously authorized by Ordinance No. #634-2014.” Amend to add additional Construction Inspection Services in an amount not to exceed \$22,000. Total amount not to exceed \$2,270,000 from Capital Account #599807.07.701056000. **519**
- 8-0** 35. Amend - Ord. #356 (06/21/2021), “Permission - To Onondaga County and the Onondaga County Sanitary District, pursuant to Section 3.4 of the Inter-municipal Agreement from 2007, to install and maintain green infrastructure to include landscape, porous concrete sidewalks and other green related improvements, 2019 Green Infrastructure Candidate Project List, 2020 Green Infrastructure Candidate Project List, Grand Avenue Road Reconstruction/Sewer Separation Project, as detailed in the revised Appendix “A” and additional provisions for the 2021 Green Infrastructure Candidate Project List, as detailed in Appendix “A at no cost to the City, for the period of five years with (3) five-year renewal options with the approval of the Mayor and the Common Council”. Amend to add the Green Infrastructure 2022 CSO Candidate Project List. All other provisions remain the same **520**
- 8-0** 36. Amend – Ord. #414 (09/14/2020), “Agreement - With Barton & Loguidice, D.P.C. for the Dig Once City Infrastructure Butternut Street Project, for consultant engineering services and add the Construction Inspection Services and Additional Design Costs. The City will incur all initial costs with subsequent 100% reimbursement from NYS Dormitory Authority Through the State and Municipal Facilities Program (SAM). Total cost not to exceed \$615,988 charged to a Capital Account determined by the Commissioner of Finance.” Amend to increase by \$169,000 to add additional Construction Inspection Services and Design Costs. Total cost not to exceed \$784,988, to be charged to Account #599807.07.701251000. **521**
- 8-0** 37. Agreement - With the Downtown Committee of Syracuse, Inc., on behalf of the Department of Public Works relative to sharing the costs for maintenance repairs and replacement of streetscape amenities in the Downtown Special Assessment District, for the period of five (5) years, from July 1, 2022-June 30, 2027. City share not to exceed \$15,000 annually. Total amount not to exceed \$30,000 annually. **522**
- 8-0** 38. Appropriation Funds - From Unallocated Cash Capital Account #599007.06.99999 in an amount not to exceed \$800,000, for the 2022/2023 Sanitary/Storm Sewer Reconstruction Capital Improvement Program, to construct or replace sewer lines and manholes from the sanitary and combined sewers that have failed structurally. **523**

39. **8-0** Amend – Ord. #474 (8/02/2021), “Contract – With Fisher Associates, to provide Traffic and Transportation Engineering services, to assist the City with design and implementation of transportation projects, safety reviews, and ensure compliance with both State and Federal requirements and guidance as it relates to transportation items, for the period of one (1) year July 15, 2021-July 14, 2022. Total cost not to exceed \$116,000, from Account #541500.01.81800.” Amend to authorize the last one (1) year renewal option for the period of July 15, 2022-July 14, 2023. **524**
40. **8-0** Amend – Ord. #475 (8/02/2021), “Contract – With Bergmann Associates, to provide Traffic and Transportation Engineering services, to assist the City with design and implementation of transportation projects, safety reviews, and ensure compliance with both State and Federal requirements and guidance as it relates to transportation items, for the period of one (1) year July 15, 2021-July 14, 2022. Total cost not to exceed \$116,000, from Account #541500.01.81800.” Amend to authorize the last one (1) year renewal option for the period of July 15, 2022-July 14, 2023. **525**
41. **8-0** Amend – Ord. #476 (8/02/2021), “Contract – With C&S Engineers Inc, to provide Traffic and Transportation Engineering services, to assist the City with design and implementation of transportation projects, safety reviews, and ensure compliance with both State and Federal requirements and guidance as it relates to transportation items, for the period of one (1) year July 15, 2021-July 14, 2022. Total cost not to exceed \$116,000, from Account #541500.01.81800.” Amend to authorize the last one (1) year renewal option for the period of July 15, 2022-July 14, 2023. **526**
42. **8-0** Amend – Ord. #254 (05/09/2022), “Authorize - The 2022/2023 D.P.W. Road Reconstruction Program for roads as detailed in Schedule “A”. Total cost not to exceed \$15,880,254”. Amend to include purchase of Equipment and Vehicles, as detailed in Schedule “C”, in an amount not to exceed \$2,940,136, to be reimbursed through NYS DOT. Total project cost remains the same. **527**
43. **8-0** Amend – Ord. #255 (05/09/2022), “Authorize - The 2022/2023 D.P.W. Road Reconstruction Program for roads as detailed in Schedule “A”. Total cost not to exceed \$15,880,254”. Amend to include purchase of Equipment and Vehicles, as detailed in Schedule “C”, in an amount not to exceed \$2,940,136, to be reimbursed through NYS DOT. Total project cost remains the same. **528**
44. **8-0** Amend – Ord. #203 (05/10/2021), “Contract - With GHD Consulting for roof engineering services, for the Morningside Reservoir Roof Replacement Project, to investigate the failure of the roof dome structure and provide recommendations for rehabilitation and or replacement and for additional services for the construction of the roof replacement project and provide additional facility upgrades. Total cost not to exceed \$450,000. The Mayor has waived the RFP process.” Amend to increase the amount by \$162,000 and extend the contract to expire June 30, 2023, to perform a condition assessment of the interior of the Reservoir. Total cost not to exceed to \$612,000 from Account #05.831100.541500. **529**

- 8-0 45. *Appropriate Funds- From Cash Capital Account #05.120033.99999 in the amount of \$400,000, for the 2022/2023 Water Capital Equipment Replacement Project, as detailed in the legislation.* **530**
- 8-0 46. *Authorize – The 2022-2023 Water Capital Equipment Replacement Project, to purchase replacement vehicles, as detailed in the legislation. Total amount not to exceed \$400,000.* **531**
- 8-0 47. *Appropriate Funds- From Cash Capital Account #05.120033.99999 in the amount of \$2,500,000, for the 2022/2023 Water Main Replacement Project, to replace aging water main and purchase pipes and materials.* **532**
- 8-0 48. *Authorize – The 2022-2023 Water Main Replacement Project, to replace aging water main and to purchase pipes and materials. Total amount not to exceed \$2,500,000.* **533**
- 8-0 49. *Authorize - Intermunicipal Agreement with the Onondaga County Soil and Water Conservation District (Skaneateles Lake Watershed Agricultural Program) to protect and improve water quality using Best Management Practices, for the period of July 1, 2022-June 30, 2023. This is a requirement of the June 28, 2004, filtration waiver issued by the NYS Department of Health. Total cost not to exceed \$712,683, charged to Skaneateles Watershed Budget Account #05.83350.541500.* **534**
- 8-0 50. *Authorize - Standardized purchase of fire hydrants and hydrant parts to Kennedy, Mueller and American, for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Water. Total cost not to exceed \$275,000, to be charged to an Account determined by the Commissioner of Finance.* **535**
- 8-0 51. *Authorize – Standardized purchase of automatic control valves and valve vaults to Ross Valve Manufacturing Company, for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Water. Total cost not to exceed \$75,000, to be charged to Account #05.83400.540541.* **536**
- 8-0 52. *Purchase w/c/b – From Milton Caterpillar, backhoe services and repair, on behalf of the Department of Water, for the period of July 1, 2022 - June 30, 2023, Total cost not to exceed \$30,000, to be charged to Account #540200.05.83400.* **537**
- 8-0 53. *Purchase w/c/b - From GE iFix, Aqualogics, and GHD, services to repair, inspect, service and installation of audio tone, telemetric, and pump control equipment used to measure the elevation and flow of water at reservoirs, pumping stations and the water treatment plant for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Water. Total cost not to exceed \$25,000, to be charged to Account #540551.05.83400.* **538**
- 8-0 54. *Purchase w/c/b - From Monroe Tractor, repair service and parts for heavy-duty equipment, for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Water. Total cost not to exceed \$40,000 to be charged to Account #05.83400.540200.* **539**

- 8-0** 55. Purchase w/c/b – From Gartner Equipment and Koester Associates, repair and replacement of pumps and/or motors, for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Water. Total cost not to exceed \$40,000 to be charged to Accounts #540720.05.83400 or 540500.05.83400. **540**

BY COUNCILOR HOGAN:

- H** 56. Sell - All right, title, and interest in a portion of the City-owned parcels at 800 South Wilbur Avenue Rear (tax parcel 098.2-01-05.2) and 802 South Wilbur Avenue (tax parcel 098.2-01-05.4) to 800 Wilbur Avenue South, Syracuse LLC (the “Purchaser”). (The Purchaser intends to construct several hundred residential units, including market, workforce, and affordable housing. The housing will be developed in three phases, with few than 200 units expected per phase). The total cost will equal \$20,000 per residential unit ultimately approved and constructed. **H**
- 8-0** 57. Advertise Public Hearing - Relative to The Draft Generic Environment Impact Statement (DGEIS), regarding the potential environmental impact of a new comprehensive Zoning Ordinance, pursuant to the State Environmental Quality Review Act (SEQRA). (Public Hearing to be held on Monday, August 22, 2022, at 1:00 P.M.) **541**
- 8-0** 58. Adopt and Approve - The Draft Generic Environment Impact Statement (DGEIS), regarding the potential environmental impact of a new comprehensive Zoning Ordinance, pursuant to the State Environmental Quality Review Act (SEQRA). (Public Hearing to be held on Monday, August 22, 2022, at 1:00 P.M.) **542**

BY COUNCILOR MAJOK:

- 8-0** 59. Amend –The Revised General Ordinances of the City of Syracuse, Chapter #45, entitled “Nuisance Abatement”, amend the limit the City can impose as to fines and penalties, relative to increasing fines, updating which arrests qualify towards a finding of a Public Nuisance, creating additional protections for victims of crimes, adding additional defined terms, and strengthening principle of due process, as detailed in the legislation. **Gen. #16**
- 8-0** 60. Agreement – With New York State Department of Agriculture & Markets, to provide law enforcement services to the New York State Fair, from August 24, 2022-September 5, 2022. The City will be reimbursed \$40,000 for the services. **543**
- 8-0** 61. Agreement – With Benjamin Tallini, to instruct training and provide consultation, on behalf of the Department of Police, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed \$38,280, to be charged to Account #541500.01.31230. The Mayor waived the RFP process. **544**

- 8-0** 62. *Agreement – With Melissa K Swartz, Esq., to instruct legal training and provide consultation, on behalf of the Police Department, at the Syracuse Regional Police Academy recruit training, as well as the department's officer in-service training, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed \$33,750, to be charged to Account #541500.01.31230. The Mayor waived the RFP process.* **545**
- 8-0** 63. *Agreement – With SST, Inc., for Shotspotter gunfire location, alert, and analysis services, for the period of three (3) years, from July 1, 2022-June 30, 2025. Total cost not to exceed \$238,875 annually. Total cost not to exceed \$716,626, charged to Account #540530.01.31230. The Mayor waived the RFP process.* **546**
- 8-0** 64. *Application & Agreement - To and with the U.S. Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2022 Program, in the amount of \$117,724 and to enter an Intermunicipal Agreement with Onondaga County, as required by the funding source. If awarded, there will be a 50/50 split of \$58,862, to be used by the City Police Department and the County Sheriff's Office to purchase necessary equipment for law enforcement. No local match is required.* **547**
- 8-0** 65. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022-2023 Police Department Radio Replacement Program. Total amount not to exceed \$850,000.* **548**
- 8-0** 66. *Authorize – The 2022-2023 Capital Improvement Plan/Police Department Radio Replacement Program, to begin the multi-year project of replacing all the department's portable and mobile radios. Total cost not to exceed \$850,000.* **549**
- 8-0** 67. *Purchase w/c/b – From NYS Department of Environmental Conservation (NYSDEC), rental space for Emergency Vehicle Operation Training (EVOC), for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Police. Total cost not to exceed \$2,000 to be charged to Account #540552.01.31230.* **550**
- 8-0** 68. *Purchase w/c/b – From Oswego County, rent track time for Emergency Vehicle Operation Training (EVOC), for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Police. Total cost not to exceed \$10,000 to be charged to Account #540552.01.31230.* **551**
- 8-0** 69. *Purchase w/c/b - From Bridgeport Rod & Gun Club, Inc., Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game, and Camillus Sportsmen's Club, Inc., to rent range time for firearms training, for the period of July 1, 2022-June 30, 2023, on behalf of the Department of Police. Total cost not to exceed \$12,000 to be charged to Account #540552.01.31230.* **552**
- 8-0** 70. *Purchase w/c/b - From Lewis Uniform, and United Uniform Company replacement uniforms, clothing and related equipment for the period of July 1, 2022-June 30, 2023, on behalf of the Department of Police. Total cost not to exceed \$10,000 to be charged to Operating Account #540830.01.31230.* **553**

71. *Purchase w/c/b - From Lewis Uniform, and United Uniform Company and Charney's, uniforms, clothing and related equipment for the period of July 1, 2022-June 30, 2023, on behalf of the Department of Police. Total cost not to exceed \$215,500 to be charged to Operating Account #540800.01.31230.* **554**  
**8-0**
72. *Amend – Ord. #372 (06/21/2021), “Purchase w/c/b - From Lewis Uniform Company LLC, and United Uniform Company Inc., uniforms, clothing and related equipment for the period of July 1, 2021-June 30, 2022, on behalf of the Department of Fire. Total cost not to exceed \$200,000 to be charged to Operating Account #540820.01.34100”. Amend to increase the not to exceed amount to \$230,000.* **555**  
**8-0**
73. *Amend – Ord. #499 (08/02/2021), “Agreement – With Bousquet Holstein PLLC, to provide legal services, on behalf of the Citizen Review Board (CRB), for the period of July 1, 2021-June 30, 2022. Total cost not to exceed \$13,000, from Account #541500.01.10500. The Mayor waived the RFP process”. Amend to increase the amount not to exceed to \$20,000. All other terms and conditions remain the same.* **556**  
**8-0**
74. *Agreement – With Bousquet Holstein PLLC, to provide legal services, on behalf of the Citizen Review Board (CRB), for the period of July 1, 2022-June 30, 2023. Total cost not to exceed \$25,000, from Account #541500.01.10500. The Mayor waived the RFP process.* **557**  
**8-0**
75. *Agreement – With Freeland Investigation Services, to provide Investigation services, on behalf of the Citizen Review Board (CRB), for the period of July 1, 2022-June 30, 2023. Total cost not to exceed \$20,000, from Account #541500.01.10500. The Mayor waived the RFP process.* **558**  
**8-0**

BY COUNCILOR MAJOK; PRESIDENT HUDSON & ALL COUNCILORS:

76. *Resolution – Honoring the residents and alumni of Robineau Road at the Historic Robineau Road Block Party. The year's event will be held on August 6, 2022 and will be the 50<sup>th</sup> year annual celebration of the neighborhood.* **20-R**  
**8-0**

BY COUNCILOR ALLEN:

77. *Accept – From National Grid funds to create a public area art installation, “Project C – Inspiration Through Art” into the City's permanent art collection, valued at \$20,000. Ally Walker will engage the public including City youth in painting three interactive panel murals, located on the exterior walls of Schiller Park recreation center. The City will own, insure, and maintain the sculpture.* **559**  
**8-0**
78. *Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$430,835 to be used to implement a Digital Empowerment Pilot Program at four (4) community centers, as detailed in the ordinance.* **H**  
**H**

- H** 79. Agreement – With Syracuse Northeast Community Center, to implement a digital Empowerment Pilot Program at four Syracuse community centers (Dunbar Association, Interfaith Works, Syracuse Northeast Community Center, and Westcott Community Centers). Funds will be used to hire a Digital Empowerment Program Manager and “Digital Navigators” to work directly with Syracuse residents to help close the “digital divide” in Syracuse by improving their digital literacy as well as providing support in accessing affordable high-speed internet services and/or devices like laptops or tablets that will enable City residents, to fully benefit from digital and online services. The program includes a 9% administrative fee and is also supported by a grant from Microsoft Philanthropies. Total amount not to exceed \$430,835, appropriated from the American Rescue Plan Act of 2021 (ARPA) Fund. **H**
- 8-0** 80. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1115 Colvin Street East, florist shop, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **560**
- 8-0** 81. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 250 Leon Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **561**
- 8-0** 82. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 268-270 Leon Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **562**
- 8-0** 83. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 280 Leon Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **563**
- 8-0** 84. Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1260 State Street South, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4) **564**

(SUPPLEMENTAL AGENDA – AUGUST 1, 2022)  
WAIVER OF THE RULES REQUIRED TO INTRODUCE

BY COUNCILOR ALLEN:

- 8-0** 85. Amend – Ord. #125 (04/11/2022) “Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$800,000 and enter into an agreement with Center for Court Innovation (Syracuse Peacemaking Center) on behalf of Department of Neighborhood & Business Development, for continued support and management of the Community Ambassador Program, assisting City residents through housing and code enforcement systems. There is a 10% administrative fee. The Mayor waived the RFP process”. Amend to change agreement to Justice Innovation, Inc formerly know as Center for Court Innovation. All other terms remain the same. **565**

Syracuse Common Council  
 Adjourned at 1:23 PM

8a 48

**Local Law No.  
City of Syracuse**

**2022**

**A LOCAL LAW OF THE CITY OF SYRACUSE  
AMENDING SECTION 8-118 OF THE SYRACUSE  
CITY CHARTER, AS AMENDED, SUPERSEDING  
SECTION 42 OF THE NEW YORK SECOND CLASS  
CITIES LAW, AS AMENDED, TO INCREASE THE  
MAXIMUM LEVEL OF FINES FROM \$2000.00 TO  
\$10,000.00 AND THE MAXIMUM LEVEL OF CIVIL  
PENALTIES FROM \$2000.00 TO \$10,000.00 FOR  
VIOLATIONS OF THE CITY'S LOCAL LAWS,  
ORDINANCES OR REGULATIONS**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. Section 8-118 of the Syracuse City Charter, as amended, is hereby amended to read as follows:

**Section 8-118. Penalties.**

Any person violating a local law, ordinance or regulation adopted pursuant to this Charter, shall be guilty of a misdemeanor, except that an ordinance may provide that a violation thereof shall be an offense or infraction, and the common council may within any such local law or ordinance, or by general ordinance, provide that any person guilty of such violation shall be liable to a fine which shall not exceed ten thousand dollars (\$10,000.00) in amount, or imprisonment not exceeding one hundred fifty (150) days, or both such fine and imprisonment, or such local law, ordinance or regulation may provide for a civil penalty not exceeding ten thousand dollars (\$10,000.00) to be recovered by the city in a civil action or other lawful method set forth in the local law, ordinance or regulation. The city may maintain an action or special proceeding in a court of competent jurisdiction to compel compliance with or to restrain by injunction the violation of, any ordinance of the city or any provision of the building code, sanitary code, or of the zoning regulations or ordinances, notwithstanding that the local law or ordinance may provide a penalty for such violation.

Section 2. This local law supersedes the provisions of Section 42 of New York Second Cities Law, as amended.

Section 3. This local law shall take effect immediately subject to the provisions of the



# Municipal Home Rule Law of the State of New York.



8a 48-49

# DEPARTMENT OF LAW

## OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

**Susan R. Katzoff**  
Corporation Counsel

June 30, 2022

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Lee R. Terry**  
Senior Assistant  
Corporation Counsel

Re: Request for Legislation – Amendment to Chapter 45 of the Revised General Ordinances and Local Law amendment to Section 8-118 of the City Charter.

**Todd M. Long**  
Senior Assistant  
Corporation Counsel

Dear Ms. McBride:

Catherine E. Carnrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Ramona L. Rabeler  
Sarah M. Knickerbocker  
Danielle B. Pires  
Patrick J. Parkinson  
Danielle R. Smith  
Shannon L. Bausinger  
Zachary A. Waksman  
John J. Connor

Please prepare legislation to be placed on the agenda for the regularly scheduled Common Council meeting of July 11, 2022 to amend both Chapter 45 of the Revised General Ordinances (Nuisance Abatement) and the related Section 8-118 (Penalties) of the City Charter relative to the limit the City can impose as to fines and penalties.

The Syracuse Police Department, after consulting with the Corporation Counsel, believes that these amendments are necessary to provide improved enforcement options regarding properties that are creating a threat to public safety.

The Local Law amendment would increase our fine and penalty limit to \$10,000 from the current \$2000.

The Chapter 45 amendment would strengthen the current Nuisance Abatement General Ordinance by increasing fines, updating which arrests qualify towards a finding of a Public Nuisance, creating additional protections for victims of crimes, adding additional defined terms, and strengthening principles of due process.

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syr.gov.net

[www.syr.gov.net](http://www.syr.gov.net)

Sincerely,

  
Joseph W. Barry III

First Assistant Corporation Counsel

SU

10

Syracuse City Redistricting Commission (SCRC) • 233 E Washington St, Suite #433  
Audit Department, City Hall, Syracuse NY 13202 | [syrredistricting@gmail.com](mailto:syrredistricting@gmail.com)

July 13th, 2022

Patricia McBride  
Deputy City Clerk  
City of Syracuse  
233 E Washington St  
Syracuse, NY 13202

Dear Ms. McBride,

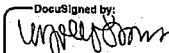
We would like to formally submit a request for the Final Proposed Common Council Map to be on the Common Council's agenda for August 1st, 2022.

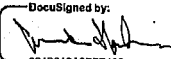
The Syracuse City Redistricting Commission released the proposed final map on June 30th, 2022. The map, in a large printed form, is available for public comment, July 5th through July 19th, 8:30am to 5pm at the City Hall Commons Lobby. The proposed final map and current map can be viewed online at [syr.gov/Boards-and-Commissions/SYR-Redistricting](http://syr.gov/Boards-and-Commissions/SYR-Redistricting)

The large district map, five districts, and population graphs can be delivered to the Common Council Office for viewing Friday, July 22nd after the remaining public meetings.

Any questions can be directed to [syrredistricting@gmail.com](mailto:syrredistricting@gmail.com) or 680-207-8025.

Sincerely,  
Chair Molly Lizzio and Vice Chair Jonathan Hamblin

DocuSigned by:  
  
B49CCD20C07458...  
Molly Lizzio

DocuSigned by:  
  
084B318A3EFE462  
Jonathan Hamblin

Syracuse City Redistricting Commission  
[syrredistricting@gmail.com](mailto:syrredistricting@gmail.com)  
[syr.gov/Boards-and-Commissions/SYR-Redistricting](http://syr.gov/Boards-and-Commissions/SYR-Redistricting)

# City of Syracuse: Proposed Final Redistricting Plan

The map illustrates the proposed final redistricting plan for the City of Syracuse, New York. The city is divided into five numbered districts, each with a distinct boundary. The districts are labeled as follows:

- District 1:** Located in the northern part of the city, bounded by State Rte 320 to the north, State Rte 298 to the east, and State Rte 106 to the south.
- District 2:** Located in the western part of the city, bounded by State Rte 320 to the north, State Rte 298 to the east, and State Rte 106 to the south.
- District 3:** Located in the southern part of the city, bounded by State Rte 298 to the north, State Rte 92 to the east, and State Rte 106 to the south.
- District 4:** Located in the southwestern part of the city, bounded by State Rte 298 to the north, State Rte 92 to the east, and State Rte 106 to the south.
- District 5:** Located in the eastern part of the city, bounded by State Rte 298 to the north, State Rte 92 to the east, and State Rte 106 to the south.

The map includes numerous street names, such as State Rte 320, State Rte 298, State Rte 92, State Rte 173, and State Rte 106. Major roads like I-190 and I-481 are also shown. The map is a black and white line drawing with district boundaries highlighted in bold lines. The title "City of Syracuse: Proposed Final Redistricting Plan" is at the top in a large, bold, serif font.

### City of Syracuse Redistricting: Plan C

District	Population	Deviation	Deviation %	VAP	Hispanic VAP	Hispanic VAP %	White VAP	White VAP %	Black VAP	Black VAP %	Asian VAP	Asian VAP %
District C (D1)	29810	-173	-0.58%	21406	1573	7.35%	9949	46.48%	5552	25.94%	3363	15.71%
District B (D2)	29862	-121	-0.40%	23347	3024	12.95%	13148	56.32%	5181	22.19%	1085	4.65%
District E (D3)	30115	132	0.44%	27413	2062	7.52%	17618	64.27%	4240	15.47%	2818	10.28%
District A (D4)	30138	155	0.52%	22120	1830	8.27%	6910	31.24%	12138	54.87%	262	1.18%
District D (D5)	29990	7	0.02%	23941	2280	9.52%	13356	55.79%	6190	25.86%	1219	5.09%



# City of Syracuse: Proposed Final Redistricting Plan

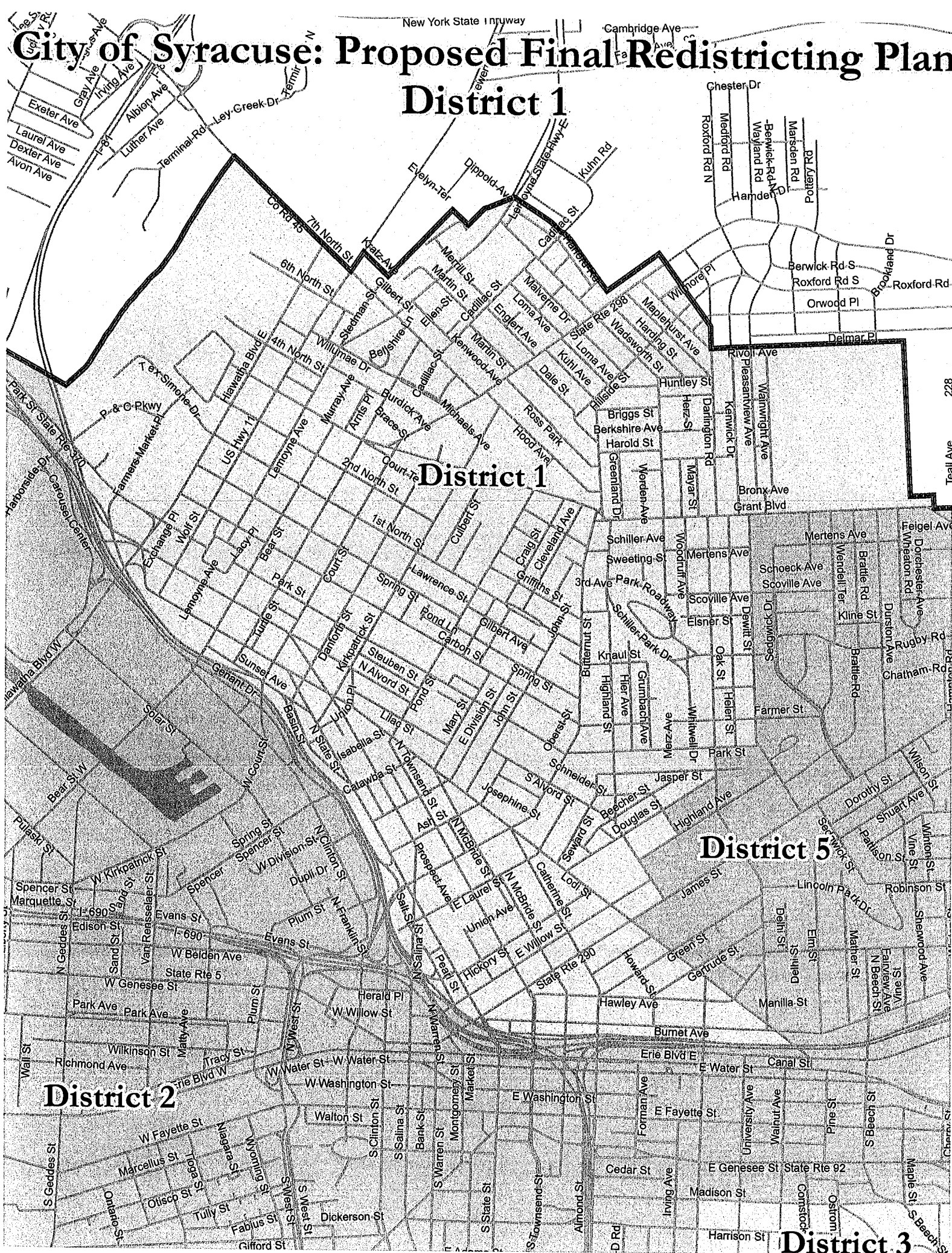
## District 1

## District 1

## District 5

## District 2

## District 3



# City of Syracuse: Proposed Final Redistricting Plan

## District 2

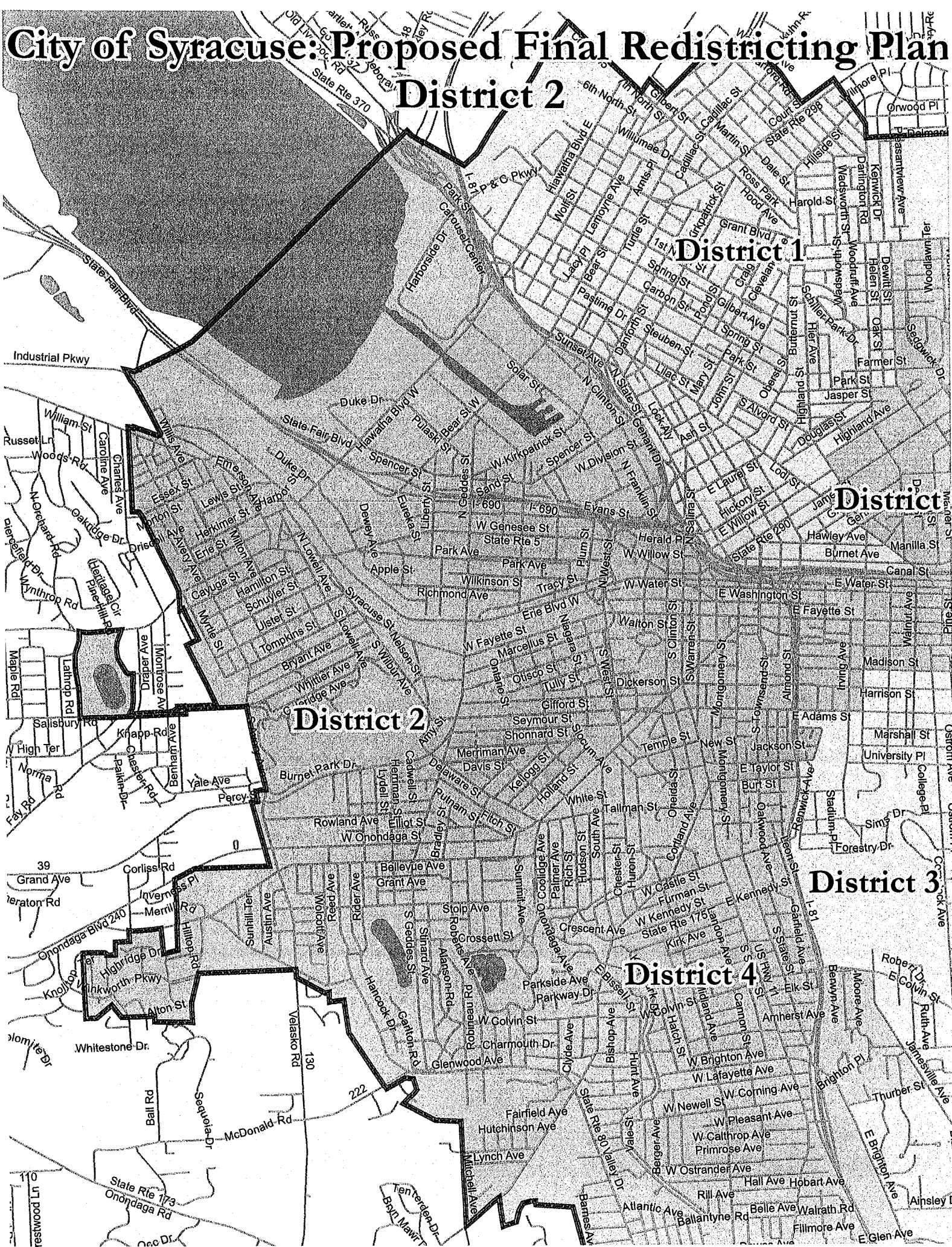
## District 1

## District

## District 2

## District 3

## District 4





# City of Syracuse: Proposed Final Redistricting Plan

# District 5

# District 3

## District 3

# District 4



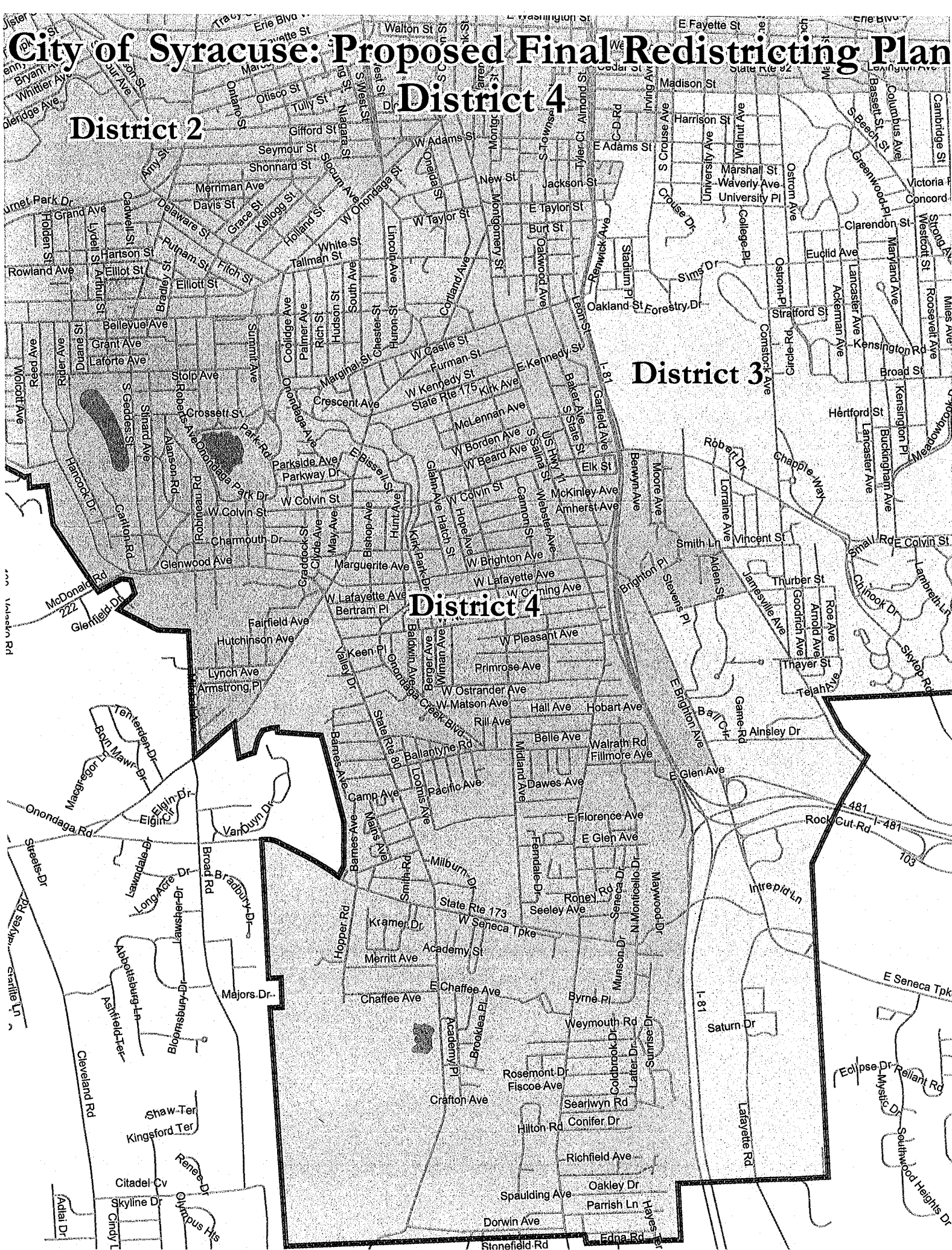
# City of Syracuse: Proposed Final Redistricting Plan

## District 4

## District 2

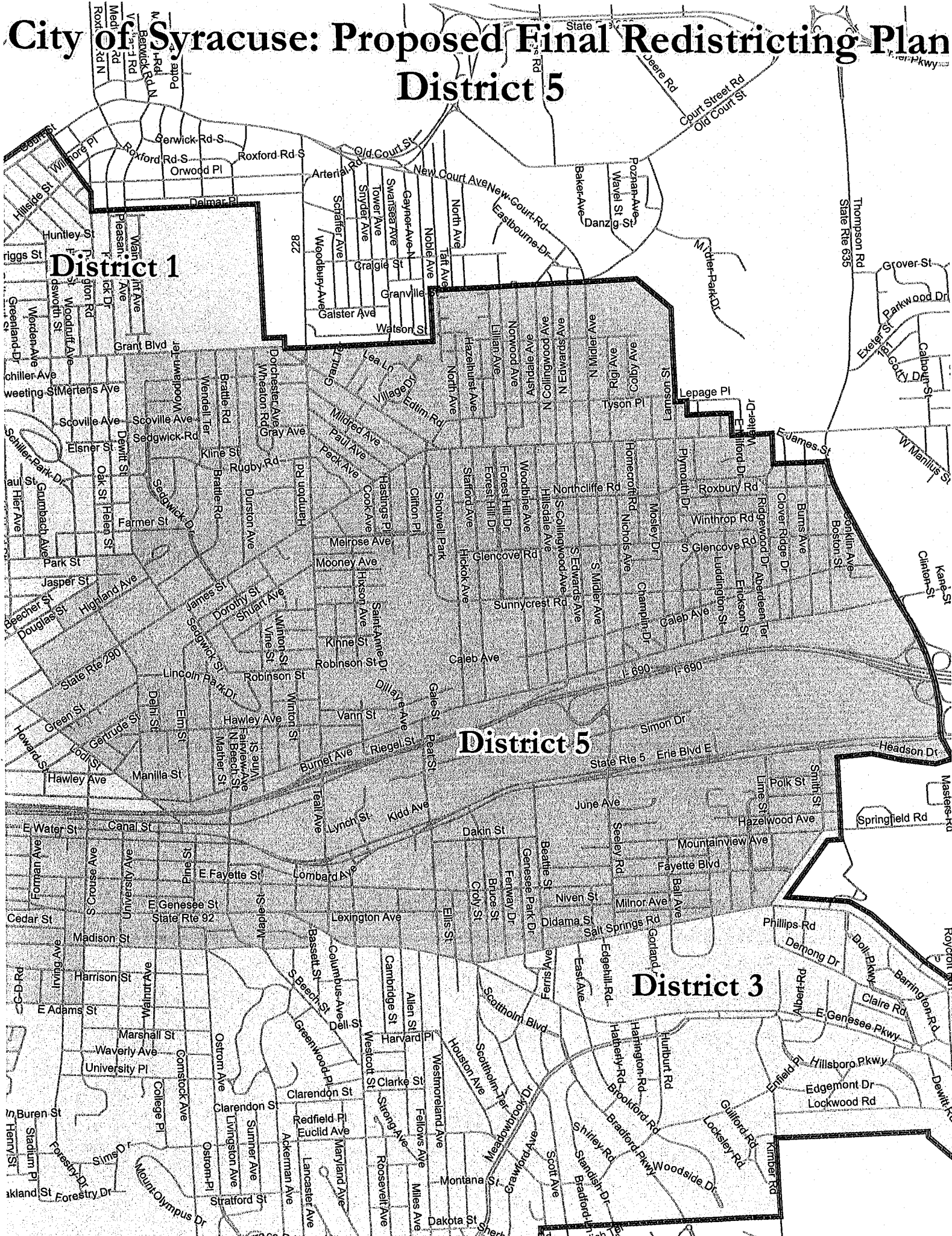
## District 3

## District 4



# City of Syracuse: Proposed Final Redistricting Plan

## District 5



Topic:

22 July 2022

Page 2



**ORDINANCE AUTHORIZING THE  
APPROPRIATION OF \$250,000 OF THE  
AMERICAN RESCUE PLAN ACT OF 2021  
(ARPA) FUNDS RECEIVED BY THE CITY OF  
SYRACUSE TO BE USED BY THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS TO DESIGN AND BUILD A  
MEMORIAL IN KIRK PARK**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$250,000 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be used to design and build a memorial in Kirk Park dedicated to former, current, and future members of the United States Armed Forces in the manner provided by law.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

**Julie LaFave**  
Commissioner

July 18, 2022

Miss Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Miss McBride:

Please prepare legislation for an upcoming meeting of the Common Council to appropriate funds to the Parks, Recreation and Youth Programs Dept in an amount not to exceed \$250,000 from the American Rescue Plan Act (ARPA) of 2021 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to design and build a memorial dedicated to previous, current and future members of the United States Armed Forces in Kirk Park.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "JLafave".

Julie LaFave, Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)






# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Appropriation of Funds – Design & Build a Memorial


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On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to appropriate funds in an amount not to exceed \$250,000 from the American Rescue Plan Act (ARPA) fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to design and build a memorial dedicated to previous, current and future minority members of the United States Armed Forces in Kirk Park.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE  
APPROPRIATION OF \$900,000 OF THE  
AMERICAN RESCUE PLAN ACT OF 2021  
(ARPA) FUNDS RECEIVED BY THE CITY OF  
SYRACUSE TO BE USED BY THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS TO REPAIR, RESTORE  
AND RENOVATE THE HISTORIC WALLS  
AROUND HIAWATHA LAKE AND GAZEBO**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$900,000 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be used to repair, restore, and renovate the historic walls around Hiawatha Lake and the gazebo in the manner provided by law.

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 183-2019 AUTHORIZING THE ENGINEERING SERVICES AND CONSTRUCTION NEEDED FOR THE 2018/2019 CAPITAL IMPROVEMENT PROGRAM, ONONDAGA PARK HIAWATHA WALL IMPROVEMENTS**

BE IT ORDAINED, that Ordinance No. 183-2019 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the 2018/2019 Capital Improvement Program, Onondaga Park Hiawatha Wall Improvements at a total cost not to exceed \$2,616,337.00\* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,716,337.00\* authorized contemporaneously herewith by ordinance of this Common Council; with the additional \$900,000 in ARPA funding authorized contemporaneously herewith by ordinance of this Common Council .

\* previously read \$1,716,337.00





12-13

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

**Julie LaFave**  
Commissioner

July 15, 2022

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Appropriate and Amend Ordinance #183-2019**

Dear Miss McBride:

Please prepare legislation for an upcoming meeting of the Common Council to appropriate funds to the Parks, Recreation and Youth Programs Dept in an amount not to exceed \$900,000 from the American Rescue Plan Act (ARPA) of 2021 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to repair, restore and renovate the historic wall around Hiawatha Lake and around the gazebo. This project has four other multiple funding sources totaling \$1,419,175.78, which includes previously allocated Parks' capital dollars and various grants. Combined with the already approved funding, the entirety of the wall repair and restoration should be able to be completed.

Also, please authorize to amend ordinance #183-2019 to add the additional \$900,000 of ARPA fund to the project. Total amount not to exceed amount \$2,616,337.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Julie LaFave, Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh

**FROM:** Timothy M. Rudd, Director of Management and Budget *TR*

**DATE:** July 19, 2022

**SUBJECT:** Appropriation of Funds – Repair, Restore and Renovate the Historic Wall around Hiawatha Lake

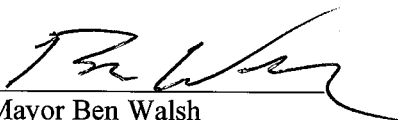
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On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to appropriate funds in an amount not to exceed \$900,000 from the American Rescue Plan Act (ARPA) fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to repair, restore, and renovate the historic wall around Hiawatha Lake and around the gazebo. This project has four other multiple funding sources totaling \$1,419,175.78, which includes previously allocated Parks' capital dollars and various grants. Combined with the already approved funding, the entirety of the wall repair and restoration should be able to be completed.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

*7/20/22*  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**BOND ORDINANCE OF THE CITY OF  
SYRACUSE AMENDING BOND ORDINANCE  
NO. 378-2022 AUTHORIZING THE ISSUANCE  
AND SALE OF BONDS IN THE AMOUNT OF  
TWO HUNDRED TWENTY-FIVE THOUSAND  
DOLLARS (\$225,000.00) TO DEFRAY THE COST  
AND EXPENSE OF THE CITY OF SYRACUSE  
DEPARTMENT OF PARKS, RECREATION, AND  
YOUTH PROGRAMS 2022/2023 PARKS  
ROADS/SIDEWALK PAVING PROJECTS  
CAPITAL IMPROVEMENTS PROGRAM TO  
INCREASE THE AMOUNT OF THE ISSUANCE  
AND SALE OF BONDS TO (\$350,000.00)**

BE IT ORDAINED, that Ordinance No. 378-2022 is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific objects or purposes of providing funds to defray the cost and expense of the improvements to City Parks, road paving projects, parking lot improvements, and any necessary reconstruction of sidewalks and the installation of new sidewalks in Meachem Park, Burnet Park, Thornden Park, Lower Onondaga Park, White Oak Park (Parks Main Office), McKinley Park, Barry Park, Burnet Park, Thornden Park, and Skiddy Park and other City parks as needed as part of the City of Syracuse Department of Parks, Recreation and Youth Programs 2022/2023 Parks Roads/Sidewalk Paving Projects Capital Improvements Program, at a cost not to exceed Three Hundred Fifty Thousand Dollars (\$350,000.00)\*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Hundred Fifty Thousand Dollars (\$350,000.00)\* is estimated as the

maximum cost of the specific objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such specific objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Three Hundred Fifty Thousand Dollars (\$350,000.00)\*, thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The

Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the

City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal

and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$225,000.00

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE  
NO. 379-2022 AUTHORIZING THE  
ENGINEERING SERVICES AND CONSTRUCTION  
NEEDED FOR THE CITY OF SYRACUSE  
DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS 2022/2023 PARK ROAD  
AND SIDEWALK PAVING PROJECTS**

BE IT ORDAINED, that Ordinance No. 379-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the City of Syracuse Department of Parks, Recreation and Youth Programs 2022/2023 Park Road and Sidewalk Paving Projects, which shall involve improvements to City Parks, road paving projects, parking lot improvements, and any necessary reconstruction of sidewalks and the installation of new sidewalks in Meachem Park, Burnet Park, Thornden Park, Lower Onondaga Park, White Oak Park (Parks Main Office), McKinley Park, Barry Park, Burnet Park, Thornden Park, and Skiddy Park and other City parks as needed, at a total cost not to exceed \$350,000.00\* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$350,000.00\* authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$225,000.00



Department of Parks, Recreation, & Youth Programs

Proposed 2022/2023 – Capital Improvement Program

Park Road/Sidewalk Paving Projects Appropriations – Schedule A

1. Meachem Park
2. Burnet Park
3. Thornden Park
4. Lower Onondaga
5. White Oaks Park (Parks Main Office)
6. McKinley Park
7. Barry Park





14-15

# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – Amend Ordinance 378-2022 and 379-2022 2022/2023  
CIP – Parks Paving Additional Funds**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Amend Ordinance 378-2022 authorizing the sale and issuance of bonds to defray the cost of the 2022/2023 CIP – Parks Paving Projects, at a cost of \$125,000, increasing the not to exceed amount to \$350,000
- Amend Ordinance 379-2022 authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the Parks Paving Projects, Additional Funds Capital Improvement Program, at a cost of \$125,000, increasing the not to exceed \$350,000.

These funds will be used for improvements to City of Syracuse Parks, road paving projects, and parking lot improvements. The additional funds will be used to support extra costs associated with Parks Paving Projects during the 2022/2023 fiscal year.

Funds, not to exceed \$125,000.00, from the 2022/2023 Capital Improvement Program will be deposited into account, 70205.07.599807.700375023.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	07/15/23	Department:	Parks
Project Name:	22/23 Parks Paving Additional Funds		
Project Cost:	\$ 125,000.00		
Contact Name:	Joshua Wilcox		
Project Description:	These funds will be used for improvements to City of Syracuse Parks, road paving projects, and parking lot improvements. The additional funds will be used to support extra costs associated with Parks Paving Projects during the 2022/2023 fiscal year.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date:

Estimated Completion Date:

**Funding Source:**

**Dollar Amount:**

Local Share: Cash Capital

Local Share: Bonds (complete schedule below)

\$125,000.00

State Aid/Grant (identify)

Federal Aid/Grant (identify)

Other (identify)

Other (identify)

Total Project Funding (must equal cost):\$

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$125,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration:

Date:

Director of Management & Budget:

Date: 7-17-22

Commissioner of Finance:

Date: 7/19/22

Ordinance No.

2022

**BOND ORDINANCE OF THE CITY OF  
SYRACUSE AUTHORIZING THE ISSUANCE  
AND SALE OF BONDS IN THE AMOUNT OF  
THREE HUNDRED THOUSAND DOLLARS  
(\$300,000.00) TO DEFRAY THE COST AND  
EXPENSE OF THE 2022/2023 CAPITAL  
IMPROVEMENT PROGRAM FOR THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS FOR PARK  
IMPROVEMENTS WITHIN SOUTHSIDE  
NEIGHBORHOOD PARKS**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific objects or purposes of providing funds to defray the cost and expense of the 2022/2023 Capital Improvement Program for the Department of Parks, Recreation and Youth Programs for park improvements within Southside Neighborhood Parks, which may include Kirk Park, Spirit of Jubilee Park, Elmwood Park, Meachem Park, McKinley Park, Cannon Street Community Center, Libba Cotten Grove, Danforth Park, Dunbar Center, Sankofa Park and the Baker Play lot. Exact improvements shall be determined based off upcoming public engagement and surveys within the community and from various stakeholders. The Capital Projects at the Southside Community Parks shall have a cost not to exceed Three Hundred Thousand Dollars (\$300,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Hundred Thousand Dollars (\$300,000.00) is estimated as the maximum cost of the specific objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such specific objects or purposes consists of the issuance

and sale of bonds of the City of Syracuse in the principal sum of Three Hundred Thousand Dollars (\$300,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as

authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately

required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such

obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.



Ordinance No.

2021

**ORDINANCE AUTHORIZING  
THE ENGINEERING AND CONSTRUCTION  
SERVICES NEEDED FOR THE DEPARTMENT  
OF PARKS, RECREATION AND YOUTH  
PROGRAMS 2022/2023 CAPITAL IMPROVEMENT  
PROGRAM FOR PARK IMPROVEMENTS  
IN SOUTHSIDE NEIGHBORHOOD PARKS**

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the 2022/2023 Capital Improvement Program for Park Improvements at Southside Neighborhood Parks which may include Kirk Park, Spirit of Jubilee Park, Elmwood Park, Meachem Park, McKinley Park, Cannon Street Community Center, Libba Cotten Grove, Danforth Park, Dunbar Center, Sankofa Park and the Baker Play lot. Exact improvements shall be determined based off upcoming public engagement and surveys within the community and from various stakeholders at a total cost not to exceed \$300,000.00; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$300,000.00 authorized contemporaneously herewith by ordinance.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – 2022/2023 CIP – Southside Community Park  
Improvements**

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council to authorize funding appropriations for the 2022-2023 Capital Improvement Program, in the amount of \$300,000 to be spent on park improvements within Southside Neighborhood parks, including but not limited to the following: Kirk Park, Spirit of Jubilee Park, Elmwood Park, Meachem Park, McKinley Park, Cannon Street Community Center, Libba Cotton Grove, Danforth Park, Dunbar Center, Sankofa Park, Baker Play lot. Exact improvements shall be determined based on upcoming public engagement and surveys within the community and from various stakeholders.

Additionally, authorize the sale and issuance of bonds for the City of Syracuse for the 2022/2023 in the amount not to exceed \$300,000 from the 2022/2023 Capital Improvement Program.

Funds, not to exceed \$300,000.00, from the 2022/2023 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

16-17  
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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	July 15th 2022	Department:	Parks
Project Name:	Southside Parks Community Engagement		
Project Cost:	300,000.00		
Contact Name:	Alexa Geller		
Project Description:	\$300,000 to be spent on park improvements within Southside Neighborhood parks, including but not limited to the following: Kirk Park, Spirit of Jubilee Park, Elmwood Park, Meachem Park, McKinley Park, Cannon Street Community Center, Libba Cotton Grove, Danforth Park, Dunbar Center, Sankofa Park, Baker Play lot. Exact improvements shall be determined based on upcoming public engagement and surveys within the community and from various stakeholders.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 9/22/2022 Estimated Completion Date: 12/1/2024

<b><u>Funding Source:</u></b>	<b><u>Dollar Amount:</u></b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	300,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

**Estimated Project Borrowing Timeline**

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Management & Budget: \_\_\_\_\_ Date: 7-19-22

Commissioner of Finance: \_\_\_\_\_ Date: 7/19/22

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS TO PROCEED WITH THE  
2022/2023 LANDSCAPE RESTORATION &  
REPAIR CAPITAL IMPROVEMENT PROGRAM  
AT A COST NOT TO EXCEED \$50,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$50,000 from the 2022/2023 Unallocated Cash Capital Account No. 599007.01.99999 to Account No. 70205.07.999999 or another appropriate account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized to conduct various landscape restoration and repair improvements in various City parks for the Department of Parks, Recreation and Youth Programs as listed in the attached Schedule "A", in the manner provided by law.

Department of Parks, Recreation, & Youth Programs

Proposed 2022/2023 – Capital Improvement Program

Landscape Restoration & Repair – Schedule A

1. Thornden Park
2. Sunnycrest Park
3. Lincoln Park
4. Loguen Park
5. Onondaga Geddes Playlot
6. Furman Park
7. Hanover Square





# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – 2022/2023 CIP – Landscape Restoration & Repair**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2022/2023 Landscape Restoration & Repair Capital Improvement Program at a cost not to exceed \$50,000.00.

These funds will be used to conduct various landscape restoration and repair improvements throughout the City of Syracuse Parks. Such improvements might include but are not limited to: plant & ecological management programming, pollinator & keystone species establishment & conservation; hardscape restorations; planting bed restoration; site amenity replacement; and other landscape enhancements as needed.

Leftover funds will be used to further support various improvements throughout other parks as needed. Funds, not to exceed \$50,000.00, from unallocated cash capital for the 2022/2023 Capital Improvement Program to be established in account, 70205.07.999999, as determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

<b>Date:</b>	07/15/23	<b>Department:</b>	Parks
<b>Project Name:</b>	22/23 Landscape Restoration & Repair		
<b>Project Cost:</b>	\$ 50,000.00		
<b>Contact Name:</b>	Joshua Wilcox		
<b>Project Description:</b>	These funds will be used to conduct various landscape restoration and repair improvements throughout the City of Syracuse Parks. Such improvements might include but are not limited to: plant & ecological management programming, pollinator & keystone species establishment & conservation; hardscape restorations; planting bed restoration; site amenity replacement; and other landscape enhancements as needed.		
<b><u>Projected Time Line &amp; Funding Source(s)</u></b>			
<b>Estimated Start Date:</b>	<b>Estimated Completion Date:</b>		
<b><u>Funding Source:</u></b>	<b><u>Dollar Amount:</u></b>		
Local Share: Cash Capital	\$ 50,000.00		
Local Share: Bonds (complete schedule below)			
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
<b>Total Project Funding (must equal cost):\$</b>			
<b><u>Estimated Project Borrowing Timeline</u></b>			
<b><u>Year</u></b>	<b><u>Fiscal Year</u></b>	<b><u>Estimated Amount to Borrow</u></b>	
1			
2			
3			
4			
5			
<b>Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)</b>		<b>\$</b>	
<b>Approval to proceed with request for legislation is hereby granted.</b>			
<b>Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No"):</b>			
<b>Director of Administration:</b>		<b>Date:</b>	
<b>Director of Management &amp; Budget:</b>		<b>Date: 7-19-23</b>	
<b>Commissioner of Finance:</b>		<b>Date: 7/19/22</b>	

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Ordinance No.

2022

**ORDINANCE APPROVING A STANDARD  
WORK DAY AND REPORTING  
REQUIREMENTS FOR THE MAYOR, CITY  
AUDITOR, AND ALL NON-UNION POSITIONS  
AS REQUIRED BY REGULATION 315.4 OF THE  
NEW YORK CODES, RULES, AND  
REGULATIONS**

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for the Mayor, City Auditor, and all non-union positions and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these elected or appointed individuals; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that this Common Council hereby establishes seven and one quarter (7.25) hours per day as the standard work day for the Mayor, City Auditor and all non-union positions; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor, and all non-union positions (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor and all non-union positions and the Affidavit of Posting (attached hereto as Exhibit "B") with the Office of State Comptroller.



Received Date

# Standard Work Day Resolution for Employees\*

Please type or print clearly  
in blue or black ink

Employer Location Code

2	0	0	5	2
---	---	---	---	---

See Instructions for completing form on reverse side

**RS 2418**

(Rev.12/19)

BE IT RESOLVED, that the City of Syracuse, Location code 20052, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
See attached schedule	

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

(Signature of Clerk)

Date enacted: \_\_\_\_\_

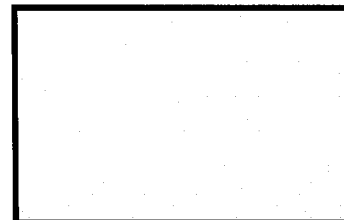
I, \_\_\_\_\_, clerk of the governing board of the \_\_\_\_\_  
 (Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of \_\_\_\_\_ members, and that \_\_\_\_\_ of such members were present at such meeting and that \_\_\_\_\_ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto  
Set my hand and the seal of the

(Name of Employer)



(seal)

\*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

For important information and instructions – See Back Page



**City of Syracuse, location code 20052**

**as of July 26, 2022**

**Standard Work Day Resolution for Employees (form RS2418)**

<b>TITLE</b>	<b>Standard Work Day (Hrs/day)</b>
1ST ASST CORP COUN	7.25
1ST DP CHF OF FIRE	7.25
1ST DP CHF OF POLICE	7.25
1ST DP COM FINANCE	7.25
1ST DP COMM OF ASSMT	7.25
1ST DP COMM OF DPW	7.25
A/R COORDINATOR	7.25
AAST. CHIEF FIN. OFFICER	7.25
ACCOUNT CLERK I	7.25
ACCOUNT CLERK II	7.25
ACCOUNT CLERK III	7.25
ACCOUNTANT I	7.25
ACCOUNTANT II	7.25
ACCOUNTANT III	7.25
ACCREDITATION INNO COORD	7.25
ADMIN ASST	7.25
ADMIN ASST (CORP COUN)	7.25
ADMIN OFFICER (PURCHASE)	7.25
ADMINISTRATIVE AIDE	7.25
ADMINISTRATIVE COORD	7.25
ADMINISTRATIVE DIRECTOR	7.25
AQUATIC DIR	7.25
AQUATIC SUPER	7.25
ARBORIST	7.25
ARCHITECT 1	7.25
ASPHALT RCLG PLNT OP	7.25
ASSESSMENT CLERK	7.25
ASST BUDGET DIRECTOR	7.25
ASST CORP COUNSEL I	7.25
ASST CORP COUNSEL II	7.25
ASST CORP COUNSEL III	7.25
ASST CORP COUNSEL IV	7.25
ASST DIR CODES ENFRMNT	7.25
ASST DIR OF ACCOUNTING	7.25
ASST DIR OF PURCHASE	7.25
ASST EMER VALUE OP	7.25
ASST SUP SEWERS & ST	7.25
ASST SUPT OF STREET CLNG	7.25
ASST SUPT OF WTR M&O	7.25
ASST SUPT PARKS GRDS MNT	7.25
ASST SWIM FAC MGR	7.25

AST FIRE EQM MT SUPT	7.25
ATHLETIC PROGRAM DIRECTOR	7.25
AUDITOR III	7.25
AUTO BODY REPAIR WKR	7.25
AUTO MECH HELPER	7.25
AUTOMOTIVE MECH	7.25
BITUMINOUS LAB TECH	7.25
BLDG MANT CREWLEADER	7.25
BRICKLAYER	7.25
BUDGET ANALYST III	7.25
BUDGET MANAGEMENT ANALYST	7.25
BUSINESS ENGAGEMENT SPEC	7.25
BUSINESS OPPORTUNITY SPEC	7.25
CARPENTER	7.25
CASHIER	7.25
CENSUS COORDINATOR	7.25
CHIEF ADMIN LAW JUDGE	7.25
CHIEF INNO & DATA OFFICER	7.25
CHIEF OF FIRE	7.25
CHIEF OF POLICE	7.25
CHIEF OF STAFF	7.25
CITY AUDITOR	7.25
CITY CLERK	7.25
CITY ENGINEER	7.25
CITY LINE COORDINATOR	7.25
CIVIL ENGINEER I	7.25
CIVIL ENGINEER II	7.25
CLERK II	7.25
CLOSED CIR TV OPER	7.25
COLLECTIONS PARALEGAL	7.25
COMM OF FINANCE	7.25
COMM OF NEIGH & BUS DEV	7.25
COMM OF PARKS & REC	7.25
COMM OF PUBLIC WORKS	7.25
COMM OF WATER	7.25
COMM SVC OFFCR	7.25
COMPLAINT CLERK	7.25
COMPLAINT INV	7.25
CONSTRUCT DEV COORDINATOR	7.25
CONSTRUCT INSPECT II	7.25
CONTROL CENTER DISPATCHER	7.25
CONTROL CLERK	7.25
CORP COUNSEL	7.25
CSO (SPANISH SPEAKING)	7.25
CUSTODIAL WORKER I	7.25
CUSTODIAL WORKER II	7.25
DATA ANALYST	7.25

DATA ENTRY EQ OPR	7.25
DC INNOVATION & DATA OFCR	7.25
DEPT SPECIAL ADVISOR	7.25
DEPUTY CITY AUDITOR	7.25
DEPUTY CITY CLERK	7.25
DEVELOPMENT AIDE	7.25
DIR HOUSING+NEIGH PLAN	7.25
DIR INFO SYSTMS DEV	7.25
DIR LABOR MGT SERV	7.25
DIR OF ACCOUNTING	7.25
DIR OF ADMINISTRATION	7.25
DIR OF BLDG MAINT & OPS	7.25
DIR OF BUR OF SPEC PROJ	7.25
DIR OF CODES ENFORCEMENT	7.25
DIR OF COMMUNICATIONS	7.25
DIR OF COMMUNITY ENGAGMNT	7.25
DIR OF FLEET OPERATIONS	7.25
DIR OF INTRGOV AFFAIRS+SS	7.25
DIR OF MAYORAL INITIATIVE	7.25
DIR OF RESEARCH	7.25
DIR OFFICE MNGMNT & BUDGT	7.25
DIRECTOR OF PERMITS	7.25
DIV ENG DESIGN & CONST	7.25
DIV ENGINEER-BLDG	7.25
DIV ENGINEER-MAPPING	7.25
DOG CONTROL OFFICER	7.25
DP CF OF FIRE	7.25
DP CF OF POLICE	7.25
DP COMM OF ASSESSMNT	7.25
DP COMM OF FINANCE	7.25
DP COMM OF NEIGH & BUS DV	7.25
DP COMMISSIONER OF WATER	7.25
DPTY DIR CODE ENFORMNT	7.25
DUP MACHINE OPERATOR II	7.25
ECON DEVEL SPECIALIST	7.25
ELECTRICAL INS II	7.25
ELECTRICIAN	7.25
EMERG VALVE OPER	7.25
EMPLOYEE RELATIONS OFFICR	7.25
EMPLOYEES INS REP	7.25
ENGINEER TECH I	7.25
ENGINEER TECH II	7.25
ENGINEERING PROJ COORD	7.25
ENTERPRISE FUNCTIONL LEAD	7.25
ENTERPRISE PRODUCT LEAD	7.25
EQM MAINT SUPER	7.25
EXAM OF CLAIMS	7.25

EXEC ASST TO MAYOR	7.25
FACILITIES ENGINEER	7.25
FIRE CAPTAIN	7.25
FIRE DISTRICT CHIEF	7.25
FIRE EQM SUPPLY WRKR	7.25
FIRE LIEUTENANT	7.25
FIREFIGHTER	7.25
FISCAL OFFICER	7.25
FORECLOSURE ANALYST	7.25
GARAGE MANAGER	7.25
GARAGE SUPERVISOR	7.25
GARDENER	7.25
GEOGRPHC INFO SYS SPEC II	7.25
GRANTS PROCUREMENT SPEC	7.25
GREENHOUSE CREWLEAD	7.25
HEATING,VENT/AC INSPEC I	7.25
HEAVY EQM MECH I	7.25
HEAVY EQM MECH II	7.25
HEAVY EQUIP MECH CRW LDR	7.25
HOUSING INSPECT I	7.25
IDEA/FFC PROGRAM MANGER	7.25
INFORMATION AIDE	7.25
INNOVATION DESIGNER	7.25
INNOVATION PROGRAM COOR	7.25
INNOVATION PROJECT LEADER	7.25
LABORER I	7.25
LABORER II	7.25
LAN TECH SUPPORT SPEC	7.25
LANDSCAPE ARCHITECTI	7.25
LAW CLERK	7.25
LEAD PROJECT COORDINATOR	7.25
LEGAL SECRETARY	7.25
LEGISLATIVE AIDE	7.25
LIFEGUARD	7.25
MAINT CREWLEADER	7.25
MAINT MACHINIST	7.25
MAINT WELDER	7.25
MAINT WORKER I	7.25
MANAGEMENT ANALYST	7.25
MASON	7.25
MAYOR	7.25
METER READER I	7.25
MOTOR EQM OPER I	7.25
MOTOR EQM OPER II	7.25
MOTOR EQUIP DISPTCHR	7.25
MULTI-CULTURAL AFF/DIV SP	7.25
MWBE ECON DEVELOPMENT SPE	7.25

NETWORK ADMINISTRATOR	7.25
OFFICE AND BOARD COORD	7.25
OFFICE AUTOMATION ANALYST	7.25
PAINTER	7.25
PARALEGAL	7.25
PARALEGAL ASSISTANT	7.25
PARK LABOR CRLDR	7.25
PARKING CHECKER	7.25
PAYROLL CLERK	7.25
PAYROLL COORDINATOR	7.25
PERMIT CONSULTATION SPEC	7.25
PERSONNEL ANALYST I	7.25
PERSONNEL OFFICER	7.25
PERSONNEL SPECIALIST	7.25
PLANNER	7.25
PLANS EXAMINER I	7.25
PLANS EXAMINER II	7.25
PLUMBER	7.25
POLICE CAPT	7.25
POLICE LIEUTENANT	7.25
POLICE OFFICER	7.25
POLICE SERGEANT	7.25
PRES COMMON COUNCIL	7.25
PRIN RECREATION PROG DIR	7.25
PROGRAM ADMINISTRATOR	7.25
PROGRAM COORD(CRB)	7.25
PROGRAM MONITOR	7.25
PROGRAMMER ANALYST	7.25
PROGRAMMER TRAINEE D.S.	7.25
PROJECT COORD	7.25
PUBLIC INFO OFFICER	7.25
PUBLIC INFO SPECIALIST	7.25
PUBLIC WORKS INSPECTOR	7.25
PURCHASING CONTRACT CLERK	7.25
REC PROG DIRECTOR	7.25
REC SUPER ARTS&CRAFT	7.25
REC SUPERV	7.25
RECORDS COMPLIANCE MANGR	7.25
RECREATION AIDE	7.25
RECREATION LEADER	7.25
REHABIL SPEC UR	7.25
RENTAL REGISTRY CORD	7.25
RESEARCH TECH I	7.25
ROOFER	7.25
SAFETY TRAINING INST	7.25
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SANI WORKER	7.25

SANTARIAN I	7.25
SEC (COMM OF ASSMT)	7.25
SEC (COMM OF DPW)	7.25
SEC (COMM OF WATER)	7.25
SEC CHF OF FIRE	7.25
SEC CHF OF POLICE	7.25
SEC TO COMM COUNCIL	7.25
SEC TO DIR OF CODES ENFR	7.25
SEC(CITY CLERK)	7.25
SEC(COMM OF FIN)	7.25
SEC(COMM OF PKS&REC)	7.25
SEC(CORP COUNSEL)	7.25
SEC-DIR OF MNGMT & BUDGET	7.25
SEN COMPLAINT INV	7.25
SEN EXEC SEC(MAYOR)	7.25
SEN REAL PROP APPRSR	7.25
SENIOR PROJECT MANAGER	7.25
SEWER MAINT CREWLDR	7.25
SEWER MAINT WORKER I	7.25
SEWER MAINT WORKER II	7.25
SIGN FABRICATOR	7.25
SOFTWARE IMP SPECIALIST	7.25
SPEC EVENTS COORD	7.25
SPECIAL EVENTS ASST	7.25
SR CITIZENS COORD	7.25
SR REC LEADER	7.25
ST & NEW CONST EX EL	7.25
ST MTC CREW LDR	7.25
STEAMFITTER	7.25
STOCK CLERK	7.25
STOREKEEPER	7.25
STR & NEW CONST EXAM	7.25
STREET LIGHTING MANAGER	7.25
SUPER STORES & SERV	7.25
SUPER STREET CLEAN	7.25
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SUPT OF TRAFFIC SERVICES	7.25
SUPT OF WASTE COLL	7.25
SUPT OF WATER M&O	7.25
SWIMMING FAC MGR	7.25
TECHNICAL PRODUCT MNGR	7.25

TEMP LABORER	7.25
TIRE SERVICE MECH	7.25
TRAFF SIG CNTRL CNTR OP	7.25
TRAFFIC MAINT WKR	7.25
TRAFFIC SIG RP WK II	7.25
TRAFFIC SIGNAL REPAIR CL	7.25
TRAFFIC/SIGN MAINT CR LDR	7.25
TREE TRIMMER CRLDR	7.25
TREE TRIMMER I	7.25
TREE TRIMMER II	7.25
TYPIST II	7.25
UNDERGR FAC LOCATOR	7.25
VALUATION DATA MGR.	7.25
WATER MAINT CREWLDR	7.25
WATER MAINT WORKER I	7.25
WATER MAINT WORKER II	7.25
WATER METER REPAIR SUPVR	7.25
WATER METER RWKR I	7.25
WATER METER RWKR II	7.25
WATER PLANT MGR (B PLANT)	7.25
WATER PLANT OPER I	7.25
WATER PLT OPER CREWLDR	7.25
WATERSHED QUALITY MANAGER	7.25
WEB DESIGN SPECIALIST	7.25
WTR TRT PLT OP TRNE	7.25



# Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York )  
County of \_\_\_\_\_ )

\_\_\_\_\_ being duly sworn, deposes and says:  
(Name)

1. That (s)he is the \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Employer)
2. That the posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):  
\_\_\_\_ Employer's website at \_\_\_\_\_  
\_\_\_\_ Official sign board at \_\_\_\_\_  
\_\_\_\_ Main entrance to office of the clerk at \_\_\_\_\_

Name \_\_\_\_\_  
(Signature of clerk of governing body)

Title \_\_\_\_\_



# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

July 26, 2022

**Bradley O'Connor CPA**  
Commissioner of Finance

**Michael Cannizzaro, CPA**  
First Deputy Commissioner

**Veronica H. Voss**  
Deputy Commissioner

Patricia McBride, City Clerk  
230 City Hall  
Syracuse, New York 13202

**RE: Request for Legislation – Standard Work Day Resolution for Employees**

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting establishing a standard work day for full-time employees who participate in a timekeeping system, as required by Regulation 315.4 of the New York Codes, Rules, and Regulations. The Common Council will be considered in separate legislation.

The legislation should include the following:

- Establish seven and one quarter (7.25) hours per day as the standard work day for full-time employees who participate in a timekeeping system.
- Authorize the City Clerk to publicly post the completed Standard Work Day Resolution (see attachment).
- Authorize the City Clerk to certify and file the Standard Work Day Resolution and the Affidavit of Posting (see attachment) with the Commissioner of Finance.

Compliance is required of all members of the New York State Retirement System. Failure to comply could result in suspension of membership benefits.

Sincerely,

Bradley O'Connor, CPA  
Commissioner of Finance

**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

[www.syr.gov.net](http://www.syr.gov.net)

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20 24

Resolution No.

2022

**RESOLUTION APPROVING A STANDARD  
WORK DAY AND REPORTING  
REQUIREMENTS FOR COMMON  
COUNCILORS, AND CERTAIN APPOINTED  
OFFICIALS AS REQUIRED BY REGULATION  
315.4 OF THE NEW YORK CODES, RULES, AND  
REGULATIONS**

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of this body; NOW, THEREFORE,

BE IT RESOLVED, that this Common Council hereby establishes six (6) hours per day as the standard work day for Common Councilors and the Board of Assessment Review ; and

BE IT FURTHER RESOLVED, that elected and appointed officials that do not use the City time keeping system indicating actual hours worked must complete a three (3) consecutive month log of time worked (Record of Work Activities) within 150 days of taking office and submit such record within 180 days of taking office to the City Clerk; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting (attached hereto as Exhibit "B") with the Office of State Comptroller.

**Standard Work Day and  
Reporting Resolution for  
Elected and Appointed Officials**

Employer Location Code

20052

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the City of Syracuse

(Name of Employer)

/ 20052 (Location Code)

hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS SLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Helen Hudson		R10263463	Council President	1/1/22-12/31/25	6.0	21.6700	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
Michael Greene		R10274030	Councilor-At-Large	1/1/20-12/31/23	6.0	22.5600	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
Rita Paniagua		R12976171	Councilor-At-Large	1/1/20-12/31/23	6.0	28.8900	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_ of the State of New York,  
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
(Name of Employer)

**Affidavit of Posting:** I, \_\_\_\_\_, being duly sworn, deposes and says that the posting of the Resolution began on  
(Signature of Secretary or Clerk) (Name of Secretary or Clerk)

\_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

☐ Employer's website at \_\_\_\_\_

☐ Official sign board at \_\_\_\_\_

☐ Main entrance Secretary or Clerk's office at \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ (for additional rows, attach a RS 2417-B form.)

(Seal)

**Please type or print clearly  
in blue or black ink**

Employer Location Code


Received Date

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

**RS 2417-B**

(Rev. 04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Rasheeda Caldwell		R13157621	Councilor-At-Large	01/01/22-12/30/25	6.0	23.22	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Amir Getters		R12836975	Councilor-At-Large	01/01/22-12/30/25	6.0	20.56	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Jennifer Schultz		R13157615	District Councilor	01/01/22-12/30/23	6.0	25.05	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Chol Majok		R11809583	District Councilor	01/01/22-12/30/23	6.0	24.39	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Latoya Allen		R12786981	District Councilor	01/01/22-12/30/23	6.0	20.28	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Joseph Driscoll		R12787051	District Councilor	01/01/22-12/30/23	6.0	25.56	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

## Appointed Officials:

[illegible]

Employer: \_\_\_\_\_ Location Code: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ (use with form RS 2417-A)

Location Code:

Page \_\_\_\_\_ of \_\_\_\_\_ (use with form RS 2417-A)



# Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York )  
County of \_\_\_\_\_ )

\_\_\_\_\_ being duly sworn, deposes and says:  
(Name)

1. That (s)he is the \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Employer)
2. That the posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):  
\_\_\_\_ Employer's website at \_\_\_\_\_  
\_\_\_\_ Official sign board at \_\_\_\_\_  
\_\_\_\_ Main entrance to office of the clerk at \_\_\_\_\_

Name \_\_\_\_\_  
(Signature of clerk of governing body)

Title \_\_\_\_\_



# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

2024

June 30, 2022

**Bradley O'Connor CPA**  
Commissioner of Finance

**Michael Cannizzaro, CPA**  
First Deputy Commissioner

**Veronica H. Voss**  
Deputy Commissioner

Patricia McBride, City Clerk  
230 City Hall  
Syracuse, New York 13202

**RE: Request for Legislation – Elected and Appointed Officials Standard Work Day and Reporting**

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting establishing a standard work day and reporting requirements for the Mayor, City Auditor and appointed non-union employees, as required by Regulation 315.4 of the New York Codes, Rules, and Regulations. The Common Council will be considered in separate legislation.

The legislation should include the following:

- Establish seven and one quarter (7.25) hours per day as the standard work day for the Mayor, City Auditor and appointed non-union employees.
- Authorize the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (see attachment).
- Authorize the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting (see attachment) with the Commissioner of Finance. The Commissioner of Finance will file the documents with the Office of the State Comptroller.

Compliance is required of all paid elected or appointed individuals who are members of the New York State Retirement System. Failure to comply may result in suspension of membership benefits.

Sincerely,

A handwritten signature in black ink, appearing to be "BO'Connor".

Bradley O'Connor, CPA  
Commissioner of Finance

Department of Finance  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

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77



Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 500-  
2019 AUTHORIZING AN AGREEMENT WITH  
INDEV FOR IT CONSULTING SERVICES**

BE IT ORDAINED, that Ordinance No. 500-2019 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with InDev to provide IT consulting services; by serving as a third party validator of the City's cybersecurity and system integration efforts, no direct IT services will be provided by InDev, therefore, there is no cost to the City; and

BE IT FURTHER ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an additional agreement with InDev to provide IT consulting services relative to assessing the City's current systems and infrastructure and making recommendations as to if any systems, software or infrastructure requires updating and how best to proceed with any updates; these services will be provided at no cost to the City; and

BE IT FURTHER ORDAINED, that said agreements shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

\_\_\_\_\_ new material



# BUREAU OF INFORMATION TECHNOLOGY

CITY OF SYRACUSE, MAYOR BEN WALSH

**Kelsey May**  
Director, Digital  
Services

15 July 2022

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Amend Ordinance No. 500-2019 to accept in-kind services for a period of one year,

Ms. McBride,

Please prepare legislation for the next meeting of the Common Council to Amending Ordinance No. 500-2019, allowing the City to accept IT consulting services from InDev, a small business focused on cybersecurity, systems integration, and IT strategic planning, based in Washington DC.

The scope of services includes the following:

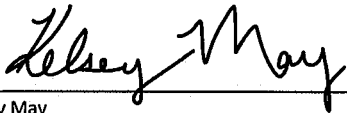
- Current state assessment of all systems and infrastructure
- Identification of systems, software, and infrastructure that need to be updated for cybersecurity or modernization efforts
- Technology modernization roadmap and recommendations
- MFA roadmap for Azure Active Directory and SSO

One of InDev's founders is a Syracuse native and looking to offer services at no cost to the City as a way of giving back to his hometown and allowing InDev to further understand the technology needs of mid-sized cities looking to modernize their technology infrastructure and become smart cities. InDev's services will be consultative only, and no direct services will be provided to the City for operations.

Information Technology  
233 E. Washington St.  
City Hall, Room 415  
Syracuse, N.Y. 13202

Office 315 448 8250  
Fax 315 448 8008

[www.syr.gov.net](http://www.syr.gov.net)

X   
Kelsey May  
Director of Digital Services

CC: Frank Caliva, Chief Administrative Officer  
CC: Timothy Rudd, Budget Director

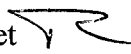


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Amend Ordinance #500-2019 – Accept In-Kind Services

---

On behalf of the Department of Information Technology, I am requesting the City of Syracuse amend Ordinance No. 500-2019, allowing the City to accept IT consulting services from InDev, a small business focused on cybersecurity, systems integration, and IT strategic planning, based in Washington DC.

The scope of services includes the following:

- Current state assessment of all systems and infrastructure
- Identification of systems, software, and infrastructure that need to be updated for cybersecurity or modernization efforts
- Technology modernization roadmap and recommendations
- MFA roadmap for Azure Active Directory and SSO

One of InDev's founders is a Syracuse native and looking to offer services at no cost to the City as a way of giving back to his hometown and allowing InDev to further understand the technology needs of mid-sized cities looking to modernize their technology infrastructure and become smart cities. InDev's services will be consultative only, and no direct services will be provided to the City for operations.

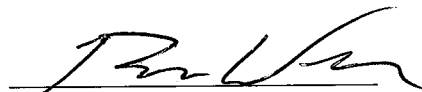
Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Ordinance No.

2022

**ORDINANCE AUTHORIZING A CONTRACT  
WITH SPECTRUM BUSINESS FOR THE  
INSTALLATION OF INTERNET SERVICE AT  
665 ONONDAGA AVENUE**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Spectrum Business, under the following terms:

- (1) Spectrum Business (Spectrum) shall provide for the installation of internet service at the City Greenhouse located at 665 Onondaga Avenue.
- (2) The City shall pay Spectrum a \$99.98 monthly fee and a one-time \$99.00 installation charge for the service for a total cost not to exceed \$1,200.00 per year.

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to I.T: Fund = 01, Dept. = 90000, Account = 595860 or such other appropriate account as designated by the Commissioner of Finance.

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# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

David Prowak  
Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Agreement with Spectrum Business

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council Meeting authorizing a new contracts between the City of Syracuse and Spectrum Business for the installation of internet service accounts at the City greenhouse, 665 Onondaga Ave. (

There is a onetime \$99 installation charge and the monthly fee of \$99.98 will be paid via I.T. using Fund = 01, Dept = 90000, Account = 595860 and will not exceed \$1,200/year.

Thanks for your consideration.

A handwritten signature of David Prowak in black ink, written over a horizontal line.  
David Prowak

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202

Office 315 448-8431

[www.syr.gov.net](http://www.syr.gov.net)

David Prowak  
Director of Information Technology

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 18, 2022  
**SUBJECT:** Agreement – Spectrum Business

On behalf of the Department of Information Technology, I am requesting the City enter into an agreement with Spectrum Business for the installation of internet service accounts at the City Greenhouse, 665 Onondaga Ave.

There is a onetime \$99 installation charge and the monthly fee of \$99.98 will be paid via I.T. using Fund = 01, Dept = 90000, Account = 595860 and will not exceed \$1,200/year.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE  
NO. 1007-2014 AS LAST AMENDED BY  
ORDINANCE NO. 273-2021 AUTHORIZING AN  
INTERMUNICIPAL AGREEMENT BETWEEN  
THE CITY AND ONONDAGA COUNTY  
RELATIVE TO PROVIDING ASSISTANCE TO  
THE CITY WITH PHASE II OF THE  
PEOPLESOFT PROJECT**

BE IT ORDAINED, that Ordinance No. 1007-2014 as last amended by Ordinance No. 273-2021 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor is authorized to execute an extension of the Intermunicipal agreement between the City and Onondaga County relative to providing assistance to the City with Phase II of the PeopleSoft Project through March 30, 2020 at a yearly cost not to exceed \$125,000;; the Agreement is hereby extended for an additional three (3) year period through March 30, 2025 at a yearly cost not to exceed \$90,000.00, with a total cost not to exceed \$1,050,000.00.

BE IT FURTHER ORDAINED, that such Agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement will be charged to Information Technology Budget Account No. 541500.01.16800 or another appropriate account as designated by the Commissioner of Finance.

\_\_\_\_\_ = new material



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

July 29, 2022

**Kelsey May**  
Director, Digital  
Services

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: REQUEST FOR LEGISLATION

Please prepare legislation to be introduced at the next scheduled Common Council meeting on behalf of the Department of Information Technology to amend the expiration date and total cost of the Intermunicipal Agreement with Onondaga County previously authorized by Ordinance #1007-14 and previously amended by #733-15, #1065-16, #574-18, #325-19, #150-20 and #273-21. The ordinance in its current state allows for a yearly spend of \$90,000 to cover the cost of PeopleSoft and Kronos resources provided by the County with a total cost not to exceed \$780,000.00.

Please amend the ordinance so that the expiration date is March 30, 2025 with a yearly spend at \$90,000 a year to cover the cost of PeopleSoft and Kronos resources provided by the County with a total not to exceed \$1,050,000.00.

Sincerely,

x Kelsey May

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202

Office 315 448-8431

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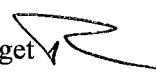


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Amend Ordinance – Onondaga County

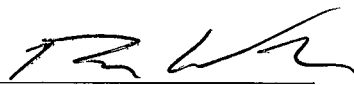
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On behalf of the Department of Information Technology, I am requesting the City of Syracuse amend the expiration date and total cost of the Intermunicipal Agreement with Onondaga County previously authorized by ordinance #1007-14 and previously amended by #733-15, #1065-16, #574-18, #325-19, #150-20 and #273-21. The ordinance in its current state allows for a yearly spend of \$90,000 to cover the costs of Peoplesoft and Kronos resources provided by the County, with a total cost not to exceed \$590,000.

Please amend the ordinance so that the expiration date is March 30, 2025, with the yearly spend at \$90,000/year to cover the costs of Peoplesoft and Kronos resources provided by the County, with a total cost not to exceed \$860,000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE COMPROMISING CLAIM  
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Utica National Insurance Company a/s/o James Ascioti v. City of Syracuse et al.

Index No. 006934/2017

Settlement Amount - \$10,000

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned matter; and

BE IT FURTHER ORDAINED, that the payment for this settlement shall be made to "Utica National Insurance Company of Texas a/s/o James Ascioti"

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account #599302.01.93000 or another appropriate account as designated by the Commissioner of Finance.

**ORDINANCE COMPROMISING CLAIM  
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Utica National Insurance Company a/s/o James Ascioti v. City of Syracuse et al.

Index No. 006934/2017

Settlement Amount - \$10,000

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned matter; and

BE IT FURTHER ORDAINED, that the payment for this settlement shall be made to "Utica National Insurance Company of Texas a/s/o James Ascioti"

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account #599302.01.93000 or another appropriate account as designated by the Commissioner of Finance.



24

# DEPARTMENT OF LAW

## OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

July 12, 2022

**Susan R. Katzoff**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Lee R. Terry**  
Senior Assistant  
Corporation Counsel

**Todd M. Long**  
Senior Assistant  
Corporation Counsel

Catherine E. Carnrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Kathryn M. Ryan  
Ramona L. Rabeler  
Sarah M. Knickerbocker  
Danielle B. Pires  
Patrick J. Parkinson  
Danielle R. Smith  
Shannon L. Bausinger  
Zachary A. Waksman  
John J. Connor

**SENT VIA EMAIL AND HAND DELIVERY**

Patricia McBride, City Clerk  
231 City Hall  
Syracuse, New York 13202

Re: ***Utica National Insurance ASO James Ascioti v. City of Syracuse et al.***  
**Index No. 006934/2017**

Dear Ms. McBride:

Please place on the Common Council agenda for its meeting of August 1, 2022, a settlement agreement between the City of Syracuse and the Plaintiff in the above-referenced lawsuit. This action stems from a motor vehicle accident in 2016 involving the driver, Mary Ascioti, and a Syracuse Police Department vehicle.

The insurance company, Utica National Insurance, representing the owner of the vehicle, James Ascioti, brought a civil action just related to the property damage to the vehicle from the same motor vehicle accident. While the City of Syracuse continues to deny many of the allegations made in the complaint from Utica National Insurance, we believe it is in the financial interest to settle this matter.

The proposed settlement value is for \$10,000.00 which will be charged to Judgment and Claims Account No. #599302.01.93000.

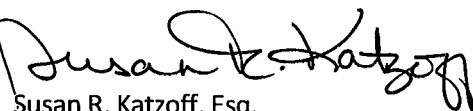
Being that this matter involves matters subject to privilege, the Office of the Corporation Counsel requests that any details regarding this matter be discussed with the Common Council in executive session. Thank you for your assistance.

Very truly yours,

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syrgov.net

**www.syrgov.net**

  
Susan R. Katzoff, Esq.  
Corporation Counsel

SRK/tml

Ordinance No.

2022

**BOND ORDINANCE OF THE CITY OF  
SYRACUSE AUTHORIZING THE ISSUANCE  
AND SALE OF BONDS IN AN AMOUNT NOT TO  
EXCEED SEVENTEEN MILLION FIVE  
HUNDRED THOUSAND DOLLARS (\$17,500,000)  
TO DEFRAY THE COST AND EXPENSE OF A  
SETTLEMENT IN THE LITIGATION ACTION  
OF TOWERS REALTY LR LTD. V. THE CITY OF  
SYRACUSE, INDEX NO 005929/2022**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of a settlement between Towers Realty LR, LTD. v. The City of Syracuse, Index No 005929/2022, at an estimated maximum cost not to exceed Seventeen Million Five Hundred Thousand Dollars (\$17,500,000), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Seventeen Million Five Hundred Thousand Dollars (\$17,500,000), is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum Seventeen Million Five Hundred Thousand Dollars (\$17,500,000), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 33(a)(1) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City.

All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's General Fund. It is intended that the City shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this

ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.



Section 11. This ordinance shall take effect immediately.

**ORDINANCE COMPROMISING CLAIM  
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Towers Realty LR, LTD v. City of Syracuse.

Index No. 005929/2022

Settlement Amount - \$17,500,000

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned matter; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to a bond ordinance to be adopted contemporaneously by the Common Council with this Settlement approval; and

BE IT FURTHER ORDAINED, the Commissioner of Assessment is hereby authorized to transfer the City's fee ownership, at no cost, in the portion of the Towers Realty LR, LTD Garage owned and maintained by the City since 1996, as part of this settlement with Towers Realty LR, LTD, to Towers Realty LR, LTD or such other related entity that they may designate, subject to the approval of the Corporation Counsel.



25-26

**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
**CITY OF SYRACUSE, MAYOR BEN WALSH**

**Susan R. Katzoff**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Lee R. Terry**  
Senior Assistant  
Corporation Counsel

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John J. Connor

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syr.gov.net

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July 22, 2022

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Re: **Towers Realty LR, LTD v. City of Syracuse**  
**Index No. \*\*\*\*\***

Dear Ms. McBride:

Please place on the Common Council agenda for its next meeting of August 1, 2022, a proposed settlement of the above lawsuit. This action involves deficient garage maintenance claims relative to the city owned portion of the Equitable Garage and the portion owned by Towers Realty doing business as Am Trust Realty Corp. which the City leased from 1996 through 2018 and month to month since then.

The proposed settlement amount is Seventeen Million Five Hundred dollars (\$17,500,000). The payment will be charged to a bond ordinance to be adopted contemporaneously with the settlement authorization. Associated incidental costs incurred in connection with implementing the settlement agreement will be charged to the bond proceeds.

In addition, the City will transfer its fee interest in the garage to Towers Realty LR. LTD. The Common Council will be asked to approve the real estate transfer later once the property has been subdivided and appropriate easements have been prepared by the parties.

Attached is the CIP form.

Thank you for your assistance.

Very truly yours,

Susan R. Katzoff  
Corporation Counsel



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/22/22	Department:	Law
Project Name:	Towers Realty LR LTD d/b/a AmTrust Realty Corp v. City of Syracuse, Lawsuit Settlement		
Project Cost:	\$17,500,000		
Contact Name:	Susan R. Katzoff, Corporation Counsel		
Project Description: Towers Realty d/b/a AmTrust claims years of deferred maintenance damage to the Equitable Garage resulting in millions of dollars to repair			
<b>Projected Time Line &amp; Funding Source(s)</b>			
Estimated Start Date:	n/a	Estimated Completion Date:	n/a
Funding Source:	GO Bond	Dollar Amount:	\$17,500,000
Local Share: Cash Capital	n/a		
Local Share: Bonds (complete schedule below)	n/a		
State Aid/Grant (identify)	n/a		
Federal Aid/Grant (identify)	n/a		
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):		\$17,500,000	
<b>Estimated Project Borrowing Timeline</b>			
Year	Fiscal Year	Estimated Amount to Borrow	
1	2022-23	\$17,500,000	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ n/a	
Approval to proceed with request for legislation is hereby granted.			
10 M in CIP. <sup>TR</sup>			
Project in CIP Plan:	Yes	No X	Reason("No"): unanticipated legal settlement
Director of Administration:			Date: 22 July 2022
Director of Management & Budget:			Date: 7-22-22
Commissioner of Finance:			Date: 7/22/2022

Ordinance No.

2022

**ORDINANCE APPROPRIATING FUNDS FOR  
THE ERIE CANAL MUSEUM FOR THE  
OPERATION AND MANAGEMENT OF THE  
SYRACUSE URBAN CULTURAL PARK  
(HERITAGE AREA) VISITOR CENTER AT THE  
ERIE CANAL MUSEUM AND AUTHORIZING  
THE MAYOR TO EXECUTE A CONTRACT OR  
WRITTEN INSTRUMENTS ASSOCIATED WITH  
THE APPROPRIATION OF FUNDS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$21,000.00 from 2022/2023 Budget (General Fund Special Object of Expenditure – Urban Cultural Parks Expenses) Account #595850.01.90000 to an account to be determined by the Commissioner of Finance for the Erie Canal Museum; said funds are to be utilized for the operation and management of the Syracuse Urban Cultural Park (Heritage Area) Visitor Center at the Erie Canal Museum in the manner provided by law; and

BE IT FURTHER ORDAINED, that this Common Council hereby authorizes the Mayor to enter into an agreement with the Syracuse Urban Cultural Park (Heritage Area) Visitor Center for the 2022/2023 funds for the operation and management of the Syracuse Urban Cultural Park (Heritage Area) Visitor Center at the Erie Canal Museum, that shall not exceed \$21,000.00; and

BE IT FURTHER ORDAINED, that the terms of the agreement shall be subject to the approval of the Corporation Counsel.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

27

**Timothy M. Rudd**  
Director

July 1, 2022

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Legislation to Appropriate Funds for Erie Canal Museum**

Dear Ms. McBride,

Please prepare legislation to be placed on the agenda of the next regularly scheduled Common Council meeting authorizing an agreement for the annual payment to the Erie Canal Museum for operation and management of the Syracuse Urban Cultural Park (Heritage Area) Visitor Center at the Erie Canal Museum, in the amount of \$21,000. There is \$21,000 as provided in the City 2022/2023 budget (General Fund – Special Object of Expenditure, #595850.01.90000 Urban Cultural Parks Expenses).

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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3




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

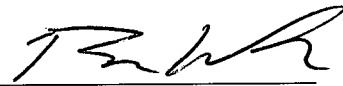
**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** July 6, 2022  
**SUBJECT:** Agreement with Erie Canal Museum

---

On behalf of the Department of Research, I am requesting the City to enter into an agreement for the annual payment to the Erie Canal Museum for operation and management of the Syracuse Urban Cultural Park (Heritage Area) Visitor Center at the Erie Canal Museum, in the amount of \$21,000. There is \$21,000 as provided in the City 2022/2023 budget (General Fund – Special Object of Expenditure, #595850.01.90000 Urban Cultural Parks Expenses).

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING CORRECTION OF  
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".



APPENDIX "A"

CHANGE ASSESSMENT FOR 2022/23 ROLL

--IS--

411 West Colvin Street  
St. Anthony's Assoc. Housing Dev. Fund Corp.  
#1918104303  
077.-01-01.2  
LAND VALUE: \$76,000  
FULL VALUE: \$2,580,000  
EXEMPTION: \$0  
CITY TAXABLE: \$2,580,000  
SCHOOL TAXABLE: \$2,580,000  
COUNTY TAXABLE: \$2,580,000  
WATER TAXABLE: \$2,580,000  
ALL OTHER CHARGES AS BILLED

--SHOULD BE--

411 West Colvin Street  
St. Anthony's Assoc. Housing Dev. Fund Corp.  
#1918104303  
077.-01-01.2  
LAND VALUE: \$76,000  
FULL VALUE: \$2,580,000  
EXEMPTION: \$2,580,000  
CITY TAXABLE: \$ 0  
SCHOOL TAXABLE: \$0  
COUNTY TAXABLE: \$0  
WATER TAXABLE: \$2,580,000  
ALL OTHER CHARGES AS BILLED

APPENDIX "A"

CHANGE ASSESSMENT FOR 2022/23 ROLL

--IS--

1173 Bellevue Avenue  
Armelle Petit  
#1107005700  
087.-01-01.0  
LAND VALUE: \$13,400  
FULL VALUE: \$80,000  
EXEMPTION: \$0  
CITY TAXABLE: \$80,000  
SCHOOL TAXABLE: \$80,000  
COUNTY TAXABLE: \$80,000  
WATER TAXABLE: \$80,000  
ALL OTHER CHARGES AS BILLED

--SHOULD BE--

1173 Bellevue Avenue  
Armelle Petit  
#1107005700  
087.-01-01.0  
LAND VALUE: \$13,400  
FULL VALUE: \$20,000  
EXEMPTION: \$0  
CITY TAXABLE: \$20,000  
SCHOOL TAXABLE: \$20,000  
COUNTY TAXABLE: \$20,000  
WATER TAXABLE: \$20,000  
ALL OTHER CHARGES AS BILLED



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

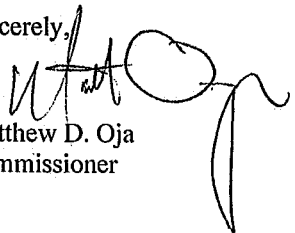
**Re: Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the change to the 2022/2023 assessment roll outlined in Appendix "A".

This property has been reviewed and we find that the corrections to be made are in order.

Sincerely,

  
Matthew D. Oja  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

2

Ordinance No.

2022

**ORDINANCE AUTHORIZING A  
LEASE AGREEMENT BETWEEN  
THE CITY OF SYRACUSE AND  
BARUCH PARK PLACE, LLC  
RELATIVE TO A PORTION OF THE  
PROPERTIES LOCATED AT 300  
SOUTH STATE STREET AND 345-67  
EAST ONONDAGA STREET**

WHEREAS, the Commissioner of Assessment has requested that this Common Council authorize a lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) relative to portions of the properties located at 300 South State Street and 345-67 East Onondaga Street: and

WHEREAS, the lease shall be for a term of ten (10) years with annual rent starting at \$404,125, inclusive of utility costs and common area maintenance; subject to annual increases; the Landlord shall be responsible for most build-out and maintenance expenses.

NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment, on behalf of the City of Syracuse, be and he hereby is authorized to execute a lease agreement under the following terms:

1. A term of ten (10) years.
2. Annual rent starting at \$404,125, inclusive of utility costs and common area maintenance; subject to annual increases as set forth in the attached Appendix "A".
3. The Landlord shall be responsible for most build-out and maintenance expenses.

and

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content.

APPENDIX "A"

Year	Total Rent
1	\$404,125
2	\$410,750
3	\$417,375
4	\$424,000
5	\$430,625
6	\$437,250
7	\$443,875
8	\$450,500
9	\$457,125
10	\$463,750



29

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: Request for Legislation – Lease of 300 South State Street

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a new lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) for portions of the properties located at 300 South State Street and 345-67 East Onondaga Street.

In order to accommodate over 100 City employees who currently work in City Hall Commons (and the taxpayers they serve), the City wishes to lease 26,500± square feet of office space in 300 South State Street, along with on-site records storage space and eight parking stalls in the adjacent lot. The selection of this office space is the result of a lengthy RFP process.

The lease would incorporate the following terms:

1. A term of ten (10) years;
2. Annual rent starting at \$404,125, inclusive of utility costs and common area maintenance and subject to annual increases, more fully detailed in the attached Appendix;
3. Landlord responsibility for most build-out and maintenance expenses.

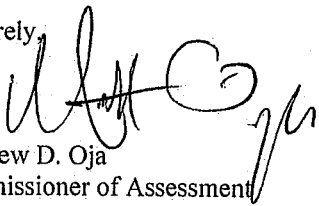
The lease would commence upon completion of build-out of the tenant spaces, which is expected to occur by the first quarter of calendar year 2023. The lease payments would be drawn from account number 90000.01.590810.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

1



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 19, 2022  
**SUBJECT:** Lease Agreement with Baruch Park Place, LLC

On behalf of the Department of Assessment, I am requesting the City enter into a lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) for portions of the properties located at 300 South State Street and 345-67 East Onondaga Street.

In order to accommodate over 100 City employees who currently work in City Hall Commons (and the taxpayers they serve), the City wishes to lease 26,500± square feet of office space in 300 South State Street, along with on-site records storage space and eight parking stalls in the adjacent lot.

The selection of this office space is the result of a lengthy RFP process.

The lease would incorporate the following terms:

1. A term of ten (10) years;
2. Annual rent starting at \$404,125, inclusive of utility costs and common area maintenance and subject to annual increases, more fully detailed in the attached Appendix;
3. Landlord responsibility for most build-out and maintenance expenses.

The lease would commence upon completion of build-out of the tenant spaces, which is expected to occur by the first quarter of calendar year 2023. The lease payments would be drawn from account number 90000.01.590810.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Ordinance No.

2022

**ORDINANCE AUTHORIZING A CONTRACT  
WITH IPT, LLC (D/B/A PAYLOCK) FOR  
PARKING TICKET ENFORCEMENT SERVICES  
AND EQUIPMENT ON BEHALF OF THE  
DEPARTMENT OF FINANCE – PARKING  
VIOLATIONS BUREAU**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Director of the Office of the Management and Budget on behalf of the Department of Finance – Parking Violations Bureau has requested a waiver of the Request for Proposal process relative to parking ticket enforcement services due to the proprietary nature of the equipment and software and the specialized booting and supporting equipment and software and payment services relative to said booting operation, and has requested retention of IPT, LLC (d/b/a PayLock) to assist the City with Parking Ticket Enforcement, as they have provided these services to the City since 2007; and

WHEREAS, the Mayor has approved the waiver of the Request for Proposal process and the retention of IPT, LLC (d/b/a PayLock), under the following terms:

- (1) PayLock shall provide the City with services to assist the Department of Finance – Parking Violations Bureau with parking ticket enforcement. Under this agreement PayLock will be responsible for street patrol and immobilization of vehicles, supply of the boots and related software and equipment necessary for the booting operation at no cost to the City. PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees. PayLock will provide customer assistance over the phone through its 24/7 Help Center and will supplement the Help Center with a Web App that can be used with smart phones and tablets.
- (2) The term of the Agreement shall be for a three (3) year period effective as of July 1, 2022 through June 30, 2025.



- (3) PayLock will be compensated based on a fee of \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of a boot.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to collect parking fines, penalties, surcharges and boot fees by credit card, debit card, or e-check provided such payments are made directly to PayLock and nothing in this Ordinance or the agreement authorized herein shall authorize the acceptance of credit cards, debit cards, or e-checks in the Department of Finance including but not limited to the Parking Violations Bureau; and

BE IT FURTHER ORDAINED, that the payments to PayLock will be funded from the actual collections of parking fines, penalties, and surcharges and any other expenses will be funded from Department of Finance Budget Account #13100.01.541500 or such other Finance account as determined by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Legislative Request for a Wavier of the RFP Process to Enter an Agreement**

On behalf of the Department of Finance – Parking Violations Bureau, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of the RFP process and to enter into a contract with IPT, LLC (d/b/a PayLock) to provide parking ticket enforcement services. The new Agreement would be for a three (3) year term effective as of July 1, 2022 through June 30, 2025.

PayLock is the current provider of parking ticket enforcement services and has maintained the City contract since 2007. The City has been satisfied with the services provided by PayLock and due to the proprietary nature of these services, it is the Department of Finance – Parking Violations Bureau recommendation that we continues with PayLock at this time. The cost of the services is consistent with the price of the previous contracts.

The services to be provided by PayLock under this contract shall include: (1). Responsibility for street patrol and immobilization of vehicles. (2). Supply of the boots and related software and equipment necessary for the booting operation. (3). Payment services for the booting operation, with PayLock assuming all costs relative to such payment services including any credit card fees. (4). Providing customer assistance over the phone through its 24/7 Help Center. PayLock has supplemented the Help Center with the introduction of a Web App that can be used with smart phones and tablets. The terms and conditions of the Agreement with PayLock are subject to the approval of the Corporation Counsel.

PayLock will be paid \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot.

All costs associated with the PayLock contract will be charged to the Department of Finance Budget Account #13100.01.541500.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Sincerely,

Timothy M. Rudd  
Director of Management and Budget




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Waiver of the RFP Process & Agreement – IPT, LLC (d/b/a PayLock)

---

On behalf of the Department of Finance – Parking Violations Bureau, I am requesting a waiver of RFP process to enter into an agreement with IPT, LLC (d/b/a PayLock) to provide parking ticket enforcement services. The new Agreement would be for a three (3) year term effective as of July 1, 2022 through June 30, 2025.

PayLock is the current provider of parking ticket enforcement services and has maintained the City contract since 2007. The City has been satisfied with the services provided by PayLock and due to the proprietary nature of these services, it is the Department of Finance – Parking Violations Bureau recommendation that we continue with PayLock at this time. The cost of the services is consistent with the price of the previous contracts.

The services to be provided by PayLock under this contract shall include: (1). Responsibility for street patrol and immobilization of vehicles. (2). Supply of the boots and related software and equipment necessary for the booting operation. (3). Payment services for the booting operation, with PayLock assuming all costs relative to such payment services including any credit card fees. (4). Providing customer assistance over the phone through its 24/7 Help Center. PayLock has supplemented the Help Center with the introduction of a Web App that can be used with smart phones and tablets. The terms and conditions of the Agreement with PayLock are subject to the approval of the Corporation Counsel.

PayLock will be paid \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot.

All costs associated with the PayLock contract will be charged to the Department of Finance Budget Account #13100.01.541500.


Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

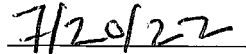
Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
Mayor Ben Walsh  
City of Syracuse, New York

  
Date



# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Bradley O'Connor CPA**  
Commissioner of Finance

**Matthew DeLany, CPA**  
First Deputy Commissioner

**Veronica H. Voss**  
Deputy Commissioner

July 1, 2022

Mr. Timothy M. Rudd  
Director of the Office of Management and Budget  
Room 213 City Hall  
233 E. Washington Street  
Syracuse, New York 13202

**Re: Request for Mayoral Approval of a Waiver of the RFP Process and Authorization for a contract with IPT, LLC (d/b/a PayLock) to provide parking ticket enforcement services on behalf of the Department of Finance – Parking Violations Bureau**

Dear Mr. Rudd:

I am writing to request Mayoral approval of a Waiver of the RFP Process and authorization for the City, to enter into a contract with IPT, LLC (d/b/a PayLock) to provide parking ticket enforcement services on behalf of the Department of Finance – Parking Violations Bureau. The new Agreement would be for a three (3) year term effective as of July 1, 2022 through June 30, 2025.

PayLock is the current provider of parking ticket enforcement services and has maintained the City contract since 2007. The City has been satisfied with the services provided by PayLock and due to the proprietary nature of these services, it is my recommendation that we continue with PayLock at this time. The cost of the services is consistent with the price of the previous contracts.

The services to be provided by PayLock under this contract shall include: (1) Responsibility for street patrol and immobilization of vehicles; (2) Supply of the boots and related software and equipment necessary for the booting operation; (3) Payment services for the booting operation, with PayLock assuming all costs relative to such payment services including any credit card fees; (4) Providing customer assistance over the phone through its 24/7 Help Center. PayLock has supplemented the Help Center with the introduction of a Web App that can be used with smart phones and tablets. The terms and conditions of the Agreement with PayLock are subject to the approval of the Corporation Counsel.

PayLock will be paid \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot

**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

[www.syr.gov.net](http://www.syr.gov.net)

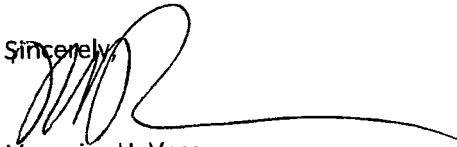
GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Topic:

1 July 2022  
Page 2

All costs associated with the PayLock contract will be charged to Department of Finance Budget  
Account # 13100.01.541500.

Sincerely,

A handwritten signature in black ink, appearing to be 'VH Voss', with a long horizontal flourish extending to the right.

Veronica H. Voss  
Deputy Commissioner of Finance

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF AIMS DATA SUPPORT FROM  
ELECTRONIC DATA COLLECTION  
CORPORATION (EDC) FOR THE  
DEPARTMENT OF FINANCE-PARKING  
VIOLATIONS BUREAU DURING THE FISCAL  
YEAR 2022-2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of AIMS Data Support for a one-time data import from Electronic Data Collection Corporation (EDC) for the Department of Finance-Parking Violations Bureau during the fiscal year 2022-2023 at a cost not to exceed \$1,650.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said annual support services at a cost not to exceed \$1,650.00, charging the cost thereof to Finance Department Budget Fiscal Year 2022/2023 Account No. 13100.01.541500 or another appropriate account as designated by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Legislative Request for a Wavier of Competitive Bid**

On behalf of the Department of Finance – Parking Violations Bureau, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the purchase of AIMS data support from Electronic Data Corporation (EDC).

EDC is the provider of AIMS parking ticket software and due to the size of the data file, they are better able to import the demographic data from the Parking Ticket Amnesty data into the AIMS program to afford more current mailing addresses for collection letters to be merge printed.

The total expenditure for this purpose shall not exceed \$1,650.00 and will be charged to the Finance Department Budget Fiscal Year 2022/2023 account #13100.01.541500.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE  
CITY OF SYRACUSE, MAYOR BEN WALSH

July 13, 2013

**Bradley O'Connor, CPA**  
Commissioner of Finance

**Veronica H. Voss**  
Deputy Commissioner

Mr. Timothy M. Rudd  
Director of Management & Budget  
City Hall, Room 213  
Syracuse, New York

**RE: LEGISLATION FOR A WAIVER OF COMPETITIVE BID FOR THE  
PURCHASE OF A ONE-TIME DATA IMPORT INTO AIMS PARKING SOFTWARE**

Dear Mr. Rudd:

Please prepare legislation to be introduced at the next Common Council meeting, on behalf of the Department of Finance, Parking Violations Bureau, to authorize a waiver of competitive bidding for the purchase of AIMS data support from Electronic Data Corporation (EDC).

EDC is the provider of AIMS parking ticket software and due to the size of the data file, they are better able to import the demographic data from the Parking Ticket Amnesty data into the AIMS program to afford more current mailing addresses for collection letters to be merge printed.

The total expenditure for this purpose shall not exceed \$1,650.00 and will be charged to the Finance Department Budget Fiscal Year 2022/2023 account #13100.01.541500.

Thank you for your attention in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "VH Voss", written over the word "Sincerely,".

Veronica H. Voss  
Deputy Commissioner of Finance

/vv

**City Payment Center**  
233 E. Washington St  
Room 122  
Syracuse, NY 13202

Office 315 448 8310  
Fax 315 471 6024  
[www.syr.gov.net](http://www.syr.gov.net)

[CityPayments@SyrGov.net](mailto:CityPayments@SyrGov.net)  
.net



Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF ANNUAL SUPPORT SERVICES  
FROM ELECTRONIC DATA COLLECTION  
CORPORATION (EDC) FOR THE  
DEPARTMENT OF FINANCE-PARKING  
VIOLATIONS BUREAU DURING THE FISCAL  
YEAR 2022-2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of annual support services from Electronic Data Collection Corporation (EDC) for the Department of Finance-Parking Violations Bureau during the fiscal year 2022-2023 at a cost not to exceed \$21,000 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said annual support services at a cost not to exceed \$21,000.00, charging the cost thereof to IT Account No. 540530.01.16800 or another appropriate account as designated by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

July 14, 2022

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Legislative Request To Pay Electronic Data Collection Corporation ("EDC Corporation") to Provide Annual Support Services**

Dear Ms. McBride:

On behalf of the Department of Finance – Parking Violations Bureau, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid to pay for annual support services from EDC Corporation during the Fiscal Year 2022/2023.

The total expenditures for this purpose shall not exceed \$21,000 and will be charged to IT account #540530.01.16800.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Bradley O'Connor CPA**  
Commissioner of Finance

**Matthew DeLany, CPA**  
First Deputy Commissioner

**Veronica H. Voss**  
Deputy Commissioner

July 13, 2022

Mr. Timothy Tim Rudd  
Director of the Office of Management & Budget  
Room 213 City Hall  
233 E. Washington Street  
Syracuse, New York 13202

**Re: Request for Waiver of Competitive Bid and Authorization to Pay Electronic Data Collection Corporation ("EDC Corporation") to Provide Annual Support Services on Behalf of the Department of Finance – Parking Violations Bureau**

Dear Mr. Rudd,

I am writing to request that you introduce legislation at the next regular meeting of the Common Council to authorize a waiver of competitive bid and authorize the City to pay for annual support services from EDC Corporation during the Fiscal Year 2022/2023 on behalf of the Department of Finance – Parking Violations Bureau.

The total expenditure for this purpose shall not exceed \$21,000 and will be charged to IT account #540530.01.16800.

Thank you for your attention in this matter.

Sincerely,

Veronica H. Voss  
Deputy Commissioner of Finance

/vv

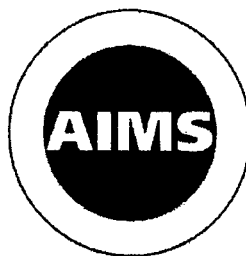
**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Electronic Data Collection  
Corporation  
105 Wyoming St., Suite 300  
Syracuse, NY 13204 US  
(315) 706-0310  
sales@aimsparking.com  
www.aimsparking.com



## INVOICE

**BILL TO**

City of Syracuse  
Parking Violations Bureau  
201 E Washington St. Room  
512  
Syracuse, NY 13202

**SHIP TO**

City of Syracuse  
Parking Violations Bureau  
201 E Washington St. Room  
512  
Syracuse, NY 13202

**INVOICE # 1612900**

DATE 05/17/2022

**DUE DATE 06/16/2022**

TERMS Net 30

**P.O. NUMBER**

Annual Support

**SALES REP**

EKG

**AIMS Supporting Line**

1

21,000.00

21,000.00

**Annual Support Services**

July 2022 - June 2023

20 User SQL License- \$15,750

Systems East- \$2,100

Paylock- \$2,100

NYS PREED DMV Interface- \$1,050

FED ID #16-1488006

**BALANCE DUE****\$21,000.00**

A 3% PROCESSING FEE WILL BE ADDED FOR PAYMENTS MADE  
WITH A CREDIT CARD.



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
Room 231 City Hall  
233 E. Washington Street  
Syracuse, N.Y. 13202

**Re: Request for Legislation Authorizing the City of Syracuse to Accept the Reconstruction of the City Owned 24 inch (24") Combined Sewer located in Madison Street between Almond Street and Irving Avenue which is to be completed by the New York State Dormitory Authority (DASNY) and the Office of Mental Health (OMH) at no cost to the City.**

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council:

**An Ordinance Authorizing the City of Syracuse of the Completed Reconstruction of the City Owned 24 inch (24") Combined Sewer located in Madison Street between Adams Street and Irving Avenue which is to be completed by the Dormitory Authority of the State of New York (DASNY) and the Office of Mental Health (OHA) as part of DASNY Project 345170: Phase I Overall Site Improvements located at Hutchings Psychiatric Center, 620 Madison Street, Syracuse, New York, at No Cost to the City. The location of the work, Madison Street between Almond Street and Irving Avenue, was previously abandoned to the State of the New York with an easement reserved for the City's sewer system.**

This department has reviewed, coordinated with other City departments and is of the opinion that the reconstruction of the sewer described in the plans and specifications on file at the Office of the City Engineer are to the benefit of the public. It is therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting the City of Syracuse Department of Public Works to accept the reconstruction of the City Owned 24" combined sewer in the former Madison Street R.O.W. (covered by an easement), as shown on the plans as forwarded to the Department of Engineering that were prepared for the Dormitory Authority of the State of New York and the Office of Mental Health by Delta Engineers, Architects, & Land Surveyors titled "*Hutchings Psychiatric Center Phase I Overall Site Improvements*", dated January 6, 2022.

The acceptance of the above-described sewer reconstruction will be subject to the following terms and conditions as permitted by law:

**Department of  
Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

1. The Dormitory Authority of the State of New York (DASNY) and the Office of Mental Health (OMH), shall reconstruct the 24" sewer main and associated structures & elements located in Madison Street between Almond Street and Irving Avenue without cost to the City of Syracuse (City). The reconstruction shall be completed in accordance with the plans, specifications and final locations submitted by DASNY and OMH and approved by the City Engineer and the Commissioner of the Department of Public Works.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. **The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work.** DASNY and OMH shall notify the City's Commissioner of the Department of Public Works and the City Engineer when the sewer reconstruction portion of DASNY's Project 345170 Phase I Overall Site Improvements located at Hutchings Psychiatric Center at 620 Madison Street, Syracuse, New York is anticipated to be complete. DASNY and the OMH, in accordance with their Contract Documents, shall have their Contractors provide them with a certification by a Professional Engineer as to the accuracy of the as-built drawings and this Professional Engineer shall attest to the fact that the improvements were constructed in conformity with the plans and specifications as approved by the City. It shall be the responsibility of DASNY and OMH to provide a copy of the certification to the City Engineer. As-built drawings and a certification of completion shall be submitted to the City by DASNY and the OMH within sixty (60) days of when they have declared the Project to be complete in accordance with their contract documents. DASNY and OMH shall notify the City if there is a need for additional time to provide the As-Built drawings and the certification of completion.
3. Elements of the work for the Reconstruction of the 24" combined sewer may require construction in the Irving Avenue and Crouse Avenue City Right-of-Ways, which are emergency routes to the hospitals therefore, traffic within the City's Right of Way shall be maintained at all times during construction. The entire area of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress. Madison Street is a private road, subject to a City easement, but not part of the City Right-of Way. Therefore, Madison Street is not subject to these closure provisions and can be shut down by DASNY and OMH as necessary for the Project.
4. To the extent permitted by law, DASNY and the OMH will hold the City of Syracuse harmless from and indemnify it for any final judgment of a court of competent jurisdiction only to the extent attributable to the negligence of DASNY and the OMH or of its officers or employees when acting within the course and scope of their employment and within the scope of this Agreement.
5. That DASNY and the OMH, their successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.

6. That all ordinances, rules and regulations of the City and its departments, including but not limited to the Building Code of the City of Syracuse, shall be complied with at all times.

7. The Work in the City's Right-of-Way shall be subject to the street cut and repair permitting process administered by the City's Commissioner of Public Works and any other standard permitting processes that exist.

8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

9. That as detailed in their Contract Documents with their Contractor(s) DASNY and the OMH shall require that the Contractor(s) adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, DASNY and the OMH or their successors and assigns, shall be responsible for enforcing the Contract requirements with their Contractor to provide replacement to the satisfaction of the City Engineer, the Commissioner of Public Works and the Commissioner of Water. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

10. That DASNY and the OMH shall include language in their contracts with their Contractor(s) who will be performing the work on the Reconstruction of the 24" combined sewer to require that the City of Syracuse is included as an additional insured on their general liability policies and that the Contractor shall indemnify and hold harmless the City of Syracuse from any claims for damages relative to this Project. DASNY and the OMH, their successors, assigns, and agents shall require that the Contractor keep in force for the duration of this Project, a general liability insurance policy, in the amount of \$2,000,000. A Certificate of said insurance, along with the declaration page and/or blanket endorsement confirming the City's status as an additional insured, shall be submitted to the Department of Engineering, Room 401 City Hall, 233 East Washington Street, Syracuse, New York 13202.

11. As detailed in their Contract Documents any coordination with the various utility operators, private and/or public, is the responsibility of DASNY and the OMH. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City easement or Right of Way.

12. Upon completion of said work to the satisfaction of the City Engineer and the Commissioner of Public Works as herein provided, receipt of acceptable record drawings and documentation of inspections and testing, said combined sewer and all rights and interests thereto shall pass to and become the property of the City of Syracuse. The City shall provide DASNY and OMH with written confirmation as to the date of acceptance of the above-described sewer main and appurtenances by the City.

13. DASNY and OMH shall coordinate with the Commissioner of the City of Syracuse Water Department with respect to the impacts on the City owned water system from the reconstruction of the sewer on Madison Street. The City requires that utility installations must maintain a minimum of three (3) foot separation from the water main joints, tees and valves. All utilities shall be installed in accordance with Ten State Standards which require 10-foot horizontal clearance from water main and service lateral and 18-inch vertical clearance at crossing of water main.

14. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption. Should DASNY and the OMH encounter circumstances beyond their control that may result in failure in their ability to complete the Project within two (2) years from the date of the adoption of this Ordinance, it shall be the responsibility of DASNY and the OMH to notify the City Engineer in writing, providing a detailed description of the delay and the new anticipated completion date for the Project. The City Engineer, DASNY and the OMH shall agree on how to proceed and seek any necessary amendments to this Ordinance subject to the approval of the Mayor and Common Council. The terms and conditions of any amendment to this Ordinance shall be subject to the approval of the Corporation Counsel.

15. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and DASNY and the OMH.

16. The City Engineer has set the following conditions which DASNY and the OMH shall meet for the Project:

- a. DASNY and OMH shall provide full-time engineering services (project manager, inspector etc.) during the construction of the sewer to ensure the construction is constructed in accordance with the plans and specifications. All construction and inspection documentation prepared by this team, including but not limited to, shop drawings, daily reports, pre and post TV inspection logs and digital copies of the videos, and as-built drawings shall be handed over to the City for their review prior to the City's acceptance of the work
- b. DASNY and OMH shall notify the City of any design changes to the sewer from the previously approved plans and specifications. Construction cannot proceed until the City approval of any design changes is obtained, such approval will not be unreasonably delayed or denied.
- c. DASNY and OMH shall allow City representatives on site to observe the construction. The City shall advise DASNY and OMH of any issues observed with materials, workmanship, construction of the sewer main and the associated structures as soon as possible to avoid unnecessary delays in construction.



- d. DASNY and OMH shall require their Contractor(s) to perform a Leakage Test either by air or water and TV all completed sewer lines and DASNY and OMH shall provide copies of the reports/logs and footage to the City for review.
- e. DASNY and OMH shall require their Contractor(s) to Mandrel test each segment of sewer line, testing to be observed by a qualified Engineer and a report of the testing to be delivered by DASNY and OMH to the City. The City shall be notified in advance so Department of Engineering personnel can observe if available.
- f. DASNY and OMH shall have their Contractor(s) correct any deficiencies in the construction as identified by the City to the satisfaction of the City.
- g. All sewers shall be cleaned before handing over to the City.
- h. The City shall only accept the sewer main and the associated structures when the sewer system construction is fully complete. Completion shall include but not be limited to all piping in place, all manholes complete (including benchwalls), all excavations are backfilled and compacted and in place for over thirty (30) days, the systems have been thoroughly tested and as-built plans have been provided and reviewed by both the design engineer (Delta Engineers, Architects, & Land Surveyors) and City Engineer. DASNY and OMH shall address any deviations noted between the as-built plans and design plans immediately, any other City concerns associated with the sewer main and the associated structures shall be addressed before the City accepts the sewer main and associated structures without exception.

17. As there is no contractual design agreement between the City of Syracuse and the Engineer of Record, Delta Engineers Architects & Surveyors ("Delta"), DASNY and the OMH shall include language in their Contract with Delta that requires that Delta is required to indemnify and hold harmless the City of Syracuse relative to this Project. For the purposes of this Ordinance the City shall be classified as an "Owner's Related Party" as that term is defined in Chapter 3, Article 6 of the DASNY Contract Documents for this Project. Pursuant to the status as an Owner's Related Party: To the fullest extent permitted by law, DASNY's Contractor(s) shall protect, indemnify and hold harmless the City of Syracuse, as an Owner's Related Party, from and against any and all liability, loss, claims, demands, suits, costs, fees, interest and expenses (including actual fees and expenses of attorneys, expert witnesses, and other consultants), by whomsoever brought and regardless of the legal theories upon which premised, including, but not limited to those arising out of bodily injury to, or sickness or death of, any person, or property damage or destruction (including loss of use), which may be imposed upon, incurred by or asserted against the Owner or the Owner's Related Parties allegedly or actually arising out of or resulting from any negligent act, error or omission or any intentional misconduct (i) of the Professional; or (ii) of the Professional's

Subconsultants, Subcontractors or suppliers; or (iii) of the agents, employees or servants of the Professional or its Subconsultants, Subcontractors or suppliers.

18. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by DASNY and OMH.

19. DASNY and OMH shall make application and obtain appropriate approval from the Onondaga County Plumbing Control Division of Water Environment and Protection and internal plumbing permits associated with this Project.

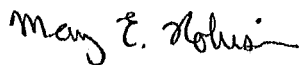
20. Upon completion of said work to the satisfaction of the City Engineer and the Commissioner of the City of Syracuse Department of Public Works as herein provided, said sewer main and the associated structures and all rights and interests thereto shall pass to and become the property of the City of Syracuse.

21. The easement to the City of Syracuse for Madison Street is not altered by this Agreement for acceptance of the 24" Combined Sewer Main in the Madison Street Right of Way and all terms and conditions of the easement shall remain as per the original agreement entered into at the time of the abandonment of Madison Street.

22. The completed sewer reconstruction work shall be subject to approval by the Commissioner of Public Works and by the City Engineer, and DASNY and OMH shall warranty the same for one (1) years from the date of acceptance.

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Very truly yours,



Mary E. Robison, P.E.,  
City Engineer

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO.  
276-2017 AS LAST AMENDED BY ORDINANCE  
NO. 55-2020 AUTHORIZING A CONTRACT  
WITH C&S ENGINEERS, INC. RELATIVE TO  
PROVIDING PRELIMINARY DESIGN SERVICES  
FOR THE DOWNTOWN MILL & PAVE  
PROJECT, PIN 3756.06 TO ADD  
CONSTRUCTION INSPECTION SERVICES**

BE IT ORDAINED, that Ordinance No. 276-2017 as last amended by Ordinance No. 55-2020 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional service subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of C&S Engineers, Inc., under the following terms:

- (1) C&S Engineers, Inc. shall provide all required preliminary design services to produce preliminary design plans, final design services and construction inspection services for the Downtown Mill & Pave Project (PIN No. 3756.06);
- (2) The City shall pay to C&S Engineers, Inc. an amount not to exceed \$2,270,000.00\* (\$555,000.00 for preliminary design, \$490,000.00 for final design, and \$1,225,000.00\*\* for construction inspection for all services under this agreement to be paid on a time-and-expense basis; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is Authorized to execute such contract, as herein above stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be Charged to Capital Account #599807.07.701056000 with subsequent reimbursement of 80% of the

Cost from the Federal government through the Transportation Improvement program (TIP), up to 15% from the State (Marchiselli Program) and the remaining 5% will be local share cost to be paid from existing local capital account funds previously authorized by Ordinance No. 634-2014 or such other account to be determined by the Commissioner of Finance.

\_\_\_\_\_ new material

\* previously read \$2,248,000.00

\*\* previously read \$1,203,000.00



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

15 July 2022

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance amending Original Ordinance No. 276-2017 as last Amended by Ordinance No. 55-2020 Authorizing a Consultant Agreement with C&S Engineers Inc. for the Preliminary, Final Design & Construction Inspection Phases fee for the Downtown Mill & Pave (State St. and Salina St.) Project, PIN 3756.06. Amend to add additional Construction Inspection Services fee.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 276-2017 as last Amended by Ordinance No. 55-2020 Authorizing a Consultant Agreement with C&S Engineers Inc. for the Preliminary, Final Design & Construction Inspection Phases Fee for the Downtown Mill & Pave (State St. and Salina St.) Project, PIN 3756.06. Amend to add additional Construction Inspection Services fee in the amount of \$22,000.00, resulting in a total not to exceed fee of \$2,270,000.00 (the previous agreement amount was for a total fee not to exceed of \$2,248,000.00). The amount not to exceed to be paid on a time and expense basis for all Construction Inspection services required for the Downtown Mill & Pave (State St. and Salina St.) Project, PIN 3756.06.

This project is being funded 80% with federal funds and 20% with existing local capital account funds previously authorized by Ordinance No. 634-2014 as last amended by Ordinance No. 206-2021. The preliminary, detail design & construction phase are receiving Marchiselli funding (12.7% approx.). Costs will be charged to Capital Account No. 599807.07.701056000.

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of C&S Engineers, Inc. to Mayor Miner, who approved their selection; both Mayors Miner and Walsh have subsequently approved the respective phase fees to-date. Per the attached memorandum, Mayor Walsh further approved the not-to-exceed fee.

15

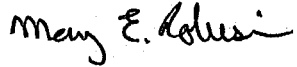
GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Topic:

15 July 2022  
Page 2

Please let me know if you have any questions related to this request.

Very Truly Yours,

A handwritten signature in cursive script, appearing to read "Mary E. Robison".

Mary E. Robison, P.E.  
City Engineer



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerly**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Tim Rudd, Budget Director, Office of Management & Budget

FROM: Mary Robison, P.E., City Engineer

DATE: July 15, 2022

RE: **MEMORANDUM OF APPROVAL – C&S ENGINEERS INC. CONSTRUCTION  
INSPECTION PHASE SERVICE FEE FOR DOWNTOWN MILL & PAVE PROJECT  
(State St. and Salina St), PIN 3756.06.**

On March 16, 2017 the previous Mayor approved the selection of C&S Engineers, Inc. for the preliminary design of the Downtown Mill & Pave Project (State St. and Salina St.), PIN 3756.06 for a not to exceed fee of \$555,000.00. You subsequently approved the fees for detail design services (\$490,000.00) & construction inspection services (\$1,203,000.00); for a not to exceed fee of \$2,248,000.00.

Due to the construction progressing longer than anticipated (added additional work) we are required to extend the construction inspection services contract. We have negotiated an estimated maximum total cost not to exceed of \$22,000.00 for C&S Engineers, Inc. to complete the remaining construction inspection services of this project as detailed in their scope of services. Therefore, we would like to amend C&S Engineers, Inc. contract by \$22,000.00 for a total not to exceed fee of \$2,270,000.00.

Please advise if you approve C&S Engineers, Inc. proposed total additional fee not to exceed \$22,000.00 for construction inspection services during the construction of the Downtown Mill & Pave Project (State St. and Salina St.), PIN 3756.06

If you approve of for C&S Engineers, Inc. fee, we will present this to the Common Council for its approval.

YES ☒ NO ☐

Comments: \_\_\_\_\_

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

Signature: \_\_\_\_\_

Date: 7/20/22

Ordinance No.

2022

**AN ORDINANCE AMENDING ORDINANCE NO. 246-2011 AS LAST AMENDED BY ORDINANCE NO. 356-2021 AUTHORIZING THE COUNTY OF ONONDAGA AND THE ONONDAGA COUNTY SANITARY DISTRICT, (COLLECTIVELY "THE COUNTY") PURSUANT TO SECTION 3.4 OF THE INTERMUNICIPAL AGREEMENT ENTERED INTO BY AND BETWEEN THE CITY OF SYRACUSE, THE SYRACUSE URBAN RENEWAL AGENCY, THE SYRACUSE INDUSTRIAL DEVELOPMENT AGENCY, THE SYRACUSE CITY SCHOOL DISTRICT (COLLECTIVELY "THE CITY") ON OR ABOUT JULY 26, 2007, AND PARAGRAPH 13 OF AMENDMENT NO. 1 TO SAID AGREEMENT DATED ON OR ABOUT AUGUST 2009, TO ACCESS THE CITY PROPERTIES LISTED AT APPENDIX A TO INSTALL AND MAINTAIN GREEN INFRASTRUCTURE, INCLUDING BUT NOT NECESSARILY LIMITED TO LANDSCAPE AND OTHER GREEN INFRASTRUCTURE RELATED IMPROVEMENTS ON REAL PROPERTY OWNED BY THE CITY**

BE IT ORDAINED, that Ordinance No. 246-2011 as last amended by Ordinance No. 356-2021 is hereby amended to read as follows:

WHEREAS, the CITY and COUNTY agree that it is in their respective mutual benefit and in the public interest to cooperate and collaborate on the development and implementation of green infrastructure projects as may be promoted, undertaken and/or funded either (a) by the COUNTY and the Sanitary District pursuant to the ACJ as amended to incorporate green infrastructure as a component of ACJ Projects, and/or (b) by the CITY in furtherance of the CITY'S green initiatives; and



WHEREAS, the CITY recognizes that supporting the objectives of the ACJ requires establishing a framework that supports the development, implementation and long term maintenance of green infrastructure throughout those areas of the CITY that are served by a combined sanitary and storm sewer system; and

WHEREAS, the CITY also recognizes that a long term commitment to supporting the development, implementation and long term maintenance of green infrastructure throughout those areas of the CITY that are served by, or are tributary to a combined sanitary and storm sewer system will also facilitate compliance with the CITY'S stormwater permit obligations and that it is therefore in the long term interest of the CITY to encourage and promote development and implementation of green infrastructure to the maximum extent possible; and

WHEREAS, the CITY has previously agreed to support the use of green infrastructure as a means of achieving the objectives of the CSO component of the ACJ; and

WHEREAS, an advantage of green infrastructure technology is that it can be implemented on an ongoing basis at varying extent throughout a CSO service area as opportunities to do so are identified; and

WHEREAS, Federal and State financial assistance for green infrastructure projects will require that the applicant be able to demonstrate a sufficient legal interest in property to obtain continuing access to construct the project and to verify that the project is being maintained and operated as required by the terms of the grant and/or loan; and

WHEREAS, the creation of a legal mechanism that can provide for access to and/or a rapid transfer of an interest in property to qualify for certain forms of financial assistance is necessary to most effectively maximize opportunities to develop, implement and obtain federal and State funding for green infrastructure projects as these opportunities arise; and

WHEREAS, the COUNTY has agreed to cover all green infrastructure cost of the construction costs associated with implementation of the green infrastructure projects covered by this Permission Ordinance as set forth in the revised and amended 2022 Appendix "A" (2022 Green Infrastructure CSO Candidate Project List) which is annexed hereto; and

WHEREAS, the CITY is agreeable to allow the COUNTY to install the proposed green infrastructure projects (the "Project" or "Projects"), as described in general terms in the amended 2022 Appendix A within, and upon the Project Sites listed in the amended 2022 Appendix A; and

WHEREAS, the COUNTY has determined that the projects for which access is being sought pursuant to this Permission Ordinance are either Type II Actions under the State Environmental Quality Review Act ("SEQR") or will not result in significant environmental impacts; and

WHEREAS, the CITY, upon review of the listed projects, tentatively concurs subject to further review by the CITY Engineer as provided herein that no further action is required under that statute; and

WHEREAS, this Permission Ordinance is granted subject to further review and approval of each Project and proposed improvement listed in the revised and amended 2022 Appendix A (2022 Green Infrastructure CSO Candidate Project List) by the CITY Engineer;

NOW, THEREFORE, BE IT ORDAINED:

1. Subject to the provisions of Paragraph 21 with respect to any project or projects not constructed within the period specified therein, this Permission Ordinance shall run from the date of its acceptance by the COUNTY for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this Ordinance will be amended each year to add additional projects for that year's construction season in accordance with the terms set forth herein.

2. That except as the site may be modified by implementation of a green infrastructure project undertaken pursuant to this Permission Ordinance, at the termination of this Ordinance the County or its officers, representatives, agents, employees, contractors or their subcontractors shall

leave the site in a condition reasonably consistent with that existing before the commencement of this Ordinance.

3. That the CITY hereby authorizes the COUNTY to enter the Project Sites listed in the revised and amended 2022 Appendix A (2022 Green Infrastructure CSO Candidate Project List) for the purposes of commencing and completing the Projects listed in said Appendix, subject to the COUNTY accepting the terms and conditions set forth below by written Acknowledgment and Acceptance transmitted to the appropriate CITY official responsible for oversight of the specific parcels in question, as may be identified by the Corporation Counsel from time to time, with a copy to the City's Corporation Counsel within sixty (60) days of the effective date of this Ordinance: the COUNTY shall construct, without cost to the CITY and in accordance with plans, specifications and final locations as provided by the COUNTY to the CITY Engineer and as approved by said CITY Engineer and the Commissioner of Public Works, the appurtenances, pavement, landscape improvements and other related installations, including, where appropriate, installation of infrastructure to support charging stations for electrically powered vehicles, (the "Work") which are the subjects of this action. Final Acceptance of all Work performed pursuant to this Permission Ordinance shall be subject to the approval of the CITY Engineer and Commissioner of Public Works. Any variance from the City sidewalk ordinance is subject to additional approval from the Common Council.

4. That the plans and specifications required for constructing all facilities subject to this Permission Ordinance shall be prepared by a Professional Engineer registered by the State of New York. The COUNTY shall provide the CITY with plans indicating as-built conditions of the WORK and any relocated water lines and/or other utilities affected by the construction with locations of all facilities appropriately referenced to monuments. Said plans shall be submitted to the City Commissioner of Public Works, the City Engineer and Commissioner of Water for review and comment in regard to interests of concern to such CITY officials respectively. A professional engineer shall certify to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications as reviewed and approved by the City Engineer as set forth above. Copies of as-built plans shall be provided to the CITY as follows: two copies each of digital files in the most recent version of AutoCAD on compact disks, reproducible vellum and paper. The Commissioner of Public Works, the City Engineer or the Commissioner of the Department of Water may request copies of the files in an earlier version of AutoCAD compatible with the software used by the department. The COUNTY shall provide the CITY a certification from the project engineer that all work has been completed in accordance with approved plans and specifications and any approved change orders.

5. That traffic shall be maintained at all times during construction by the COUNTY acting through its contractors and agents. The entire excavation of said Work, if any shall be required, is to be protected by suitable guards and signals both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the Work is in progress.

6. That the COUNTY, as a self-insured municipal government, shall require that its contractors, subcontractors and agents performing the Work or entering upon the Project Site, shall obtain and keep in force for the duration of the Work, a general liability insurance policy, in the

amount of \$1,000,000, naming the CITY as an additional insured. In addition, the COUNTY shall require that all Project contractors obtain and keep in force workers compensation insurance in accordance with New York State law. A Certificate of said insurance shall be submitted to the CITY with a copy to the Office of the City Engineer, 233 E. Washington Street, Room 401 City Hall, Syracuse, NY 13202. The COUNTY can satisfy the aforementioned insurance requirement by providing that all of its contractors performing the Project Work obtain the required insurance and submit the required certificates to the CITY.

7. That the COUNTY, its successors, assigns, and agents shall agree that the CITY, acting through the CITY Engineer, shall have the authority to request any on site investigations, excavations or actions, to be taken at the sole expense of the COUNTY, which are necessary to ensure that the excavation does not damage or impair CITY utilities. By consequence of the Permission Ordinance or subsequent approvals authorized by this Ordinance, the CITY makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the CITY rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of the COUNTY.

8. A. That the COUNTY, its successors, assigns, and agents shall at all times defend and indemnify and save harmless, the CITY, its officers and employees from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such Work in relation to the Project(s) or arising in any way out of the operations pursuant to this Permission Ordinance, and shall defend and indemnify and save harmless said CITY from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said Work is to be performed and maintained, alleged to have been caused or sustained in whole or in part by or because of misfeasance, omission of duty, negligence or wrongful act on the part of the COUNTY.

8. B. That the CITY, its successors, assigns, and agents shall at all times defend and indemnify and save harmless the COUNTY, its officers and employees, from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such Work in relation to the Project(s) or arising in any way out of the operations pursuant to this Permission Ordinance, and shall defend and indemnify and save harmless said COUNTY from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said Work is to be performed and maintained, alleged to have been caused or sustained in whole or in part by or because of misfeasance, omission of duty, negligence or wrongful act on the part of the CITY.

9. That the COUNTY shall within sixty (60) days from the transmission by the City Clerk or Corporation Counsel of a certified copy of this amended 2022 Permission Ordinance evidencing its adoption, execute and file with the City Clerk, a written acceptance of this permission

and consent with a copy to the Corporation Counsel, the City Engineer and the Commissioner of Public Works.

10. That all ordinances, rules and regulations of the CITY and its departments shall at all times be complied with, including but not limited to the Building Code and Property Conservation Code of the CITY of Syracuse.

11. That the Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Notwithstanding the foregoing sentence, in consideration of the significant improvements to CITY owned property and the environmental benefits expected to accrue from the Work covered by this Permission Ordinance, the CITY agrees to waive applicable fees regarding green infrastructure projects that take place within parking lots, that replace sidewalks, and that involve full street reconstruction.

12. That the CITY Engineer and the Commissioner of Public Works shall be advised in advance of time when the Work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the CITY Engineer and the Commissioner of Public Works.

13. Subject to the approval of the CITY Engineer permission may be granted by the CITY for installation of other utilities, including, where appropriate, installation of infrastructure to support charging stations for electrically powered vehicles, to cross the area to be occupied by the proposed facilities.

14. That all the Work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the Work. Where applicable, a dust and sediment and erosion control program shall be in effect for the duration of the Project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

15. That the COUNTY and its contractors shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, the COUNTY, or its successors and assigns, shall be responsible for replacement to the satisfaction of the CITY Engineer. Notwithstanding the foregoing sentence, however, the COUNTY and/or its contractors shall not be responsible for replacing any utility, property or facility that is determined to be in such a state of disrepair, deterioration, age or other like condition, that it cannot be determined with reasonable certainty that any interference or damage has resulted from the Work to be undertaken by the COUNTY and its contractors pursuant to this Permission Ordinance. Should the CITY Engineer determine that CITY facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the CITY Engineer.

16. That the COUNTY, its successors, assigns, and agents shall, upon request by the CITY, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and

the COUNTY shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.

17. That subject to the provisions of paragraph 2 of this Permission Ordinance, upon completion of each Project listed in Appendix A and upon acceptance and approval of the property restoration by the CITY Engineer and the Commissioner of Public Works, the use, operation and maintenance of the property and utilities located therein will be subject to all laws, rules, ordinances and procedures which apply to said property and utilities throughout the CITY.

18. That the Syracuse Department of Water shall be notified when any water mains are exposed so its condition may be inspected. All utility installations must maintain a minimum of three (3) foot separation from the water main joints, tees and valves. All utilities shall be installed in accordance with Ten State Standards which require ten (10) foot horizontal clearance from water main and service lateral and eighteen (18) inch vertical clearance at crossing of water main.

19. That all monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the CITY. All expenses for the above shall be paid for by the COUNTY.

20. That the COUNTY shall be responsible for maintenance of green infrastructure project components constructed or installed by the COUNTY upon CITY property pursuant to this Permission Ordinance. Such maintenance may consist of sweeping, vacuuming, landscaping, as well as repair or replacement of porous pavement and/or concrete. For green infrastructure projects installed pursuant to this PERMISSION ORDINANCE, maintenance by the COUNTY will include vacuuming of porous pavements consistent with recommended porous pavement maintenance guidelines, as well as maintenance (clean and reset) catch basin filter inlets and sumps that are part of components of any such project. The CITY shall remain responsible for all other maintenance (except for any green infrastructure components) of CITY property upon which green infrastructure is installed pursuant to this Permission Ordinance.

21. That the construction and restoration permitted by the terms of this Permission Ordinance must be commenced by December 31 of the year of its adoption. The parties acknowledge and agree that continuing access by the COUNTY to property upon which green infrastructure is installed pursuant to this Permission Ordinance is essential to maintaining compliance of the CSO capture requirements of the ACJ and any State and/or Federal permits that may be issued to the COUNTY and/or the CITY implementing Federal and State water pollution control requirements. , Therefore, nothing contained herein is intended nor shall it be construed as limiting the COUNTY'S right under this Permission Ordinance to continued access to the property for purposes of inspecting, maintaining and replacing any and all green infrastructure projects constructed or installed pursuant to this Permission Ordinance for so long as the PERMISSION ORDINANCE authorized herein remains in effect for COUNTY maintenance and inspection purposes to meet the continuing requirements of the ACJ and any State and/or Federal grants or permits that may be issued to the County in order to implement the projects authorized herein.

22. That the COUNTY shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided. All other provisions of the Ordinance shall remain in place.

23. That the foregoing conditions may be modified or expanded from time to time as agreed upon in writing by the Corporation Counsel, CITY Engineer and the COUNTY, provided however that the parties recognize that certain modifications may require the approval of their respective legislative bodies in accordance with applicable law; and

BE IT FURTHER ORDAINED, that the City and County hereby agree that the following provisions shall apply to the West Fayette Street Sewer Separation Project:

1. Plans and specifications will be provided to the City Engineer Department of Public Works and Department of Water for final review and approval as to the impact on CITY streets, sewers and water system, including Maintenance and Protection of Traffic Plans, prior to preparation of final contract and bid documents.

2. The Commissioner of Public Works, in consultation with the City Engineer, shall provide to the COUNTY technical specifications setting forth reasonable standards for street repair and restoration which the COUNTY shall incorporate into its final plans and bid documents. The COUNTY agrees to require its contractor(s) to comply with said standards and technical specifications with respect to street repair and restoration unless otherwise agreed to by the Commissioner of Public Works.

3. Once plans and specifications have been reviewed and approved as set forth above, the COUNTY will cause bid packages to be prepared from such approved plans and specifications and shall secure competitive bids for the construction of the WORK, as required by General Municipal Law § 103. The COUNTY shall let all contracts for construction of the WORK. The COUNTY will coordinate a pre-construction site inspection for all parties including representatives from the City DPW, Department of Engineering and Department of Water.

4. The COUNTY shall supervise all construction, or cause such construction to be supervised, to assure that the WORK will be constructed in accordance with the final approved plans and specifications, as the same may be amended from time to time in a safe, efficient and workmanlike fashion. The contractor(s) selected by the COUNTY shall be responsible for the implementation of Maintenance and Protection of Traffic Plans and for obtaining from the Department of Public Works and complying with the terms and conditions of the CITY's street cut permit and all applicable ordinances governing use and restoration of CITY streets and the CITY water system.

5. The City Commissioner of Public Works, the City Engineer and Commissioner of the Department of Water shall review and approve all changes to the plans and specifications

proposed during construction which involve any CITY-owned facilities, and improvements constructed within the CITY right-of-way prior to construction of those changes.

6. Water Service Replacement: In the event that the COUNTY encounters a CITY water main or service lateral:

(i) The COUNTY shall coordinate with the City Water Department in regard to planning for existing and future water mains and service laterals, and the COUNTY and the CITY shall endeavor to prevent or minimize disruptions to service.

(ii) The COUNTY shall sever and cap abandoned water services at the trench line at its expense, unless it is determined by the COUNTY, in consultation with the City Department of Water, that a particular abandoned water service has been substantially disturbed or is unable to be capped then it shall be capped at the water main (at the corporation valve) and the COUNTY will provide the CITY with locations of capped and abandoned services.

(iii) The COUNTY shall provide the City Commissioner of Water with all specifications related to water service removal, replacement, modification, or improvements, for the Commissioner of Water's review and approval prior to the issuance of the water service related bid or bid addendum.

(iv) Active Lead or Galvanized Iron Water Services: The COUNTY agrees to replace with copper pipes, to the satisfaction of the City Commissioner of Water, all, if any, active water services having either lead or galvanized iron lines that are disturbed and/or exposed by the WORK. In addition, in all such cases, the active water services shall be replaced from the water main beginning with a new corporation valve up to and including a new curb stop. If the service between the curb stop to the meter is disturbed and/or exposed as a result of this WORK, the COUNTY or its contractor or agent will be responsible for the repair and/or replacement of the service back to the undisturbed area to the satisfaction of the Commissioner of Water.

(v) During the course of the WORK, the City Departments of Water and Public Works shall have the right to conduct normal operations and maintenance within the WORK area.

(vi) The COUNTY and its contractors shall proceed in a manner consistent with the Department of Water's rules and regulations; including, but not limited to, following all official directives of the Commissioner of Water or his authorized designee on all work involving CITY water lines. It is further understood that failure to proceed as indicated above may result in suspension of the contractor's street cut permit, or such other penalties or actions that are specifically addressed by the Water Department's rules and regulations.

(vii) The COUNTY will maintain and protect existing CITY of Syracuse water facilities in proximity to the project in accordance with practices acceptable to the Department of Water. Surface facilities exposed by the WORK, such as valve boxes, curb boxes and hydrants shall be reinstalled plumb and clear of debris regardless of condition prior to exposure. The City Department of Water will provide valve boxes, curb boxes, hydrants, and like material when the CITY deems the structure to be defective or obsolete. Removal of any water main or appurtenances



to facilitate construction shall be allowed only with the approval of the Commissioner of Water or the Commissioner's designated representative, which shall not be unreasonably withheld. A plan setting forth the details of the actions and practices which will be employed in protecting and maintaining the water mains and appurtenances shall be prepared by the COUNTY or its designated representative or contractor and submitted to the Commissioner of Water for approval which shall not be unreasonably withheld. The COUNTY agrees that it will require its contractor on the project to replace, as directed by the Commissioner of Water, any section of existing water main that is exposed. Any disturbance of a water main or appurtenance by the COUNTY or its contractor shall be repaired and/or restored back to the undisturbed area by the COUNTY to the satisfaction of the Commissioner of Water.

7. As part of the final acceptance the CITY shall require that the COUNTY provide a final TV/Video Inspection Log of the completed sewer to the CITY.

8. The CITY owns and is responsible for the specific stormwater sewers in the immediate project area. Accordingly, the parties agree that the CITY shall own and continue to operate the resulting stormwater conveyance system improvements. EXCEPT as part of the Connective Corridor Construction Project the COUNTY shall fund the construction of a Water Quality Treatment Unit, which is a required component of the storm sewer conveyance construction pursuant to this agreement. Said Water Quality Treatment Unit upon completion shall be owned and maintained by the COUNTY.

9. The COUNTY shall include in its construction contract documents a requirement for the contractor to provide the CITY with a two (2) year warranty materials and performance bond for work performed herein.

10. The COUNTY in coordination with the CITY shall provide information to the public in the project area concerning the nature of the project and related construction activities, to advise of potential impacts;

and,

BE IT FURTHER ORDAINED, that the City and the County hereby agree that the following provisions shall apply to the Grand Avenue Road Reconstruction/Sewer Separation Project:

1. Plans and specifications will be provided to the City Engineer Department of Public Works and Department of Water for final review and approval as to the impact on CITY streets, sewers and water system, including Maintenance and Protection of Traffic Plans, prior to preparation of final contract and bid documents.

2. The Commissioner of Public Works, in consultation with the City Engineer, shall provide to the COUNTY technical specifications setting forth reasonable standards for street repair and restoration which the COUNTY shall incorporate into its final plans and bid documents. The

COUNTY agrees to require its contractor(s) to comply with said standards and technical specifications with respect to street repair and restoration unless otherwise agreed to by the Commissioner of Public Works.

3. Once plans and specifications have been reviewed and approved as set forth above, the COUNTY will cause bid packages to be prepared from such approved plans and specifications and shall secure competitive bids for the construction of the WORK, as required by General Municipal Law § 103. The COUNTY shall let all contracts for construction of the WORK. The COUNTY will coordinate a pre-construction site inspection for all parties including representatives from the City DPW, Department of Engineering and Department of Water.

4. The COUNTY shall supervise all construction, or cause such construction to be supervised, to assure that the WORK will be constructed in accordance with the final approved plans and specifications, as the same may be amended from time to time in a safe, efficient and workmanlike fashion. The contractor(s) selected by the COUNTY shall be responsible for the implementation of Maintenance and Protection of Traffic Plans and for obtaining from the Department of Public Works and complying with the terms and conditions of the CITY's street cut permit and all applicable ordinances governing use and restoration of CITY streets and the CITY water system.

5. The City Commissioner of Public Works, the City Engineer and Commissioner of the Department of Water shall review and approve all changes to the plans and specifications proposed during construction which involve any CITY-owned facilities, and improvements constructed within the CITY right-of-way prior to construction of those changes.

6. Water Service Replacement: In the event that the COUNTY encounters a CITY water main or service lateral:

(i) The COUNTY shall coordinate with the City Water Department in regard to planning for existing and future water mains and service laterals, and the COUNTY and the CITY shall endeavor to prevent or minimize disruptions to service.

(ii) The COUNTY shall sever and cap abandoned water services at the trench line at its expense, unless it is determined by the COUNTY, in consultation with the City Department of Water, that a particular abandoned water service has been substantially disturbed or is unable to be capped then it shall be capped at the water main (at the corporation valve) and the COUNTY will provide the CITY with locations of capped and abandoned services.

(iii) The COUNTY shall provide the City Commissioner of Water with all specifications related to water service removal, replacement, modification, or improvements, for the Commissioner of Water's review and approval prior to the issuance of the water service related bid or bid addendum.

(iv) Active Lead or Galvanized Iron Water Services: The COUNTY agrees to replace with copper pipes, to the satisfaction of the City Commissioner of Water, all, if any, active water services having either lead or galvanized iron lines that are disturbed and/or exposed by the

WORK. In addition, in all such cases, the active water services shall be replaced from the water main beginning with a new corporation valve up to and including a new curb stop. If the service between the curb stop to the meter is disturbed and/or exposed as a result of this WORK, the COUNTY or its contractor or agent will be responsible for the repair and/or replacement of the service back to the undisturbed area to the satisfaction of the Commissioner of Water.

(v) During the course of the WORK, the City Departments of Water and Public Works shall have the right to conduct normal operations and maintenance within the WORK area.

(vi) The COUNTY and its contractors shall proceed in a manner consistent with the Department of Water's rules and regulations; including, but not limited to, following all official directives of the Commissioner of Water or his authorized designee on all work involving CITY water lines. It is further understood that failure to proceed as indicated above may result in suspension of the contractor's street cut permit, or such other penalties or actions that are specifically addressed by the Water Department's rules and regulations.

(vii) The COUNTY will maintain and protect existing CITY of Syracuse water facilities in proximity to the project in accordance with practices acceptable to the Department of Water. Surface facilities exposed by the WORK, such as valve boxes, curb boxes and hydrants shall be reinstalled plumb and clear of debris regardless of condition prior to exposure. The City Department of Water will provide valve boxes, curb boxes, hydrants, and like material when the CITY deems the structure to be defective or obsolete. Removal of any water main or appurtenances to facilitate construction shall be allowed only with the approval of the Commissioner of Water or the Commissioner's designated representative, which shall not be unreasonably withheld. A plan setting forth the details of the actions and practices which will be employed in protecting and maintaining the water mains and appurtenances shall be prepared by the COUNTY or its designated representative or contractor and submitted to the Commissioner of Water for approval which shall not be unreasonably withheld. The COUNTY agrees that it will require its contractor on the project to replace, as directed by the Commissioner of Water, any section of existing water main that is exposed. Any disturbance of a water main or appurtenance by the COUNTY or its contractor shall be repaired and/or restored back to the undisturbed area by the COUNTY to the satisfaction of the Commissioner of Water.

7. As part of the final acceptance the CITY shall require that the COUNTY provide a final TV/Video Inspection Log of the completed sewer to the CITY.

8. The CITY owns and is responsible for the specific sewers in the immediate project area. Accordingly, the parties agree that the CITY shall own and continue to operate the resulting stormwater conveyance system improvements.

9. The COUNTY shall include in its construction contract documents a requirement for the contractor to provide the CITY with a two (2) year warranty materials and performance bond for work performed herein.

10. The COUNTY in coordination with the CITY shall provide information to the public in the project area concerning the nature of the project and related construction activities, to advise of potential impacts.

11. That traffic shall be maintained at all times during construction. The entire said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury which the work is in progress.

12. The City reserves the right to reject any and all materials, workmanship of the storm main at any time during construction.

13. Prior to acceptance of any construction to be handed over to the City, the Independent Inspector and the City shall walk the entire site and generate a punch list. The contractor shall then complete all items on the punch list to the City's satisfaction.

14. All storm sewers to be handed over to the City shall be tested per applicable standards (by either air or water) and the storm sewer TV logged at construction completion. Results of testing and DVD of TV/video of the sewer shall be handed over to the City prior to acceptance. All storm sewers shall be cleaned before handing over to the City.

15. Indemnification is required from Jacobs as there is no contractual design agreement between the City of Syracuse and Jacobs.

Onondaga County, at no cost to the City, shall design, construct and maintain certain green infrastructure on City owned properties in accordance with terms and condition as outlined in the permission ordinance and Appendix A - 2011 Green Infrastructure Candidate Project List, 2012 Green Infrastructure Candidate Project List, 2013 Green Infrastructure Candidate Project List, 2015 Green Infrastructure Candidate Project List, the 2017 Green Infrastructure Candidate Project List, the 2018 Green Infrastructure Candidate Project List, the 2019 Green Infrastructure Candidate Project List, the 2020 Green Infrastructure Candidate Project List, and the 2021 Green Infrastructure Candidate Project List. This permission ordinance shall run from the date of its acceptance by the County for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this ordinance will have to be amended each year to add additional projects for that year's construction season in accordance with the terms set forth within the ordinance. The County shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided.

All provisions of the ordinance shall remain in place.

\* \_\_\_\_\_ = new material

# Appendix "A"

## 2022 CSO Project Candidate Project List

**NOTE: The below CSO Project Candidate Project List is subject to change pending owner permission, fieldwork, design feasibility, construction scheduling and other factors known and unknown, and therefore not all of these projects will progress to construction. Projects not previously included in past Permission Ordinance's are highlighted in yellow.**

Project ID	Project Name	Project Address	Parcel Owner
<b>Projects from Previous Permission Ordinance Lists - Construction Planned to be Completed in 2022</b>			
C-249 *	CSO 029 Reduction and Conveyance Modifications	Walton Street between Onondaga Creek and Franklin Street	City of Syracuse
C-272 "	West Genesee Street Green Street	W Genesee St. from Plum St. to Van Rensselaer St.	City of Syracuse
C-273 @	Butternut St Green Corridor Phase 1	Butternut St. between N Salina St. and Lodi St.	City of Syracuse
C-277 *	CSO 066 Regulator Modification	Intersection of Maltbie St. and Evans St.	City of Syracuse
C-296 *	Water Street Road Reconstruction	East Water Street from Almond St. to Beech St.	City of Syracuse
<b>2022 Candidate Projects</b>			
C-293a *	Willow Street Green Street	East Willow Street between State and Salina	City of Syracuse
C-293b *	Townsend Street Green Street	North Townsend Street between James and Hickory	City of Syracuse
C-294 *	Rose Hill Cemetery Greening	914 Lodi Street and Willow Street East	City of Syracuse Parks
C-295 *	Highland Park Greening	421 Highland Street and Beecher Street	City of Syracuse Parks
M-116 *	CSO 052 Regulator Manhole Reconfiguration	Intersection of Elmhurst Ave. and Hunt Ave.	City of Syracuse
M-108	CSO 067 Hydraulic Improvement	Intersection of West Newell Street and Vale Street	City of Syracuse
M-120	East Side Interceptor Sewer Replacement	Kirk Park Dr. from West Golin Street Northward approximately 850 feet	City of Syracuse

"Denotes Project that was on 2017 Permission Ordinance List

^ Denotes Project that was on 2018 Permission Ordinance List

@ Denotes Project that was on 2020 Permission Ordinance List

\* Denotes Project was on the 2021 Permission Ordinance List



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

19 July 2022

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

Re: Revised Request for Legislation to amend Ordinance No. 246 of 2011 as last amended by Ordinance No. 356 of 2021 - Citywide Green Permission Ordinance for Onondaga County for Green Infrastructure Projects on City Property

Dear Ms. McBride:

Please place on the next Common Council agenda the following legislation:

An ordinance amending Ordinance No. 246 of 2011 as last amended by Ordinance No. 356 of 2021 which authorized the County of Onondaga and the Onondaga County Sanitary District (collectively "the County") pursuant to Section 3.4 of the Intermunicipal Agreement entered into by and between the City of Syracuse ("the City") on or about July 26, 2007 and paragraph 13 of Amendment No. 1 to said agreement dated on or about August 2009, to access the City properties listed in Appendix A to install and maintain green infrastructure, including but not necessarily limited to landscape and other green infrastructure related improvements on real property owned by the City. Amend ordinance to add the list: 2022 CSO Candidate Project List.

The new projects being added to the list in 2022 include the following: CSO 067 Hydraulic Improvement (Intersection of W. Newell St. and Vale St) and East Side Interceptor Sewer Replacement (Kirk Park Dr. from W. Colvin St. Northward approximately 850 feet).

Onondaga County, at no cost to the City, shall design, construct and maintain certain green infrastructure on City owned properties in accordance with terms and condition as outlined in the permission ordinance and Appendix A - 2011 Green Infrastructure Candidate Project List, 2012 Green Infrastructure Candidate Project List, 2013 Green Infrastructure Candidate Project List, 2015 Green Infrastructure Candidate Project List, the 2017 Green Infrastructure Candidate Project List, the 2018 Green Infrastructure Candidate Project List, the 2019 Green Infrastructure Candidate Project List, the 2020 Green Infrastructure Candidate Project List, the 2021 Green Infrastructure Candidate Project List and the 2022 CSO Project Candidate Project List. This permission ordinance shall run from the date of its acceptance by the County for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this ordinance will have to be amended each year to add additional projects for that year's construction season in accordance with the terms set

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
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forth within the ordinance. The County shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided.

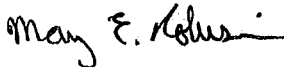
The following provision shall be added to the permission ordinance:

Any projects included in this permission ordinance which involve work on County owned sewer infrastructure shall continue to be owned, operated and maintained by the County after completion of the project.

All provisions of the ordinance shall remain in place.

Thank you for your assistance with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary E. Robison".

Mary E. Robison, P.E.  
City Engineer

enclosure



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** July 19, 2022  
**SUBJECT:** Amend Ordinance – Intermunicipal Agreement

---

On behalf of the Department of Engineering, I am requesting to amending Ordinance No. 246 of 2011 as last amended by Ordinance No. 356 of 2021 which authorized the County of Onondaga and the Onondaga County Sanitary District (collectively "the County") pursuant to Section 3.4 of the Intermunicipal Agreement entered into by and between the City of Syracuse ("the City") on or about July 26, 2007 and paragraph 13 of Amendment No. 1 to said agreement dated on or about August 2009, to access the City properties listed in Appendix A to install and maintain green infrastructure, including but not necessarily limited to landscape and other green infrastructure related improvements on real property owned by the City. Amend ordinance to add the list: 2022 CSO Candidate Project List.

The new projects being added to the list in 2022 include the following: CSO 067 Hydraulic Improvement (Intersection of W. Newell St. and Vale St) and East Side Interceptor Sewer Replacement (Kirk Park Dr. from W. Colvin St. Northward approximately 850 feet).

Onondaga County, at no cost to the City, shall design, construct and maintain certain green infrastructure on City owned properties in accordance with terms and condition as outlined in the permission ordinance and Appendix A - 2011 Green Infrastructure Candidate Project List, 2012 Green Infrastructure Candidate Project List, 2013 Green Infrastructure Candidate Project List, 2015 Green Infrastructure Candidate Project List, the 2017 Green Infrastructure Candidate Project List, the 2018 Green Infrastructure Candidate Project List, the 2019 Green Infrastructure Candidate Project List, the 2020 Green Infrastructure Candidate Project List, the 2021 Green Infrastructure Candidate Project List and the 2022 CSO Project Candidate Project List. This permission ordinance shall run from the date of its acceptance by the County for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this ordinance will have to be amended each year to add additional projects for that year's construction season in accordance with the terms set forth within the ordinance. The County shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided

Office of Management  
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The following provision shall be added to the permission ordinance:

Any projects included in this permission ordinance which involve work on County owned sewer infrastructure shall continue to be owned, operated and maintained by the County after completion of the project.

All provisions of the ordinance shall remain in place.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO.  
55-2019 AS LAST AMENDED BY ORDINANCE  
NO. 414-2020 AUTHORIZING CONTRACT WITH  
BARTON & LOGUIDICE, D.P.C. RELATIVE TO  
PROVIDING CONSULTANT ENGINEERING  
SERVICES FOR THE DESIGN PHASE FOR THE  
DIG ONCE CITY INFRASTRUCTURE  
BUTTERNUT STREET PROJECT TO ADD  
ADDITIONAL DESIGN FEES AND SERVICES  
FOR THE CONSTRUCTION INSPECTION  
PHASE OF THE PROJECT**

BE IT ORDAINED, that Ordinance No. 55-2019 as last amended by Ordinance No. 414-2020 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Barton & Loguidice, D.P.C., under the following terms:

- (1) Barton & Loguidice, D.P.C. shall provide consultant engineering services for the design phase, including additional design services and the construction inspection phase for the Dig Once City Infrastructure Butternut Street Project;
- (2) The City shall pay to Barton & Loguidice, D.P.C. an amount not to exceed \$784,988.00\* (\$319,000 for the design phase, \$10,988 for additional design services, and \$455,000\*\* for construction inspection phase) for all services to be provided under this agreement, to be paid on a time and-expense method of payment; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital account #599807.07.701251000 with subsequent 100% reimbursement from the New York State Dormitory Authority through a grant from the State and Municipal Facilities (SAM) Program, with a bond ordinance authorized contemporaneously herewith for this project to be used for the project costs should it be necessary.

\_\_\_\_\_ new material

\*previously read \$615,998.00

\*\* previously read \$286,000



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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

15 July 2022

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance amending Original Ordinance No. 55-2019 as last amended by Ordinance No. 414-220 Authorizing a Consultant Agreement with Barton & Loguidice, D.P.C. for the Dig Once City Infrastructure Butternut Street Project for Consultant Engineering Services. Amend to add an additional fee amount to the Construction Inspection Services & Additional Design Costs.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 55-2019 as last amended by Ordinance No. 414-220 Authorizing a Consultant Agreement with Barton & Loguidice, D.P.C. for the Dig Once City Infrastructure Butternut Street Project for Consultant Engineering Services. Amend to add an additional fee amount of \$169,000.00 to the Construction Inspection Services & Additional Design Costs, for a total not to exceed amount of \$784,988.00 (the previous not to exceed fee was \$615,988.00 which included both design (\$329,988) and construction inspection services (\$286,000.00)).

The City is expected to incur all initial costs for this project; with subsequent 100% reimbursement from NY State Dormitory Authority through the State and Municipal Facilities Program (SAM). Costs will be charged to a Capital Account 599807.07.701251000.

The RFQ Committee made the recommendation of Barton & Loguidice, D.P.C. to Mayor Walsh, and Mayor Walsh approved of the selection of Barton & Loguidice, D.P.C. on February 13, 2019 & furthermore approved both the design & construction inspection services fees. Per the attached memorandum, Mayor Walsh further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Sincerely,

*Mary E. Robison*

Mary E. Robison, P.E., City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Tim Rudd, Budget Director

FROM: Mary Robison, P.E., City Engineer

DATE: 15 July, 2022

**MEMORANDUM OF APPROVAL – Barton & Loguidice, D.P.C. Construction Inspection Phase Service Fee – “Dig Once” City Infrastructure Butternut Street Project, fee amendment.**

On February 8, 2019 the RFP committee recommended the selection Barton & Loguidice, D.P.C. for the City's "Dig Once" City Infrastructure Butternut Street Project and you approved the selection and fee (maximum amount payable \$319,000.00) on February 13, 2020. We later completed the negotiations of the scope of services and fee with Barton & Loguidice, D.P.C. for Construction Inspection & you approved their fee (\$286,000.00 for Construction Inspection & \$10,988.00 for additional design; (\$329,988.00 total)), for a total not to exceed fee of \$615,988.00.

Due to the construction progressing longer than anticipated and the need to extend the construction limits to address City owned infrastructure deficiencies one block further west on Grant Blvd. (Cleveland Ave. & Craig St.) we are required to extend the inspection services contract. We have negotiated an estimated maximum total cost not to exceed of \$169,000.00 for Barton & Loguidice, D.P.C. to complete the remaining construction inspection services required on this project as detailed in their scope of services. Therefore, we would like to amend Barton & Loguidice, D.P.C. contract by \$169,000.00 for a total not to exceed fee of \$784,988.00.

Please advise if you approve of Barton & Loguidice, D.P.C. proposed total additional fee not to exceed \$169,000.00 for a total fee not to exceed \$784,988.00 for the design & construction inspection services of the "Dig Once" City Infrastructure Butternut Street Project.

If you approve of this amended fee for Barton & Loguidice, D.P.C. fee, we will present this to the Common Council for its approval.

YES ☒

NO ☐

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE DOWNTOWN COMMITTEE OF  
SYRACUSE FOR MAINTENANCE, REPAIRS  
AND REPLACEMENT OF STREETSCAPE  
AMENITIES IN THE DOWNTOWN SPECIAL  
ASSESSMENT DISTRICT FOR THE PERIOD  
JULY 1, 2022 - JUNE 30, 2027**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an agreement with the Downtown Committee of Syracuse relative to sharing the costs for maintenance, repairs and replacement of streetscape amenities in the Downtown Special Assessment District, including, but not limited to, trash cans, kiosks and wayfinding/interpretive signage, benches and other furnishings, street trees and pits, plantings, and other beautifications and place making initiatives, the cost of which shall not exceed a total cost of \$30,000.00 per year; and

BE IT FURTHER ORDAINED, that the agreement shall be for a term of five (5) years effective as of July 1, 2022 through June 30, 2027, which encompasses Fiscal Years 2022/23, 2023/24, 2024/25, 2025/26, and 2026/27; and

BE IT FURTHER ORDAINED, that the agreement shall provide that the City shall share the cost for the maintenance, repairs and replacement of streetscape amenities as detailed above and the City share shall be an amount not to exceed \$15,000.00 for each fiscal year of the agreement;

BE IT FURTHER ORDAINED, that the costs associated with this agreement shall be charged to Downtown District Matching Account #595911.01.90000 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



37

# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

July 13, 2022

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Request for Legislation**

Dear Ms. McBride,

Please prepare legislation on behalf of the Department of Public Works, to be introduced at the next Common Council Meeting authorizing the City of Syracuse to enter an agreement with the Downtown Committee of Syracuse Inc. relative to sharing the costs for maintenance, repairs and replacement of streetscape amenities in the Downtown Special Assessment District, including items such as trash cans, kiosks and wayfinding/interpretive signage, benches and other furnishings, street trees and pits, plantings and other beautifications and place making initiatives not to exceed \$30,000.00 per year.

- The term of the agreement shall be for five (5) years effective as of July 1, 2022 through June 30, 2027, which encompasses Fiscal Years 2022/2023, 2023/2024, 2024/2025, 2025/2026 and 2026/2027.
- The City shall share the cost for the maintenance, repairs and replacement of streetscape amenities as detailed above and the City share shall be an amount not to exceed \$15,000.00 per year.

The costs associates with this agreement shall be charged to Downtown District Matching Account #595911.01.90000 or another appropriate account as designated by the Commissioner of Finance.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

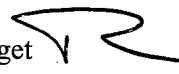
[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor Benjamin Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** July 13, 2022  
**SUBJECT:** Agreement with the Downtown Committee of Syracuse Inc.

---

**Julie Castellitto**  
Assistant Director

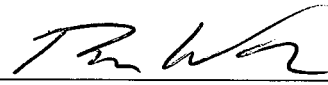
On behalf of the Department of Public Works, I am requesting the City enter an agreement with the Downtown Committee of Syracuse Inc. relative to sharing the costs for maintenance, repairs and replacement of streetscape amenities in the Downtown Special Assessment District, including items such as trash cans, kiosks and wayfinding/interpretive signage, benches and other furnishings, street trees and pits, plantings and other beautifications and place making initiatives not to exceed \$30,000.00 per year.

- The term of the agreement shall be for five (5) years effective as of July 1, 2022 through June 30, 2027, which encompasses Fiscal Years 2022/2023, 2023/2024, 2024/2025, 2025/2026 and 2026/2027.
- The City shall share the cost for the maintenance, repairs and replacement of streetscape amenities as detailed above and the City share shall be an amount not to exceed \$15,000.00 per year.

The costs associated with this agreement shall be charged to Downtown District Matching Account #595911.01.90000 or another appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
Mayor Benjamin Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)





# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, NY 13203

**Re: Mayoral Approval for an Agreement between Downtown Committee of Syracuse Inc. and the City of Syracuse for Maintenance, Repairs and Replacement of Streetscape Amenities in the Downtown Special Assessment District**

Dear Mr. Rudd,

On behalf of the Department of Public Works, please prepare a letter to the Mayor requesting authorization for the City of Syracuse to enter into agreement with the Downtown Committee of Syracuse Inc. relative to sharing the costs for maintenance, repairs and replacement of streetscape amenities in the Downtown Special Assessment District, including items such as trash cans, kiosks and wayfinding/interpretive signage, benches and other furnishings, street trees and pits, plantings and other beautification and place making initiatives not to exceed \$30,000.00 per year.

- The term of this agreement shall be for five (5) years effective as of July 1, 2022 through June 30, 2027, which encompasses Fiscal Years 2022/2023, 2023/2024, 2024/2025, 2025/2026 and 2026/2027.

- The City shall share the cost for the maintenance, repairs and replacement of streetscape amenities as detailed above and the City share shall be an amount not to exceed \$15,000.00 per year.

The costs associated with this agreement shall be charged to Downtown District Matching Account #595911.01.90000 or another appropriate account as designated by the Commissioner of Finance.

Upon Mayoral approval, please submit the accompanying request for legislation to the City Clerk to have this item placed on the next Common Council agenda.

Please do not hesitate to contact me directly if you have any questions or require additional information.

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: \_\_\_\_\_

Very truly yours,

A handwritten signature in cursive script that reads "Jeremy Robinson".

Jeremy Robinson  
Commissioner of Public Works

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE DEPARTMENT OF  
PUBLIC WORKS TO PROCEED WITH THE 2022/2023  
SANITARY/STORM SEWER RECONSTRUCTION  
CAPITAL IMPROVEMENT PROJECT AT A COST NOT  
TO EXCEED \$800,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$800,000 from the 2022/2023 Sewer Fund Unallocated Cash Capital Account to an account to be determined by the Commissioner of Finance for the Department of Public Works; said funds are to be utilized to construct or replace sewers lines and manholes from the sanitary and combined sewers that have failed structurally for the Department of Public Works, in the manner provided by law.



**DEPARTMENT OF PUBLIC WORKS**  
CITY OF SYRACUSE, MAYOR BEN WALSH

July 12, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Re: 2022/2023 Sanitary/Storm Sewer Reconstruction Capital Improvement Program**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the Department of Public Works to proceed with the 2022/2023 Sewer Reconstruction Capital Improvement Project at a cost not to exceed \$800,000.

Said funds will be used to construct or replace sewer lines and manholes from the sanitary and combined sewers that have failed structurally.

Please appropriate funds from the 2022/2023 Sewer Cash Capital to an account to be determined by the Commissioner of Finance within the Department of Public Works Sewers Bureau, not to exceed \$800,000.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Jeff Kohanski, Superintendent of Sewers - DPW  
Robin St. Hilaire, Secretary to the Commissioner - DPW  
Jenna Vendetti, Administrative Officer-DPW

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	July 12, 2022	Department:	Public Works
Project Name:	Sanitary/Storm Sewer Reconstruction		
Project Cost:	\$800,000		
Contact Name:	Jeremy Robinson - Commissioner of DPW		
Project Description:	Maintain and preserve the Sanitary/Storm Sewer System throughout the City of Syracuse during the 2021/2022 fiscal year		
<b>Projected Time Line &amp; Funding Source(s)</b>			
Estimated Start Date:	August 2022	Estimated Completion Date:	June 2024
Funding Source:	I	Dollar Amount:	
Local Share: Cash Capital		\$800,000	
Local Share: Bonds (complete schedule below)			
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding(must equal cost):		\$800,000.	
<b>Estimated Project Borrowing Timeline</b>			
Year	Fiscal Year	Estimated Amount to Borrow	
1		0	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)			
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No"):			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 7-12-22	
Commissioner of Finance:		Date: 7/19/22	

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE  
NO. 373-2020 AS LAST AMENDED BY  
ORDINANCE NO. 474-2021 AUTHORIZING A  
CONTRACT WITH FISHER ASSOCIATES, D.P.C.  
RELATIVE TO PROVIDING TRAFFIC AND  
TRANSPORTATION ENGINEERING SERVICES**

BE IT ORDAINED, that Ordinance No. 373-2020 as last amended by Ordinance No. 474-2021 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Fisher Associates, under the following terms:

- (1) Fisher Associates, D.P.C. shall provide required traffic and transportation engineering services on behalf of the Department of Public Works on an as needed basis.
- (2) This contract is for a one-year period effective as of the date of the execution of the contract with the option of two (2) one-year extensions subject to the approval of the Mayor and Common Council; this Agreement was previously extended for the first one year renewal period effective July 15, 2021 through July 14, 2022 and is hereby renewed for the second and final one year renewal period effective July 15, 2022 through July 14, 2023.
- (3) The City shall pay to Fisher Associates, D.P.C. an amount not to exceed \$116,000.00 to be paid on a time-and-expense basis for all services under this amended agreement;  
NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account #01.81800.541500.

\* \_\_\_\_\_ new material



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
Director of Management and Budget  
City Hall Room 231  
Syracuse, New York 13202

**Re: Request to Renew the Agreement with Fisher Associates PE and the City of Syracuse  
Department of DPW for Traffic & Transportation Engineering Services**

Dear Ms. McBride,

Please prepare legislation for the upcoming meeting of the common council to renew the agreement between Fisher Associates PE and the City of Syracuse Department of DPW for Traffic and Transportation Engineering Services , exercising the second of the two (2) one (1) year extensions. This option is for the time period 7/15/2022 – 7/14/2023.

Amend ordinance # 474-2021 to the renewal date of July 15, 2022

The costs are not to exceed \$116,000.00 for the one year period and all expenditures will be charged to account 01.81800.541500

If you have any questions or need any additional information, please don't hesitate to contact me.

Thank you,

Jeremy Robinson  
Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Request for Mayor Approval for Renewal of the Agreement with Fisher Associates PE and the City of Syracuse Department of DPW for Traffic & Transportation Engineering Services**

Dear Mr. Rudd,

Please prepare a letter to the Mayor requesting authorization to renew the agreement between Fisher Associates PE and the City of Syracuse Department of DPW for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This option is for the time period 7/15/2022 – 7/14/2023.

Amend ordinance # 474-2021 to the renewal date of July 15, 2022

The costs are not to exceed \$116,000.00 for the one year period and all expenditures will be charged to account 01.81800.541500

Upon the Mayor's approval, please submit the accompanying request for legislation to the City Clerk to have this item placed on the next Common Council Agenda.

If you have any questions, please don't hesitate to contact me.

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: 7-12-22

Dept. of Public Works  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Thank you,

A handwritten signature in cursive script that reads "Jeremy Robinson".

Jeremy Robinson  
Commissioner of Public Works

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 19, 2022  
**SUBJECT:** Amend Agreement #474-2021 – Fisher Associates PE

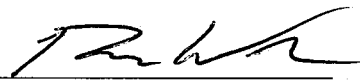
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On behalf of the Department of Public Works, I am requesting that the City of Syracuse amend ordinance #474-2021 to renew the agreement with Fisher Associates PE for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This renewal option is for the time period 7/15/2022 – 7/14/2023.

The costs are not to exceed \$116,000 for the one year period and all expenditures will be charged to account #01.81800.541500.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE  
NO. 374-2020 AS LAST AMENDED BY  
ORDINANCE NO. 475-2021 AUTHORIZING A  
CONTRACT WITH BERGMANN ASSOCIATES,  
INC. RELATIVE TO PROVIDING TRAFFIC AND  
TRANSPORTATION ENGINEERING SERVICES**

BE IT ORDAINED, that Ordinance No. 374-2020 as last amended by Ordinance No. 475-2021 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Bergmann Associates, under the following terms:

- (1) Bergmann Associates, Inc. shall provide required traffic and transportation engineering services on behalf of the Department of Public Works on an as needed basis.
- (2) This contract is for a one-year period effective as of the date of the execution of the contract with the option of two (2) one-year extensions subject to the approval of the Mayor and Common Council this Agreement was previously extended for the first one year renewal period effective July 15, 2021 through July 14, 2022 and is hereby renewed for the second and final one year renewal period effective July 15, 2022 through July 14, 2023.
- (3) The City shall pay to Bergmann Associates, Inc. an amount not to exceed \$116,000.00 to be paid on a time-and-expense basis for all services under this amended agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account #01.81800.541500.

\* \_\_\_\_\_ new material



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
Director of Management and Budget  
City Hall Room 231  
Syracuse, New York 13202

**Re: Request to Renew the Agreement with Bergmann Associates Inc. and the City of Syracuse Department of DPW for Traffic & Transportation Engineering Services**

Dear Ms. McBride,

Please prepare legislation for the upcoming meeting of the common council to renew the agreement between Bergmann Associates Inc. and the City of Syracuse Department of DPW for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This option is for the time period 7/15/2022 – 7/14/2023.

Amend ordinance # 475-2021 to the renewal date of July 15, 2022

The costs are not to exceed \$116,000.00 for the one year period and all expenditures will be charged to account 01.81800.541500

If you have any questions or need any additional information, please don't hesitate to contact me.

Thank you,

Jeremy Robinson  
Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Request for Mayor Approval for Renewal of the Agreement with Bergmann Associates Inc. and the City of Syracuse Department of DPW for Traffic & Transportation Engineering Services**

Dear Mr. Rudd,

Please prepare a letter to the Mayor requesting authorization to renew the agreement between Bergmann Associates Inc. and the City of Syracuse Department of DPW for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This option is for the time period 7/15/2022 – 7/14/2023.

Amend ordinance # 475-2021 to the renewal date of July 15, 2022

The costs are not to exceed \$116,000.00 for the one year period and all expenditures will be charged to account 01.81800.541500

Upon the Mayor's approval, please submit the accompanying request for legislation to the City Clerk to have this item placed on the next Common Council Agenda.

If you have any questions, please don't hesitate to contact me.

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: 7-11-22

Dept. of Public Works  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov](http://www.syr.gov)

Thank you,

A handwritten signature in cursive script that reads "Jeremy Robinson".

Jeremy Robinson  
Commissioner of Public Works

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 19, 2022  
**SUBJECT:** Amend Agreement #475-2021 – Bergmann Associates Inc.


---

On behalf of the Department of Public Works, I am requesting that the City of Syracuse amend ordinance #475-2021 to renew the agreement with Bergmann Associates Inc. for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This renewal option is for the time period 7/15/2022 – 7/14/2023.

The costs are not to exceed \$116,000 for the one year period and all expenditures will be charged to account #01.81800.541500.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE  
NO. 375-2020 AS LAST AMENDED BY  
ORDINANCE NO. 476-2021 AUTHORIZING A  
CONTRACT WITH C&S ENGINEERS, INC.  
RELATIVE TO PROVIDING TRAFFIC AND  
TRANSPORTATION ENGINEERING SERVICES**

BE IT ORDAINED, that Ordinance No. 375-2020 as last amended by Ordinance No. 476 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of C&S Companies, under the following terms:

- (1) C&S Engineers, Inc. shall provide required traffic and transportation engineering services on behalf of the Department of Public Works on an as needed basis.
- (2) This contract is for a one-year period effective as of the date of the execution of the contract with the option of two (2) one-year extensions subject to the approval of the Mayor and Common Council; this Agreement was previously extended for the first one year renewal period effective July 15, 2021 through July 14, 2022 and is hereby renewed for the second and final one year renewal period effective July 15, 2022 through July 14, 2023.
- (3) The City shall pay to C&S Engineers, Inc. an amount not to exceed \$116,000.00 to be paid on a time-and-expense basis for all services under this amended agreement;  
NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account #01.81800.541500.

\* \_\_\_\_\_ = new material



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
Director of Management and Budget  
City Hall Room 231  
Syracuse, New York 13202

**Re: Request to Renew the Agreement with C & S Engineers Inc. and the City of Syracuse Department of DPW for Traffic & Transportation Engineering Services**

Dear Ms. McBride,

Please prepare legislation for the upcoming meeting of the common council to renew the agreement between C & S Engineers Inc. and the City of Syracuse Department of DPW for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This option is for the time period 7/15/2022 – 7/14/2023.

Amend ordinance # 476-2021 to the renewal date of July 15, 2022

The costs are not to exceed \$116,000.00 for the one year period and all expenditures will be charged to account 01.81800.541500

If you have any questions or need any additional information, please don't hesitate to contact me.

Thank you,

Jeremy Robinson  
Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)





# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Request for Mayor Approval for Renewal of the Agreement with C & S Engineers Inc. and the City of Syracuse Department of DPW for Traffic & Transportation Engineering Services**

Dear Mr. Rudd,

Please prepare a letter to the Mayor requesting authorization to renew the agreement between C & S Engineers Inc. and the City of Syracuse Department of DPW for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This option is for the time period 7/15/2022 – 7/14/2023.

Amend ordinance # 476-2021 to the renewal date of July 15, 2022

The costs are not to exceed \$116,000.00 for the one year period and all expenditures will be charged to account 01.81800.541500

Upon the Mayor's approval, please submit the accompanying request for legislation to the City Clerk to have this item placed on the next Common Council Agenda.

If you have any questions, please don't hesitate to contact me.

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: \_\_\_\_\_

7-12-22

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Thank you,

Jeremy Robinson  
Commissioner of Public Works

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 19, 2022  
**SUBJECT:** Amend Agreement #476-2021 – C&S Engineers Inc.

On behalf of the Department of Public Works, I am requesting that the City of Syracuse amend ordinance #476-2021 to renew the agreement with C&S Engineers Inc. for Traffic and Transportation Engineering Services, exercising the second of the two (2) one (1) year extensions. This renewal option is for the time period 7/15/2022 – 7/14/2023.

The costs are not to exceed \$116,000 for the one year period and all expenditures will be charged to account #01.81800.541500.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 254-  
2022 AUTHORIZING THE APPROPRIATION OF  
FUNDS FROM UNALLOCATED CASH CAPITAL  
FOR THE 2022/2023 DPW ROAD  
RECONSTRUCTION PROGRAM**

BE IT ORDAINED, that Ordinance No. 254-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the Appropriation of Unallocated Cash Capital in the amount of \$15,880,254.00 from the various accounts set forth in Schedule "B" for the cost of the 2022/2023 Department of Public Works Road Reconstruction Program and the purchase of the equipment and vehicles required to complete the project as noted in "Schedule C" to be expended in the manner provided by law; and

BE IT FURTHER ORDAINED, that the aforementioned \$15,880,254.00 is to be appropriated from the various accounts set forth in Schedule "B" and then shall be deposited into a capital project account for the 2022/2023 Road Reconstruction Project as designated by the Commissioner of Finance.

\_\_\_\_\_ = new material

## “Schedule A”

STREET	FROM	TO
Alexander Ave	MLk	Cortland Ave
Allen St.	E.Geneseee St.	E.Fayette St.
Arlington Ave	Glenwood Ave	Onondaga Park
Avery Ave	Grand Ave	W.Geneseee St.
Bear St.	Ganant Dr.	Spencer St.
Brighton Ave	Onondaga Creek Br.	State St.
Cannon St.	W.Colvin St.	W.Ostander Ave
Carbon St.	Butternut St.	Court St.
Clairmonte Ave	Bellevue Ave	Crossett St.
Coolidge Ave	Tallman St.	Cheney St.
E.Borden Ave	S.Salina St	Garfield Ave
E.Colvin	Comstock Ave	Buckingham Ave
E.Fayette St.	Beech St.	Almond St.
Farmer St.	Sedgwick Dr.	Dewitt St.
Geddes St.	Rowland St.	Glenwood Ave
Harold Pl.	Clinton St.	Wallace St.
Hawley Ave	Lodi St.	Catherine St.
Hillview Ave	South Ave	Summitt Ave
Hood Ave	Butternut St.	Court St.
James St.	Warren St.	McBride St.
Landon Ave	W.Kennedy St.	Beard Ave
Lodi St.	Butternut St.	N.Salina St.
Lynwood Ave	James St.	Tyson Pl.
Maryland Ave	Clarendon St.	Westminster Ave
Milton Ave	Thompkins St.	W.Geneseee St.
Moore Ave	E.Colvin St.	Smith lane
N.Crouse Ave	Burnet Ave	Lodi St.
N.Franklin St.	Willow St.	W.Fayette St.
N.Lowell Ave	Tompkins St.	W.Geneseee St.
Nelson St.	W.Fayette St.	Marcellus St.
Oneida St.	Temple St.	Tallman Ave
Parkway Dr.	South Ave	Onondaga Park
Peat St.	Erie Blvd E.	Burnet Ave
Robineau Rd.	Crossett St.	Strathmore Dr.
Robinson St.	Sedgwick St.	Sunnycrest Lot
Rose Ave	S.McBride St.	Oakwood Ave
S. Midler Ave	Burnet Ave	James St.
S.Carbon St.	Grumbach Ave	Butternut St.
Slocum Ave	Onondaga Ave	Shonnard St.
Spencer St.	Ganant Dr.	VanRensselear St.

Standish Dr.	Bradford Pkwy	Euclid Ave
Valley Dr.	South Ave	W.Newell St.
W.Elmhurst Ave	Hatch St.	South Ave
W.Jefferson St.	Clinton St.	Around Circle
Walnut Ave	Erie Blvd. E	Waverly Ave
Walnut Pl.	Harrison St	Waverly Ave
Water St.	Almond St.	State St.
Waverly Ave	Comstock Ave	Ostrom Ave
Westminster Ave	Kensington Rd.	Dead End
Westmoreland Ave	Erie Blvd E.	E.Genessee St.
Whittier Ave	Avery Ave	Wilbur Ave
Wilkenson St.	VanRensselaer St.	N.Geddes St.
Woodland Ave	State St.	Garfield Ave
Wyoming St.	W.Fayette St.	Gifford St.

**“Schedule B”****'22-'23 NYS DOT Funding:**

CHIPS	\$3,322,800.29
Extreme Winter Recovery	\$587,489.21
PaveNY	\$936,542.96
State Touring Route	\$7,249,830.67
Pave Over Potholes	\$624,361.97

**'21-'22 NYS DOT Rollover:\***

CHIPS	\$3,159,229.38
<b>Total</b>	<b>\$15,880,254.48</b>

- \* '21-'22 State Touring Route has an unofficial rollover of \$713,450.05 not included in the total. NYS DOT has not confirmed if this balance will be rolled over.

Topic:

14 July 2022  
Page 4

**“Schedule C”**

<i>Equipment/ Vehicle</i>	<i>Cost</i>
Truck with Plow	\$255,780.00
Truck with Plow	\$255,780.00
Truck with Plow	\$255,780.00
Dump Truck	\$188,381.00
Dump Truck	\$188,381.00
Dump Truck	\$188,381.00
Dump Truck	\$188,381.00
Tractor	\$168,877.00
Equipment Trailer (Lowboy)	\$102,500.00
Milling Machine	\$684,029.00
Small Paver	\$192,250.00
Pay Loader	\$259,634.13
<b>Total</b>	<b>\$2,928,154.13</b>

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 255-  
2022 AUTHORIZING THE DEPARTMENT OF  
PUBLIC WORKS TO PROCEED WITH THE  
2022/2023 ROAD RECONSTRUCTION  
PROGRAM**

BE IT ORDAINED, that Ordinance No. 255-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2022/2023 Road Reconstruction Program at various locations within the City of Syracuse including, but not limited to, the list of streets attached and incorporated into this Ordinance as Schedule "A" and the equipment and vehicles attached and incorporated into this Ordinance as Schedule "C" at an initial cost not to exceed \$15,880,254.00 and the Director of Management and Budget is hereby authorized to enter into a contract or contracts for the necessary services, equipment, and vehicles required for the Road Reconstruction Program in the manner provided by law; charging the cost thereof to a project Capital Account to be designated by the Commissioner of Finance in the amount of \$15,880,254.00 as authorized contemporaneously herewith by ordinance of this Common Council; and

BE IT FURTHER ORDAINED, that the Commissioner of Public Works is hereby authorized to perform the necessary work therefor, in whole or in part, with his own forces, or in whole or in part by contract or contracts entered into in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Commissioner of Public Works is hereby authorized to adjust Schedule "A" as necessary in order to receive the full New York State Department of Transportation reimbursement available for such road projects.

\_\_\_\_\_ = new material

## “Schedule A”

STREET	FROM	TO
Alexander Ave	MLk	Cortland Ave
Allen St.	E.Genese St.	E.Fayette St.
Arlington Ave	Glenwood Ave	Onondaga Park
Avery Ave	Grand Ave	W.Genese St.
Bear St.	Ganant Dr.	Spencer St.
Brighton Ave	Onondaga Creek Br.	State St.
Cannon St.	W.Colvin St.	W.Ostander Ave
Carbon St.	Butternut St.	Court St.
Clairmonte Ave	Bellevue Ave	Crossett St.
Coolidge Ave	Tallman St.	Cheney St.
E.Borden Ave	S.Salina St	Garfield Ave
E.Colvin	Comstock Ave	Buckingham Ave
E.Fayette St.	Beech St.	Almond St.
Farmer St.	Sedgwick Dr.	Dewitt St.
Geddes St.	Rowland St.	Glenwood Ave
Harold Pl.	Clinton St.	Wallace St.
Hawley Ave	Lodi St.	Catherine St.
Hillview Ave	South Ave	Summitt Ave
Hood Ave	Butternut St.	Court St.
James St.	Warren St.	McBride St.
Landon Ave	W.Kennedy St.	Beard Ave
Lodi St.	Butternut St.	N.Salina St.
Lynwood Ave	James St.	Tyson Pl.
Maryland Ave	Clarendon St.	Westminster Ave
Milton Ave	Thompkins St.	W.Genese St.
Moore Ave	E.Colvin St.	Smith lane
N.Crouse Ave	Burnet Ave	Lodi St.
N.Franklin St.	Willow St.	W.Fayette St.
N.Lowell Ave	Tompkins St.	W.Genese St.
Nelson St.	W.Fayette St.	Marcellus St.
Oneida St.	Temple St.	Tallman Ave
Parkway Dr.	South Ave	Onondaga Park
Peat St.	Erie Blvd E.	Burnet Ave
Robineau Rd.	Crossett St.	Strathmore Dr.
Robinson St.	Sedgwick St.	Sunnycrest Lot
Rose Ave	S.McBride St.	Oakwood Ave
S. Midler Ave	Burnet Ave	James St.
S.Carbon St.	Grumbach Ave	Butternut St.
Slocum Ave	Onondaga Ave	Shonnard St.
Spencer St.	Ganant Dr.	VanRensselear St.



Standish Dr.	Bradford Pkwy	Euclid Ave
Valley Dr.	South Ave	W.Newell St.
W.Elmhurst Ave	Hatch St.	South Ave
W.Jefferson St.	Clinton St.	Around Circle
Walnut Ave	Erie Blvd. E	Waverly Ave
Walnut Pl.	Harrison St	Waverly Ave
Water St.	Almond St.	State St.
Waverly Ave	Comstock Ave	Ostrom Ave
Westminster Ave	Kensington Rd.	Dead End
Westmoreland Ave	Erie Blvd E.	E.Genessee St.
Whittier Ave	Avery Ave	Wilbur Ave
Wilkenson St.	VanRensselaer St.	N.Geddes St.
Woodland Ave	State St.	Garfield Ave
Wyoming St.	W.Fayette St.	Gifford St.

**“Schedule B”****'22-'23 NYS DOT Funding:**

CHIPS	\$3,322,800.29
Extreme Winter Recovery	\$587,489.21
PaveNY	\$936,542.96
State Touring Route	\$7,249,830.67
Pave Over Potholes	\$624,361.97

**'21-'22 NYS DOT Rollover:\***

CHIPS	\$3,159,229.38
<b>Total</b>	<b>\$15,880,254.48</b>

- \* '21-'22 State Touring Route has an unofficial rollover of \$713,450.05 not included in the total. NYS DOT has not confirmed if this balance will be rolled over.

**“Schedule C”**

<i>Equipment/ Vehicle</i>	<i>Cost</i>
Truck with Plow	\$255,780.00
Truck with Plow	\$255,780.00
Truck with Plow	\$255,780.00
Dump Truck	\$188,381.00
Dump Truck	\$188,381.00
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Tractor	\$168,877.00
Equipment Trailer (Lowboy)	\$102,500.00
Milling Machine	\$684,029.00
Small Paver	\$192,250.00
Pay Loader	\$259,634.13
<b>Total</b>	<b>\$2,928,154.13</b>



42-43

# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 14, 2022

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Re: Request to Amend Ordinance #254-2022 and #255-2022 for the 2022/2023 Road Recon Capital Improvement Program to include the purchase of Equipment and Vehicles that will be reimbursed through the NYS DOT Programs**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Amend Ordinance #254-2022 and #255-2022 authorizing the 2022/2023 Road Recon Capital Improvement Program to include the purchase of Equipment and Vehicles as noted in "Schedule C" at an estimated cost of \$2,940,136.00. Total amount of the project remains the same at \$15,880,254.00.

Costs will be reimbursed through the NYS DOT Programs as listed in "Schedule B" and the list of streets noted in "Schedule A" remain the same.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syrgov.net](http://www.syrgov.net)

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 203-2021 AUTHORIZING CONTRACT WITH GHD CONSULTING SERVICES, INC. TO PROVIDE SERVICES RELATIVE TO THE DESIGN AND REPLACEMENT OF THE ROOF DOME OF THE MIDDLE WATER TANK AT MORNINGSIDE RESERVOIR FOR THE DEPARTMENT OF WATER**

BE IT ORDAINED, that Ordinance No. 203-2021 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal process and approved the retention of GHD Consulting Services, Inc., under the following terms:

(1) GHD Consulting Services, Inc. shall provide all required services for the completion of the design and replacement of the roof dome of the middle water tank at Morningside Reservoir; in addition the agreement is hereby amended to increase the scope of services to include performing a condition assessment and closed circuit televised (CCTV) assessment of the interior wall and floor surfaces for indications of leakage at an additional cost of \$162,000; and

(2) The duration of the contract will extend to June 30, 2023; and

(3) The City shall pay to GHD Consulting Services, Inc. an amount not to exceed \$612,000.00\* for all services under this amended agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to FY 22/23 Operating Account # 05.831100.541500.

\_\_\_\_\_ = new material

\* previously read \$450,000.00



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE  
Commissioner

John D. Walsh  
Deputy Commissioner

July 15, 2022

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Morningside Reservoir Contract (GHD)  
Amendment - Water Department**

Dear Ms. McBride:

Please prepare legislation for consideration at the next meeting of the Common council to amend ordinance 203-2021 "Ordinance authorizing contract with GHD relative to the design and replacement of the roof dome of the middle tank at Morningside Reservoir for the Department of Water". Please increase the not to exceed amount \$162,000, from \$450,000 to \$612,000. In addition, please extend the contract until June 30, 2023. All costs associated with this will be charged to FY 22/23 Operating Account 05.831100.541500.

This amendment will involve performing a condition assessment of the interior of the Reservoir. This visual condition assessment and closed circuit televised (CCTV) will assess the interior wall and floor surfaces for indications of leakage.

Please call me if you have any questions.

Sincerely,

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

Joseph Awald, P.E.  
Commissioner of Water

[www.syr.gov.net](http://www.syr.gov.net)

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44

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd  
Director

Julie Castellitto  
Assistant Director

TO: Mayor Ben Walsh  
FROM: Timothy M. Rudd, Director of Management and Budget  
DATE: July 18, 2022  
SUBJECT: Amend Ordinance – Morningside Reservoir Contract

On behalf of the Department of Water, I am requesting that the City of Syracuse amend **Ordinance #203-2021**, "Ordinance authorizing contract with GHD relative to the design and replacement of the roof dome of the middle tank at Morningside Reservoir for the Department of Water". Please increase the not to exceed amount \$162,000, from \$450,000 to \$612,000. In addition, please extend the contract until June 30, 2023. All costs associated with this will be charged to FY 22/23 Operating Account #05.831100.541500.

This amendment will involve performing a condition assessment of the interior of the Reservoir. This visual condition assessment and closed circuit televised (CCTV) will assess the interior wall and floor surfaces for indications of leakage.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**Ordinance No.**

**2022**

**ORDINANCE APPROPRIATING FUNDS FOR THE  
WATER DEPARTMENT FOR THE 2022-2023  
CAPITAL EQUIPMENT REPLACEMENT  
PROGRAM AT A COST NOT TO EXCEED \$400,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$400,000 from Water Fund cash capital account No. 05.120033.99999 to an account to be determined by the Commissioner of Finance for the Syracuse Water Department; said funds are to be used by the Water Department for the 2022-2023 Capital Equipment Replacement Program, in the manner provided by law.

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF WATER TO PROCEED WITH  
THE 2022-2023 CAPITAL EQUIPMENT  
REPLACEMENT PROJECT AT A COST NOT TO  
EXCEED \$400,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Water to proceed with the 2022-23 Capital Equipment Replacement Project at a cost not to exceed \$400,000; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts as needed for the project therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; the equipment to be purchased is set forth below:

**Department of Water**

**2022-2023 Capital Equipment**

LARGE MINI EXCAVATOR	\$130,000
EQUIPMENT	\$ 25,000
(SNOW PLOWS, HYDRANT CRANE)	
HALF-TON PICKUP	\$ 40,000
HALF-TON PICKUP	\$ 40,000
ONE-TON PICKUP	\$ 65,000
FLAT BED	\$ 50,000
<b>TOTAL</b>	<b>\$400,000</b>





# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph Awald, PE**  
Commissioner

**John Walsh**  
Deputy Commissioner

July 15, 2022

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**RE: Cash Capital Transfer- Capital Equipment**

Dear Ms. McBride,

It is requested that an ordinance be submitted for consideration by the Common Council authorizing the following for the Department of Water.

- Ordinance authorizing the Department of Water to proceed with the 2022-2023 Water Capital Equipment replacement project at a cost not to exceed \$400,000.
- Ordinance authorizing the appropriation of funds from Water Fund cash capital account – 05.120033.99999 to pay for the project

Funds will be needed in 2022/2023 to purchase replacement vehicles for the Water Department Fleet. All purchases will be replacing older pieces of equipment that has reached its end of life. All purchases will be utilizing existing contracts or will go through the bid process. Please see below list of capital equipment.

Very truly yours,

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Joseph Awald, P.E.  
Commissioner of Water

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hour  
315 448-8360

[www.syr.gov.net](http://www.syr.gov.net)

Large Mini Excavator	\$180,000
Equipment	\$25,000
(Snow Plows, Hydrant Crane)	
Half-Ton Pick Up	\$40,000
Half-Ton Pick Up	\$40,000
One Ton Pick Up	\$65,000
Flat Bed	\$50,000
Total:	\$400,000

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECTS**

Date:	07/15/22	Department:	Water
Project Name:	Capital Equipment 22/23		
Project Cost:	\$400,000		
Contact Name:	Beth Smith Management Analyst 448-8343		
Project Description:	Funds will be used for the purchase of replacement vehicles that have exceeded their useful life.		
<b>Projected Time Line &amp; Funding Source(s)</b>			
Estimated Start Date:	Jul-22 Estimated Completion Date: 12/22		
<b>Funding Source:</b>	<b>Dollar Amount:</b>		
Local Share: Cash Capital	\$400,000		
Local Share: Bonds (complete schedule below)			
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):\$			400,000
<b>Estimated Project Borrowing Timeline</b>			
Year	Fiscal Year	Estimated Amount to Borrow	
1		0	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$	
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: <u>Yes</u> Reason("No"):			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 7-19-22	
Commissioner of Finance:		Date: 7/19/22	

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**Ordinance No.**

**2022**

**ORDINANCE APPROPRIATING FUNDS FOR THE  
WATER DEPARTMENT FOR THE 2022-2023  
WATER MAIN REPLACEMENT PROJECT AT A  
COST NOT TO EXCEED \$2,500,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$2,500,000 from Water Fund cash capital account No. 05.120033.99999 to an account to be determined by the Commissioner of Finance for the Syracuse Water Department; said funds are to be used by the Water Department for the 2022-2023 Water Main Replacement Project, in the manner provided by law.

**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF WATER TO PROCEED WITH  
THE 2022-2023 WATER MAIN REPLACEMENT  
PROJECT AT A COST NOT TO EXCEED  
\$2,500,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Water to proceed with the 2022-23 Water Main Replacement Project at a cost not to exceed \$2,500,000; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts as needed for the project therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter.



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

July 15, 2022

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

RE: Cash Capital Transfer – Water Main Replacement

Dear Ms. McBride,

It is requested that an ordinance be submitted for consideration by the Common Council for the Department of Water.

- Ordinance authorizing the Department of Water to proceed with the 2022-2023 Water Main Replacement project at a cost not to exceed \$2,500,000
- Ordinance authorizing the appropriation of funds from Water Fund cash capital account – 05.120033.99999 to pay for the project

This project will reduce leakage, improve service to customers and reduce maintenance costs associated with emergency repairs. This account will also be utilized to purchase pipe and related materials for emergency replacements as they arise.

Very truly yours,

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

*[Signature]*  
Joseph Awald, P.E.  
Commissioner of Water

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

[www.syr.gov.net](http://www.syr.gov.net)

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECTS**

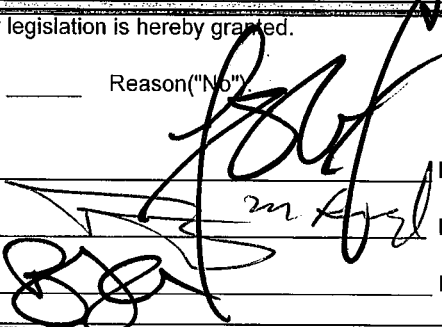
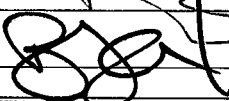
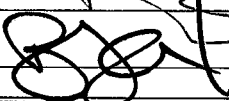
Date:	07/15/22	Department:	Water
Project Name:	Water Main Replacement 22/23		
Project Cost:	\$2,500,000		
Contact Name:	Beth Smith Management Analyst 448-8343		
Project Description:	Funds will be used to replace aging watermain and purchase of pipe and materials.		

<b>Projected Time Line &amp; Funding Source(s)</b>	
Estimated Start Date:	Jul-22 Estimated Completion Date: 6/23

<b>Funding Source:</b>	<b>Dollar Amount:</b>
Local Share: Cash Capital	\$2,500,000
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	2,500,000

<b>Estimated Project Borrowing Timeline</b>		
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1		0
2		
3		
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)	\$
--	----

Approval to proceed with request for legislation is hereby granted.	
Project in CIP Plan: <u>Yes</u>	Reason("No"):
Director of Administration: 	Date: <u>7-19-22</u>
Director of Management & Budget: 	Date: <u>7/19/22</u>
Commissioner of Finance: 	Date: <u>7/19/22</u>

Ordinance No.

2022

**ORDINANCE AUTHORIZING AN AGREEMENT  
BY AND BETWEEN THE CITY OF SYRACUSE  
AND ONONDAGA COUNTY SOIL AND WATER  
CONSERVATION DISTRICT (SKANEATELES  
LAKE WATERSHED AGRICULTURAL  
PROGRAM)**

BE IT ORDAINED, by the Common Council that the Mayor on behalf of the City of Syracuse be and he hereby is authorized to enter into an agreement with the Onondaga County Soil and Water Conservation District to administer the Skaneateles Lake Watershed Agricultural Program on behalf of the City of Syracuse in order for the City to comply with its June 28, 2004 filtration avoidance waiver from the New York State Department of Health; said agreement shall be for a term from July 1, 2022 to June 30, 2023, at a cost not to exceed \$712,683.00, charging the cost thereof to Budget Account No. 05.83350.541500 or such other account as may be designated by the Commissioner of Finance for fiscal year 2022/2023; and said agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution.



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE  
Commissioner

John D. Walsh  
Deputy Commissioner

July 15, 2022

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Proposed Intermunicipal Agreement with the Onondaga County Soil and Water Conservation District (Skaneateles Lake Watershed Agricultural Program)**

Dear Ms. McBride,

Please place the above-referenced intermunicipal agreement on the next Common Council agenda.

The Skaneateles Lake Watershed Agricultural Program is conducted as a requirement of the June 28, 2004 filtration waiver issued by the New York State Department of Health (NYSDOH). This will be the twenty-ninth year of a renewable intermunicipal agreement with the Onondaga County Soil and Water Conservation District (SWCD), which administers the program for the City. This program is intended to protect and improve water quality through the use of Best Management Practices. These Practices provides for the conservation of soil and water resources to control and abate non-point sources of water pollution in the Skaneateles Watershed.

This intermunicipal agreement will continue the program for the period from July 1, 2022 through June 30, 2023 and will be in the amount of \$712,683. Costs for this intermunicipal agreement will be charged to Skaneateles Watershed Water Budget 05 83350 541500.

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

Very truly yours,

Joseph Awald, P.E.  
Commissioner of Water

[www.syr.gov.net](http://www.syr.gov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Intermunicipal Agreement with Onondaga County Soil and Water Conservation District

---

On behalf of the Department of Water, I am requesting that the City of Syracuse enter into an Intermunicipal agreement with the Onondaga County Soil and Water Conservation District (Skaneateles Lake Watershed Agricultural Program).

The Skaneateles Lake Watershed Agricultural Program is conducted as a requirement of the June 28, 2004 filtration waiver issued by the New York State Department of Health (NYSDOH). This will be the twenty-eighth year of a renewable Intermunicipal agreement with the Onondaga County Soil and Water Conservation District (SWCD), which administers the program for the City. This program is intended to protect and improve water quality through the use of Best Management Practices. These Practices provides for the conservation of soil and water resources to control and abate non-point sources of water pollution in the Skaneateles Watershed.

This Intermunicipal agreement will continue the program for the period from July 1, 2022 through June 30, 2023 and will be in the amount of \$712,683. Costs for this Intermunicipal agreement will be charged to Skaneateles Watershed Water Budget 05.83350.541500.


Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Ordinance No.

2022

**ORDINANCE STANDARDIZING THE PURCHASE  
OF FIRE HYDRANTS AND FIRE HYDRANT  
PARTS ON BEHALF OF THE DEPARTMENT OF  
WATER DURING THE FISCAL YEAR 2022/2023**

WHEREAS, the Director of the Office of Management and Budget recommends to the Common Council that the purchase of fire hydrants and fire hydrant parts be standardized to three (3) manufacturers' products, to wit: Kennedy Valve, Mueller, and American, on behalf of the Department of Water during the fiscal year 2022/2023 on the following grounds: (1) Currently there are seven (7) different models of fire hydrants in the Syracuse Water Distribution System; several of those models are no longer manufactured and one model frequently found in the system is still available but does not meet current standards for optimum fire protection; (2) there is a large expense involved in maintaining spare parts inventory for each model; and (3) it is difficult to keep crews trained in the repair procedures for each model because some of the fire hydrants are constructed differently from others; NOW, THEREFORE,

BE IT ORDAINED, upon recommendation of the Director of Management and Budget and on the grounds heretofore stated, and pursuant to General Municipal Law, this Common Council hereby authorizes that the purchase of fire hydrants and fire hydrant parts be standardized to three (3) manufacturers' products, to wit: Kennedy Valve, Mueller, and American, on behalf of the Department of Water during the fiscal year 2022/2023; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to issue bids for the Department of Water at the request of the Commissioner of Water to purchase said standardized fire hydrants and fire hydrant parts from the authorized

manufacturers at a cost not to exceed \$275,000.00, charging the cost thereof to an appropriate account as designated by the Commissioner of Finance.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Restrict Manufacturers for Hydrants**

Dear Ms. McBride,

Please prepare legislation be introduced at the next scheduled Common Council Meeting, on behalf of the Department of Water, authorizing permission to restrict future hydrants and hydrant part bids for the Fiscal Year 2022/2023 to the following manufacturers: **Kennedy, Mueller and American**. It is our opinion that there will be sufficient competition between these three companies.

There are currently seven different models of fire hydrants in the Syracuse water distribution system. Several of these models are no longer manufactured. The hydrant found most frequently in the system is made by Wood. That model was installed many years ago and is still available but does not meet current standards for optimum fire protection.

There is a large expense involved in maintaining a spare parts inventory for each model. In addition, it is difficult to keep crews trained in the repair procedures for each model because some of the hydrants are constructed differently from others. Therefore, it is desirable to limit the number of models that will be allowed for future installations.

Expenditures are estimated not to exceed \$275,000 and will be charged to an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE  
Commissioner

John D. Walsh  
Deputy Commissioner

July 15, 2022

Mr. Tim Rudd  
Office of Management and Budget  
213 City Hall  
Syracuse, New York 13202

**RE: Restrict Manufacturers for Hydrants**

Dear Tim,

There are currently seven different models of fire hydrants in the Syracuse water distribution system. Several of these models are no longer manufactured. The hydrant found most frequently in the system is made by Wood. That model was installed many years ago and is still available but does not meet current standards for optimum fire protection.

There is a large expense involved in maintaining a spare parts inventory for each model. In addition, it is difficult to keep crews trained in the repair procedures for each model because some of the hydrants are constructed differently from others. Therefore, it is desirable to limit the number of models that will be allowed for future installations.

It is requested that the Common Council be petitioned for permission to restrict future hydrants and hydrant part bids for the fiscal year 2022-2023 to the following manufacturers: Kennedy, Mueller and American. The estimated cost is approximately \$275,000 will be charged to an appropriate account designated by the Commissioner of Finance. It's our opinion that there will be sufficient competition between these three companies.

Very truly yours,

Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE STANDARDIZING THE PURCHASE  
OF AUTOMATIC CONTROL VALVES AND  
VALVE VAULTS ON BEHALF OF THE  
DEPARTMENT OF WATER DURING THE  
FISCAL YEAR 2022/2023**

WHEREAS, the Director of the Office of Management and Budget recommends to the Common Council that the purchase of automatic control valves and valve vaults be standardized to one (1) manufacturer's product, to wit: Ross Valve Manufacturing Co., on behalf of the Department of Water during the fiscal year 2022/2023 on the following grounds: (1) the Department of Water has numerous Ross valves in the critical areas of the distribution system, including pumping stations, emergency inter-connections and pressure boundaries; (2) different manufacturers require separate parts inventory, maintenance supplies and service contracts; and (3) Ross Valve Manufacturing Co. is a highly regarded manufacturer of automatic control valves and vaults throughout the world and the company has a proven track record for low maintenance and reliability; NOW, THEREFORE,

BE IT ORDAINED, upon recommendation of the Director of Management and Budget and on the grounds heretofore stated, and pursuant to General Municipal Law, this Common Council hereby authorizes that the purchase of automatic control valves and valve vaults be standardized to one (1) manufacturer's products, to wit: Ross Valve Manufacturing Co., on behalf of the Department of Water during the fiscal year 2022/2023; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to issue bids for the Department of Water at the request of the Commissioner of Water above to purchase said standardized automatic control valves and valve vaults from the authorized

manufacturer at a cost not to exceed \$75,000.00, charging the cost thereof to the Water Department Plant Budget Account #05.83400.540541 or another appropriate account as designated by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Waiver Request for Automatic Control Valves and Valve Vaults**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process for the purchase of automatic control valves and valve vaults by the Department of Water be standardized to one manufacturer, Ross Valve Mfg. Co., during the fiscal year 2022-2023.

There are several reasons why standardizing our control valve and vaults purchases to Ross Valve would be advantageous:

- The Department of Water has numerous Ross valves in the critical areas of the distribution system, including pumping stations, emergency inter-connections and pressure boundaries.
- Different manufacturers require separate parts inventory, maintenance supplies and service contracts.
- Ross Valve Mfg. Co. is a highly regarded manufacturer of automatic control valves and vaults through the world. Ross has a proven track record of low maintenance and reliability.

It is estimated that the Department of Water will need to purchase equipment worth approximately \$75,000 during fiscal year 2022-2023 from Water Account #05.83400.540541.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Office of Management and Budget  
213 City Hall  
Syracuse, New York 13202

**RE: Ross Valve Waiver**

Dear Tim,

I request that legislation be introduced to the Common Council authorizing that future purchase of automatic control valves and valve vaults by the Department of Water be standardized to one manufacturer, Ross Valve Mfg. Co., during the fiscal year 2022-23.

There are several reasons why standardizing our control valve and vaults purchases to Ross Valve would be advantageous:

- The Department of Water has numerous Ross valves in the critical areas of the distribution system, including pumping stations, emergency inter-connections and pressure boundaries.
- Different manufacturers require separate parts inventory, maintenance supplies and service contracts.
- Ross Valve Mfg. Co. is a highly regarded manufacturer of automatic control valves and vaults throughout the world. Ross has a proven track record for low maintenance and reliability.

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

It is estimated that the Department of Water will need to purchase equipment worth approximately \$75,000 during fiscal year 2022-2023 from Water Account 05.83400.540541.

Very truly yours,

Joseph Awald, PE  
Commissioner of Water

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PARTS AND REPAIR SERVICES  
FOR MILTON CATERILLAR BACKHOES FOR  
THE DEPARTMENT OF WATER DURING THE  
FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of parts and repair services for Milton Caterpillar Backhoes for the Department of Water during the fiscal year 2022/2023 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item and the Onondaga County contract does not cover Milton Caterpillar Backhoe parts; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said parts and repair services at a cost not to exceed \$30,000.00, charging the cost thereof to Water Department Plant Budget Account Number 05.83400.540200 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Waiver Request for Backhoe Services and Repair**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process for the purchase of parts and service for Milton Caterpillar backhoes for the Department of Water during Fiscal Year 2022/2023.

Onondaga County has a contract for other brands of backhoes but the parts do not intermix with the Milton CAT vehicles.

The expected cost for parts/service/repair will not exceed \$30,000 and charged to the Water Department Plant Budget Account 05.83400.540200.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

Mr. Tim Rudd  
Office of Management and Budget  
City Hall  
Syracuse, New York 13202

**RE: Waiver for Backhoe Service and Repair**

Dear Tim,

Please prepare legislation for consideration at the next meeting of the Common Council for the above-referenced waiver. The Water Department is requesting a waiver from the competitive bidding process for the purchase of parts and service for Milton Caterpillar backhoes.

Onondaga County has a contract for other brands of backhoes but the parts do not intermix with Milton CAT vehicles.

Costs for this parts/service/repair Water Plant Budget 05 83400 540200 and will not exceed \$30,000.

Very truly yours,

A handwritten signature in black ink, appearing to read "J. Awald", written over the typed name and title.

Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

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Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF SERVICES TO REPAIR, INSPECT,  
SERVICE AND INSTALL, WHEN NECESSARY,  
AUDIO TONE, TELEMETRIC, AND PUMP  
CONTROL EQUIPMENT FOR THE  
DEPARTMENT OF WATER DURING THE  
FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment for the Department of Water during the fiscal year 2022/2023, at a cost not to exceed \$25,000.00 from the following companies: GHD of Syracuse, New York, Aqualogics of Syracuse, New York, and GE iFix, without competitive bidding or formal advertising by reason of the fact it is necessary to engage the services of someone specializing in this work or a manufacturer's repairman for periodic inspection and intricate repairs; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said services at a cost not to exceed \$25,000.00, charging the cost thereof to Water Department Plant Budget Account #540511.05.83400 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Julie Castellitto**  
Assistant Director

**RE: Waiver Request for Telemetry/Instrumentation**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing the services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment for the Water Department during Fiscal Year 2022/2023.

The Water Department possesses fifty-six telemetric instruments to measure the elevation and flow of water at the various reservoirs, pumping stations and the water treatment plant. The recording of essential data is necessary to ensure proper control of water system operations and is also needed to complete reports that are required by the New York State Department of Health. The Water Department also operates eleven chlorinators that provide continuous chlorination of the water supply that is mandated by the New York State Health Department.

Water Department personnel are capable of performing minor repairs and adjustments to the instrumentation, pump and valve controls, and chlorinators. However, periodic inspection and intricate repairs require the use of the manufacturer's parts and service personnel or other specialized repair people.

Therefore, it is requested that the Common Council be petitioned for a waiver of competitive bidding to obtain the following services during the 2022/2023 fiscal year: For services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment:

- A. GE iFix
- B. Aqualogics
- C. GHD

Expenditures will not to exceed \$25,000 and would be charged to the Water Plant Budget Account 540511.05.83400. In the event that the representataives from the above named manufacturers or service companies cannot be available to effect timely repairs in an amergency situation, other suitable professionals will be sought. In this event, the Department of Water will obtain competitive quotes qhenever possible.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

Mr. Tim Rudd  
Office of Management and Budget  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Telemetry/Instrumentation Waiver**

Dear Tim,

The Water Department possesses fifty-six telemetric instruments to measure the elevation and flow of water at the various reservoirs, pumping stations and the water treatment plant. The recording of essential data is necessary to ensure proper control of water system operations and is also needed to complete reports that are required by the New York State Department of Health. The Water Department also operates eleven chlorinators that provide continuous chlorination of the water supply that is mandated by the New York State Health Department.

Water Department personnel are capable of performing minor repairs and adjustments to the instrumentation, pump and valve controls, and chlorinators. However, periodic inspection and intricate repairs require the use of the manufacturer's parts and service personnel or other specialized repair people.

Therefore, it is requested that the Common Council be petitioned for a waiver of competitive bidding to obtain the following services during the 2022-2023 fiscal year:

For services to repair, inspect service and install when necessary audio tone, telemetric, and pump control equipment:

- A. GE iFix
- B. Aqualogics
- C. GHD

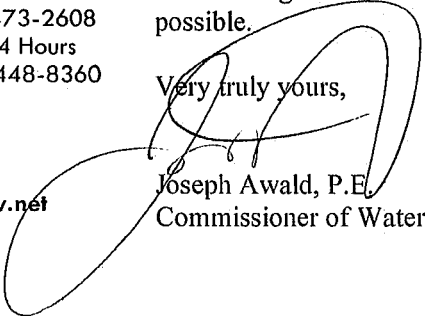
Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

[www.syr.gov.net](http://www.syr.gov.net)

Estimated cost is \$25,000 and would be charged to Water Plant Budget account 540511.05.83400. In the event that the representatives from the above named manufacturers or service companies cannot be available to effect timely repairs in an emergency situation, other suitable professionals will be sought. In this event, the Department of Water will obtain competitive quotes whenever possible.

Very truly yours,

  
Joseph Awald, P.E.  
Commissioner of Water

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR HEAVY EQUIPMENT FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and specialty parts for heavy duty equipment from Monroe Tractor for the Department of Public Works during the fiscal year 2022/2023 at a cost not to exceed \$40,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Monroe Tractor repairs the heavy equipment in the most time efficient manner which is critical to the operation of departmental needs; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for at a cost not to exceed \$40,000.00, charging the cost thereof to the Department of Public Works Account #05.83400.540200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.





54  
**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Waiver Request for Heavy Duty Equipment Repair**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for the purchase of specialty parts and service from Monroe Tractor during Fiscal Year 2022/2023.

Monroe Tractor repairs the heavy equipment in the most time efficient manner which is critical to the operation of departmental needs.

The expected cost of this parts/service/repair will not exceed \$40,000 and will be charged to the Water Department Plant Budget Account #05.83400.540200.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph B. Awald, PE**  
Commissioner

July 15, 2022

**John D. Walsh**  
Deputy Commissioner

Mr. Tim Rudd  
Office of Management and Budget  
City Hall  
Syracuse, New York 13202

**RE: Waiver for Heavy Duty Equipment Repair**

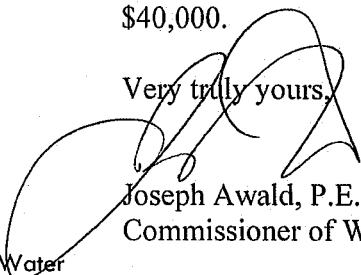
Dear Tim,

Please prepare legislation for consideration at the next meeting of the Common Council for the above-referenced waiver. The Water Department is requesting a waiver from the competitive bidding process for the purchase of specialty parts and service from Monroe Tractor.

Monroe Tractor repairs our heavy equipment in the most time efficient manner which is critical to the operation of departmental needs.

Costs for this parts/service/repair Water Plant Budget 05 83400 540200 and will not exceed \$40,000.

Very truly yours,

  
Joseph Awald, P.E.  
Commissioner of Water

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR AND REPLACEMENT OF  
PUMPS AND/OR MOTORS IN THE WATER  
SYSTEM FOR THE DEPARTMENT OF WATER  
DURING THE FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair and replacement of pumps and/or motors in the water system from Gartner Equipment and Koester Associates for the Department of Water during the fiscal year 2022/2023 at a total cost not to exceed \$40,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item and services because of the time sensitive nature of these repair and replacement projects and the requirement for specialized contractors to provide the repair and replacement services; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair and replacement of pumps and/or motors at a total cost not to exceed \$40,000.00, charging the cost to Water Department Plant Budget Account #540720.05.83400, #540500.05.83400, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriations authorized by this Ordinance remains available.



55

# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver Request for Pump Repair/Replacement**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for repair and replacement of pumps and/or motors in the water system during Fiscal Year 2022/2023.

There are at least two pumps in each of the nine booster pumping stations in the Syracuse Water Distribution System. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise which makes this work professional in nature. Both Gartner Equipment and Koester Associates are two vendors with the most competitive prices. Quotes will be obtained prior to ordering.

The expected cost of this work will not exceed \$40,000. Funds for pumps and/or motor repairs will be charged to the Water Department Plant Budget Account #540720.05.83400 or 540500.05.83400.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

**Joseph B. Awald, PE**  
Commissioner

**John D. Walsh**  
Deputy Commissioner

July 15, 2022

Mr. Tim Rudd  
Office of Management and Budget  
City Hall  
Syracuse, New York 13202

**RE: Pump Repair/Replacement Waiver**

Dear Tim,

Please prepare legislation for consideration at the next meeting of the Common Council for the above referenced waiver.

There are at least two pumps in each of the nine booster pumping stations in the Syracuse Water distribution system. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise, which makes this work professional in nature. Both Gartner equipment and Koester Associates are two vendors with the most competitive prices. Quotes will be obtained prior to ordering.

The expected cost of this work will not exceed \$40,000. Funds for pump and/or motor repairs will be charged to the Water Department Plant budget accounts, 540720.05.83400 or 540500.05.83400.

Very truly yours,

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 448-8360

Joseph Awald, P.E.  
Commissioner of Water

[www.syr.gov.net](http://www.syr.gov.net)

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5649

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE SALE OF  
ALL RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO A PORTION  
OF 800 SOUTH WILBUR AVENUE REAR AND  
802 SOUTH WILBUR AVENUE THROUGH A  
PURCHASE AND SALE AGREEMENT  
INCLUDING INDEMNIFICATION OF THE  
BUYER AS TO PREVIOUS SITE CONDITIONS  
TO BE REMEDIATED BY THE CITY**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to a portion of the City-owned parcels at 800 South Wilbur Avenue Rear (Tax Parcel 098.2-01-05.2) and 802 South Wilbur Avenue (Tax Parcel 098.2-01-05.4) to 800 Wilbur Avenue South Syracuse LLC, a New York limited liability company with an address of 1001 Franklin Avenue, Suite 300, Garden City New York 11530 (the "Purchaser"); the specific parcels to be conveyed will be determined by the Commissioner of Assessment, subject to review by the Corporation Counsel, pending the resubdivision of the property by the City of Syracuse Planning Commission;

NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, through the execution of a Purchase and Sale Agreement ("PSA") with the Purchaser; that upon payment to the Commissioner of Finance of the sum of \$20,000 per residential unit (estimated to be between a minimum of 100 units to a maximum of 200 units per phase) with an estimated several hundred units (including market, workforce, and affordable housing) to be built over three phases, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his

receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver deeds to each parcel, upon resubdivision by the Planning Commission as recommended by the Commissioner of Assessment, of the City's right, title and interest in and to said premises to 800 Wilbur Avenue South Syracuse LLC , said deeds to be approved as to manner, form and execution by the Corporation Counsel.

BE IT FURTHER ORDAINED, that the Mayor be and hereby is authorized to execute a Purchase and Sale Agreement (PSA) with 800 Wilbur Avenue South Syracuse LLC to effectuate the aforementioned sales of a portion of 800 South Wilbur Avenue Rear and 802 South Wilbur Avenue, with such PSA being subject to review and approval by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that this Common Council hereby agrees and authorizes the indemnification of 800 Wilbur Avenue South Syracuse LLC in accordance with the terms of the final executed PSA as to previous site conditions to be remediated by the City of Syracuse.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 24, 2022

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: Sale of A Portion of 800 South Wilbur Avenue Rear and 802 South Wilbur Avenue

Dear Ms. McBride:

This Department requests an ordinance to authorize the sale of all right, title, and interest in a portion of the City-owned parcels at 800 South Wilbur Avenue Rear (Tax Parcel 098.2-01-05.2) and 802 South Wilbur Avenue (Tax Parcel 098.2-01-05.4) to 800 Wilbur Avenue South Syracuse, LLC, a New York limited liability company with an address of 1001 Franklin Avenue, Suite 300, Garden City, New York 11530 (the "Purchaser"). The specific parcels to be conveyed will be determined by the Commissioner of Assessment subject to review by the Corporation Counsel pending the resubdivision of the property by the Planning Commission.

The Purchaser intends to construct several hundred residential units, including market, workforce, and affordable housing. The housing will be developed in three phases, with fewer than 200 units expected per phase. Total consideration for the transaction will equal twenty-thousand dollars (\$20,000) per residential unit ultimately approved and constructed.

The City, using New York State funding, shall demolish and remediate the current buildings and surrounding land. The City shall indemnify the Purchaser for any environmental liability that arises after the City's work has been completed and the parcels transferred to the Purchaser.

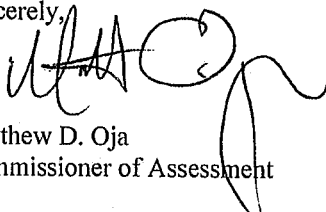
A copy of the survey and land description is in development; a conceptual site plan prepared by King & King Architects is attached as "Exhibit A."

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

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13



**800 S. WILBUR DEVELOPMENT**

APARTMENTS: 4 STORIES OVER GARAGE

BUILDING	1-BED	2-BED	TOTAL
A-1	112	88	200
A-2	100	76	176
A-3	116	84	200
<b>TOTAL</b>	<b>328</b>	<b>248</b>	<b>576</b>
	(57%)	(43%)	

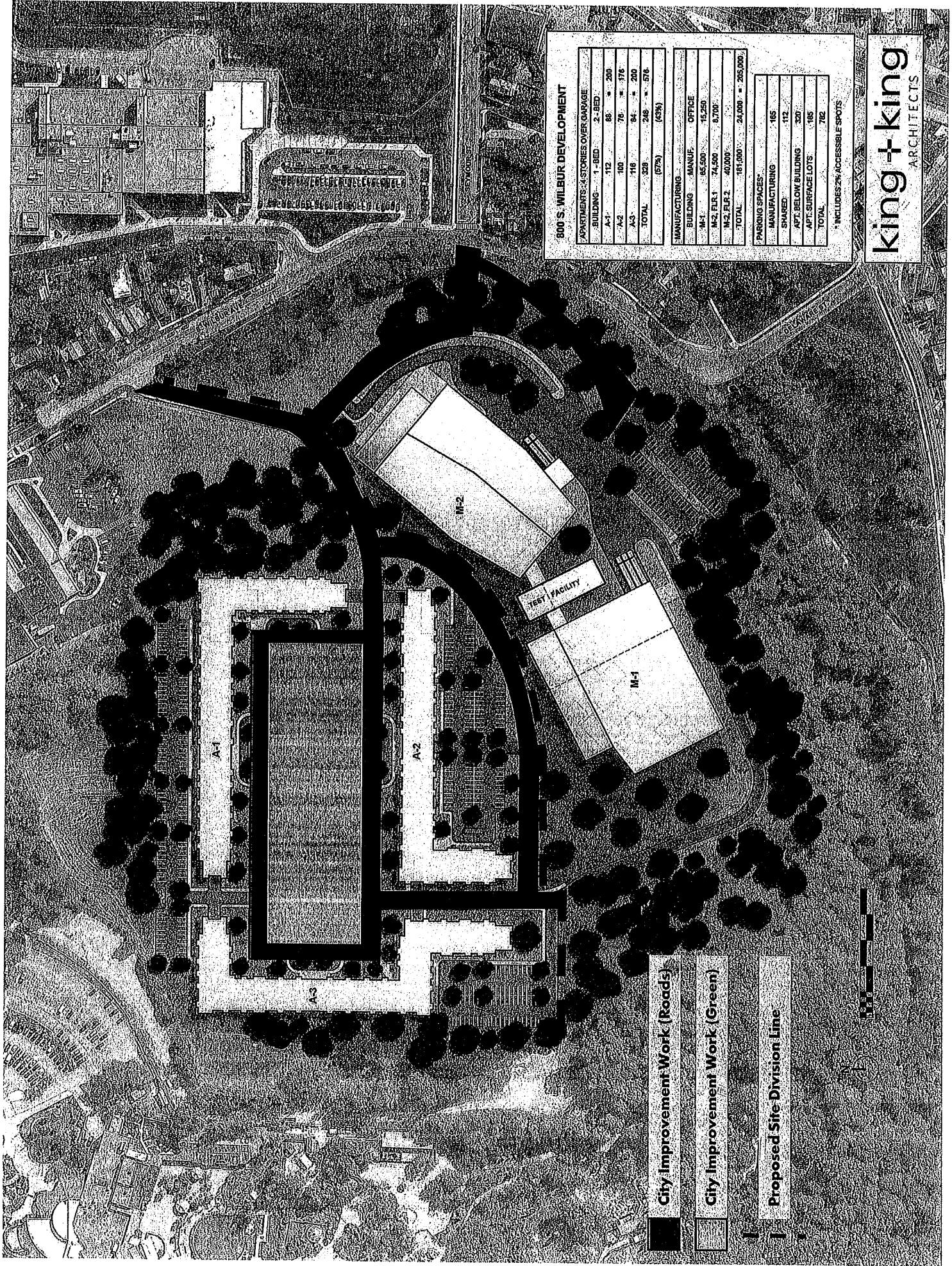
MANUFACTURING	MANUF.	OFFICE
M-1	85,500	15,250
M-2 FLR 1	74,500	5,700
M-2 FLR 2	40,000	
<b>TOTAL</b>	<b>181,000</b>	<b>24,000</b>
	(67%)	(10%)

PARKING SPACES:

MANUFACTURING	185
SHARED	112
APT. BELOW BUILDING	320
APT. SURFACE LOTS	185
<b>TOTAL</b>	<b>762</b>

\* INCLUDES 2% ACCESSIBLE SPOTS

**king + king**  
ARCHITECTS



**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING A PUBLIC  
HEARING REGARDING THE DRAFT GENERIC  
ENVIRONMENTAL IMPACT STATEMENT  
RELATIVE TO THE PROPOSED NEW ZONING  
ORDINANCE AND ZONING MAP TO BE  
CONSIDERED BY THE COMMON COUNCIL**

BE IT ORDAINED, that pursuant to the Charter of the City of Syracuse—1960, the New York State Environmental Quality Review Act (SEQRA), and the regulations promulgated thereunder, this Common Council hereby fixes August 22, 2022, at 1:00 p.m. of that day as the time for a public hearing to be held in the Common Council Chambers, City Hall, Syracuse; and

BE IT FURTHER ORDAINED, that the City Clerk be and she hereby is directed to cause a copy of this ordinance to be published in the official newspaper of the City on or prior to August 4, 2022; and

BE IT FURTHER ORDAINED, that the public notice shall be in substance as follows:

NOTICE IS GIVEN that a public hearing regarding the City of Syracuse ReZone Draft Generic Environmental Impact Statement (DGEIS) shall take place on August 22, 2022 at 1 p.m. in Common Council Chambers, City Hall, 233 East Washington Street, Syracuse, NY 13202; citizens attending the hearing have the right to provide written and oral comments. A copy of the ReZone Syracuse Draft Generic Environmental Impact Statement is available for public inspection at the following locations: Office of the City Clerk, 230 City Hall, Syracuse, New York, 13202, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, the Office of Zoning Administrator, located at 201 E. Washington Street, Syracuse, New York, 13202 and on the City of Syracuse website located at <http://www.syr.gov.net/>.

**ORDINANCE NO            2022****ORDINANCE DETERMINING PURSUANT TO  
THE STATE ENVIRONMENTAL QUALITY  
REVIEW ACT THAT THE DRAFT  
SUPPLEMENTAL GENERIC ENVIRONMENTAL  
IMPACT STATEMENT PREPARED FOR THE  
PROPOSED ADOPTION OF THE NEW CITY OF  
SYRACUSE ZONING RULES AND REGULATIONS  
AND ZONING MAP IS ADEQUATE FOR  
COMMENCEMENT OF PUBLIC REVIEW AND  
THAT A PUBLIC HEARING SHALL BE  
SCHEDULED IN CONNECTION THEREWITH**

WHEREAS, the City of Syracuse Administration has proposed adoption of a new City of Syracuse Zoning Rules and Regulations and Zoning Map and the Common Council (hereinafter the "Agency") has determined that it is lead agency for SEQRA purposes; and

WHEREAS, pursuant to SEQRA, the Agency is required to make a determination whether the "action" (as said quoted term is defined in SEQRA) to be taken by the Agency may have a "significant impact on the environment" (as said quoted term is utilized in SEQRA) and the proposed adoption of new Zoning Rules and Regulations Ordinance and Zoning Map by the Agency constitutes such an action; and

WHEREAS, the Agency prepared and completed a Full Environmental Assessment Form (the "FEAF") to aid in determining whether undertaking the adoption of the City of Syracuse new Zoning Rules and Regulations Ordinance and Zoning Map (hereinafter the "Project") may have a significant adverse impact upon the environment; and

WHEREAS, pursuant to an ordinance adopted on September 9, 2019 (#558-2019), the Agency determined that the Project was a Type I action, issued a positive declaration, declared its intent to act as "lead agency" (as said quoted term is defined in SEQRA), and resolved that a Draft Generic Environmental Impact Statement ("DGEIS") will be prepared; and

WHEREAS, pursuant to SEQRA, the Agency notified each identified "involved agency" (as said quoted term is defined in SEQRA) of its intent to act as lead agency concerning the coordinated environmental review of the action; and

WHEREAS, no involved agency objected to the Agency acting as lead agency; and

WHEREAS, the Agency has prepared a DGEIS; and

WHEREAS, the Agency has completed its preliminary review of the DGEIS and has analyzed the DGEIS for compliance with the applicable SEQRA regulations.

**NOW, THEREFORE**, be it resolved by the members of the Common Council of the City of Syracuse as follows:

- (1) The Agency hereby confirms its status as lead agency concerning the coordinated environmental review of the action.
- (2) Based upon an examination of the DGEIS prepared for the action, the criteria contained in 6 NYCRR Part 617, and based further upon the Agency's investigation of the action and its potential significant environmental impacts as the Agency has deemed appropriate, the Agency determines and finds that the DGEIS, dated July 25, 2022, is complete for commencement of the public review pursuant to SEQRA.
- (3) The Agency hereby adopts a Notice of Completion of DGEIS and Notice of Public Hearing (the "Notice of Completion") concerning the action, which is attached hereto as Exhibit A.
- (4) The public comment period concerning the DGEIS shall commence upon the filing and circulation of the Notice of Completion pursuant to the requirements of SEQRA, and such public comment period shall remain open until September 2, 2022.
- (5) Pursuant to 6 NYCRR §617.9, the Agency shall hold a public hearing concerning the DGEIS on August 22, 2022 at 1:00 p.m., which hearing shall be held at City Hall, Common Council Chambers, Syracuse, NY 13202.
- (6) The Agency shall arrange for filing and distribution of the Notice of Completion and DGEIS pursuant to the requirements of SEQRA.
- (7) Copies of the DGEIS and Notice of Completion, as well as a copy of this Ordinance, shall be placed on file in the office of the Agency where the same shall be available for public inspection during business hours. A copy shall also be made available for public review at City Hall, 233 E. Washington Street, Syracuse, NY 13202, as well as online at <http://www.syrgov.net/ReZoneSyracuse.aspx>.
- (8) This Ordinance shall take effect immediately upon Mayoral approval.

## **EXHIBIT A**

**State Environmental Quality Review  
Notice of Completion of Draft  
and  
Notice of SEQR Hearing**

**Lead Agency:** City of Syracuse Common Council**Project Number:****Address:** City of Syracuse City Hall  
233 East Washington Street  
Syracuse, NY 13202**Date:** 8/1/22

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law. (and local law #. [ ] if any)

A Draft Environmental Impact Statement has been completed and accepted for the proposed action described below. Comments are requested and will be accepted by the contact person until September 2, 2022. A public hearing on the Draft EIS will be held on 8/22/22 at 1:00 p.m. (date and time) at City Hall, 233 E. Washington St., Syracuse, NY (place).

**Name of Action:**

ReZone Syracuse - Proposed City of Syracuse Zoning Ordinance and Zoning Map

**Description of Action:**

The action involves the adoption of a comprehensive revision of the City of Syracuse's Zoning Ordinance and Map, which is classified as a Type I action. The ReZone Project is a complete redrafting of the City of Syracuse Zoning Ordinance. This effort includes significant renaming of zones and their requirements and applies to every parcel in the City. The ordinance also includes design standards which are meant to codify good practices as well as ameliorate development within the City. The process includes mapping and zoning sensitive to environmental features within the City. The Common Council, as lead agency, has prepared a Draft Generic Environmental Impact Statement to further evaluate any associated impacts.

**Location:** (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

The project will apply to the entire City of Syracuse.

**Potential Environmental Impacts:**

Potential impacts associated with the proposed Project are identified in the Full Environmental Assessment Form and/or Final Scope, evaluated in the Draft GEIS, and include the following: land; flooding; plants and animals; aesthetic resources; historic and archeological resources; transportation; and consistency with community character. Additionally, the Lead Agency determined that while the project would not result in significant impacts on the following areas, they are nevertheless addressed in the Draft GEIS: energy; noise, odor and light; human health; consistency with community plans; climate change; and zoning equity. These impacts have been compared to the criteria for determining significance identified in 6 N.Y.C.R.R. § 617.7(c)(1) and in accordance with 6 N.Y.C.R.R. § 617.7(c)(2) and (3).

**A copy of the Draft / Final EIS may be obtained from:**

Contact Person: Ms. Heather Lamendola - Zoning Administrator

Address: 201 East Washington Street  
Syracuse, NY 13202

Telephone Number: 315-448-8640

**A copy of this notice must be sent to:**

Department of Environmental Conservation, 625 Broadway Albany, New York 12233-1750

Chief Executive Officer, City of Syracuse

Any person who has requested a copy of the Draft / Final EIS

Any other involved agencies

Environmental Notice Bulletin 625Broadway Albany, NY 12233-1750

**Copies of the Draft EIS must be distributed according to 6NYCRR 617.12(b).**



## **Draft Generic Environmental Impact Statement**

**City of Syracuse**  
**Onondaga County, New York**

**SEQRA Lead Agency:**

Syracuse Common Council  
314 City Hall • 233 East Washington Street  
Syracuse, New York 13202  
For additional information:  
Heather Lamendola, Zoning Administrator  
315-448-8640

**Prepared By:**

City Planning Division & City Zoning Division  
City Hall Commons  
201 East Washington Street  
Syracuse, NY 13202

**Date of DGEIS Acceptance:** \_\_\_\_\_

**Date of Public Hearing:** \_\_\_\_\_

**Date of Close of Public Comment Period:** \_\_\_\_\_

**July 25, 2022**





**Ben Walsh, Mayor**

The proposed Zoning Ordinance and Map upon which Scoping for this DGEIS was based can be found on the ReZone project website (<http://www.syr.gov.net/rezonesyracuse.aspx>) or a copy is available at City Hall Commons in the Zoning Administration office: 201 East Washington St., Room 500.

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## EXECUTIVE SUMMARY

The purpose of this Draft Generic Environmental Impact Statement (“DGEIS”) is to evaluate the potential adverse environmental impacts of the Syracuse Common Council’s proposed adoption of the new City of Syracuse Zoning Rules and Regulations and Zoning Map. The proposed action being evaluated by this DGEIS is the adoption of ReZone Syracuse (“ReZone”), which consists of the following components:

- A Zoning Ordinance (“proposed Zoning Ordinance”) that updates and replaces the City’s existing zoning regulations and procedures with new and revised land uses, zoning districts, standards, and procedures in a new, user-friendly document.
- A Zoning Map (“proposed Zoning Map”) that updates and replaces the City’s existing zoning map by introducing new zoning districts, consolidating similar or duplicative districts, and eliminating unused or underutilized districts, consistent with the City’s adopted Comprehensive Plan 2040<sup>1</sup> and Syracuse Land Use & Development Plan 2040 (“LUP”)<sup>2</sup>.

## Project Description

In 2015, the City of Syracuse began the ReZone project to update the current City of Syracuse Zoning Ordinance and Map, formally referred to as the City of Syracuse Zoning Rules and Regulations, as amended (“current Zoning Ordinance and Map”). The last large amendment to the Zoning Ordinance and Map was approved by the Syracuse Common Council on July 31, 1967.

In 2015, the City hired a Consultant, Clarion Associates, to assist the City Planning Division and Office of Zoning Administration with ReZone. The proposed Zoning Ordinance and Map are intended to guide the development, improvement, and modification of land in the City to create places of specific character and performance consistent with the City’s Comprehensive Plan 2040 and LUP.

ReZone identified five overarching goals which are described in the DGEIS:

- Create a user-friendly ordinance;
- Update the zoning districts to implement the LUP;
- Modernize the land uses;
- Introduce uniform standards to improve the quality of development; and
- Streamline the development review procedures.

---

<sup>1</sup> Available at: <http://www.syr.gov.net/planning.aspx>

<sup>2</sup> Available at: [http://www.syr.gov.net/land\\_use\\_plan.aspx](http://www.syr.gov.net/land_use_plan.aspx)

## Environmental Setting

The City of Syracuse is located in Onondaga County at the center of New York State. Syracuse's land use pattern and circulation network are the densest in Onondaga County. This is due to its urban setting, as well as its historical function as the core of the regional economy and the home to many of the region's primary employers, including educational, cultural, and government institutions. The City's land use and transportation pattern expands outward from downtown into the various neighborhoods via a radial network of major transportation corridors. Transportation corridors are lined by dense development, including a mix of residential and commercial activities. Some of these corridors developed as industrial corridors and still contain industrial uses today. The downtown area and these high-density corridors, with their high numbers of visitors each day, support a broad variety of land uses.

## Potential Adverse Impacts

The DGEIS identifies and evaluates the following potential adverse environmental impacts associated with the proposed adoption of ReZone, and includes a summary of the current status and discussion of potential impacts to and mitigation measures for each of the following: land, flooding, plants and animals, aesthetic resources, historic and archaeological resources, transportation, and consistency with community character.

While the City previously determined as part of the scoping process that certain issues were irrelevant or environmentally insignificant, this DGEIS nevertheless includes a discussion of some of those issues (energy, human health, consistency with community plans, noise, odor and light, climate change, and zoning equity) by describing the current status of each and explaining how or why no potential significant adverse impacts are anticipated with the adoption of ReZone.

## Mitigation Measures

In comparison to the current Zoning Ordinance and Map, ReZone is expected to minimize or eliminate a number of adverse impacts resulting from the application of the current Zoning Ordinance and Map primarily as a result of the following changes:

- **Establishment of mixed use zoning districts** – ReZone includes five new zoning districts intended to facilitate mixed use development throughout the City. The Mixed Use zoning districts will encourage a mix of uses, allowable density, range of housing types, inherent walkability, and transportation options that are consistent with a number of planning principles.
- **Creation of citywide development standards** – ReZone includes new development standards to help guide and improve the performance of development across the City. The new development standards are applied citywide and will help to improve zoning equity in the City. The standards will also create greater predictability for both the



development community and neighbors, as the standards and expectations will be clear for new development.

- **Creation of an open space zoning district** – ReZone will remove publicly owned or otherwise encumbered green spaces from the inventory of residentially zoned land by including them in the new Open Space zoning district, allowing for greater protections of sensitive environmental areas and important recreational resources.
- **Revisions to dimensional standards** – ReZone includes revised dimensional standards for each zoning district. Regulations requiring minimum and maximum stories and impervious site coverage limitations, for example, are anticipated to positively impact the built and natural environment.
- **Increase diversity of housing options** – ReZone includes new allowable land uses and revised regulations to allow more transitional housing types, such as row homes and Accessory Dwelling Units (“ADUs”).

These elements in ReZone will help to mitigate potential adverse impacts and ensure the proposed Zoning Ordinance and Map are consistent with, and support the goals of the City’s adopted Comprehensive Plan 2040.

The DGEIS identifies additional potential mitigation measures to further minimize the potential adverse impacts associated with the adoption of ReZone. These include:

- **Provision of affordable housing regulations** – Potential mitigation measures to expand ReZone’s ability to address affordable housing needs and zoning equity include:
  - Establish zoning incentives for the creation of affordable housing;
  - Establish mixed-income development as a new land use type with standards to encourage or require affordable housing; and
  - Expand allowances for ADUs.

The DGEIS indicates further evaluation of impacts will also be provided on a project-by-project basis under New York’s State Environmental Quality Review Act (“SEQRA”), and concludes that some of the potential adverse impacts will be better determined at that scale.

## Alternatives Considered

Alternatives that are considered in this DGEIS include No Action, Partial Adoption, and No Zoning, none of which are optimal.

## 1.0 PROJECT DESCRIPTION

The purpose of this DGEIS is to evaluate the potential adverse environmental impacts of the Syracuse Common Council's proposed adoption of ReZone. ReZone is a planning project that was initiated by the City of Syracuse to comprehensively update the current Zoning Ordinance and Map. It is intended to guide the development, improvement, and modification of land in the City to create places of specific character and performance consistent with the City's Comprehensive Plan 2040 and LUP.

The proposed action that is the subject of this DGEIS is the adoption of ReZone, which consists of the following components:

- A proposed Zoning Ordinance that updates and replaces the City's existing zoning regulations and procedures with new and revised land uses, zoning districts, standards, and procedures in a new, user-friendly document.
- A proposed Zoning Map that updates and replaces the City's existing zoning map by introducing new zoning districts, consolidating similar or duplicative districts, and eliminating unused or underutilized districts, consistent with the City's adopted Comprehensive Plan 2040 and LUP.

This DGEIS has been prepared in accordance with SEQRA. Adoption of ReZone will not result in significant adverse impacts to the environment, but it is intended to guide future development in the City and will therefore have the potential to influence community character throughout the City over time.

The City's first Zoning Ordinance and Map were adopted in 1922, at a time when the concept of regulating land use was first introduced in New York State through its enabling statutes. The City's Zoning Ordinance has been updated several times since then, but updates were typically performed in a piecemeal manner, which has created a document that is not easy to use or administer. The last time the City comprehensively updated the zoning ordinance was in 1967, and the current Zoning Ordinance still reflects that version with its strict separation of land uses, lack of effective development standards, and complex administration. Consequently, the current Zoning Ordinance does not reflect the City's vision or current best practices in city planning or zoning.

As a result, the City undertook a comprehensive project, ReZone, to revise and modernize zoning for the entire City and provide the necessary regulatory tools to achieve the community's vision. The end goal of these efforts is the proposed Zoning Ordinance and Map, which will facilitate implementation of the City's adopted Comprehensive Plan 2040, including one of its critical components, the LUP.

## 1.1 Introduction, Goals, and Objectives of the Project

### 1.1.1 Introduction

While this DGEIS document focuses directly on an evaluation of the potentially significant adverse impacts identified in the Final Scoping Document previously adopted by the City's Common Council, this introduction provides an overview of ReZone and context in which the potentially significant adverse impacts will be evaluated.

Syracuse's land use pattern and circulation network are the densest in Onondaga County, due to its historical function as the core of the regional economy, home to the region's primary employers, and center for numerous cultural and government institutions. These land use patterns have been shaped by the adoption of early 20<sup>th</sup> Century zoning in Syracuse which has directly formed many of the land use and development characteristics of the City. There is a high-density mix of use in Downtown that expands outward into the various neighborhoods along a network of major transportation corridors. These corridors are typically lined by dense development which includes a mix of residential and non-residential activities.

The areas in between these corridors are largely occupied by identifiable neighborhoods (see Figure 1) that are primarily residential in nature yet do include some scattered uses that fit into the neighborhood's pattern of activities and provide neighborhood-scale services and retail. Other parts of Syracuse's existing land use pattern, further from Downtown, are based on early streetcar development, in which residential neighborhoods were grouped around defined neighborhood-scale commercial areas. These two types of development patterns both provide for goods and services within walking distance of most residences in the City.

These existing land use patterns in the City enable local services to be provided to neighborhood residents, thereby decreasing dependence on automobiles, and reducing auto emissions in the City. Neighborhoods surrounding mixed-use commercial corridors and nodes that encourage pedestrian activity frequently have unique neighborhood character and, when efficiently connected, facilitate efficient provision of transit services. These historic development patterns provide the basis for the multiple elements of ReZone.

The pattern of growth and development described above has been directly influenced by the adoption of zoning in Syracuse in the early 20<sup>th</sup> Century (1922). Previous zoning regulations have also contributed to less desirable, unintended trends and outcomes, including racial and income segregation, adverse environmental conditions (e.g., lack of open space and natural resource protection), and more generally fragmented development patterns.

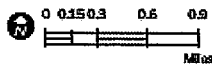
As noted above, this document will focus on evaluating the potential significant adverse environmental impacts associated with ReZone. The following section will identify specific elements of ReZone that improve upon the current Zoning Ordinances' weaknesses, discuss

potential mitigation measures to further reduce impacts, and more generally demonstrate the value of ReZone to the City of Syracuse and its residents, property owners, and visitors.



### Syracuse Neighborhood Boundaries

This map was prepared by the Department of Neighborhood and Urban Development based on current records and is provided for planning purposes only. M.U.S. | 03/08/2022



### MAP KEY

- Highway (630)
- Neighborhood Boundaries (32)
- Major Streets (994)

File Location: Z:\Projects\NDD\PS\Requests\City Neighborhoods\City Neighborhoods.mxd



Figure 1—City of Syracuse Neighborhood Map

### **1.1.2 ReZone Goals and Objectives**

ReZone identified five overarching goals which are described in further detail below.

#### **Create a user-friendly ordinance**

The City's current Zoning Ordinance is challenging to interpret for many users. This concern was identified during initial public engagement and survey results. Zoning regulations are applicable for all parcels of land in Syracuse, yet the current Zoning Ordinance has not been comprehensively updated in over fifty years. Piecemeal amendments have been made yet the document remains confusing and difficult to use for many users due to its disorganization and antiquated language and terminology.

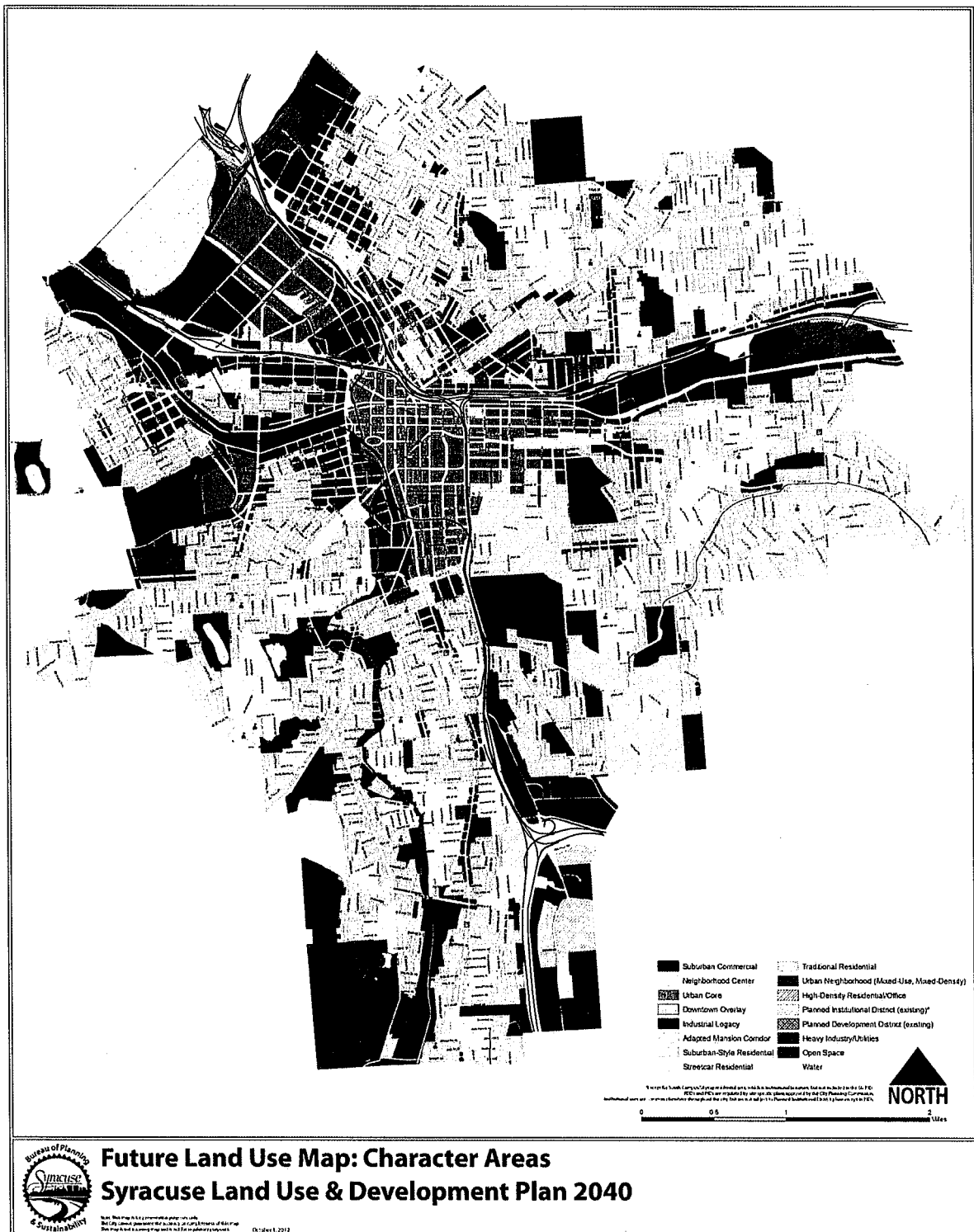
ReZone has reorganized the zoning regulations to improve page layout and add graphics and other visual aids not present in the current Zoning Ordinance. Key terms are well defined, and similar regulations are now found in one location making the proposed Zoning Ordinance more understandable and easier to use. A key project goal of ReZone was to create a user-friendly ordinance, and the improvements described above will achieve that objective and serve as a benefit to the community.

#### **Update the zoning districts to implement the LUP**

The City has developed a group of new zoning districts for ReZone. These updated zoning districts improve upon the City's current districts by consolidating similar or duplicative districts, renaming the districts for greater clarity, and eliminating unused or underutilized districts. Most importantly, ReZone creates new districts that are based on the Character Areas identified in the City's adopted LUP (see Figure 2).

These new districts are grouped in the following categories: Residential, Mixed Use, Commercial, Industrial, Open Space, and Planned Districts. One new series of districts to note are the Mixed Use ("MX") Districts. These districts were established to provide for a pedestrian-friendly, transit-supportive mix of residential uses and nonresidential uses that offer goods and services to area neighborhoods.

The MX districts are frequently located along primary corridors in each quadrant of the City. The mix of uses, allowable density, range of housing types, inherent walkability, and transportation options that present themselves along these corridors will be encouraged by the MX District designation, and are consistent with Smart Growth principles which are identified as, "an approach to development that encourages a mix of building types and uses, diverse housing and transportation options, development within existing neighborhoods".



**Figure 2—Future Land Use Map: Characters Areas, Land Use & Development Plan 2040**

These walkable corridors throughout the City will also play a part in minimizing our community's contribution to climate change. Transit accessible, walkable neighborhoods can reduce dependence on single occupancy vehicle usage and increase transit ridership, thereby reducing vehicle miles traveled and their adverse effect on our climate. Reduced vehicle miles traveled will improve air quality in the City. Redevelopment along these mixed-use corridors will benefit from existing infrastructure and incentivize redevelopment and infill development over greenfield development.

Another new zoning district is the Open Space District, which was proposed to provide adequate land for recreational uses and protect lands that provide our community with parks, open space, and other compatible uses. The public health benefits of urban parks and open spaces are well established, and include improving air quality, reducing stormwater runoff, providing recreation opportunities, reducing heat island effects, and providing habitat for wildlife. This zoning district has been applied throughout the City, and the desirable uses typically found in this district (parks, trails, wooded areas, waterfront, open space, and playgrounds) are equitably distributed throughout the City.

### **Modernize the land uses**

The City's current Zoning Ordinance has not been comprehensively updated for over five decades. During this time, many zoning uses have fallen out of fashion and others have been discontinued (ex. telegraph exchange building). Additionally, new land uses have been developed or evolved, and the City's current Zoning Ordinance does not easily accommodate many of these uses.

ReZone has developed a new use table that includes a list of all proposed zoning districts and the allowable uses within those respective districts. The use table reflects the community's vision as set forth in the Comprehensive Plan 2040 and LUP. Some of the new uses now included in ReZone include:

- *Live/Work Dwellings* – a dwelling that contains living and working space together. Live/work arrangements continue to evolve, so this new use will better accommodate this increasingly frequent arrangement. Allowing this use citywide may also help reduce vehicle miles traveled within the City as “home” and “work” are the same place.
- *Community Gardens and Urban Agriculture* – community gardens are areas of land that are used to grow and harvest food crops and/or non-food ornamental crops such as flowers, for personal or group use, and urban agriculture is the production of poultry or poultry products; horticultural or nursery stock; fruit, vegetables, forage, grains, timber, or trees; on either unenclosed land or in enclosed structures, such as greenhouses and barns. These uses are increasingly common in urban areas and their omission from the current Zoning Ordinance makes the establishment of these uses

unnecessarily complicated, particularly as it is a land use that people want in their communities.

- *Beverage Café (or coffee shop)* – an establishment that primarily prepares and serves coffee, juice, or other non-alcoholic beverages and may serve a limited food menu. This type of neighborhood-friendly use is frequently a locally owned business that provides neighborhood character and services, and is currently reviewed in a similar manner as a bar or restaurant. Again, the omission of this use in the current Zoning Ordinance makes the establishment of this use unnecessarily complicated, particularly for one that residents have said they want access to in their neighborhoods.
- *Artisan Manufacturing* – uses in this category will allow for on-site production of goods by hand manufacturing involving the use of tools and small-scale equipment. These activities do not involve the creation of harmful noises or by-products, and are frequently a locally owned, small business. The establishment of this use will now allow these activities to occur in most of the City's Mixed-Use districts and provide another option for investment and employment in the City.
- *Renewable Energy* – uses like solar and wind collection systems will be permitted in ReZone. The infrastructure and technology associated with these uses can be installed in urban neighborhoods, and residents increasingly want access to these sustainable energy sources to help reduce dependence on fossil fuels, increase energy independence, and positively affect climate change in the process.

#### **Introduce uniform standards to improve the quality of development**

ReZone includes development standards to help guide and improve the performance of development citywide. The current Zoning Ordinance does have some development standards, but they are only applied to limited areas of the City, the Lakefront area and portions of James Street. Most other neighborhoods and business corridors do not have development standards. This uneven application of standards is not equitable and has been reconsidered in ReZone. The new development standards are applied citywide and will help to improve zoning equity in the City.

The standards will also create greater predictability for both the development community and neighbors, as the standards and expectations are clear for new development. The establishment of the development standards to improve site and building design will also decrease the City's current reliance on the Project Site Review and Special Use Permit review processes to address design. This can be an imprecise process which has created uncertainty for both the developer and area residents.

The new standards will address multiple site and building design considerations including:



- *Residential Compatibility* – which will ensure respectful transitions from mixed-use and commercial corridors to residential districts, and encourage infill and redevelopment but not at the expense of residential neighborhoods.
- *Off-Street Parking and Loading* – which will ensure development has sufficient parking to meet demand but avoid excessive parking. These standards will allow flexibility in how parking is provided, and encourage multi-modal transportation, like biking. These standards will also have a positive effect on our local environment by reducing stormwater runoff and improving water quality, by reducing the amount of required paving.
- *Landscaping and Screening* – which will provide better transitions between uses, help to reduce runoff and stabilize soil, and preserve visual quality of new development or redevelopment.
- *Site and Building Design* – which will be applied citywide to promote high-quality design, minimize impacts of large buildings, and encourage pedestrian-friendly development. These standards will guide new building layout and entries, materials, form, security, and utilities among other considerations.

The standards will allow for design creativity and innovation but create a consistently higher level of new development and redevelopment in our community.

#### **Streamline the development review procedures**

The City's development review process will be improved and clarified by ReZone. Currently, important procedural steps are not clear, and development proposals (big or small) are generally subject to the same procedures. Reviews are heavily reliant on Project Site Review and Special Use Permit review to address design quality. This creates a lack of predictability and consistency in the decision-making process, which is improved in the proposed Zoning Ordinance.

Common review procedures have been established that will apply to multiple application types. This prevents repetition (and potential inconsistency) within specific application procedures. New procedures have also been incorporated into the proposed Zoning Ordinance, including the Site Plan Review procedure. This review will replace the current Project Site Review with a review process that designates each project as either minor or major and determines whether the project complies with specific standards set forth in the proposed Zoning Ordinance. The Site Plan Review framework will align the City with similar procedures applied by jurisdictions throughout New York State and the country.

The City's development review procedures will also improve public notification regarding projects. During our public meetings discussing ReZone, neighborhood residents and property owners were clear that they wanted more information about new development and

the opportunity to participate in the decision-making process. ReZone will improve both aspects and provide residents more information and opportunities in their neighborhoods. New proposals will be required to post onsite notifications regarding pending development and information on how to learn more about the proposal. Residents will be encouraged to review project information and submit comments or questions about the proposal. The City expects that giving residents this opportunity will increase participation in these important community discussions and improve how zoning can positively affect our community.

The specific objectives and benefits of ReZone are to:

- Ensure the proposed Zoning Ordinance and Map implement the recommendations of the City's adopted Comprehensive Plan 2040, including the LUP;
- Transition from the current use-focused, Euclidean Zoning Ordinance to an updated ordinance that incorporates principles of Form Based Codes, Smart Growth, Traditional Neighborhood Development, and Transit Oriented Development, among other current best practices;
- Develop and/or improve standards regulating urban design, urban agriculture, lighting, signage, landscaping, parking, site design, infill development, and vacant land management;
- Promote and facilitate historic preservation;
- Develop sustainable development provisions regarding climate adaptation, renewable energy infrastructure, green building materials, and green infrastructure;
- Increase protection of natural resources, including open space, water bodies, steep slopes, and trees;
- Streamline the development review process by creating more predictable zoning regulations;
- Update the format and structure of the Zoning Ordinance to be user friendly and include illustrations and graphics;
- Remove inconsistencies, outdated language, and reduce the complexity of the Zoning Ordinance;
- Facilitate increased public awareness of, and participation in, zoning review and processes; and
- Increase ways to use technology to provide and receive information from the public.

## **1.2 Relationship to Comprehensive Planning**

As previously mentioned, ReZone is intended to update the City's current Zoning Ordinance and Map consistent with the City's adopted Comprehensive Plan 2040 and LUP and provide the necessary regulatory tools to achieve the community's vision.

In 2014, the Syracuse Common Council adopted the Comprehensive Plan 2040, which is accompanied by five subject-specific component plans, including the LUP.<sup>3</sup> The goals and actions of the Comprehensive Plan and its component plans are driven by the following three policy statements:

- “As the heart of the regional economy, it is the policy of the City of Syracuse to encourage, promote, and support a business-friendly environment that provides for sustainable urban economic growth and economic opportunities for Syracuse residents.” (page 17)
- “It is the policy of the City of Syracuse to offer an exceptional quality-of-life for its residents and visitors, by providing programs and services that enhance all types of neighborhoods.” (page 18)
- “It is the policy of the City of Syracuse to cultivate and capitalize on the area’s unique character defined by its history while supporting well-designed real estate developments that enhance neighborhoods, lively public spaces, well-maintained infrastructure, and dynamic neighborhoods that are linked by well-planned transportation, all within an exciting, safe, clean environment.” (page 19)

### **1.2.1 Goals of the Land Use and Development Plan**

The LUP’s goals and recommendations specifically aim to preserve and enhance the City’s existing land use patterns, protect and enhance the character and “sense of place” of the City’s neighborhoods, ensure high-quality, attractive design throughout the City, promote environmentally sustainable land use patterns, transportation options, and site plans, and ensure that development regulations and review processes are efficient, predictable, and transparent. To implement the recommended actions of the LUP, the City determined that a substantial overhaul of the current Zoning Ordinance and Map would be necessary. These policy recommendations became the basis for ReZone.

Additionally, the LUP provides “[t]he vision for future real estate development and redevelopment is largely illustrated by the allocation of character areas across the future land use map.” See Figure 2. The character areas defined in the LUP are based on the existing or desired land use, building form, and scale in each area, and have been used to inform ReZone. The proposed Zoning Ordinance and Map feature 15 proposed zoning districts and district-specific dimensional and development standards, all of which are intended to create or emphasize the LUP character areas.

## **1.3 Public Outreach**

Public outreach has been an important component throughout the development of ReZone, seeking to garner community engagement and provide open communication since the beginning of the project in late 2015. The ReZone project team has held approximately 100 public meetings

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<sup>3</sup> The Comprehensive Plan 2040 is accompanied by the following subject-specific component plans: Syracuse Land Use and Development Plan 2040, Syracuse Sustainability Plan, Syracuse Public Art Plan, Historic Preservation Plan, and the Syracuse Bicycle Plan. Plans are available here: <http://www.syr.gov.net/planning.aspx>

over the last 5 years. These meetings have been held in churches, schools, hotels, community centers, neighborhood clubs, City Hall, and libraries, among other locations.

These events have provided information about ReZone, solicited comments and ideas, and more generally provided the public with opportunities to participate in the development of ReZone. All of the project presentations, drafts of the proposed Zoning Ordinance, and versions of the proposed Zoning Map have been posted to the City's project website. The documents have been publicly accessible during the duration of the project and serve as an important reminder of the evolving nature of this process and collaborative effort it has taken to complete.

## 1.4 State Environmental Quality Review Act Process

Pursuant to Article 8 of the Environmental Conservation Law of the State of New York, and consequently the provisions of SEQRA, all agencies are required to "determine whether the actions they directly undertake, fund or approve may have a significant impact on the environment, and, if it is determined that the action may have a significant adverse impact, prepare or request an environmental impact statement."

In accordance with SEQRA, the City of Syracuse Common Council reviewed the full environmental assessment form ("FEAF") prepared for ReZone, and on July 29, 2019, the Common Council determined, pursuant to 6 NYCRR § 617.4, ReZone was a Type I action and declared its intent to act as Lead Agency for the purpose of conducting a coordinated environmental review under SEQRA. On August 7, 2019, the Common Council distributed a letter to all involved agencies regarding its intent to act as Lead Agency. No involved agencies objected to the Lead Agency designation, and the Common Council assumed the role of Lead Agency.

On September 9, 2019, the Common Council determined the adoption and implementation of ReZone may have the potential for an adverse environmental impact and issued a positive declaration under SEQRA. The Common Council further determined that a DGEIS must be prepared. Pursuant to 6 NYCRR § 617.8 of SEQRA, a draft scoping document was prepared to outline the contents of the DGEIS and made available for public, agency and stakeholder comment. The final scoping document was adopted by the Common Council on March 16, 2020.

This DGEIS was prepared by the Syracuse-Onondaga County Planning Agency on behalf of the Common Council as Lead Agency and will be distributed and made available for public review and comment by the Common Council in accordance with SEQRA. Members of the public may provide comments concerning the DGEIS at a public hearing to be held as follows:

(insert date, time, place)

Written comments may be presented at the public hearing or mailed/hand delivered by [redacted], 2022 at the following address:

Office of Zoning Administration  
City Hall Commons

201 East Washington Street, Room 500  
Syracuse, NY 13202

Written comments may also be submitted via email to [ReZoneSyracuse@syr.gov](mailto:ReZoneSyracuse@syr.gov).

A Final Generic Environmental Impact Statement ("FGEIS") will be prepared following the close of the DGEIS public review and comment period and will include a summary of substantive comments received, responses to those comments, and any resultant revisions to the DGEIS. Pursuant to 6 NYCCR § 617.11 of SEQRA, the Common Council can issue a Findings Statement no less than ten days after completion of the FGEIS. The issuance of a Findings Statement is required before the Common Council makes a determination regarding whether to adopt ReZone.

## 2.0 LAND USE AND ZONING ASSESSMENT

This section provides an overview of the City's current and proposed land use and zoning to compare development potential under the current Zoning Ordinance and Map with development potential under the ReZone proposal.

### 2.1 Current Zoning and Land Use

#### 2.1.1 Current Zoning

The City's current Zoning Ordinance and Map include the following zoning districts:

##### **Residential Districts**

- RA-1 – Class A-1
- RA-2 – Class A-2
- RA – Class A
- RAA – Class AA
- RB-1 – Class B-1
- RB-1T – B-1 Transitional
- RB – Class B
- RB-T – Class B Transitional
- RC – Class C

##### **Office Districts**

- OA – Class A
- OB – Class B

##### **Local Business Districts**

- RS – Residential Service District
- BA – Local Business District
- PSD – Planned Shopping District

##### **Commercial Districts**

- CA – Class A
- CB – Class B

##### **Central Business Districts**

- CBD-R – Retail
- CBD-OS – Office and Service
- CBD-OSR – Office and Service (Restricted)
- CBD-GS – General Service
- CBD-GSA – General Service A
- CBD-LB – Local Business
- CBD-HDR – High Density Residential

##### **Industrial Districts**

- IA – Class A
- IB – Class B

##### **Special Districts**

- PID – Planned Institutional
- PDD – Planned Development

##### **Lakefront Districts**

- T4 – General Urban
- T5 – Urban Center
- T5-1 – Urban Center (1)
- T5-2 – Urban Center (2)
- PK – Park

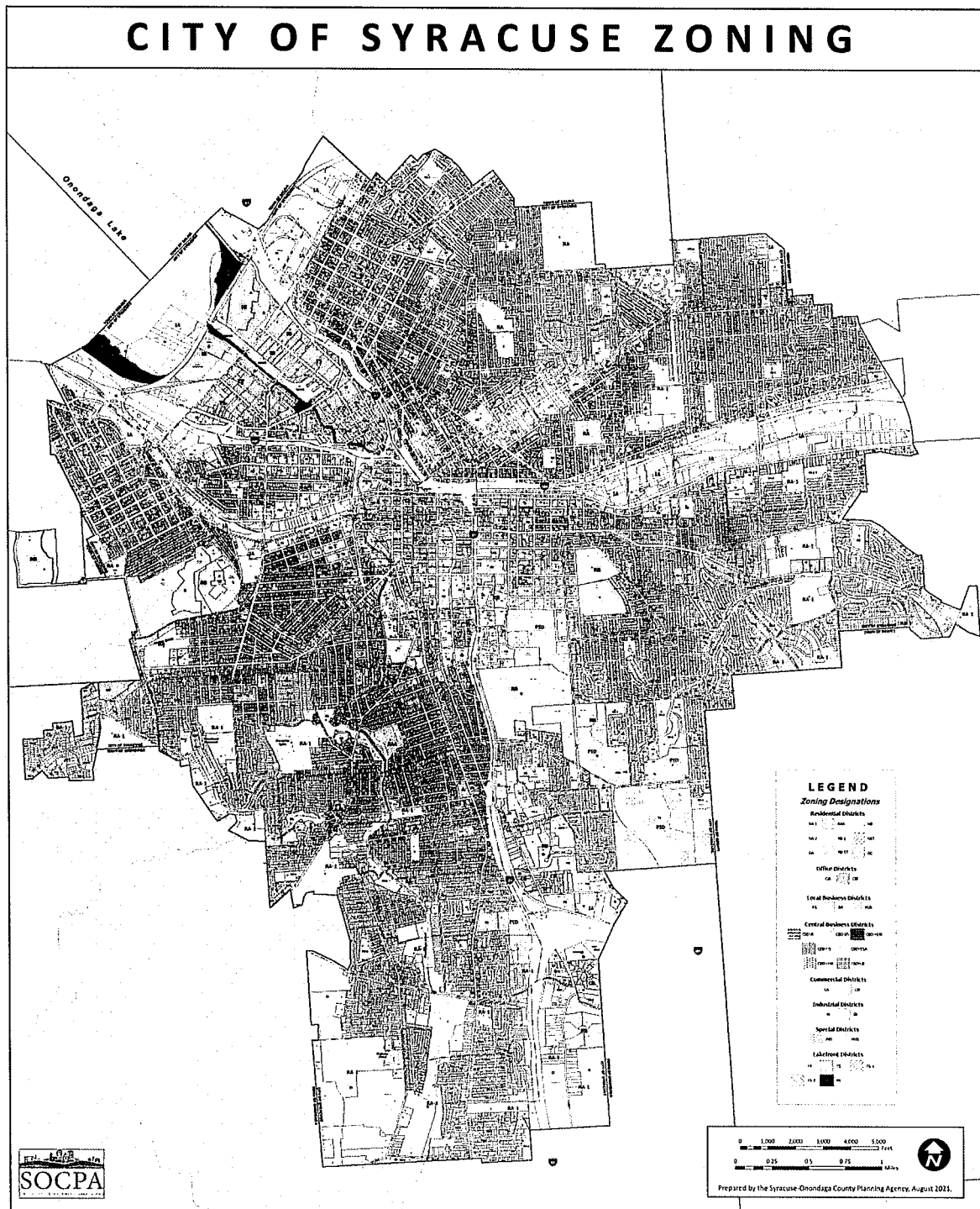


Figure 3—City of Syracuse Current Zoning Map

## 2.1.2 Current Land Uses

Table 1—City of Syracuse Current Land Uses, 2022

Land Use	Area (acres)	No. of Parcels	Percent of Total Area
Single-unit Dwelling	4,044.10	24,137	24.60%
Unidentified or Streets	3,739.07	n/a	22.75%
Vacant land	1,547.94	4,027	9.42%
Commercial	1,520.58	2,482	9.25%
Parks	950.09	102	5.78%
Two-unit Dwelling	921.04	6,975	5.60%
Apartments	874.33	1,219	5.32%
School/Universities	627.45	99	3.82%
Cemeteries	495.16	34	3.01%
Public services	466.86	97	2.84%
Recreation & entertainment	288.58	48	1.76%
Community services	272.47	135	1.66%
Parking	203.24	429	1.24%
Religious	180.85	159	1.10%
Industrial	162.41	85	0.99%
Three-unit Dwelling	106.83	780	0.65%
Multiple Residences	36.51	200	0.22%
<b>Total</b>	<b>16,437.50</b>	<b>41,008</b>	<b>100.00%</b>

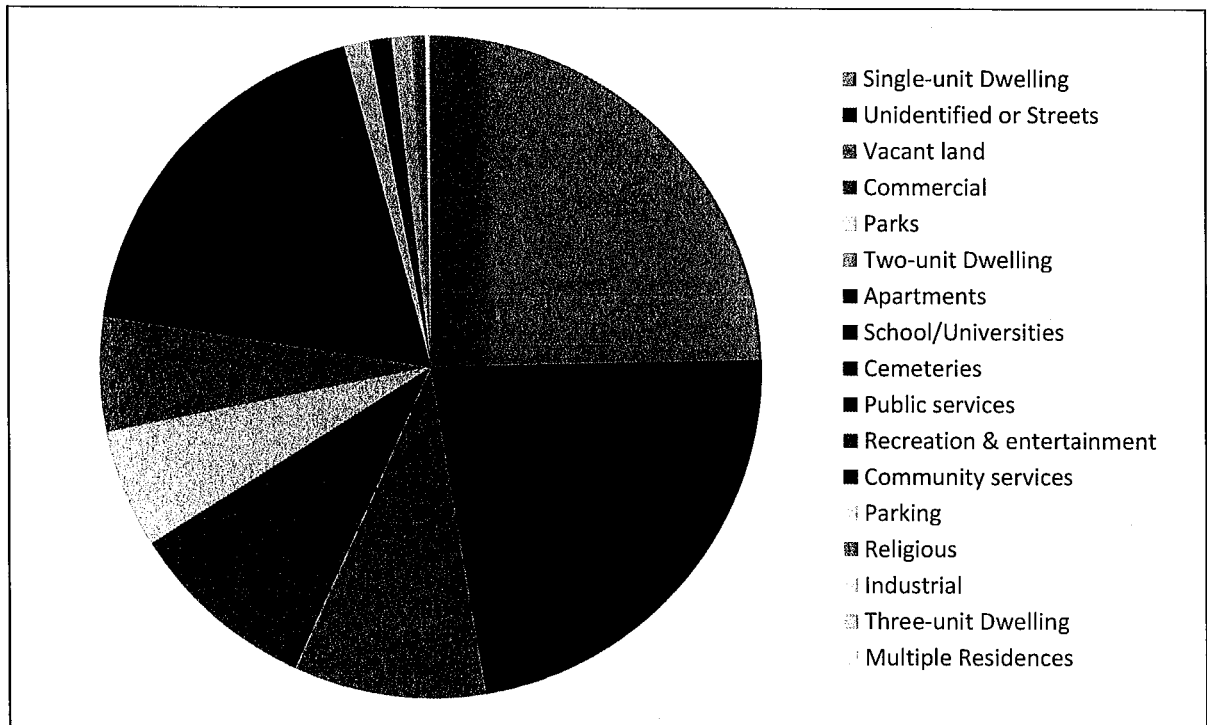


Figure 4—City of Syracuse Current Land Uses, 2022



## 2.2 Proposed Zoning and Land Use

### 2.2.1 Proposed Zoning

The zoning districts that will be applied citywide with the adoption of ReZone have been consolidated into 15 proposed districts, including the following:

#### **Residential Districts**

- R1 – Single-Family Residential
- R2 – Two-Family Residential
- R3 – Two-Family Residential, Small Lot
- R4 – Multi-Family Residential, Medium Density
- R5 – Residential, High Density

#### **Nonresidential Districts**

- CM – Commercial
- LI – Light Industry & Employment

#### **Special Purpose Districts**

- OS – Open Space

#### **Mixed-Use Business Districts**

- MX-1 – Urban Neighborhood
- MX-2 – Neighborhood Center
- MX-3 – Mixed-Use Transition
- MX-4 – Urban Core
- MX-5 – Central Business District

#### **Planned Development Districts**

- PID – Planned Institutional
- PDD – Planned Development

A brief description of the purpose of each district is set forth below.

#### **Residential Districts**

- R1: Single-Family Residential – established to provide for neighborhoods made up of primarily single-family detached homes.
- R2: Two-Family Residential – established to provide for neighborhoods made up of single-family detached and two-family homes.
- R3: Two-Family Residential, Small-Lot – established to provide for neighborhoods made up of single-family detached and two-family homes on smaller lots.

- R4: Multi-Family Residential, Medium-Density – established to provide for neighborhoods with medium-density residential development, consisting of a mixture of single-, two-, three- and four-family dwellings, live/work units, and apartment houses that preserve, to the greatest extent possible, the residential amenities and environment associated with single- and two-family residential development.
- R5: Residential, High-Density – established to provide for medium- to high-density residential development consisting of a mixture of single-, two-, and multi-family dwellings, live/work units, and other compatible land uses that are characterized by similarly high land use intensity.

#### **Nonresidential Districts**

- CM: Commercial – established to provide appropriate areas that permit the development and continued use of land for commercial and service uses characterized by frequent visits of customers and clients in high volumes.
- LI: Light Industry & Employment – allows a wide range of employment opportunities without potential conflicts from low-density residential uses.

#### **Special Purpose Districts**

- OS: Open Space – established to provide adequate lands for recreational use and to protect those lands from being used for purposes other than open space.

#### **Mixed-Use Business Districts**

- MX-1: Urban Neighborhood – established to provide for a pedestrian-friendly, transit-supportive mix of low- to medium-density residential and small-scale, low-impact nonresidential uses.
- MX-2: Neighborhood Center – established to provide for a pedestrian-friendly, transit-supportive mix of medium- to higher-density residential uses and nonresidential uses that offer goods and services to surrounding neighborhoods.
- MX-3: Mixed-Use Transition – established to provide for pedestrian-friendly, transit-supportive areas of higher-density residential development and compatible nonresidential uses, such as offices and supporting commercial uses.
- MX-4: Urban Core – established to provide for pedestrian-friendly, transit-supportive areas of higher-density residential development and a well-integrated mix of nonresidential uses.
- MX-5: Central Business District – established to provide for areas of highest-density, transit-supportive residential development, maximum building heights, minimal parking, and the greatest range and mix of uses.

**Planned Development Districts**

- PID: Planned Institutional – allow for the orderly, cooperative, and flexible development and expansion of institutional land uses.
- PDD: Planned Development – established to provide a flexible but controlled alternative to conventional zoning districts for the development and expansion of beneficial, unobtrusive land uses.

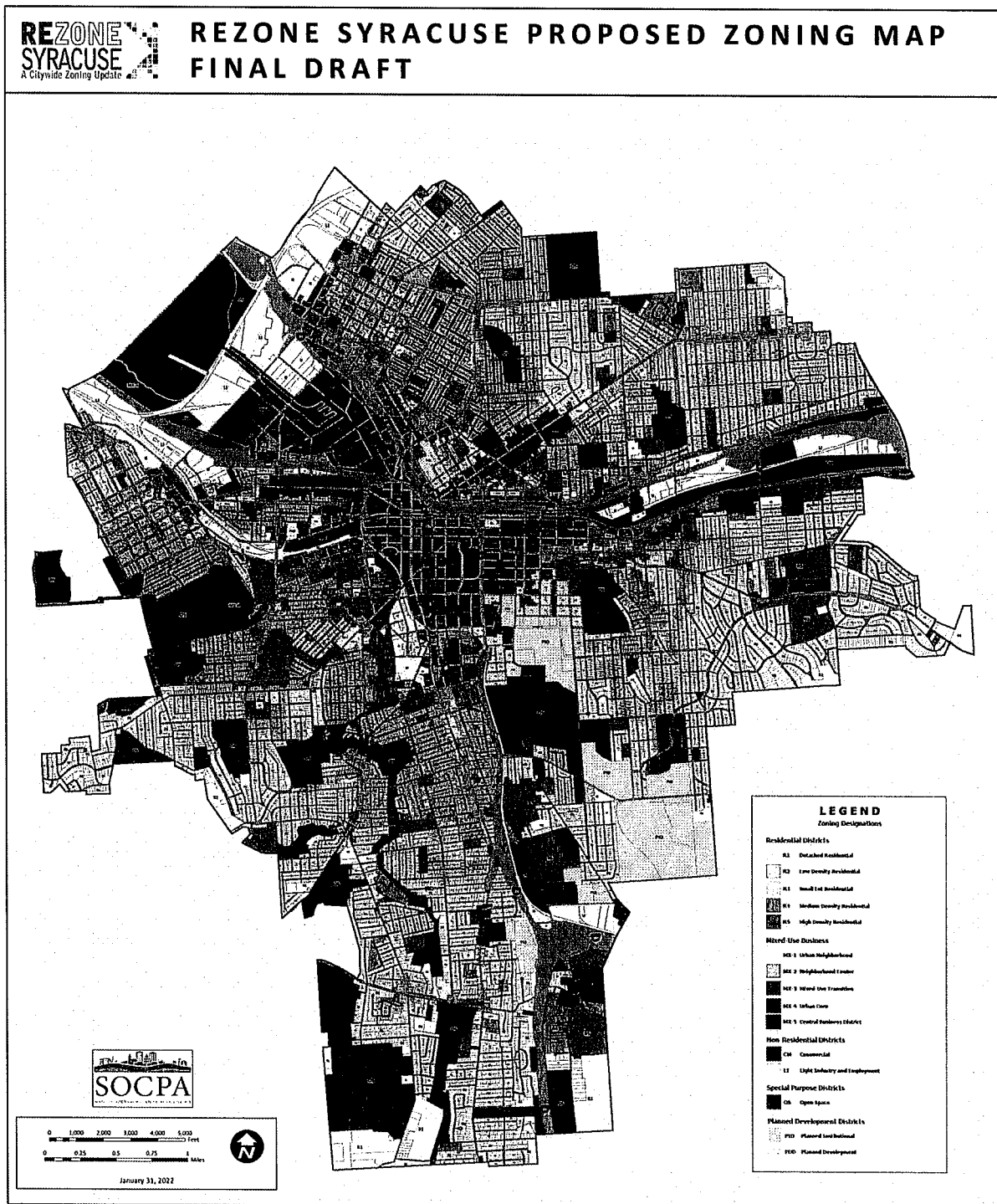


Figure 5—City of Syracuse Proposed Zoning Map

One of the most notable differences between the current and proposed Zoning Ordinance and Map is the citywide emphasis on mixed-use zoning districts, which are intended to mitigate the risks associated with new development and the long term impact it has on the City. ReZone

specifically addresses impacts to resources, such as transportation and infrastructure, by encouraging, requiring, and allowing mixed uses in multiple-story buildings within the capacity of existing infrastructure, and along the traditional form and pattern of development in the City.

Another notable difference is the addition of development standards in the proposed Zoning Ordinance. As noted previously, ReZone has introduced these new development standards to help guide and improve the quality of development citywide. The current Zoning Ordinance does have some development standards, but they are only applied to limited areas of the City. The Lakefront area and portions of James Street currently have development standards, but most other neighborhoods and business corridors do not. This uneven application of standards is not equitable and has been reconsidered in ReZone. The new development standards are applied citywide and will help to improve zoning equity in the City.

The standards will also create greater predictability for both the development community and residents, as the standards and expectations are clear for new development. The establishment of the development standards to improve site and building design will also decrease the City's current reliance on the Project Site review and Special Use Permit review processes to address design. This can be an imprecise process which has created uncertainty for both the developer and area residents.

The new standards will address multiple site and building design considerations, including:

- *Residential Compatibility* – which will ensure respectful transitions from mixed-use and commercial corridors to residential districts, and encourage infill and redevelopment but not at the expense of residential neighborhoods.
- *Off-Street Parking and Loading* – which will make certain development has sufficient parking to meet demand but avoid excessive parking. These standards will allow flexibility in how parking is provided, and encourage multi-modal transportation, like biking. These standards will also have a positive effect on our local environment by reducing stormwater runoff and improving water quality by reducing the amount of required paving.
- *Landscaping and Screening* – which will provide better transitions between uses, help to reduce runoff and stabilize soil, and preserve visual quality of new development or redevelopment.
- *Site and Building Design* – which will be applied citywide to promote high-quality design, minimize impacts of large buildings, and encourage pedestrian-friendly development. These standards will guide new building layout and entries, materials, form, security, and utilities among other considerations.

These standards will allow for design creativity and innovation but create a consistently higher level of new development and redevelopment in our community.

### **3.0 ENVIRONMENTAL SETTING, IMPACT ANALYSIS, AND MITIGATION MEASURES**

In accordance with the requirements of SEQRA and pursuant to the Final Scoping Document for the project, this section of the DGEIS will examine the current status, potential adverse impacts, and mitigation measures of seven potential environmental impacts. In addition, six issues were identified in the Final Scoping Document as being irrelevant or environmentally insignificant but are nonetheless discussed below. Two of the six issues, Climate Change and Zoning Equity, were identified during the public comment period of the Scoping process.

The Final Scoping Document identified the following potential impacts for evaluation in the DGEIS and are discussed in this section:

- Land
- Flooding
- Plants and Animals
- Aesthetic Resources
- Historic and Archaeological Resources
- Transportation
- Consistency with Community Character

The following items were identified as irrelevant or environmentally insignificant in the Final Scoping Document but are nevertheless discussed in this section:

- Energy
- Noise, Odor and Light
- Human Health
- Consistency with Community Plans
- Zoning Equity
- Climate Change

The general environmental setting is best described through the overall land use pattern in the City of Syracuse which is the most densely populated urban environment in Onondaga County. The City's historical function as the core of the regional economy and the home of many of the region's primary employers, including educational, cultural, and government institutions drove the historically compact development and transportation systems in the city. The City's land use and transportation pattern expands outward from downtown into the various neighborhoods via a radial network of major transportation corridors. Urban corridors are lined by dense development, including a mix of residential and commercial activities. Some of these corridors developed as industrial corridors and still contain industrial uses today. The downtown area and these high-density corridors, with their high numbers of visitors each day, support a broad variety of land uses.

Areas between the City's major transportation corridors are typically less dense than the lands that lie directly adjacent to them. The neighborhoods surrounding downtown are also comparatively less dense and primarily residential in nature, but do support some scattered mixed uses that fit into each neighborhood's pattern of activities and provides neighborhood-scale services and retail. Neighborhoods located farther from downtown are based on early streetcar development and consist primarily of residential neighborhoods grouped around defined neighborhood-scale commercial nodes and corridors. These two types of areas both provide for goods and services within walking distance of most residences in the City.

Later-developed neighborhoods, including some early 20th century residential neighborhoods and all post-World War II neighborhoods were developed after most or all of their residents had access to private automobiles. They are not necessarily adjacent to a neighborhood center and they usually include single-unit homes on larger lots than are found elsewhere in the City.

Additionally, numerous parks and open spaces are scattered throughout the City. Onondaga Creek bisects the City, and the Onondaga Creekwalk Trail is adjacent to the Creek for over half of its length. The recently completed Empire State Trail connects to the Onondaga County Loop the Lake Trail and the City's Onondaga Creekwalk trail. Community gardens, wooded areas, public plazas, wetlands, and other natural areas are also situated throughout the City and provide accessible natural areas to City residents and visitors.

## **3.1 Land**

### **3.1.1 Current Status**

The City of Syracuse features a variation of land forms, ranging from rolling drumlins with steep slopes to an extensive flat valley along Onondaga Creek and Onondaga Lake. High resolution land cover data from the Chesapeake Conservancy shows the City's land cover in 2016 was comprised of 38.2% developed land, including structures, roads, and human-constructed surfaces, 30.2% tree canopy, 29.3% low vegetation, and 2.3% open water.

### **3.1.2 Potential Adverse Impacts**

The adoption and implementation of ReZone is expected to indirectly affect construction on, or physical alteration of, the land surface within the City of Syracuse through its regulation of future development and redevelopment actions. Each of these individual actions will be reviewed for specific environmental impacts if a discretionary review is required. This environmental review is not guided or influenced by land use regulations and therefore is not affected by the adoption of new zoning regulations.

This DGEIS is concerned with evaluating the potential significant adverse environmental impacts of ReZone as a policy in comparison to the current Zoning Ordinance. ReZone will have little or no impact on land resources compared to the current Zoning Ordinance. ReZone does not allow new uses that are more impactful, nor does it encourage an increase in activity

that impacts the land. An example of where new zoning regulations may have an impact on land is if a new use is introduced, such as surface mining, which had not been previously allowed. While development density may be increased in areas, the potential intensity of these developments will be mitigated as discussed below.

Although ReZone will have little or no impact on land resources over current land use regulations, it includes few measures specifically designed to conserve land. Setbacks in ReZone are for orderly development, public safety considerations, and creation of a beneficial human environment. The setbacks proposed are not intended to create larger lots with greater amounts of greenspace such as might be found in a suburban or rural community's zoning code, which is a strategy for conserving land. Land development factors often regulated by zoning codes that affect land resources are the creation of impervious surfaces, off-street parking requirements, height regulations, stormwater regulations, conservation area set asides and riparian buffers, and greenspace and landscaping requirements. These issues and how the proposed Zoning Ordinance is addressing them are discussed below as mitigation measures. Where appropriate, potential mitigation strategies are described that would further minimize impacts. Additionally, a buffer area analysis was completed to identify areas within and outside the City limit that abut the municipal boundary and may be susceptible to development, land use incompatibility, or land use change. See Appendix A for the buffer area analysis.

### **3.1.3 Mitigation Measures**

As described above, land development factors often regulated by zoning codes that affect land resources are:

- the creation of impervious surfaces,
- off-street parking requirements,
- height regulations,
- stormwater regulations,
- conservation area requirements and riparian buffers, and
- greenspace and landscaping requirements.

Article 4 of the proposed Zoning Ordinance includes extensive development standards and is a significant improvement over the current Zoning Ordinance which includes varying standards depending upon the neighborhood, or no standards at all. ReZone not only establishes uniform development standards citywide, but expands the number of standards overall and uses both numerical and graphic representations of standards to communicate the desired results. These development standards, as described in the following sections, minimize ReZone's impact on land resources.

ReZone also removes publicly owned or otherwise encumbered greenspaces from the inventory of developable land by including them in the Open Space zoning district. The removal of certain land from development consideration for the purposes of environmental protection of parks and other environmentally sensitive areas is not expected to have an



adverse environmental impact on land or on the City's overall development potential and will not have an adverse environmental impact on land resources in the City over time.

### **Creation of Impervious Surfaces**

A standard feature of typical zoning ordinances is a limit on the percentage of a lot that may be covered by impervious surfaces. This is typically intended to create a certain character of development that includes lawns, trees and other landscaping features. Limiting impervious surfaces also has the benefit of assisting with mitigation of stormwater runoff. Impervious surfaces are sometimes related to setbacks, where there is an assumption these areas will be greenspaces. However, with the advent of the automobile in the early 20<sup>th</sup> century and the desire for off-street parking and garages on properties, many setbacks were filled with pavement for driveways and garages. In addition to an impact on neighborhood aesthetics, this has also resulted in increased impervious surface coverage, particularly for residential properties. Article 2 of the proposed Zoning Ordinance addresses the allowable impervious surface coverage on lots by zoning district. These include both buildings and driveways.

### ***Additional Mitigation Strategies***

The allowable impervious surfaces in ReZone are the result of balancing the desire of property owners to create off-street parking and garages with a minimized impact to neighborhood character. Reduction of impervious surface coverage allowances would reduce the consumption of land and greenspace. Alternatively, increasing requirements for screening of parking areas in the proposed Zoning Ordinance, and incorporating a pervious surface requirement for off-street parking areas would further mitigate impacts to land resources.

### **Off-Street Parking Requirements**

Off-street parking requirements are a standard feature of typical zoning ordinances and can increase the amount of developed area and impervious surface coverage on a lot. Article 4 of the proposed Zoning Ordinance addresses off-street parking requirements through several provisions that include minimum requirements for each land use type, limitations on the maximum number of spaces permitted for commercial or industrial uses, and opportunities for applicants to reduce their parking requirement or provide alternatives to off-street parking. ReZone has significantly reduced the minimum off-street parking requirements in comparison the current Zoning Ordinance. Article 3 of the proposed Zoning Ordinance also eliminates off-street parking as a land use in the MX-5 and R1 zoning districts.

### **Height Regulations**

Regulating height is often used in older zoning codes to regulate form, but also density or intensity of development. This historically has had inadvertent impacts and proven to be an awkward approach to achieving community development goals. One unintended impact of regulating the height of a building in an urbanized area is to increase the footprint of shorter buildings to achieve the same square footage. This suburban or rural approach to

development, where there is typically more land available, results in sprawling auto-oriented communities with limited walkability and public spaces. This also results in greater land consumption than necessary, and has numerous environmental impacts including pollution from increased vehicle use, a degradation of the human environment, and aesthetic impacts to the community. One-story buildings are also inherently less efficient than multi-story buildings putting a strain on energy resources and increasing pollution.

ReZone incorporates a form-based approach to building height by eliminating height regulations, and instead establishing building story requirements, as well as standards for the relationship to the public realm, sidewalks, and the street right-of-way. In this way, ReZone is concerned less with the height of the building, and more with the ability of a building to create a healthy human environment at the street and provide the commercial, residential, and mixed-use development necessary for a thriving and vibrant city. This approach in the proposed Zoning Ordinance has the effect of conserving land by limiting areas where one-story buildings may be constructed.

### **Stormwater Regulations**

The New York State Department of Environmental Conservation (“NYSDEC”) MS4 Phase II program requires municipalities to mitigate impacts to the quality and quantity of stormwater discharges to impaired waterbodies. In accordance with the requirements of the MS4 Phase II program, the City has developed a Stormwater Management Plan (“SWMP”) which it is responsible for the implementation and enforcement of, and developed stormwater management regulations citywide. While some communities incorporate these required stormwater management regulations into their zoning ordinance, most create a local law as is the case for the City of Syracuse. As such, the City’s current and proposed Zoning Ordinances do not directly regulate stormwater management.

ReZone indirectly regulates stormwater management by encouraging more compact and dense development in order to create a pleasing and vibrant urban environment. ReZone also includes development standards and regulations to limit impervious surface coverage and foster the creation of greenspace and landscaping, which have the effect of reducing stormwater runoff and improving stormwater quality. Any additional policies to minimize land impacts with regards to stormwater should be addressed by the City’s stormwater management regulations.

### **Conservation Area Requirements and Riparian Buffers**

Syracuse has a wide variety of land uses and land cover types. The City includes such geological features as limestone escarpments, drumlins, glacier shaped hillsides and valleys, and Onondaga Lake. Where undeveloped, these areas often include unique and sensitive habitats, and sometimes densely vegetated and even forested areas. Many of these areas are entirely or partly designated as parkland. Increasingly, City residents have expressed concern for natural areas that are privately held and may be at risk of impacts or even eradication due

to development. These areas may be associated with small streams, or vacant land on hillsides.

The land along waterbodies is referred to as a riparian area. Though often associated with streams, this term also applies to lake or pond shorelines. In a natural state, these areas are critically important habitat for wildlife. These areas also often include wetlands that are critical for both habitat as well as attenuating high water flows, and protecting water quality by absorbing nutrients.

ReZone does not include specific provisions for the set aside of conservation areas or the creation of riparian buffers.

### ***Additional Mitigation Strategies***

Potential mitigation measures could be implemented in ReZone to assist in protecting conservation and riparian areas from future development. For example, regulating development on steep slopes can reduce the impacts of runoff and erosion and preserve valuable scenic areas. Zoning codes can also implement setback requirements from natural features such as streams, wetlands, and other waterbodies. Specific requirements for set asides may also be included in zoning codes, but are more often found in subdivision regulations.

Potential mitigation measures to further minimize impacts to environmentally-sensitive lands include incorporating set aside provisions in Article 4 of the proposed Zoning Ordinance to identify conservation and riparian areas in the City that require site specific mitigation. These areas could be identified and incorporated into a zoning overlay, or the law could simply describe the types of areas that need to be identified on a site plan and then mitigation of impacts proposed during SEQRA review.

By identifying specific areas for conservation, ReZone will both conserve land resources, and increase the value of adjacent developed areas. This will further demonstrate the need to ensure that development is meeting the expected level of performance of developed areas as well as create a more pleasing and healthy urban and human environment.

### **Greenspace and Landscaping Requirements**

Article 4 of the proposed Zoning Ordinance includes greenspace and landscaping requirements for all new development, except properties with one- or two-unit dwellings, and for substantial expansions or enlargements. The requirements are presented with both numerical requirements and graphic presentations (see Figure 6), and address multiple environmental impacts including the conservation of land. As described in Article 4, these requirements are further intended for the following purpose:

The City recognizes landscaping, buffering, and screening as important components that contribute to Syracuse's sense of place by:

- 1) Providing a transition between land uses;
- 2) Providing for the natural visual screening of parking and loading areas;
- 3) Establishing an attractive streetscape that contributes to the character and appearance of the city and creates a safe and pleasant environment for people;
- 4) Improving the appearance of development to protect and enhance public and private investments and property values;
- 5) Conserving water resources by using sustainable design and maintenance techniques and native and/or adapted plant species that are regionally appropriate;
- 6) Realizing the environmental benefits of landscaping such as storm water retention; recharging groundwater; retaining soil moisture and preventing erosion; minimizing the urban heat island effect; and mitigating air quality, water pollution, dust, noise, heat, and glare; and
- 7) Providing screening to minimize the visual impacts of some types of facilities, structures, and equipment.

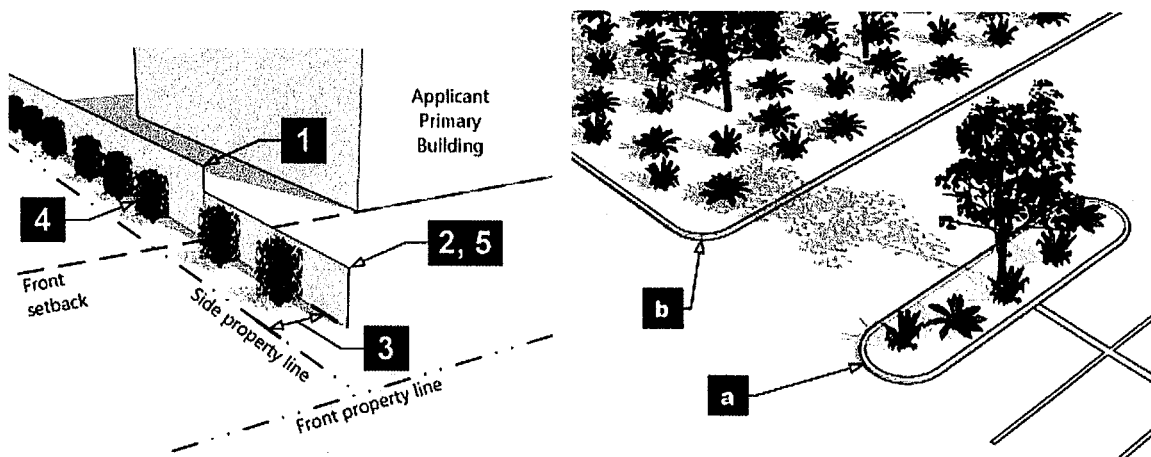


Figure 6—Greenspace and Landscaping Requirements of Proposed Zoning Ordinance

Implementation of ReZone will allow for the testing of the effectiveness of the City's development standards. Over time these standards may be modified to better meet the City's goals.

## 3.2 Flooding

### 3.2.1 Current Status

There are significant floodplains in the City of Syracuse, especially along Onondaga Creek and within City parks (see Figure 7). Approximately 90% of the land area in the City drains to Onondaga Lake either directly or via a tributary to the lake. The remaining land area drains to Butternut Creek, and then eventually Oneida Lake. Many of the smaller tributaries in the City have been covered, particularly in the denser, urban areas like Downtown. The City

manages several flood retention areas on the periphery of the City in an attempt to reduce flood flows before the floodplain is confined to culverts or other engineered channels. The Special Flood Hazard Area ("SFHA" or "100-year floodplain") was recently mapped by New York State using LiDAR data which is far more accurate than typical methods. However, this method often results in controversy as it reveals areas that may be prone to flooding and thereby requiring flood insurance in accordance with the federal National Flood Insurance Program.

Several streams have been confined to long culverts and/or engineered channels which reduces flood capacity in the City and reduces the effectiveness of the storm sewer system in general. Further, there are large areas of the City that were formerly floodplain and wetland areas that have been completely modified and very intensely developed. This is especially the case in the Lakefront area of the City.

In addition to these drainage and development modifications which are fairly typical of an older city in the northeast region of the U.S., Syracuse has a combined sewer in many areas. A combined sewer is one where stormwater from precipitation and sanitary sewage flow together in the same system to the sewage treatment plant. This type of system presents a multitude of challenges for sewage treatment as well as water quality and flooding. One of the most impactful features of this type of system is a device called a Combined Sewer Overflow ("CSO"). A CSO is designed to relieve flooding in neighborhoods and reduce flows to the sewage treatment plant by releasing sewage and storm flows to, in this case, Onondaga Creek during high precipitation storm events. The City and Onondaga County have made great strides in eliminating CSOs and mitigating stormflows by reducing impervious surfaces and developing infiltration areas in the City (green infrastructure practices).

In summary, Syracuse is working diligently to mitigate the impacts of natural floodplain loss and flow constraining infrastructure, including through the use of modern land use regulations to avoid impacts in the future.

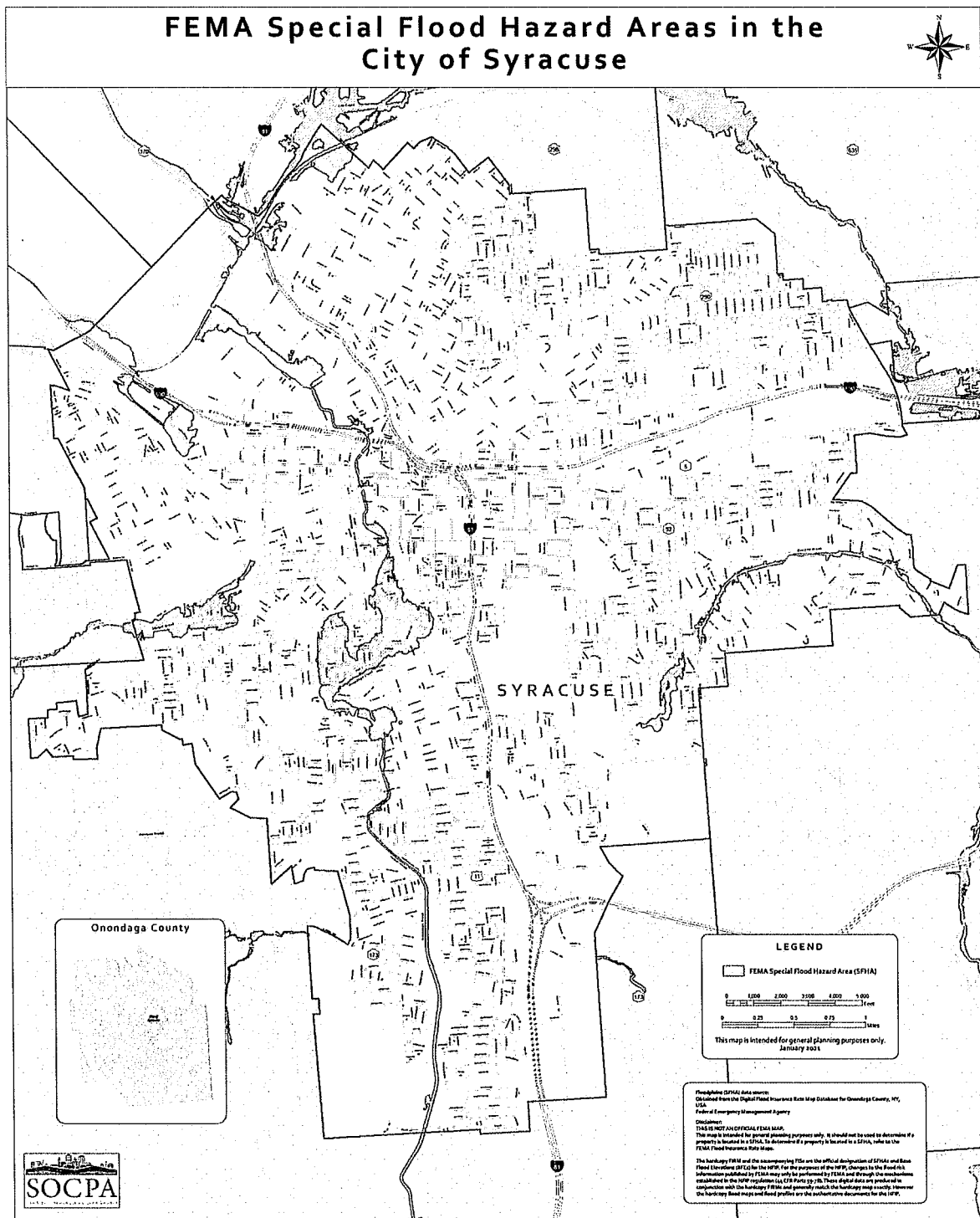


Figure 7—Special Flood Hazard Areas, City of Syracuse

### **3.2.2 Potential Adverse Impacts**

The adverse impacts of development in floodplains are well known and costly. Due to local, state and federal laws and the requirement of flood insurance for property owners, it is difficult to adequately summarize the intricacies of land use and flood impact amelioration. There tends to be a recurring cycle of flooding, repair of homes or businesses in a floodplain with federal insurance dollars, and then eventually a recurring flood. In an urban area like Syracuse every stream channel has been straightened and tamed and even buried in a culvert in order to make floodplain land available. Without a flood control structure upstream, the City would inevitably see annual severe flooding. Fortunately, there is a dam on Onondaga Creek, the largest tributary to Onondaga Lake, which effectively diminishes the threat of flooding in the City along the creek. Other flooding concerns are related to the City's CSOs. The legacy of this system and the impacts to Onondaga Lake are well known.

Land use then has a large part to play in an urbanized area like Syracuse, where much of the City's residential neighborhoods and industrial areas are located in former floodplains. The City and County have been addressing the CSO issue over a long period of time in an effort to clean up Onondaga Lake and Onondaga Creek. The Save the Rain program established many rain gardens and other distributed facilities throughout the City in order to reduce stormwater inputs to the CSO. This points to the potential impact of impervious surfaces such as rooftops, driveways, and parking areas. Another factor that zoning can partially influence is the land uses allowed in the floodplain. ReZone incorporates several improvements to existing policy in order to mitigate potential flooding related impacts.

### **3.2.3 Mitigation Measures**

The City of Syracuse updated its local floodplain management law in 2016. This law requires that any development within the SFHA (i.e., new structure, filling, grading, or substantial improvement to an existing structure) obtain a floodplain development permit, in addition to all standard building and development permits. These projects with the SFHA are reviewed by a certified floodplain manager for consistency with the local law. New and substantially-improved residential structures in the SFHA must have the lowest floor elevated to two feet above the base flood elevation, and basements are not permitted. Non-residential structures must either have the lowest floor elevated to two feet above the base flood elevation or be flood proofed to withstand floodwater hydraulic pressures and floodwater intrusion into the structure.

Within the SFHA Floodway (a narrower part of the floodplain with higher velocity and deeper flow), development requirements are stricter, with the Syracuse local law requiring the developer or builder to conduct a hydraulic engineering study demonstrating that the development will cause no rise in the existing base flood elevation. This current approach allows development to occur in the floodplain, while working to minimize or avoid flood-related impacts.

ReZone introduces land use measures in support of this approach to further reduce the impacts of floodplain development and improve the legacy of stormwater and wastewater management in the City. ReZone will accomplish this by allowing multiple dwelling buildings in areas where only detached homes were allowed historically. It may seem counterintuitive to allow more units in the floodplain. However, multiple dwelling projects are able to use construction techniques that raise the dwellings out of the floodplain by either building up the elevation of the site or elevating the structure to base flood elevation plus two feet. Accessory or non-occupied uses, such as automobile parking or storage are permitted as long as the lowest occupied floor is properly elevated. The proposed Zoning Ordinance will continue to allow detached homes in certain areas prone to flooding, provided they are designed and constructed to reduce flooding impacts and meet the local floodplain development law. Construction in accordance with the City law will also significantly reduce flood insurance costs compared with structures not meeting these standards.

Eliminating development in these areas altogether has both legal and practical consequences. Simply eliminating the ability to develop in the floodplain would cause numerous existing structures and uses within the floodplain to be deemed pre-existing non-conforming, which would thus allow those structures and uses to remain. Over time, they gradually decline without the possibility of reconstruction, which would result in deleterious effects and potential environmental impacts to the neighborhood.

The City currently has an abundance of vacant and/or dilapidated properties, many of which are within the floodplain. The proposed Zoning Ordinance will mitigate any environmental impacts by allowing development with more capacity in areas prone to flooding, thus providing a path for existing properties to remain viable.

ReZone also introduces an Open Space zoning district. Due to the issues with a regulatory takings described above, this zoning district only includes open space resources that are government owned, or otherwise protected. However, this zoning district could be applied to vacant properties held by an intermediary organization until the government is able to purchase them. In this way, the Open Space zoning district will further mitigate flood-related impacts by providing a mechanism for undeveloped land to remain undeveloped.

Finally, new site design regulations introduced by ReZone will further mitigate flooding by potentially reducing flows to the stormwater system. Off-street parking and loading regulations will make certain development has sufficient parking to meet demand but limit onsite parking and impervious surface area which increases flooding. These standards will also allow flexibility in how parking is provided by reducing onsite parking requirements where on street parking is available and projects are in close proximity to transit. These standards will directly affect our local environment by reducing the amount of required paving, thereby reducing stormwater runoff, reducing risks of flooding, and improving water quality. These regulations combined with increased landscaping requirements will mitigate flooding impacts in future development.



### 3.3 Plants and Animals

#### 3.3.1 Current Status

According to data from the NYSDEC, portions of the City may contain plant and/or animal species, or their associated habitats, which have been identified as threatened or endangered species by New York State or the federal government. These species include Midland Sedge, Reflexed Sedge, Glomerate Sedge, Straight-leaved Pondweed, Lake Sturgeon, Peregrine Falcon, Bald Eagle, Indiana Bat, and Northern Long-eared Bat.

The NYSDEC Environmental Resource Mapper shows generalized locations throughout the City where a threatened or endangered species may be present, with the greatest concentrations occurring within Onondaga Lake and the Lakefront area and on the east side of the City (Figure 8).

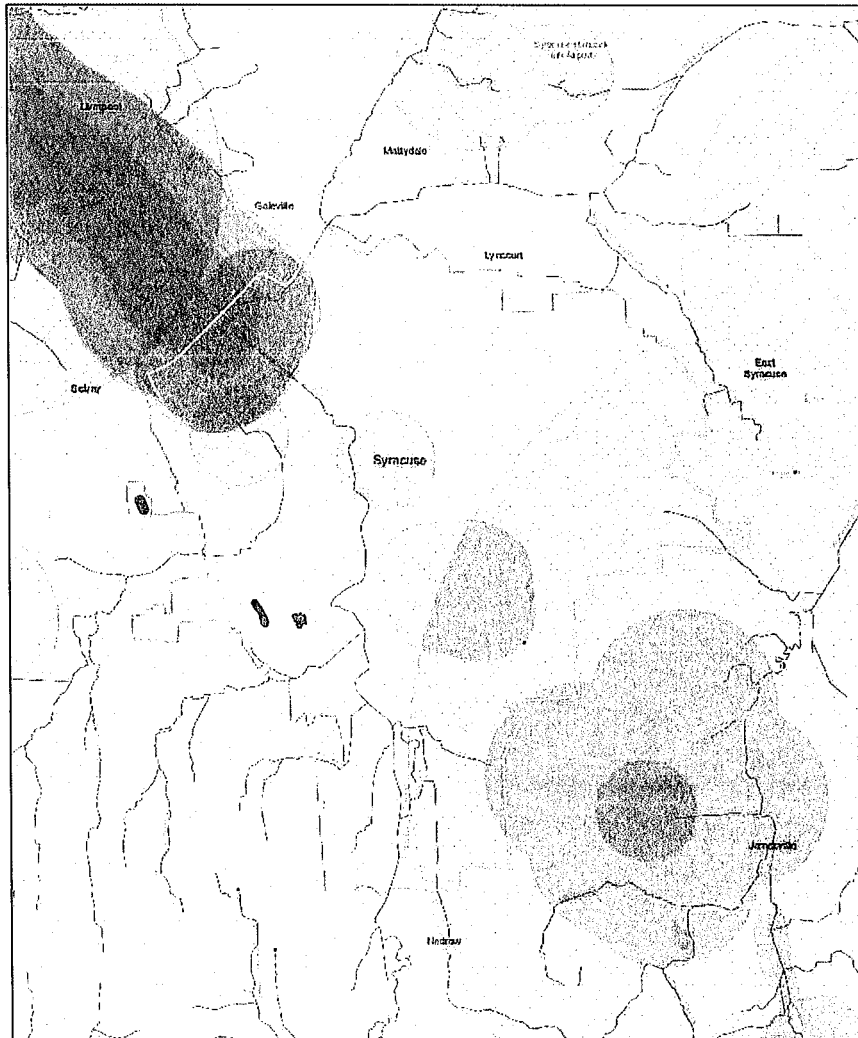


Figure 8—Rare Plants and Animals, City of Syracuse

### **3.3.2 Potential Adverse Impacts**

Adoption or implementation of ReZone is expected to indirectly result in the loss of flora or fauna within the City of Syracuse through future development and redevelopment actions. However, most new development is expected to occur on previously developed sites.

### **3.3.3 Mitigation Measures**

There are elements of ReZone that will mitigate the potential loss of flora and fauna due to new development. Establishing an Open Space district will provide and protect lands, including park lands, wooded areas, and land adjacent to Onondaga Creek. These areas will provide habitat for plants and animals, flood attenuation, and open space for public use.

Additionally, development standards will mitigate impacts of development through required landscaping and other features which will improve the environment for people, flora and fauna, and will include planted buffer areas, landscaping and tree requirements that will help to minimize impacts to plants and animals.

Finally, given the generalized nature of available data, confirmation of the existence of any threatened or endangered plants and animals would be best considered during a project-specific SEQRA review when a jurisdictional determination can be completed for a subject area and specific protective measures implemented, if necessary.

## **3.4 Aesthetic Resources**

### **3.4.1 Current Status**

There are no officially designated scenic or aesthetic resources in the City. However, the proposed Zoning Ordinance seeks to address aesthetics in a more general sense by incorporating development standards into the City's zoning regulations. The current Zoning Ordinance contains some development standards, but they are limited to certain zoning districts and areas of the City (i.e., the Lakefront District and portions of James Street). This uneven application of standards is not equitable and relies heavily on the current project review process to ensure a high level of development in other areas of the City.

The current project review process seeks to maintain consistency with the built environment and existing aesthetic value of the surrounding area by considering the following aesthetic elements:

- Site landscaping,
- Screening of parking facilities,
- Limited onsite lighting,
- Signage,
- Building materials,

- Window transparency
- Building orientation and setbacks,
- Transitional areas between the public realm and private buildings, and
- Compatibility with nearby historic structures.

With the adoption and implementation of ReZone, these aesthetic treatments, and others, will be clearly articulated in the zoning regulations and applied citywide.

### **3.4.2 Potential Adverse Impacts**

The aesthetic impacts of ReZone are expected to be largely positive, as the proposed Zoning Ordinance is focused on improving the character of the built environment. ReZone strives for a minimum performance of development throughout the City. The clearly articulated site and building standards for new development and redevelopment will enhance and protect the City's aesthetic resources. Historic Preservation regulations will protect historic resource aesthetics, site design will require appropriate lighting, and development standards will situate buildings to engage the public realm. These new requirements are widely accepted and will improve the performance of the site while enhancing the aesthetics of the City's new development and redevelopment.

There are neighborhoods that may inadvertently be impacted by the move to standardized zoning across the City. These include the Eastwood, Lakefront, and University neighborhoods, which are currently covered by an overlay zoning district with specific design and review requirements. A potential concern in these neighborhoods is that elimination of the existing overlay regulations in the proposed Zoning Ordinance will result in a reduced standard of development in comparison to the current Zoning Ordinance. However, ReZone's new development standards provide the same, if not better, provisions to achieve the objectives of the existing overlays.

### **3.4.3 Mitigation Measures**

Article 4 Development Standards of the proposed Zoning Ordinance will establish a baseline for aesthetics associated with development throughout the City and ensure that property owners and developers share in the responsibility to protect and enhance the City's aesthetic resources going forward. New regulations in ReZone will also improve transparency and neighborhood notifications of project reviews, encouraging greater community involvement and further minimizing aesthetic impacts.

ReZone eliminates the Special Neighborhood District designation and Certificate of Suitability review process and instead uses the Site Plan Review process established by New York State General City Law ("GCL") to achieve the same review. The Site Plan Review process combined with ReZone's development standards will form a solid foundation for replicating the current practices and allow for easier, more uniform enforcement.

Article 4 establishes clearly articulated standards for development. There is an anticipated improvement in resulting development and aesthetics. Article 4 covers a wide variety of standards from parking to façade treatments to landscaping and screening requirements. As previously noted, these standards include:

- *Residential Compatibility* – which will ensure respectful transitions from mixed-use and commercial corridors to residential districts, and encourage infill and redevelopment but not at the expense of residential neighborhoods.
- *Off-Street Parking and Loading* – which will make certain development has sufficient parking to meet demand but avoid excessive parking. These standards will allow flexibility in how parking is provided; including allowing on street parking and proximity to transit to reduce required onsite parking requirements. These standards will also encourage multi-modal transportation, such as biking. These standards will also have a positive effect on our local environment by reducing stormwater runoff and improving water quality by reducing the amount of required paving.
- *Landscaping and Screening* – which will provide better transitions between uses, help to reduce runoff and stabilize soil, and preserve the visual quality of new development or redevelopment.
- *Site and Building Design* – which will be applied citywide to promote high-quality design, minimize impacts of large buildings, and encourage pedestrian-friendly development. These standards will guide new building layout and entries, materials, form, security, and utilities among other considerations.

ReZone seeks to reverse the mistakes of the past by applying zoning and development standards evenly across the City so that all neighborhoods receive a minimum level of environmental and design amenities that will improve the health and livability of the city. In addition, ReZone seeks to make these requirements more accessible to residents and neighborhood leaders, and increase public participation in the project review process in order to ensure their voices are heard and concerns addressed in a way that is attentive to their neighborhood and community vision.

With these mitigation measures in place, the proposed Zoning Ordinance will not result in any significant adverse impacts concerning aesthetic resources in the City.

### **3.5 Historic and Archaeological Resources**

#### **3.5.1 Current Status**

The City contains numerous historic resources that are either listed, or eligible for listing, in the New York State and National Registers of Historic Places. Additionally, the Common Council has designated individual and groups of properties to be of local historic significance

as Protected Sites or Preservation Districts. The City also contains archaeological resources. The inventory of archaeological sites and resources is held and maintained by the New York State Historic Preservation Office ("SHPO").

Within the boundaries of the City of Syracuse there are presently 116 State and National Register-listed resources, including 13 historic districts. Individually-listed resources include industrial, commercial, residential, institutional and religious property types and several designed landscapes. Districts are identified in both residential and commercial settings.

Locally designated sites include 58 individual Protected Sites, representing primarily residential, commercial, religious, and institutional property types. This number also includes designed landscapes such as parks and cemeteries. There are also four Preservation Districts: two residential districts and two districts featuring commercial, institutional and religious buildings. There is significant overlap between the National Register-listed and the locally designated properties.

The current preservation ordinance was adopted in 1974 (Part C, Section VII, Articles 3-9 of the current Zoning Ordinance). There have been no major revisions to the preservation ordinance since its adoption more than 45 years ago. As part of ReZone, the preservation ordinance has been updated significantly to make it consistent with best practices while maintaining the overall goal of protecting and celebrating the City's historic resources. Article 6 of the proposed Zoning Ordinance is based on the *Model Preservation Local Law for New York State Municipalities*, developed by the SHPO.

### **3.5.2 Potential Adverse Impacts**

#### **Historic Resources**

The adoption and implementation of ReZone is anticipated to have no impact on historic resources in the City of Syracuse. The current Zoning Ordinance contains safeguards for historic resources that will carry over into the proposed Zoning Ordinance, including an updated historic preservation law coupled with a robust local preservation program.

The revisions to the current preservation ordinance are procedural. The most significant revision is the inclusion of language specific to the appeal of Syracuse Landmark Preservation Board (SLPB) decisions related to Certificate of Appropriateness applications. A Certificate of Appropriateness is required for any project that will result in the material change in appearance of a local Protected Site or property within a Preservation District. Under the current Zoning Ordinance, appeals of SLPB decisions are heard by the City Planning Commission. Under the proposed Zoning Ordinance, aggrieved applicants will have two appeal options: an applicant may apply for a finding of economic hardship through the SLPB; or the applicant may go directly to an Article 78 proceeding through the New York State court system.

As a result of the change in the appeals process, the SLPB will now be required to hold formal public hearings for all Certificate of Appropriateness applications. This requirement will affect the lead time needed to process and schedule applications, but will create a more public and transparent review process.

In addition, due to the revised Certificate of Appropriateness review procedure, the proposed Zoning Ordinance includes provisions (not in the current Zoning Ordinance) that allow the SLPB to consider economic hardship in cases where the need for flexibility to address a unique and special situation is clearly demonstrated. Under the current preservation ordinance, consideration of economic hardship is only given to the City Planning Commission upon appeal. The burden of proof of hardship is on the applicant, who will be expected to provide documentation sufficient to substantiate the hardship claim.

Finally, the proposed Zoning Ordinance includes a statement affirming property owners' responsibility to maintain their properties in accordance with the Property Maintenance Code of New York State, Syracuse Property Conservation Code and all other applicable local regulations. Maintenance is the key to the long-term stewardship of historic neighborhoods and individual resources. Owners who allow their properties to fall into serious disrepair will be cited and subject to fines by the Division of Code Enforcement.

Protections for non-locally designated historic properties are also carried over in the proposed Zoning Ordinance. Under the current Zoning Ordinance, the Office of Zoning Administration refers any project that requires a Project Site Review and involves a non-locally designated property that is listed in the City's Historic Properties List to the SLPB for review and comment. This provision will now apply to all projects requiring Site Plan Review. The Historic Properties List<sup>4</sup> is updated on a quarterly basis.

### **Archaeological Resources**

The potential adverse impact of the new code to archaeological resources is unknown. Projects consistent with the new code could impact archaeological resources; however, the majority of sites considered for new development or redevelopment within the City boundaries have been previously disturbed and therefore are unlikely to contain significant archaeological resources.

## **3.5.3 Mitigation Measures**

### **Historic Resources**

The adoption of ReZone is anticipated to have no impact on historic resources. The proposed Zoning Ordinance carries over all reviews and authority included in the current Zoning Ordinance. Any adverse impact to historic resources will be identified and mitigated by the review and compliance provisions of the updated historic preservation law contained within

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<sup>4</sup> Available at: <https://beta.syr.gov.net/Boards-and-Commissions/SLPB/Historic-Properties-List>

the proposed Zoning Ordinance. These specific measures include the continuation of current safeguards for historic resources, updates to the appeals process which provide for a more public and transparent review process, and penalties for property owners that allow their properties to fall into serious disrepair.

### **Archaeological Resources**

The risk to archaeological resources is unknown, but considered minimal. In areas where prior ground disturbance cannot be documented, a Phase 1 archaeological investigation may be required in connection with the SEQRA review for a particular project. If archaeological resources are present or believed to be present, an applicant or developer will be required to comply with applicable requirements or conditions concerning the identification and preservation of such resources, as appropriate.

## **3.6 Transportation**

### **3.6.1 Current Status**

Transportation and land use are intertwined, and the City of Syracuse is similar to other “Rust Belt” cities where growth and development have historically occurred around the transportation networks of the times – waterways, canals, railroads, and eventually roads. Syracuse is unique, however, in that it is located near the center of New York State with unobstructed transportation corridors to the north, south, east, and west.

The historic Erie Canal passed through the heart of downtown Syracuse and is a unique aspect of Syracuse’s transportation history. Today, Syracuse still has access to the Great Lakes via the Oswego Canal and access to the Hudson River via the NYS Barge Canal, which has a terminus at the Inner Harbor at the south end of Onondaga Lake and provides unique urban water access. Another, often forgotten, historical transportation resource in Syracuse is the extensive trolley system that connected the region and its workers to a variety of jobs throughout the City and County. These trolleys operated at their peak in the early 20<sup>th</sup> century. Remnants of their existence can still be found across the landscape and are evident in the residential neighborhoods that developed around them.

Today, the Interstate highway system follows relatively flat corridors to the north, south, east, and west, making direct high speed surface transportation connections with Pennsylvania, Canada, Buffalo and Albany. Passenger and freight rail lines also converge in Syracuse, providing additional connections to the region. Other important infrastructure associated with the present railroad network include a regionally significant rail yard and interchange operated by CSX in East Syracuse just outside of the City limits, and the William F. Walsh Regional Transportation Center for passenger rail in the City. The City of Syracuse also owns the Syracuse Hancock International Airport located just north of the City, which provides connections to more distant locations. At a more local scale, the City is served by the Centro

transit system which is a typical upstate transit system with consistent ridership that provides an important transportation resource in the City and connections to the surrounding county.

In more recent years, the legacy of urban renewal programs from the 1960's and the construction of Interstate highways I-690 and I-81 have been a focus of community revitalization as the City and region finalize plans to remove the viaduct and I-81 from the City and replace it with a surface level boulevard to maintain automobile connectivity. Community revitalization efforts have also focused on the walkability of communities, which is increasingly important as a means of creating a higher quality of life, supporting retail, and increasing vibrancy downtown and in neighborhood centers. These efforts seek to correct the City's urban renewal legacy, which included the decimation of pedestrian and bicycle resources. Syracuse, like many other upstate cities, is prioritizing mitigation of this legacy through the provision of bicycle and pedestrian safety improvements to the transportation system. Syracuse and Onondaga County have made consistent and significant strides in this area with the extension of the Creekwalk and more recently \$20M in improvements to establish the Empire State Trail across the county and most significantly eliminating the gap in the trail in the City. The City and County continue to make progress in this area.

See Appendix B for key transportation indicators that quantify the preceding narrative and describe the transportation system and resources in Syracuse in more detail.

### **3.6.2 Potential Adverse Impacts**

The history of Syracuse and significant transportation resources available in the City both currently and historically demonstrate the impact transportation can have on land use. At the same time, land use can have a dramatic impact on transportation resources. At the project level, these impacts may be something as straightforward as the installation of a roundabout to facilitate access and maintain the capacity of a busy roadway. At an extreme, a new road, highway, or rail line may be required to facilitate access to an industry that requires frequent deliveries to and from the new development. Land use regulations including zoning typically take these factors into account when assigning zoning districts to areas in a community in an attempt to both avoid issues as well as capitalize on the resources available.

ReZone has assessed potential land uses and the capacity of the street network, availability of transit, and the proposed changes to the street network that may occur through the removal of the I-81 viaduct. More importantly, ReZone has considered the impacts of the I-81 project to neighborhoods of certain types and intensity of development and has made map changes consistent with neighborhood input so as to avoid future impacts of the project.

ReZone is not anticipated to have any significant adverse impacts on the transportation network now or well into the future. This is due to ReZone both continuing well established transportation and land use patterns and limiting expansion of uses in some neighborhoods where the local street network, including sidewalks, cannot tolerate uses that are inherently dependent on the automobile. ReZone also requires a building form and pattern of



development that facilitates pedestrian and bicycle modes of travel, as well as emerging micromobility options (e.g., scooters), bus rapid transit and even rideshare facilities.

### **3.6.3 Mitigation Measures**

The inclusion of the Mixed Use districts will mitigate potential adverse impacts. These districts are frequently located along primary corridors in each quadrant of the City. The mix of uses, allowable density, range of housing types, inherent walkability, and transportation options that are situated along these corridors are consistent with Smart Growth principles which are identified as, “an approach to development that encourages a mix of building types and uses, diverse housing and transportation options, development within existing neighborhoods”. These walkable corridors throughout the City will also play a part in minimizing potential adverse impacts to transportation. Transit accessible, walkable neighborhoods can reduce dependence on single occupancy vehicle usage and increase transit ridership, thereby reducing vehicle miles traveled.

Additionally off-street parking and requirements will ensure development has sufficient parking to meet demand but avoid excessive parking. These standards will allow flexibility in how parking is provided, and encourage multi-modal transportation, like biking. These new requirements work with and are complementary to the excess capacity of city streets for vehicular traffic. Syracuse has lost significant population since the 1960’s and, although the City has fewer residents, household size and modern trends among households with multiple vehicles have prevented a dramatic decrease in vehicular traffic. City streets, including major boulevards, have sufficient capacity which has allowed for lane reductions, and the addition of bicycle and pedestrian facilities.

In summary, ReZone is not anticipated to have any significant adverse impacts on the transportation network and will allow for improvements to existing transportation conditions in the following ways:

- Reduce travel demand for daily goods by allowing Mixed Use zoning districts to be established near or within residential areas;
- Promote bicycle usage by mandating bicycle parking in certain districts;
- Parking lots must have pedestrian facilities;
- New design and siting requirements for parking lots to protect walkability and reduce auto demand; and
- All projects subject to SEQRA review must evaluate and, if necessary, mitigate potential transportation impacts.

## **3.7 Consistency with Community Character**

### **3.7.1 Current Status**

The City of Syracuse consists of a diverse array of neighborhoods, business and commercial developments, abundant parks and open space, a rejuvenated downtown, major education

and health care institutions, and significant historic architecture, all located in an area with dramatic topographical changes and a well-studied urban forest. See the Syracuse neighborhood map in Figure 1.

In most residential areas of the City, the character reflects the late 19<sup>th</sup> and early 20<sup>th</sup> century defining character of front porches, sidewalks and street trees, and unique architecture in many of the buildings in more commercial areas. Syracuse was by and large an industrial and commerce City with industry and manufacturing situated along the many transportation conduits for raw materials and delivery of goods such as the Erie Canal historically, and Interstate highways today. In many ways Syracuse is and has historically been a typical charming northeast city. The postwar period brought many changes to Syracuse as it did many other cities. Post-war growth and optimism is prevalent in plans from that time period, with visions of modern architectural styles, an expectation of never ending growth in population, and an ever expanding economy with limitless cheap energy and raw materials.

Two significant periods in urban planning were born of a desire to improve, among other things, the aesthetics of U.S. cities: the City Beautiful Movement between approximately 1890 and 1920 and the Urban Renewal policies of the late 1950s and 1960s. These two movements specifically targeted “slums” and “blight” as problems that needed solving. As noble as these motives sound, these movements operated in spite of the people that lived in neighborhoods identified as slums. To those people, it was home and their concerns or experience were not taken into consideration. The history and impacts of these movements and policies were and are present in the current zoning ordinance. Most notably, the I-81 corridor was established through a federally funded Community Renewal Program plan that identified certain neighborhoods for “Clearance” in the early 1960s. It is no coincidence that the two major zoning legislation acts occurred in 1922 and 1967 in large part as implementation of these hallmark planning movements. Ironically, these policies have in part contributed to displacement and disruption of economies and neighborhoods which has led certain Syracuse neighborhoods to have some of the highest rates of concentrated poverty in the U.S.

The anticipated post-war growth did not continue as predicted in urban renewal plans, and in the 1970’s the City and County started to consider a response to a very different future than what was imagined. Since 1970, the City and County have experienced population loss, stagnation, and moderate growth and redevelopment. Over the last 20 years the population has become stable, or plateaued with some modest overall growth.

All of these factors have had an impact on community character and the urban environment. The current Zoning Ordinance includes policies that inhibit development in an effort to protect neighborhoods. Neighborhood preservationists alarmed by the urban renewal period and a loss of wealth and reinvestment in the City have opposed changes that would further erode the unique character in Syracuse. This has resulted in decreased investment in these once vibrant neighborhoods, and has ignored the reality of changing households, willingness to restore buildings to modern standards, and market pressures further inhibiting the City’s

ability to compete with neighboring communities. These conditions have negative impacts on many neighborhoods which experience high vacancy, crime and a poor quality of life.

In addition to housing impacts, the City's once flourishing manufacturing and warehousing buildings are increasingly sought for living and working arrangements more typical of the 19<sup>th</sup> century when people generally worked where or near where they lived. Unfortunately, 20<sup>th</sup> century zoning practices narrowly defined the allowable uses in these buildings.

### **3.7.2 Potential Adverse Impacts**

The proposed Zoning Ordinance does not introduce dramatically different uses in existing neighborhoods from the current Zoning Ordinance. Neither does the law reclassify large areas of the City to zoning districts dramatically different from the current law. Rather, a number of measures in ReZone are expected to result in positive impacts on community character throughout the City, though maintaining or improving community character is not solely a factor of zoning, as previously demonstrated. Market dynamics, trends in demographics, and the resulting shifts in household makeup, as well as major infrastructure changes and economic development projects, all have the potential to drive change in neighborhoods which affects character.

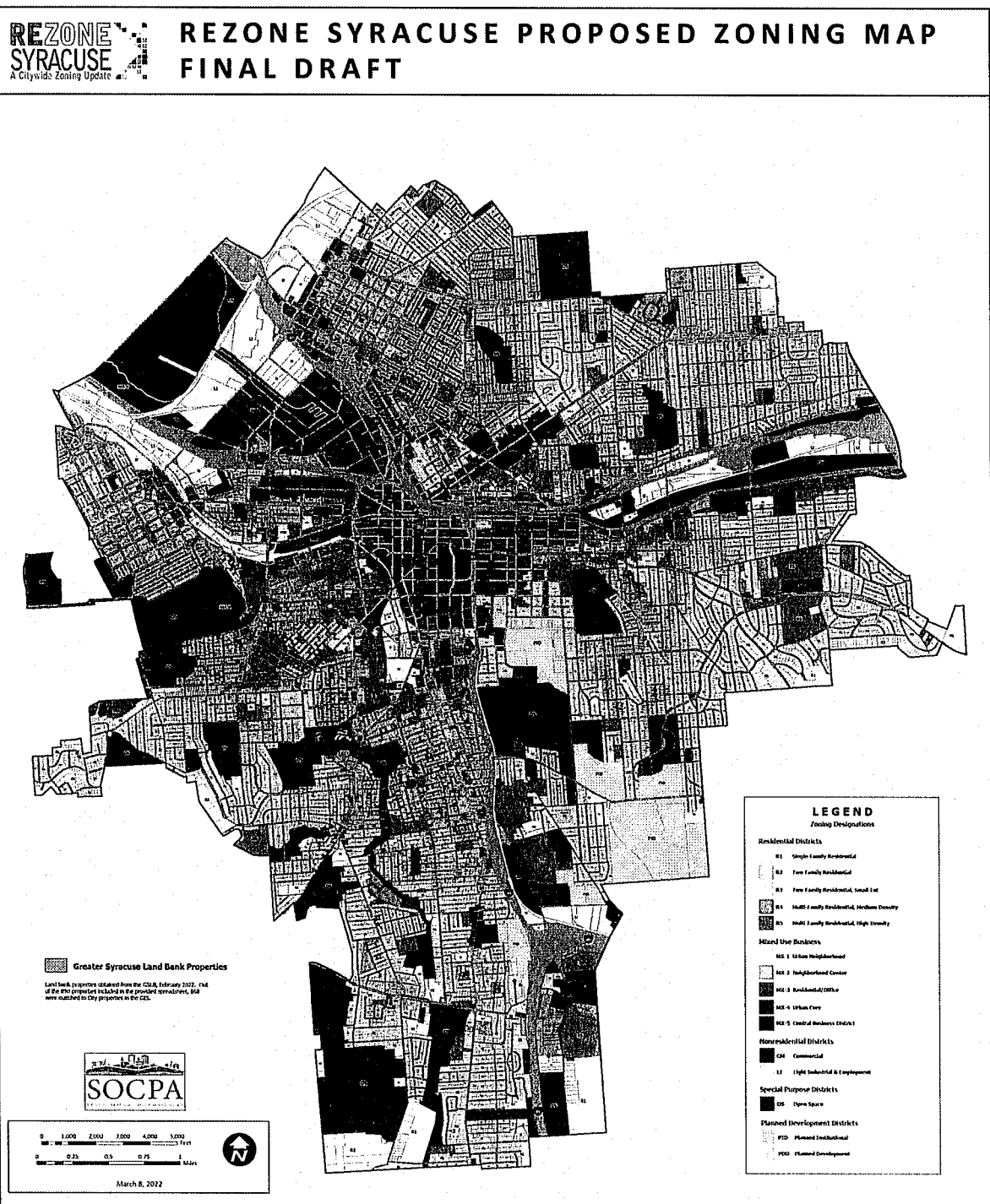


Figure 9—Greater Syracuse Land Bank Properties, City of Syracuse

### 3.7.3 Mitigation Measures

ReZone includes measures that maintain a degree of continuity with well-established patterns of development for the majority of the City. New building and site development standards will positively affect community character and provide guidance on lighting, landscaping, site layout, building placement and character, storage of refuse, location of parking and loading facilities, and build-to and lot coverage requirements. These attributes are found in Articles 2 and 4 of the proposed Zoning Ordinance.

ReZone introduces new uses in order to foster the adaptive reuse of the City's historic industrial and commercial buildings by allowing creative live/work arrangements in the same building. ReZone also incorporates non-development oriented uses such as community gardens in order to adapt to the desire to include this land use in the City. Allowing this type of creative reuse of buildings is intended to preserve their character. The land uses under ReZone are better organized and are now listed in a single use table with review requirements identified. See Appendix C for ReZone use table. Some of the new uses now included in ReZone are:

- *Live/Work Dwellings* – a dwelling that contains living and working space together. Live/work arrangements continue to evolve, so this new use will better accommodate this increasingly frequent arrangement. Allowing this use citywide may also help reduce vehicle miles traveled within the City as “home” and “work” are the same place.
- *Community Gardens and Urban Agriculture* – community gardens are areas of land that are used to grow and harvest food crops and/or non-food ornamental crops such as flowers, for personal or group use, and urban agriculture is the production of poultry or poultry products; horticultural or nursery stock; fruit, vegetables, forage, grains, timber, or trees; on either unenclosed land or in enclosed structures, such as greenhouses and barns. These uses are increasingly common in urban areas and their omission in the current Zoning Ordinance makes the establishment of these uses unnecessarily complicated, particularly as it is a land use that people want in their communities.
- *Beverage Café (or coffee shop)* –an establishment that primarily prepares and serves coffee, juice, or other non-alcoholic beverages and may serve a limited food menu. This type of neighborhood-friendly use is frequently a locally owned business that provides neighborhood character and services, and is currently reviewed in a similar manner as a bar or restaurant. Again, the omission of this use in the current Zoning Ordinance makes the establishment of this use unnecessarily complicated, particularly one that residents have said they want access to in their neighborhoods.
- *Artisan Manufacturing* – uses in this category allow for on-site production of goods by hand manufacturing involving the use of tools and small-scale equipment. These

activities do not involve the creation of harmful noises or by-products, and are frequently a locally owned, small business. The establishment of this use will now allow these activities to occur in most of the City's Mixed-Use districts and provide another option for investment and employment in the City.

### 3.8 Environmentally Insignificant Issues

In accordance with the requirements of SEQRA and pursuant to the Final Scoping Document for the project, the following issues were deemed irrelevant or environmentally insignificant and are therefore not considered in this DGEIS:

- Geological Features;
- Surface Water;
- Groundwater;
- Air;
- Agricultural Resources;
- Open Space and Recreation; and
- Critical Environmental Areas.

The Final Scoping Document also found ReZone to have an insignificant impact with regard to the following typical impact areas, but committed the DGEIS to discuss these impacts:

- Energy;
- Noise Odor and Light;
- Human Health; and
- Consistency with Community Plans.

Additionally, the Final Scoping Document determined ReZone would have an insignificant impact on the following, but committed to discussing them nonetheless:

- Climate Change; and
- Zoning Equity.

As described in the Final Scoping document, these issues are intended to be improved, or impacts lessened as a general goal of zoning. The measure of an adverse impact in this DGEIS is not the use or development of land outright, but the *difference* between use or development under the current Zoning Ordinance and use or development under the proposed Zoning Ordinance. With the establishment of development standards and other controls, typical impacts associated with zoning are anticipated to be less than the current Zoning Ordinance.

Based upon comments received and a desire on the part of the Lead Agency to be responsive to additional issues, this DGEIS includes a discussion of Climate Change and Zoning Equity. Neither

will be adversely impacted, and the DGEIS explores the ways ReZone seeks to positively impact both with regard to currently recommended best practices in land use planning and zoning.

Because ReZone makes specific efforts to mitigate impacts in these areas and public comments demonstrated concern, the Final Scoping Document allows for discussion of these areas which follows.

### **3.8.1 Energy**

#### **Current Status**

Energy use in Syracuse is a typically complicated mix of residential, commercial, industrial and institutional demand for heating and cooling as well as energy demands for transportation. The electrical grid is owned and managed by National Grid in Syracuse, and the region is served by a variety of power generating facilities, including a natural gas cogeneration facility in the City. In addition to these primary sources of energy, the region includes hydropower on the Oswego River to the north, wind power in adjacent Madison County, and nuclear power plants in Oswego along Lake Ontario. There are a growing number of solar facilities in Onondaga County, but a limited number of passive solar installations related to specific buildings within the City. There are no significant wind energy installations in the City or Onondaga County, but there are large wind energy facilities in the region, most notably in neighboring Madison County and on the Tug Hill Plateau to the north. Just over the City border in the Town of Onondaga there is the Onondaga County Resource Recovery Agency which recycles waste and incinerates what cannot be recycled. The incineration process powers steam turbines to generate electricity which is primarily consumed in Syracuse. Because Energy is only being discussed as a tangential environmental impact, a more detailed inventory of energy sources is not included here. However, the City is initiating an update to its Sustainability Plan, a component of the Comprehensive Plan, and will likely be examining energy use and further conversion to renewable energy in that plan. It should be noted that New York State has established aggressive renewable energy goals to transition away from the State's reliance on fossil fuels, which are the primary source of energy in Syracuse.

#### **Potential Adverse Impacts**

Adoption and implementation of ReZone is not anticipated to have an adverse impact on energy resources. There are no indications that the region may experience trouble meeting the energy demands of the City, including those that result from the proposed Zoning Ordinance. Nor are there any anticipated issues with the capacity of transmission facilities that provide energy to the City. These are the typical issues associated with a long range plan like ReZone: what land uses are proposed that may cause a strain on energy resources. Of course, in the 21<sup>st</sup> century energy consumption is related to climate change.

The potential impacts associated with ReZone are related to the type of development allowed (mixed-use versus single-use buildings, one-story versus multiple-story buildings etc.) and the

modes of transportation related to future development patterns (reliance on automobiles, patterns of development that deter transit options, excessive surface parking, etc.). ReZone has the potential to have a large beneficial impact on energy usage by creating a more efficient community through development that encourages more efficient lifestyles.

### **Mitigation Measures**

The proposed Zoning Ordinance contains regulations that will positively affect energy usage in the City, thus improving existing conditions and minimizing existing environmental impacts. These include zoning neighborhood business corridors in a manner to promote walkable, mixed use business corridors adjacent to residential neighborhoods, which may reduce vehicle miles traveled and allow for more efficient and welcoming transit systems that will result in reduced energy consumption and carbon emissions. Further, considering the age of many building in the City, the proposed Zoning Ordinance encourages energy conservation and the conservation of natural and material resources through the rehabilitation and reuse of the City's existing building stock and infrastructure. The new minimum story requirement in Mixed Use districts will also generate inherently more energy efficient buildings and land use than their single story counterparts. ReZone encourages the continued use of multi-unit housing and the creation of quality, efficient affordable homes to increase energy efficiency by permitting the installation and use of wind and solar renewable energy systems.

## **3.8.2 Noise, Odor and Light**

### **Current Status**

Current community level sources of noise and odor pollution are most directly associated with conventional vehicles which burn gasoline or diesel fuel during resident's normal daily activities. Waste management and sewage treatment account for the primary sources of community level pollutants in the City. Vehicles account for the primary source of noise within communities (aside from infrequent instances involving fireworks, concerts, or neighborhood issues). Syracuse is crisscrossed with interstate highways, and the street grid continues to include many streets that were widened and converted to one-way to accommodate the growth of automobile use in the City. Odor related to waste management as well as commercial uses like a restaurant fryer vent is often mitigated at the project level through permitting.

Noise-related issues and concerns are addressed in accordance with the City's Noise Ordinance through the City's Division of Code Enforcement. Similarly, issues concerning light and odor are governed by the NYS building code and the Zoning Ordinance and would be addressed through the City's permitting process, including SEQRA review.

### **Potential Adverse Impacts**

Adoption and implementation of ReZone is not anticipated to have an adverse impact on noise, odor or light especially in comparison to the current Zoning Ordinance. In fact, ReZone



seeks to mitigate these impacts further and is anticipated to have beneficial impact over time. The encouragement of mixed uses furthers the importance of ensuring that these impacts are properly mitigated.

### **Mitigation Measures**

The proposed Zoning Ordinance includes development standards for site lighting, as well as other development standards controlling the storage of refuse and separation of incompatible uses. ReZone also includes extensive development standards which seek to regulate the impact that new buildings have on existing buildings. Individual projects are and will continue to be evaluated for adverse environmental impacts related to noise, odor, and light specific to individual proposals, and specific design elements and mitigation measures will be required, as needed. As a result, the proposed Zoning Ordinance will improve upon existing conditions and minimize adverse environmental impacts in the future.

## **3.8.3 Human Health**

### **Current Status**

The urban renewal period had devastating impacts on many upstate cities, especially downtowns. Syracuse is no exception to the substantial impacts of urban renewal and the auto-oriented suburbanization of our cities. Syracuse's downtown is a walkable generally people-friendly environment. This is largely through preservation of the street grid and the many historic buildings and building patterns in the downtown core. Over time, buildings have been taken down with only a surface parking lot to remain, but Syracuse's downtown is overall a very pleasant and vibrant urban core. The orientation of the buildings to the sidewalk with regular public spaces, well-maintained sidewalks, and street trees maintains a more traditional urban setting that is ultimately a benefit to human health, and helps to explain why downtown is experiencing significant residential development.

The other "main street" areas in the City have the same human-scaled development that serves nearby neighborhoods, and contributes to a fabric of community in the City that is unique. Eastwood, Westcott Street, South Avenue, Salina Street, West Genesee, Tipperary Hill, State Street, Near Westside, the Valley and Butternut Street are examples of areas in the City with similar characteristics.

Syracuse has numerous parks, open spaces and trails for recreational activities. These areas are spread throughout the City and available to residents and visitors year round. Syracuse is also bisected by Interstate 81 and NYS Route 690, two highways that are adjacent to multiple City neighborhoods and affected the character and health of these neighborhoods.

According to previous research, Syracuse has just under housing 70,000 total housing units, with 75% of them built before 1960 and 47% built before 1940. Although lead paint was

prohibited in 1978, many of the older homes in Syracuse may contain lead paint which was commonly used when most homes in Syracuse were constructed.

### **Potential Adverse Impacts**

Adoption or implementation of ReZone is not anticipated to have an adverse impact on human health. In fact, legally, zoning is considered one of the “police powers” that are necessary to insure the “health, safety, and welfare” of the public and granted to states by the 10<sup>th</sup> Amendment to the U.S. Constitution. Thus, zoning and land use regulations are intended to benefit or protect human health. However, zoning can have a detrimental impact on human health in the absence of sound planning principles. In the 20<sup>th</sup> century, zoning codes increasingly accommodated automobiles, and made it harder for transit to serve communities through the propagation of specific land use patterns. In spite of dramatic increases in vehicle efficiency and a reduction in emissions, our 20<sup>th</sup> century policies which favor automobile use result in dramatic deaths through accidents and pollution related problems and diseases, including chronic and persistent asthma and other pulmonary disease. These measures were put in place and institutionalized during a time when policies were not specifically evaluated for environmental impacts. Other impacts include the form or shape and types of housing essentially required by zoning regulations, and the elimination of sidewalks and other neighborhood features that increase safety and encouragement of healthy lifestyles through proximity of land uses and services and an inviting environment for transit, walking and bicycling. These combined with a form of architecture that discourages social interaction have had a well-documented and devastating effect on our communities.

One result of the planning profession’s recognition of these impacts is a trend toward New Urbanism and a return to human oriented environments. Syracuse’s neighborhoods largely resemble New Urbanist ideals of front porches, sidewalks, street trees and homes with high degrees of architectural character. Unfortunately, even very recent subdivisions and commercial proposals in Syracuse do not continue these characteristics, and development proposals are often oriented toward suburban auto-oriented design, or propose an awkward hybrid that has various shortcomings.

### **Mitigation Measures**

ReZone seeks to ameliorate the impacts of persistent flaws in 20<sup>th</sup> century approaches to zoning and land use as described in this DGEIS. The proposed Zoning Ordinance contains regulations that will positively contribute to public health in the City. These measures include:

- Zoning neighborhood business corridors in a manner to promote walkable, mixed use corridors adjacent to residential neighborhoods.
- Establishing an Open Space district to provide adequate lands for recreational use and to protect those lands from being used for purposes other than open space. Park lands, wooded areas, and some lands adjacent to Onondaga Creek are proposed to

be zoned as Open Space districts which will continue to provide recreational areas, habitat for plants and animals, flood attenuation and open space for public use.

- Providing development standards in Article 4 which will mitigate impacts of development through required landscaping and other features which combined create a more inviting healthy environment for people.

Many of these measures seek to continue established patterns of development which make Syracuse a unique and attractive place to live, and minimize the auto-centric land use patterns that have had a detrimental effect on human health over time. The policies include removing or reducing parking minimums and establishing mixed use zoning districts.

### **3.8.4 Consistency with Community Plans**

#### **Current Status**

The Comprehensive Plan 2040 was adopted by the Common Council on March 17, 2014 to establish a vision for the future of the City. The goals and actions of the Comprehensive Plan and its five component plans are driven by the following three policy statements:

- “As the heart of the regional economy, it is the policy of the City of Syracuse to encourage, promote, and support a business-friendly environment that provides for sustainable urban economic growth and economic opportunities for Syracuse residents.”
- “It is the policy of the City of Syracuse to offer an exceptional quality-of-life for its residents and visitors, by providing programs and services that enhance all types of neighborhoods.”
- “It is the policy of the City of Syracuse to cultivate and capitalize on the area’s unique character defined by its history while supporting well-designed real estate developments that enhance neighborhoods, lively public spaces, well-maintained infrastructure, and dynamic neighborhoods that are linked by well-planned transportation, all within an exciting, safe, clean environment.”

One of the primary goals of ReZone has been to implement the LUP, one of the component plans of Comprehensive Plan 2040. The LUP’s goals and recommendations specifically aim to preserve and enhance the City’s existing land use patterns, protect and enhance the character and “sense of place” of the City’s neighborhoods, ensure high-quality, attractive design throughout the City, promote environmentally sustainable land use patterns, transportation options, and site plans, and ensure that development regulations and review processes are efficient, predictable, and transparent. To implement the recommended actions of the LUP, the City determined that a substantial overhaul of the current Zoning Ordinance and Map would be necessary. These policy recommendations became the basis for ReZone.

Additionally, in the LUP, “[t]he vision for future real estate development and redevelopment is largely illustrated by the allocation of character areas across the future land use map.” See

Figure 2. The character areas defined in the LUP are based on the existing or desired land use, building form, and scale in each area, and have been used to inform ReZone. The proposed Zoning Ordinance and Map feature 15 proposed zoning districts and district-specific dimensional and development standards, all of which are intended to further the goals and objectives of the LUP.

### **Potential Adverse Impacts**

Adoption or implementation of ReZone is not anticipated to have an adverse environmental impact on the goals identified in the Comprehensive Plan 2040, including the LUP. The adoption of ReZone will accomplish the LUP's goals as described below.

### **Mitigation Measures**

ReZone is specifically focused on the implementation of the LUP and has been carefully developed to maintain consistency with and achieve the goals set forth in the LUP and Comprehensive Plan 2040. Therefore, no mitigation measures are necessary.

The primary goals and a description of how they were accomplished through ReZone are described below.

1. Ensure that the proposed Zoning Ordinance and Map are consistent with the character desired of future development.
  - a. Overhaul the City's current Zoning Ordinance in order to implement the LUP.  
*ReZone Syracuse is a comprehensive update and "overhaul" of the City Zoning Ordinance.*
    - i. The five major goals of this plan and the subject areas to which they relate are as follows:
      - **Overall Land Use Pattern** - Preserve and enhance Syracuse's existing land use patterns.

*The City has developed a group of proposed zoning districts for ReZone Syracuse. These new districts are based on the Character Areas identified in the City's adopted LUP, which were established based on the City's overall land use pattern and growth.*

- **Character of Existing Neighborhoods** - Protect and enhance the character and "sense of place" of Syracuse's neighborhoods.

*The proposed zoning districts are grouped in the following categories: Residential, Mixed Use, Commercial, Industrial, Open Space, and Planned Districts. These new districts were created to reflect the positive characteristics that exist in Syracuse*

*neighborhoods, but the districts also include new uses, standards and other guidance that will enhance the character of City neighborhoods to ensure a “sense of place” within our various City neighborhoods.*

- **Design & Form of Infill Development & Major Alterations** - Ensure high-quality, attractive design throughout the city.

*ReZone includes development standards to help guide and improve the performance of development citywide. The new development standards are applied citywide and will help to improve zoning equity in the City. The new standards will address multiple design considerations including site and building design, parking, landscaping and residential compatibility.*

- **Energy & the Environment** - Promote environmentally sustainable land use patterns, transportation options, and site plans.

*ReZone has numerous elements that will promote sustainable land use patterns, transportation options, and site plans. The new Mixed Use (MX) districts are frequently located along primary corridors in each quadrant of the City. The mix of uses, allowable density, the range of housing types, the inherent walkability, and the transportation options that present along these corridors will ensure environmentally sustainable land use patterns and transportation options. Site Plans will also benefit from the new development standards that guide development to environmentally sustainable site plans.*

*Further, the Open Space District will provide adequate land for recreational uses and protect lands for the City’s community parks, open space and other compatible uses. The public health benefits of urban parks and open spaces are well established and include improving air quality, reducing stormwater runoff, providing recreation opportunities, reducing heat island affects, and providing habitat for wildlife. This zoning district has been applied throughout the City, and the desirable uses typically found in this district (parks, trails, wooded areas, waterfront, open space, and playgrounds) will ensure environmentally sustainable land uses are distributed throughout the City.*

- **Regulatory Process** - Ensure that development regulations and review processes are efficient, predictable, and transparent.

*Common review procedures have been established in ReZone that will apply to multiple application types. This will prevent repetition and avoid potential inconsistencies within application procedures. New procedures have also been proposed including the Site Plan Review procedure. The Site Plan Review framework will align the City with similar standard procedures applied by jurisdictions throughout New York State and the country.*

*The proposed development review procedures will also improve public notification regarding projects. ReZone will provide residents more information, as new proposals will be required to post onsite notifications regarding pending development and information on how to learn more about the proposal. Residents will be encouraged to review project information and submit comments or questions about the proposal.*

*Finally, the proposed development standards will create greater predictability for both the development community and neighbors, as the standards and expectations are clear for new development. The establishment of the development standards to improve site and building design will also decrease the City's current reliance on the Project Site Review and Special Use Permit review processes to address design. This can be an imprecise process which has created uncertainty for both the developer and area residents.*

### **3.8.5 Climate Change**

According to the Intergovernmental Panel on Climate Change ("IPCC"), climate change is "a change in the state of the climate that can be identified (e.g. using statistical tests) by changes in the mean and/or the variability of its properties, and that persists for an extended period, typically decades or longer." It is established and largely accepted among the scientific community that national and global energy policies, which include land use, have contributed to climate change. Therefore, it is logical to evaluate the long range policies such as land use plans and zoning codes for their exacerbation or amelioration of climate change.

Land use and development patterns can exacerbate or mitigate a community's impact on climate change by influencing energy consumption and greenhouse gas emissions. For instance, land use patterns with lower density, singular uses increase reliance on certain modes of transportation, such as automobiles, for the pursuit of daily needs, which will tend to increase energy consumption and greenhouse gas emissions and exacerbate climate change over time. Denser land use patterns with a mix of uses minimize the daily need for car travel and result in comparatively less energy consumption and fewer emissions. Furthermore, policies that require establishment or protection of trees, shrubs, and other

vegetation can help to mitigate a community's impact on climate change by capturing carbon dioxide and other greenhouse gases and removing them from the atmosphere.

Some common effects of climate change include increased temperatures, more intense and variable weather events, and increased drought. Development patterns that maximize hardscape and minimize trees, shrubs, and other vegetation will tend to exacerbate these common effects of climate change. For instance, large expanses of pavement and buildings absorb and retain heat contributing to the urban heat island effect. These increased urban temperatures in turn increase energy consumption, air pollution concentrations, and heat-related health impacts.

Increased hardscape can also worsen the effects of heavy downpours by limiting the absorption of rainwater into the soil. The resulting runoff can create localized flooding, erosion, and pollution of local water bodies from runoff contaminants. Concerns regarding stormwater runoff are exacerbated in Syracuse because of CSOs that result in untreated sewage being released into local waterbodies.

### **Current Status**

In the City of Syracuse, the current climate and anticipated effects of climate change can best be described as follows:

- Syracuse is located in a moist continental mid-latitude climate, according to the National Oceanic and Atmospheric Administration ("NOAA") of the National Weather Service.
- According to NOAA, "Moist continental mid-latitude climates have warm to cool summers and cold winters. The average temperature of the warmest month is greater than 50°F (10°C), while the coldest month is less than -22°F (-30°C). Winters are severe with snowstorms, strong winds, and bitter cold from Continental Polar or Arctic air masses."
- Syracuse lies within the climate sub-division "Humid Continental", characterized as "Humid with severe winter, no dry season, warm summer".
- According the IPCC, global temperatures are forecasted to rise by 2.5 to 10 degrees over the next century. The effects of these average temperature increases will vary over time and by region.
- According to the third and fourth National Climate Assessment Reports, these temperature increases will generally result in a longer frost-free season, changes in precipitation patterns, more droughts and heat waves, more intense hurricanes, sea level rises of 1-8 feet by 2100, and the disappearance of Arctic Ocean ice.
- For the Syracuse (Northeast US) region, the effects that will be most directly felt are predicted to be heat waves and heavy downpours.
- According to NASA, "Scientists have high confidence that global temperatures will continue to rise for decades to come, largely due to greenhouse gases produced by human activities." (<https://climate.nasa.gov/effects/>, accessed 4/30/2021, 11:30am)

To date, the City has undertaken several steps to mitigate the community's impact on climate change, including the adoption of the Sustainability Plan, which is a component of the Comprehensive Plan 2040, and completion of a greenhouse gas emissions inventory. Both steps are part of a larger sustainability initiative to reduce greenhouse gas emissions and energy consumption in the City. While the Sustainability Plan set targets and strategies to reduce municipal emissions by 2020, it also acknowledged the City's limited ability to affect community emissions. Instead, the Sustainability Plan encourages implementation of smart-growth principles in zoning revisions, and other measures, as an approach to achieving community goals. Such recommendations have been considered as part of ReZone.

### **Potential Adverse Impacts**

It is widely understood that if the status quo continues, the trajectory of climate change is expected to remain unchanged. ReZone introduces new policies to encourage development patterns that result in less energy consumption, fewer greenhouse gas emissions, and more permeable surfaces. Therefore, adoption of ReZone is not anticipated to increase the City's existing impact on climate change. Moreover, the proposed Zoning Ordinance will likely provide positive benefits to the City as new development and redevelopment occurs.

ReZone is expected to have a positive impact on climate change compared to the current Zoning Ordinance as it incorporates principles and best practices, such as Smart Growth and Transit Oriented Development, and development standards that will:

- Enable compact, mixed-use development,
- Encourage walkable, bike-able human oriented development,
- Enable more energy efficient development patterns and building types (e.g., multiple-story over single-story buildings),
- Protect green spaces and increase tree and other vegetation planting throughout the City,
- Create quality housing that is more efficient than existing housing stock, and
- Encourage the preservation, reuse, and redevelopment of historic buildings.

By institutionalizing these measures as policy initiatives, ReZone enables residents to choose alternative modes of transportation (e.g., public transit, biking, walking) over personal automobile use and reduce their vehicle miles traveled. Additionally, ReZone will allow developers to pursue more energy efficient site and building design and provide for more natural landscapes and permeable surfaces. Together, these measures will ultimately benefit the community and limit its impact on climate change.

### **Mitigation Measures**

The adoption of ReZone is not anticipated to increase the City's existing impact on climate change, and therefore no mitigation measures are proposed.



### **3.8.6 Zoning Equity**

#### **Current Status**

Cities across the United States have had a variety of exclusionary policies, including federal “redlining” of neighborhoods in the 1930s and the era of urban renewal in the 1950s and 1960s. These policies were responsible for inequities ranging from prohibiting federally-backed mortgages in certain neighborhoods to demolishing neighborhoods to make way for urban renewal and highway projects such as Interstate 81. In the City of Syracuse, these policies contributed to the concentration of poverty in certain areas over time.

For example, a 2017 analysis of subsidized housing conducted by the City Department of Neighborhood and Business Development found that affordable units with long-term subsidies account for 11% of the city’s occupied housing units overall. Almost all of these units are located within the boundaries of the Neighborhood Revitalization Strategy Area / Syracuse Urban Renewal Area, particularly in the Southside, Near Eastside, and Westside of the city. In several neighborhoods, subsidized housing units also make up a disproportionate number of a neighborhood’s total housing units. For example, Census tract 42, located on the City’s Southside immediately adjacent to Downtown and I-81, represents 1.4% of all residential units within the city, yet has 11% of the city’s total subsidized affordable rental housing units, with 89% of the tract’s 871 units designated affordable. In contrast, affordable housing makes up less than 2% of all units in the Brighton, Strathmore, Sedgwick, Tipp Hill, Elmwood, Salt Springs, and Court-Woodlawn neighborhoods. South Campus, Park Avenue, and the Lakefront area have no affordable housing at present.

High concentrations of poverty continue to contribute to economic and racial isolation, and poor health and educational outcomes. In Syracuse, 55% of census tracts meet the definition of “concentrated poverty”, meaning that at least 30% of residents in a given tract have incomes below the poverty line (see Figure 10).



**Figure 10—Percent Below Poverty Line by Census Tract, City of Syracuse**

The public comments received during the scoping process for this DGEIS included many general comments relative to affordable housing and zoning equity.

The comments received on zoning equity were compelling, but not specific. These include:

- Any acceptable zoning must include language and measures that will combat the potential for gentrification. In particular land available to the south of downtown.
- Syracuse should be working to repair the harms of red-lining and the urban renewal construction of I-81.
- Three specific requests of the new zoning: engage in a racial equity impact analysis, create an inclusionary zoning plan, and extend the final comment period beyond January 17<sup>th</sup>.
- We are concerned that the ReZone plan relies heavily on zoning provisions that will harm low-income Syracuse residents and people of color.
- The ReZone can either entrench existing levels of segregation and lack of affordable housing or create opening to rebuild Syracuse along racially and socioeconomically integrated lines.
- It is critical that city officials prioritize the health and welfare of Syracuse's residents, neighborhoods and schools at every step of their decision making process.
- Engage in a racial equity analysis of rezone and make adjustments to protect communities of color.
- Rezone may have the unintended consequence of further limiting the provision of fair and affordable housing, concentrating affordable housing in low opportunity census tracts, and limiting investment in high poverty neighborhoods.
- Rezone should include mechanisms to promote investment in high-poverty neighborhoods as sustainable solutions to de-concentrating poverty while furthering fair housing.
- Rezone should include inclusionary zoning by requiring affordable housing minimums as a percentage of units.
- Rezone should create a racial equity plan and land use plan for historically disenfranchised and disinvested neighborhoods.
- Rezone areas that have traditionally excluded affordable housing in high opportunity areas.

Zoning or planning equity is an emerging concept in the planning profession, but generally the American Planning Association (“APA”) describes it as “just and fair inclusion into a society in which all can participate, prosper, and reach their full potential. Unlocking the promise of the nation by unleashing the promise in us all.” The APA identifies inequity in policy as occurring when policy or practices are disproportionate, described as, “When the outcomes of a project or plan create or amplify disparities in only part of a community... [which] can lead to further social and economic impairment of some groups while others receive the full benefit of the effort.” The APA also identifies institutional inequity as being “...embedded in methods that justify systemic policies, ignore negative outcomes and disproportionate impacts, and do not extend adequate support to the affected areas and their residents.”

### **Potential Adverse Impacts**

The potential equity-related adverse impacts associated with new development in the City of Syracuse under the proposed Zoning Ordinance are:

- Increased gentrification and displacement;
- Lack of housing affordability; and
- Lack of social justice and public engagement.

The potential adverse impacts can and have resulted in environmental impacts in the built environment, often expressed through high rates of vacancy, underinvestment in property, demolished buildings and an erosion of character. This combination typically results in unhealthy and unaesthetic human habitats, as well as inefficient suburban-type development patterns within a traditionally compact city. All of these factors combine to devalue a city, its buildings, and its land as desirable places to live, work, and invest. Once values are at their perceived lowest, then sale, demolition, and redevelopment may occur. Redevelopment may occur in such a way that displaces residents in a neighborhood while increasing the value of neighboring properties, creating a chain reaction of redevelopment and transformation, but at the expense of former residents. A soft market exacerbates this dynamic by setting a low bar for project initiation costs and/or creating potential for above market rate rent or sale prospects. Such markets may also be accompanied by government subsidies that make redevelopment projects more attractive for private developers.

### ***Gentrification and Displacement***

Gentrification and displacement occur when an area that has been considered affordable sees new development and redevelopment with rents or sale prices at market rates. This often occurs due to employment opportunities near the neighborhood, combined with housing shortages. The employment opportunities typically attract newer, more affluent residents who demand higher-quality housing that is in short supply. Investment in a new housing project and/or reinvestment in the current housing stock creates opportunity for retail and services to serve these new residents. In the process, long-time residents, who are typically less affluent, are confronted with rent increases they cannot afford. Further,

relatives who wish to live in close proximity cannot find affordable units in the same neighborhood. The effect is a neighborhood-wide shift in the demographic from less affluent to more affluent that often results in a decrease in population, as well as neighborhood cohesion and support. This occurs when, for example, a three-unit building is replaced with a more expensive single unit home. This means that even if more buildings are being constructed in an urban neighborhood, the result is actually fewer units and people, and thereby lower density in the neighborhood.

Gentrification and displacement create many issues. Workers who need affordable housing are pushed farther from opportunity areas, and their cost of living may increase through an increase in transportation costs. Gentrification and displacement also has the effect of disrupting the social fabric and support systems necessary to balance resources among family and neighbors, isolating individuals and families into the only neighborhoods they can afford and limiting affordable daycare options.

### ***Housing Affordability***

Quality affordable housing comes from a variety of sources. The development community is very effective at both refurbishing as well as building new affordable housing units in the City, especially for low-income households. However, the number of new, affordable, for-profit unsubsidized housing projects are few. Most new for-profit units are designed around market rate housing that caters to young professionals, downsizing early retirees, medical professionals and students. Workforce housing is generally not being created in significant numbers, and often not in the same areas as market rate housing. Further, new housing in downtown is market rate in a neighborhood that has very few, if any, affordable units.

In Syracuse, the housing market is referred to as “soft.” In simple terms this means there is a low or zero growth rate in population. However, this does not mean that the need for new housing is zero. Over the past 60 years, the United States has experienced a dramatic shift in household composition. For example, married couples as a percent of total households has decreased from 78% in 1950 to 52% in 2000 and less than 50% today. Household size has decreased by at least 50% and people are marrying later in life, from 23 to 27 for men and from 20 to 25 for women. As Dwight Merriam, FAICP reports “...if your community had zero population growth over the last 50 years [re:2007], the housing stock still had to grow by 25 percent just to keep up with household formation. ...our national housing stock is physically, functionally, and economically obsolescent.” (APA, Zoning Practice, February, 2007). Syracuse must respond to these changes in housing need.

The demonstrated pattern of creating market rate housing and subsidized affordable housing in separate neighborhoods has the impact of perpetuating the concentration of poverty and segregation, and has raised the concerns of gentrification and displacement through new development.

Affordable housing provisions are often associated with more equitable planning and zoning. Generally referred to as inclusionary zoning, the idea is to require developers to include affordable units as part of their development proposals. These more affordable units can only be rented or sold within a specific range of prices and to people whose incomes fall within a specified range of an annual median income. Inclusionary zoning policies should be based upon a specific housing study which predicts the need and appropriate pricing of affordable units based upon the market and current and future demand for both market rate and affordable housing units. Table 2 shows 2019 Annual Median Income limits for Syracuse as an example of the household incomes affected by a lack of affordable workforce housing:

**Table 2—Annual Median Income for Syracuse, 2019**

<b>US HUD Annual Median Income ("AMI") Limits - Syracuse NY</b>					
<b>Household Size</b>	<b>50%</b>	<b>60%</b>	<b>80%</b>	<b>100%</b>	<b>120%</b>
1 Person	26,550	31,850	42,500	53,100	63,700
2 Person	30,350	36,400	48,550	60,650	72,800
3 Person	34,150	40,950	54,600	68,250	81,864
4 Person	37,900	45,480	60,650	75,800	90,960
5 Person	40,950	49,150	65,550	81,900	98,250
6 Person	44,000	52,800	70,400	87,950	105,550

### ***Social Justice and Public Engagement***

An important component of achieving social justice in zoning is to engage neighborhoods early in the process of drafting a zoning update. When neighborhoods are not engaged until the mandatory public hearing prior to adoption, opportunities to incorporate neighborhood-specific concerns into the new zoning are missed. ReZone followed best practices through:

- Early outreach, neighborhood-based meetings, and repeated public outreach meetings to collect feedback as the proposed Zoning Ordinance and Map were developed;
- Documentation of ideas and comments from the community which were responded to, and many changes were made to the draft as a result;
- Efforts to gather input from hard-to-reach populations; and
- Improved public engagement that will also go into effect under ReZone to include relevant neighborhood stakeholders in zoning and planning hearings and decisions.

ReZone also benefitted from concurrent area-specific studies, including Blueprint 15 and the I-81 project, among others, which provided further insights into community needs and desires.

### **Mitigation Measures**

The zoning equity challenge is to find the means of disrupting and avoiding the cycle of gentrification and displacement and lack of provision of unsubsidized affordable housing

through the implementation of policies, including zoning, that allow for investment in underserved and at-risk neighborhoods without the predictable displacement of current residents. The other challenge is to dilute poverty to create equitable neighborhoods that are welcoming and accommodating to a mix of ages, ethnicities, households, and incomes.

ReZone creates a zoning framework to foster the equitable treatment of all residents throughout the City and avoid burdening certain neighborhoods and populations with undesirable impacts associated with land use and development. Specific provisions of ReZone that are intended to reduce the equity-related impacts of zoning when compared with the current Zoning Ordinance and historical development practices include the following:

- Creation of Mixed Use Districts that are distributed throughout the City along transit routes;
- Provisions to improve walkability by creating human scaled environments rather than auto-oriented environments;
- Provisions for minimum story requirements to encourage housing in mixed use developments;
- Improved public notice provisions in the proposed Zoning Ordinance and forthcoming administrative manual;
- Citywide development standards which increase the quality of all development to a minimum standard; and
- Non-conforming use reform to enable non-conforming uses to be brought up to current standards which encourages investment and adaptive reuse.

### ***Additional Mitigation Strategies***

Potential mitigation measures to further minimize equity-related impacts of the adoption of ReZone include the following:

- Establish Mixed Income Development Requirements

One potential mitigation measure focused on addressing zoning equity is to require Mixed Income Development of all multiple dwelling housing. Mixed Income Development is a development project with a multi-unit component that allocates a portion of residential units to have a rent limit to accommodate incomes just below, at, or just above Annual Median Income ("AMI") in the City of Syracuse. See Table 2. Mixed Income Developments provide the integration of a mix of income levels in one project, thereby encouraging social integration and opportunities for economic advancement. For the purposes of this ordinance, qualifying rents as affordable will be based upon a percentage, or range of percentages, of the AMI and set on an annual basis in the City's zoning Administrative Manual. All affordable units must be certified following the Department of Neighborhood and Business Development administrative procedures.

Potential Mixed Income Development requirements by zoning district include:

- R2: Allow small multi-family projects on defined larger lots where small multi-family buildings may be established, but must include at least 1 or 2 affordable units.
- R4, R5, and MX-1, MX-2, MX-3, MX-4, MX-5, C, LI:
  - Multi-family development with 20 or more units require 10% of residential units certified as affordable.

Density and Bulk and Area allowances can be established to incentivize and account for costs associated with meeting the Mixed Income Development requirement. If affordable units are not required of a multi-family project, a fee will be paid into a housing trust fund. The City's Department of Neighborhood and Business development may establish and administer a Housing Trust Fund. While the Trust Fund would not be part of the City's proposed Zoning Ordinance or Map, and does not exist within the current Zoning Ordinance, it could be established to receive ongoing dedicated sources of funding to support the preservation and production of affordable housing and increase opportunities for families and individuals to access quality affordable homes in the City of Syracuse.

- Expand Provisions for ADUs

ReZone includes provisions for ADUs, which do not exist in the current Zoning Ordinance. In light of equity and housing affordability concerns, ADUs may be added as an allowed use in the Single-Family Residential zoning district ("R1"). These units will be required to meet the special regulations in the proposed Zoning Ordinance including that the principal household unit or the accessory unit is occupied by the property owner. ADUs provide many benefits beyond the ability to increase the number of small residential units. ADUs often add smaller, more affordable residential units for family members, students, or travelling workers who do not need larger apartment or amenities that come with larger projects. Additionally, ADUs provide an opportunity for homeowners to afford the initial purchase of a home as well as provide additional income for property maintenance and improvements.

- Establish Incentives for the Two-Family Residential (R2) Zoning District

In the R2 District, ReZone may include a provision that up to 8 units may be created on sufficiently sized lots, existing or established through subdivision, with off street parking and lot coverage limits waived. These projects require a minimum number of affordable units in keeping with the definition of mixed income development. This change will allow for the provision of affordable units throughout the City, not just where larger projects are being proposed, thus permitting a much more equitable housing profile citywide.



### **3.8.7 Additional Considerations**

The impacts below were considered and determined not to be irrelevant or insignificant.

#### **Growth-Inducing Impacts**

SEQRA generally requires that an Environmental Impact Statement (“EIS”) assess growth inducing impacts where they are relevant and significant. Adoption of ReZone will not occur in any growth-inducing impacts in any way shape or form. The only way this action could do so is if the zoning allowed a growth inducing land use that is not currently allowed and it does not.

#### **Unavoidable Adverse Impacts**

SEQRA generally requires that an EIS consider unavoidable adverse impacts of the action. Adoption of ReZone will not result in any unavoidable adverse impacts. Any adverse impacts of zoning are intended by the very nature of zoning and land use regulations to mitigate adverse impacts. This is why most zoning decisions are discretionary in nature with the intention of ensuring that neighborhoods and property owners are not unduly impacted by the action of their neighbors. In this way the proposed Zoning Ordinance is intended to guide development with the ability to be flexible in applying requirements, and the ability to seek relief in the form of a variance. An absence of this flexibility would result in a monoculture of development types and patterns rather than the ability to cater development to the location, and future condition, of a site.

#### **Irreversible and Irretrievable Commitment of Resources**

The adoption of ReZone will not on its own result in the irreversible or irretrievable commitment of resources. The developed landscape changes over time. No building is forever, nor is any development pattern. In an established city like Syracuse, most development occurs on sites that were already developed at least once. The adoption of the amendments does not commit resources as they do not represent a significant reorganization of the community requiring substantial infrastructure reorganization.

## **4.0 REASONABLE ALTERNATIVES**

### **4.1 No Action**

The City could choose to not adopt ReZone. Not adopting the proposed Zoning Ordinance and Map may cause adverse environmental impacts because ReZone specifically includes many new or revised provisions that are not included in the current Zoning Ordinance.

### **4.2 Partial Adoption**

Partial adoption is another reasonable alternative, albeit difficult to implement. This alternative would likely involve choosing neighborhoods with the greatest need for zoning reform. However the challenge is that ReZone is a comprehensive citywide policy that seeks to create more equity and uniformity throughout the entire City. By choosing unique policies for different neighborhoods that spirit of equity is diluted. Additionally, the goals of the Comprehensive Plan 2040 that are intended to apply citywide will go unrealized.

### **4.3 No Zoning**

This alternative, although drastic on the surface, is far more reasonable an alternative than residents might expect. Like many communities, the City has struggled with enforcement of the Zoning Ordinance for various reasons. However, trends within the planning profession have started to question many aspects of zoning that inherently inhibit development in the name of neighborhood preservation. These inhibitory practices result in real impacts to housing quality and availability, employment, and generally sprawl. This is ironic since zoning and other land use regulations were promoted by the development community in the mid-20th century after being frustrated by local corruption and nepotism that inhibited development. Through time the promotion of development by zoning, which is a permissive law, was turned into a barrier to development by parochial interests. Today many planners are questioning the purpose of zoning, and are frustrated by its sometimes parochial nature that has real environmental impacts on people. The alternative to zoning does exist, but it generally involves the adoption of multiple local laws that address specific impacts associated with development such as infrastructure, but also even historic preservation and architectural character.

Consequently, the No Zoning alternative would likely create more chaos and include its own inherent barriers to development and community revitalization.

The modern, more clearly articulated and equitable plan that is represented by ReZone is the preferred path forward to encourage an approach to development in Syracuse that can be further expanded upon in the future to mitigate impacts important to City residents as well as the region. Most importantly, ReZone is clearly the best alternative to creating a more equitable and healthy City of Syracuse.

## 5.0 CRITERIA FOR FURTHER EVALUATION

Future actions or proposals that involve proposed revisions to the Zoning Ordinance or Map will not be undertaken or approved until they have undergone a SEQRA review. Such actions may be evaluated by the City for compliance with the DGEIS, FGEIS, and the findings statement to be prepared in furtherance thereof. The actions should be assessed to determine compliance with the various impacts and mitigation measures discussed in Section 3 above, and the evaluation should enable the City to determine the extent to which further SEQRA compliance may be required in accordance with the SEQRA regulations, including 6 N.Y.C.R.R. Part 617.10(d). In the event subsequent proposed actions are adequately addressed in the DGEIS/FGEIS but not adequately addressed in the findings statement, an amended findings statement will need to be prepared. Additionally, if subsequent proposed actions are not addressed or not adequately addressed in the DGEIS/FGEIS and the subsequent actions will not result in any significant adverse environmental impacts, the City need only prepare a negative declaration. If a subsequent proposed action was not addressed or was not adequately addressed in the DGEIS/FGEIS and the action may have one or more impacts, the FGEIS will need to be supplemented to address such impacts.

Setting aside potential future revisions to the Zoning Ordinance or Map, and as discussed above in Section 3, all future actions or development proposals that require approval from the City and are subject to review under SEQRA will be subject to a separate project-specific SEQRA review in accordance with the SEQRA regulations found at 6 N.Y.C.R.R. Part 617. The lead agency for each proposed action will be responsible for ensuring compliance with the requirements of SEQRA and must be provided by each applicant with sufficient documentation to properly classify each action and determine the extent of the environmental review.

## Appendix A: Buffer Area Analysis

A buffer area analysis was completed to identify areas within and outside the City limit that abut the municipal boundary and may be susceptible to development, land use incompatibility, or land use change. The analysis included a review of zoning tools, adopted comprehensive plans, and other planning documents (Table 3) of adjacent municipalities to identify areas targeted by public policies and assess the potential environmental impacts of ReZone on neighboring communities, as well as the impacts of neighboring communities on areas within the City.

There are six municipalities that border the City of Syracuse: the Towns of DeWitt, Geddes, Onondaga, and Salina, as well as the Villages of East Syracuse and Solvay (Figure 11). Each of the adjacent municipalities has an adopted zoning code and zoning map.

**Table 3—Planning Tools of Adjacent Municipalities**

Municipality	Type	Product Name	Last Updated/ Adopted
1. DeWitt (town)	zoning code	<a href="#">Town of DeWitt, NY Town Codes</a>	2018
	zoning map	<a href="#">DeWitt Zoning Map</a>	2008
	zoning overlay district	<a href="#">Mixed-Use Village Overlay Zoning Update</a>	2018
	comprehensive plan	<a href="#">Comprehensive Plan 2017 Update</a>	2017
	master plan	<a href="#">Jamesville Hamlet Master Plan</a>	2019
2. East Syracuse (village)	zoning code	<i>available upon request at Village offices</i>	
	zoning map	<i>available upon request at Village offices</i>	
	vision plan	<a href="#">Village of East Syracuse Main Street Vision Plan</a>	2009
3. Geddes (town)	zoning code	<a href="#">Code of the Town of Geddes</a>	2018
	zoning map	<a href="#">Town of Geddes Zoning Map</a>	2017
	comprehensive plan	<a href="#">Town of Geddes &amp; Village of Solvay Comprehensive Plan</a>	2019
4. Onondaga (town)	zoning code	<a href="#">Chapter 285 Zoning</a>	1994
	zoning map	<a href="#">Town of Onondaga Zoning Districts</a>	2018
	master plan	<a href="#">Town of Onondaga 2007 Master Plan</a>	2017
5. Salina (town)	zoning code	<a href="#">Town of Salina, NY Town Codes</a>	2018
	zoning map	<a href="#">Town of Salina, Onondaga County, NY</a>	2019
6. Solvay (village)	zoning code	<a href="#">Code of the Village of Solvay</a>	2010
	zoning map	<a href="#">Village of Solvay Zoning Districts</a>	2010
	comprehensive plan	<a href="#">Town of Geddes &amp; Village of Solvay Comprehensive Plan</a>	2019

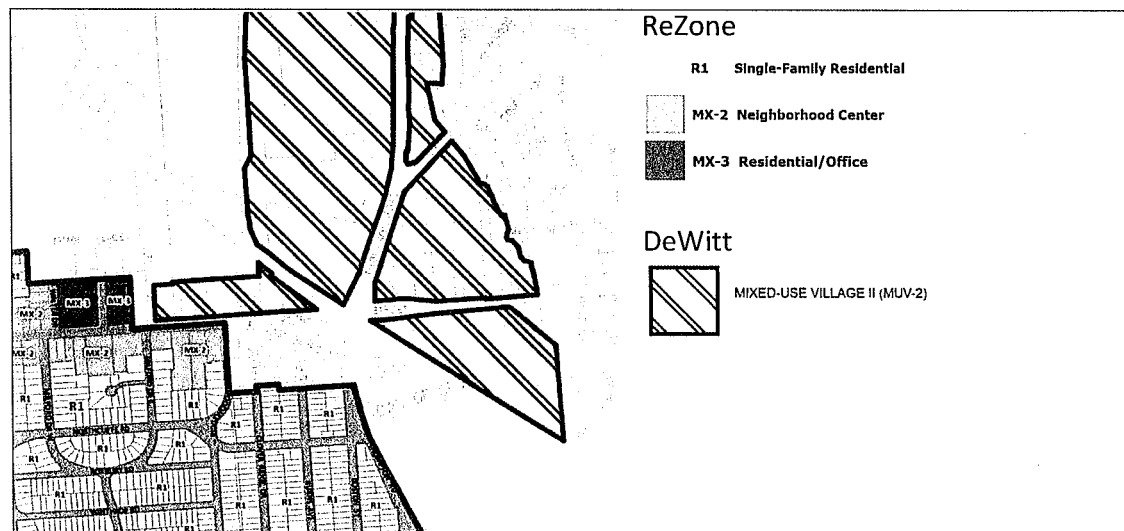
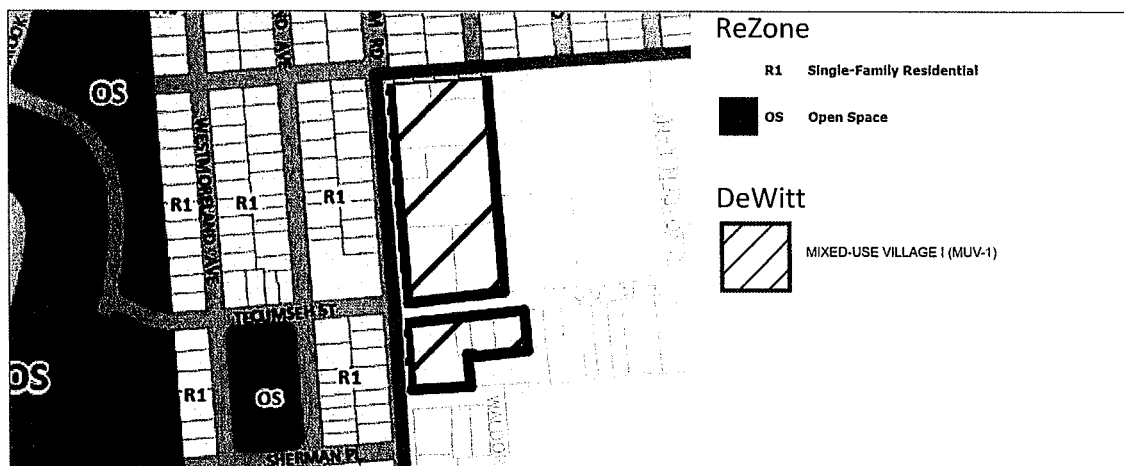
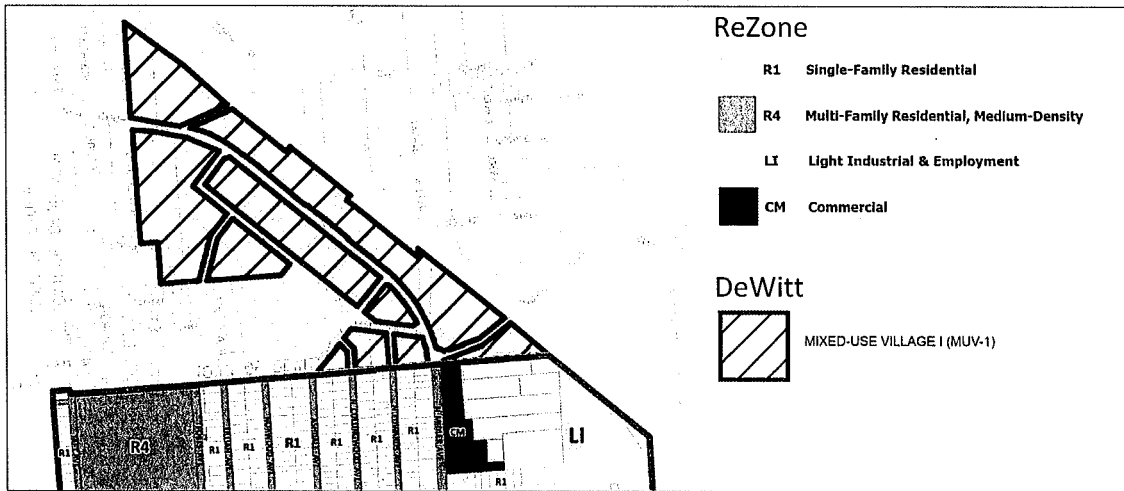


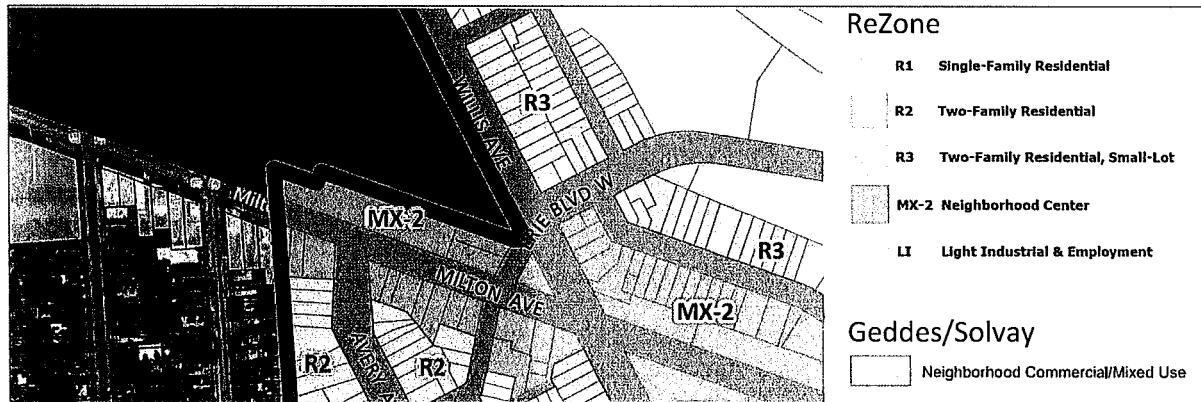
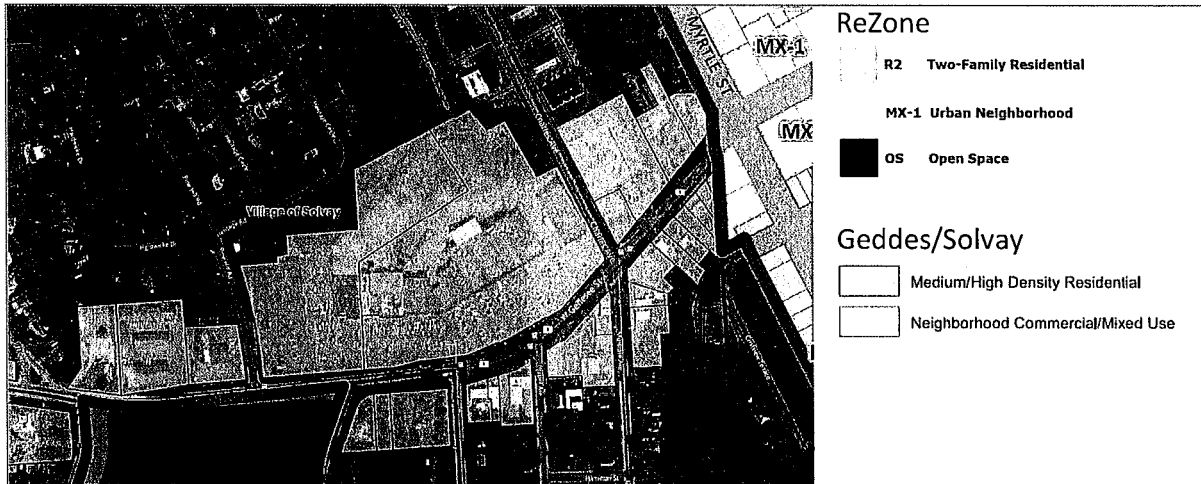
**Figure 11—Municipalities Bordering the City of Syracuse**

Two conclusions were drawn from this buffer area analysis. First, given that the adjacent municipalities are governed by their own land use regulations, the City has a limited ability to influence land use in the neighboring communities. Second, a substantial amount of land near the municipal boundary, both within and outside the City limits, contains stable land uses such as residential neighborhoods, which are unlikely to see significant development or redevelopment.

The public policy assessment also suggests that similar or compatible land uses occur, or are planned, for some adjacent areas. For example, the Town of DeWitt recently introduced a new floating overlay district in its land use regulations to promote mixed use development. Several areas in DeWitt that have been assigned to the new Mixed Use Village Floating Overlay District are adjacent to the City of Syracuse and compatible with the proposed Zoning Map. The Town of Geddes and Village of Solway recently adopted a new comprehensive plan, which similarly, also

shows compatible land use recommendations for neighborhood commercial/mixed use areas adjacent to the City boundary. See map excerpts below.





Ultimately, the buffer area analysis shows there are currently minimal instances in the buffer area where lots appear to be susceptible to development, land use incompatibility, or land use change as a result of ReZone. As future development or redevelopment in the City occurs, it is important to revisit these potential impacts on a project-by-project basis in order to ensure compatibility. ReZone outlines approval criteria and considerations for applications reviewed by the Common Council, Planning Commission, Board of Zoning Appeals, and Zoning Administrator. These regulations ensure that project approvals will include considerations for land use compatibility and potential adverse impacts to the character of the surrounding area or health, safety, and welfare of its residents.

## Appendix B: Key Transportation Indicators

Additional information on the regional transportation network, and specifically for the Syracuse Metropolitan Transportation Council (“SMTC”) Metropolitan Planning Area (“MPA”)<sup>5</sup>, can be found in the 2050 Long Range Transportation Plan (“LRTP”) 2020 Update<sup>6</sup> and 2015 Transportation Atlas<sup>7</sup>.

### Commuter Trends

Commute mode share, City of Syracuse (Source: 2015-2019 ACS)

	Workers over 16	
Commute Mode	(no. of persons)	(percent)
Drove Alone	37,483	65.3%
Carpool	5,356	9.3%
Bus	5,087	8.9%
Bicycle	544	0.9%
Walked	5,706	9.9%
Taxi or Motorcycle	793	1.4%
Work from home	2,379	4.1%
Total	57,395	100.0%

Average commute time, City of Syracuse (Source: 2015-2019 ACS)

	Avg Time
Commute Mode	(mins)
All modes	17.22
Drove alone	16.37
Carpooled	17.76
Bus	32.05
Walked	15.19

### Automobiles

Vehicle ownership, City of Syracuse (Source: 2015-2019 ACS)

- Per capita (based on total population of 148,620): 0.27 vehicles/person
- Per worker: 0.70 vehicles/worker
- Total households: 55,275
- Households without a vehicle: 27.2%
- Households with at least one vehicle: 72.8%

<sup>5</sup> SMTC's jurisdiction, also known as the MPA, covers Onondaga County, the Town of Sullivan (Madison County), and the Towns of Hastings, Schroepel, West Monroe, and a small portion of Granby (Oswego County)

<sup>6</sup> Available at: <https://smtcmpo.org/about-us/planning-process/lrtp/>

<sup>7</sup> Available at: <https://smtcmpo.org/data/atlas/>



- “Car light” households: 34.4% (i.e. households with fewer vehicles than workers, including zero-vehicle households)

Daily vehicle miles travelled (“VMT”), MPA (Source: NYSDOT, Census)

- 2020: 10,390,000 (20.2 per capita)
- 2019: 13,197,000 (25.7 per capita)

## Infrastructure

- Total miles of roads in the City of Syracuse, including roads in parks and other city-owned properties: 406
- Total miles of Federal-Aid Eligible (“FAE”) roads: 129
- Limited-access highways: I-81, I-690, and West Street
- Percentage of roads in the approximately 86% of all roads located in City of Syracuse are owned by the City.

## Congestion

The SMTC completed a Status Update to our Federally-required Congestion Management Process (“CMP”)<sup>8</sup> in 2019. The CMP focused on “primary commuter corridors” inside the Syracuse Urban Area and used four standard measures to assess congestion across the network: Total Hours of Excessive Delay per mile; Truck Travel Time Reliability; Travel Time Index; and Level of Travel Time Reliability. Overall, the 2019 CMP concluded that there is very little congestion on the network. Of the 14 road segments throughout the SMTC MPA that ranked in the “top 10” on multiple congestion measures in the CMP, five segments are located in the City of Syracuse, although all of these roads are owned by the NYS Department of Transportation (“NYSDOT”):

- Erie Boulevard East, eastbound, at Seeley Rd/South Midler Ave
- Erie Boulevard East, eastbound, at Columbus Ave/Teall Ave
- I-690 to I-81 ramp eastbound
- I-690 eastbound from West St to I-81 SB off-ramp
- I-690 eastbound from I-81 SB off-ramp to I-81 NB on-ramp

See Figure 12, Figure 13, and Figure 14 for maps of road classifications, ownership, and pavement ratings in the City of Syracuse.

## Pedestrians

According to [walkscore.com](https://www.walkscore.com), Syracuse’s current Walk Score is 57. Walk Scores are a measurement of a community’s walkability and are estimated on a scale of 0-100 based on the

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<sup>8</sup> Available at: <https://2z5ifp15gecb2z5r2a2w9r8x-wpengine.netdna-ssl.com/wp-content/uploads/2019/12/2019-CMP-Final.pdf>

availability of walking routes to destinations. For more information on Walk Score methodology, visit: <https://www.walkscore.com/methodology.shtml>.

### Infrastructure

- Total miles of sidewalks in the City of Syracuse: 586 (approx.)
- Number of ADA curb ramps: 6,733

### Conditions

In 2020, SMTc staff began collecting sidewalk condition information for the City of Syracuse. To date, data has been collected for a total of 349 miles of *street frontage* (more than just areas of confirmed sidewalk) and rated as follows:

Rating	Miles
No Sidewalk	67.9
1 (N/A)	3.3
2 (Not Accessible)	31.4
3 (Partially Accessible)	79.4
4 (Accessible)	127.3
5 (Fully Accessible to Current Standards)	40.1

### Bicyclists

According to [walkscore.com](https://www.walkscore.com), Syracuse's current Bike Score is 48. Bike Score is measured on a scale of 0-100 and relates to the bike accessibility of a community, including bike infrastructure, topography of the area, destinations that can be reached and road connectivity.

### Infrastructure

- Total miles of bicycle network (as of 2020): 22.4
- Number of bicycle racks: 271

### Conditions

SMTc maintains a Bike Suitability Map of Greater Syracuse<sup>9</sup>, which was last updated in 2020. Roads are rated Excellent-Good-Fair-Poor.

As of 2020, Syracuse has not achieved the League of American Bicyclists' Bronze rating, which is the lowest rating conferred by the League of American Bicyclists ("LAB")<sup>10</sup>.

<sup>9</sup> Available at: <https://smtcmpo.org/data/interactive-maps/>

<sup>10</sup> 2016 LAB Report is available at:

[https://static1.squarespace.com/static/5578586ae4b0c6cf0d986b4b/t/573c86a31d07c003b4e5218d/1463584420711/BFC\\_Spring\\_2016\\_ReportCard\\_Syracuse\\_NY.PDF](https://static1.squarespace.com/static/5578586ae4b0c6cf0d986b4b/t/573c86a31d07c003b4e5218d/1463584420711/BFC_Spring_2016_ReportCard_Syracuse_NY.PDF)

The SMTC does not have a “bicycle advisory board.” In March 2021, SMTC launched the Forum on Active Transportation. These forums are open to any community member, and are held (approximately) quarterly. These forums feature a speaker on a topic related to local bike/pedestrian planning, and offer an opportunity for members of the community to interact with SMTC member agency staff such as the City Department of Public Works (“DPW”), NYSDOT, and Onondaga County Department of Transportation (“OCDOT”). SMTC staff document questions and answers, and the meeting recordings are available online.

## **Public Transit**

According to walkscore.com, Syracuse’s current Transit Score is 41. Transit Scores are based on a scale of 0-100 and calculated based on the distance to the closest stop on each route, and the frequency and types of routes available.

Centro is the only fixed-route public transit service in the Syracuse area and is operated by the Central New York Regional Transportation Authority (“CNYRTA”). Prior to 2020, Centro carried nearly 10 million passengers annually including passengers on fixed-route service as well as paratransit and special services for local schools and special events. All Centro bus routes operate out of the Transit Hub located at 559 South Salina Street in downtown Syracuse. Service operates from the Hub from 5:00 a.m. until 11:30 p.m. daily.

For more information about current transit riders, see the 2050 LRTP. See Figure 15 for a map of Centro bus routes in the City.

## **Regional Transit**

Aside from the interstate highway system, there are several transportation options that connect Syracuse to the surrounding region, including intercity bus services and passenger rail, as well as the Syracuse Hancock International Airport for regional, domestic, and international destinations.

### **Intercity Bus**

Intercity bus service is provided at the William F. Walsh Regional Transportation Center by Greyhound, Trailways, and MegaBus.

Additionally, “Amtrak provides a Thruway bus service, in partnership with Trailways of New York, for customers to connect to the Empire Service, Lake Shore Limited, and Maple Leaf trains across New York State. Convenient and affordable bus connections are available at Amtrak stations in Rochester, Syracuse, Utica, and Saratoga Springs, New York and will be taking customers to new locations, including Cooperstown, Cortland, Ithaca, Glens Falls, Lake George, and Oneonta.” For more information, visit:

<https://www.amtrak.com/content/dam/projects/dotcom/english/public/documents/corporate/statefactsheets/NEWYORK19.pdf>

## Passenger Rail

The Regional Transportation Center is also served by three Amtrak lines: the Lake Shore Limited (daily service from Boston/New York City to Chicago), the Empire Service (multiple daily trips between Niagara Falls, NY and New York City), and the Maple Leaf Service (daily between Toronto, ON and New York City). A total of 131,525 Amtrak passengers (arrivals and departures) used the Syracuse station in 2019, with the top city pairs being New York City, Chicago, and Albany-Rensselaer. For more information, visit:  
<https://www.railpassengers.org/site/assets/files/2541/syr.pdf>

## Freight

The SMTC published a Freight Transportation Profile<sup>11</sup> for the MPA in 2017. The Freight Profile identified Primary Freight Corridors (also shown in the 2050 LRTP). These include all of the Interstate Highways in the region, and some other key or connecting routes. Primary freight corridors (in addition to the Interstates) in the City of Syracuse include: Bear Street between I-81 and I-690, Hiawatha Blvd between Salina St and 7<sup>th</sup> North St, 7<sup>th</sup> North Street, Brighton Ave between I-481 and I-81, and Ainsley Drive. The Freight Profile also includes a map of “freight generating businesses” in the region, most of which are clustered in the northern suburbs although there are a few identified businesses on the Near Westside, eastside, and far northern edge of the City.

There are three railroad operations in the SMTC area: CSX Transportation (Class I); New York, Susquehanna & Western (Class II); and the Finger Lakes Railway (Class III). The CSX Chicago Main Line passes along the northern edge of the City of Syracuse and links Central New York with New York City, New England, and the Midwest. The NYS&W track in the SMTC area is owned by the Onondaga County Industrial Development Agency and is leased to the railroad; this line primarily runs north-south through the City, paralleling a stretch of I-81 south of downtown and then skirting around the west side of downtown and the Lakefront area.

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<sup>11</sup> Available at: <https://smtcmpo.org/partner/freight-transportation-profile/>

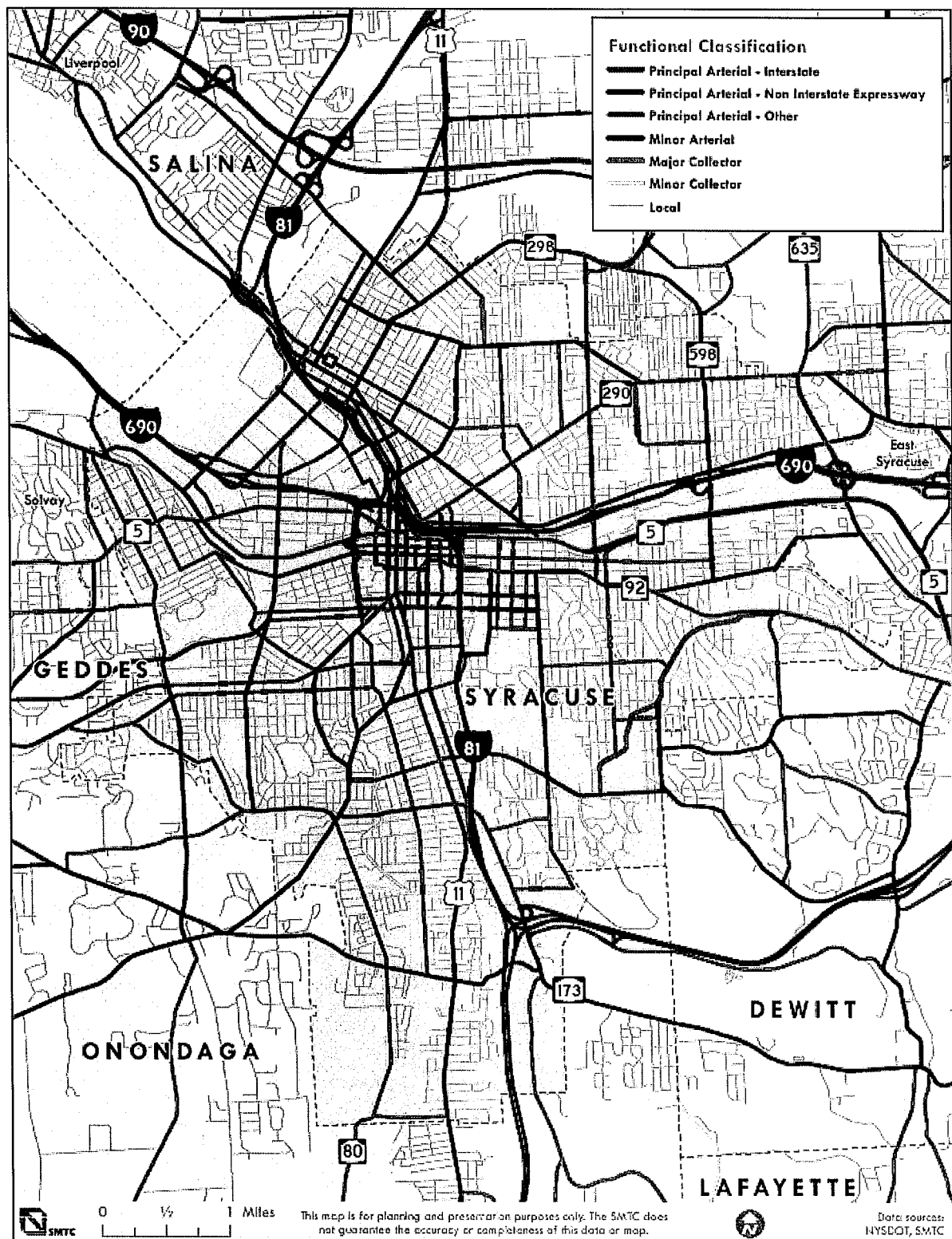


Figure 12—Functional Classification of Road Network, City of Syracuse

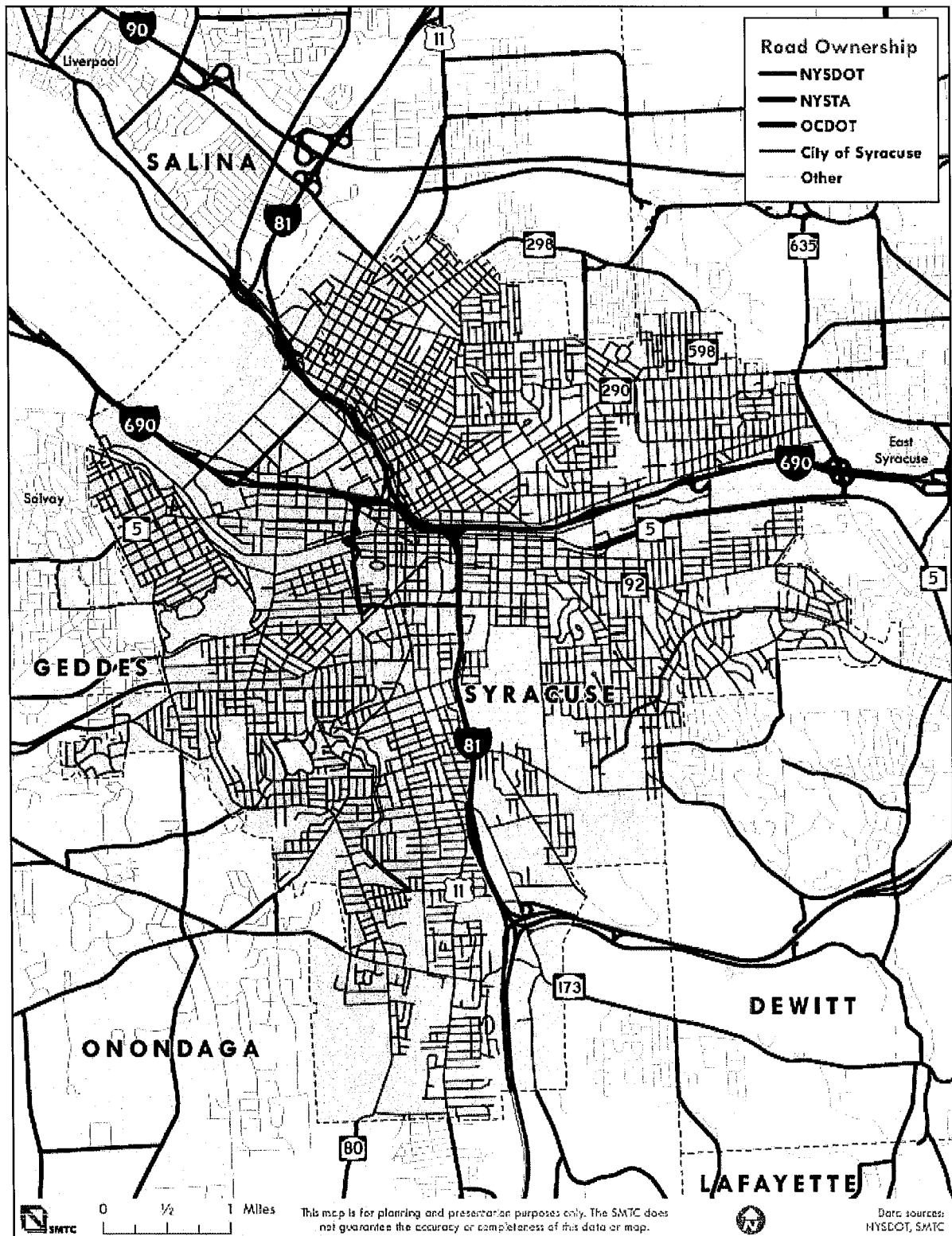


Figure 13—Road Ownership, City of Syracuse

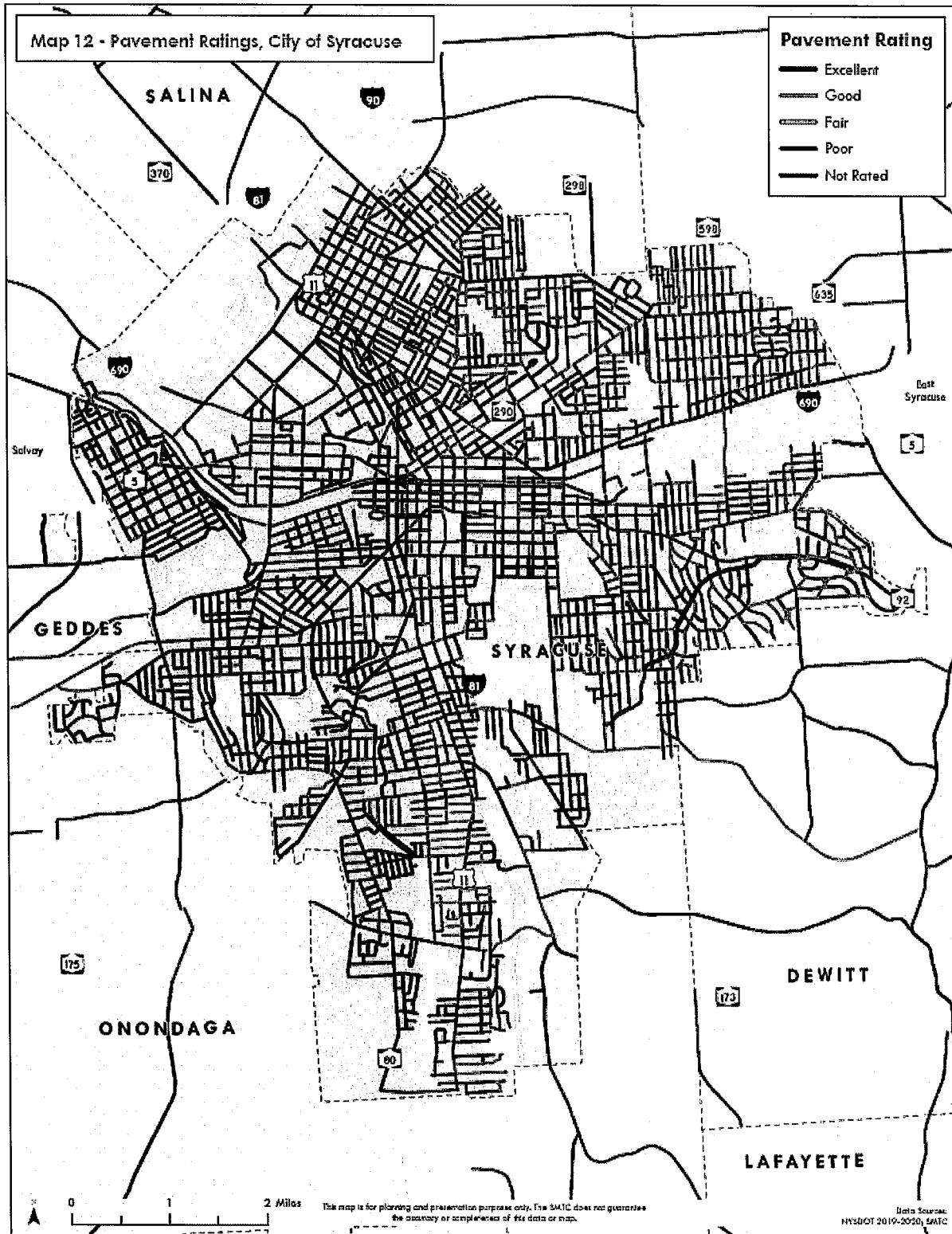


Figure 14—Pavement Ratings, City of Syracuse

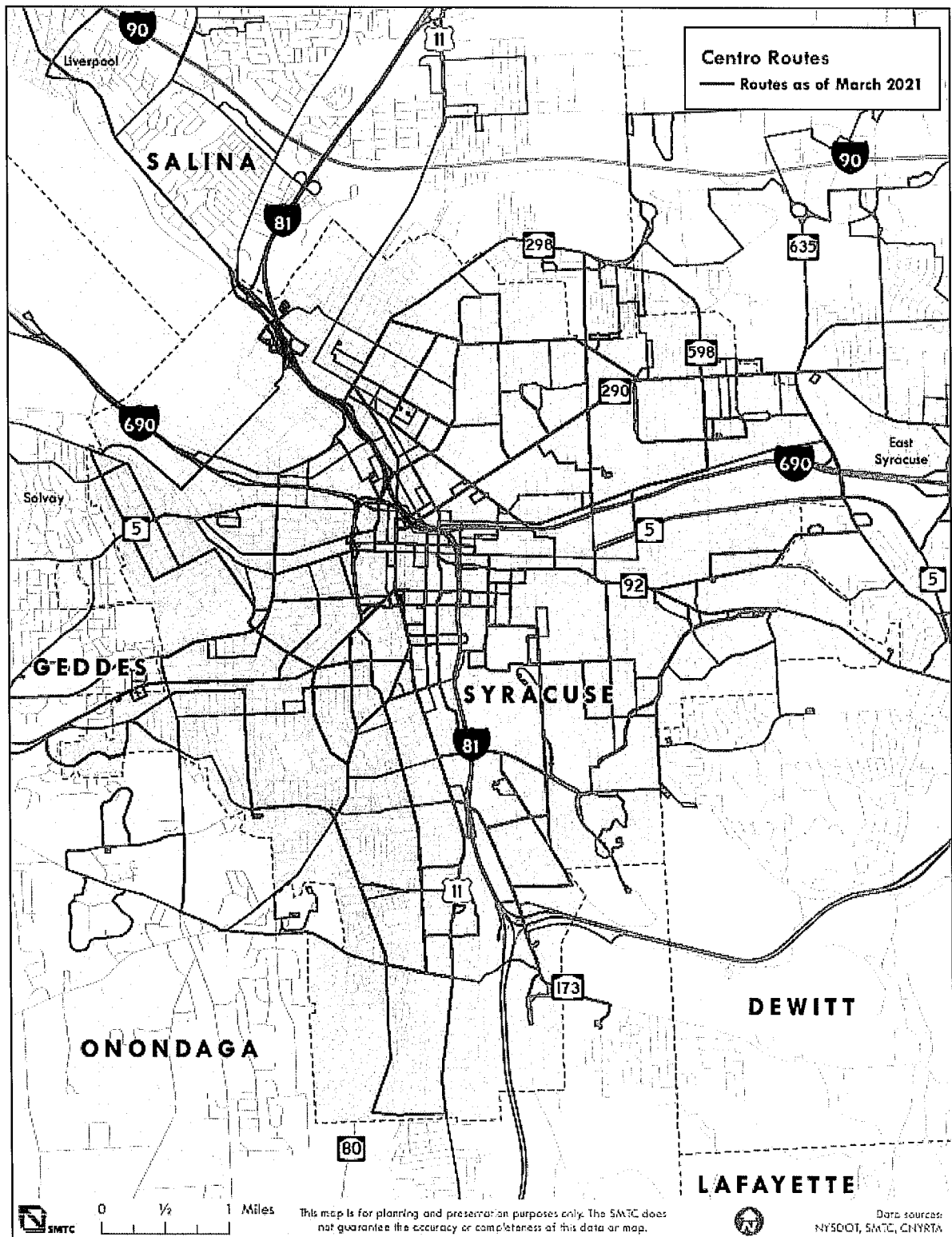


Figure 15—Public Transit Service, Centro Bus Routes, City of Syracuse



## Appendix C: ReZone Table of Allowed Uses

Table 4—ReZone Table of Allowed Uses

Allowed Uses															
P = Permitted Use    S = Special Use Permit    A = Accessory Use    T = Temporary Use															
USE CATEGORY	USE TYPE	Residential					Mixed-Use					Nonresidential/ Special Purpose			USE-SPECIFIC STANDARDS
		R1	R2	R3	R4	R5	MX-1	MX-2	MX-3	MX-4	MX-5	CM	LI	OS	
RESIDENTIAL USES															
Household Living	Dwelling, live/work		S	S	P	P	P	P	P	P	P				3.3A(1)
	Dwelling, multi-family				P	P	S	P	P	P	P	P	P		3.3A(2)
	Dwelling, single-family attached		P	P	P	P	P	P	S	S	S				3.3A(3)
	Dwelling, single-family detached	P	P	P	P	P	P	P	P						
	Dwelling, two-family		P	P	P	P	P	P	P						
Group Living	Boarding or rooming house					P	S	P	P						
	Chapter house				S	P		S							
	Dormitory				P	P		S	P	P	P	P			
	Residential care facility		S	S	S	S	S	S	S	S	S	P			3.3A(3)
PUBLIC, INSTITUTIONAL, AND CIVIC USES															
Community and Cultural Facilities	Assembly	P	P	P	P	P	P	P	P	P	P	P			3.3B(1)
	Civic building					P	P	P	P	P	P	P	P	P	
	Family support facility					P	P	P	P	P	P				
	Correctional facility											S	S		3.3B(2)
	Cultural institution						P	P	P	P	P	S			
	Public safety facility	P	P	P	P	P	P	P	P	P	P	P	P	P	
Educational Facilities	College or university					P	S	P	P	P	P	P	P		
	School, public or private	P	P	P	P	P	P	P	P	P	P	P	P	P	
	Vocational, arts, trade, or business							S	P	P	P	P	P		
Health Care	Clinic					S	S	S	P	P	P	P	P		
	Hospital							S	S	P	P	P	P		

### Allowed Uses

P = Permitted Use    S = Special Use Permit    A = Accessory Use    T = Temporary Use

USE CATEGORY	USE TYPE	Residential					Mixed-Use					Nonresidential/ Special Purpose			USE-SPECIFIC STANDARDS
		R1	R2	R3	R4	R5	MX-1	MX-2	MX-3	MX-4	MX-5	CM	LI	OS	
Parks and Open Space	Cemetery	S	S	S	S	S	S							S	
	Golf course													P	
	Park and recreation facility	P	P	P	P	P	P	P	P	P	P	P	P	P	

### COMMERCIAL USES

Agriculture-Related Uses	Community garden	P	P	P	P	P	P	P	P	P				P	3.3C(6)
	Urban agriculture		S	S	P	P	S	S	S	S	S	P	P	P	
Animal-Related Uses	Animal grooming and day care							P	P	P	P	P	P		3.3C(1)
	Kennel								S	S		P	P		3.3C(1)
	Veterinary hospital							S	P	P	S	P	P		3.3C(1)
Day Care	Day care center		S	P	P	P	S	P	P	P	P	P	P		3.3C(6)
	Family day care	P	P	P	P	P	P	P	P	P	P	P	P		3.3C(6)
Entertainment	Entertainment and Recreation, indoor							S	S	P	P	P	P		3.3C(8)
	Entertainment and recreation, outdoor									S	S	P	P	P	
	Recreation club, private				S	S	S	S	P	P	P	P	P		
Food and Beverage	Bar							S	S	P	P	P	P		3.3C(10)
	Beverage café						P	P	P	P	P	P	P		3.3C(10)
	Commercial food preparation establishment							S	P	P	P	P	P		3.3C(10)
	Microbrewery or microdistillery							S	S	P	P	P	P		3.3C(10)
	Nightclub									S	P	P	P		3.3C(10)
	Restaurant ≤1,000 sq ft						P	P	P	P	P	P	P		3.3C(10)
	Restaurant >1,000 sq ft							S	P	P	P	P	P		3.3C(10)
Lodging	Bed and breakfast or inn		S	S	S	P	P	P	P	P					3.3C(5)
	Hotel or motel							S	P	P	P	P	P		3.3C(6)
Office & Professional Service	Business services and supply					S	S	P	P	P	P	P	P		

## Allowed Uses

P = Permitted Use S = Special Use Permit A = Accessory Use T = Temporary Use

USE CATEGORY	USE TYPE	Residential					Mixed-Use					Nonresidential/ Special Purpose			USE-SPECIFIC STANDARDS
		R1	R2	R3	R4	R5	MX-1	MX-2	MX-3	MX-4	MX-5	CM	LI	OS	
	Financial institution							S	P	P	P	P	P		
	Office					S	P	P	P	P	P	P	P		
	Radio or television station						S	P	P	P	P	P	P		
Personal Services	Funeral home						S	S	S	P		P			
	Personal services, general ≤1,000 sq ft						P	P	P	P	P	P	P		
	Personal services, general >1,000 sq ft							P	P	P	P	P	P		
Retail Sales	Food and beverage retail							S	S	S	P	P	P		3.3C(9)
	Greenhouse or plant nursery, commercial							P	S	S		P	P		
	Liquor store							S	S	S	P	P	P		
	Retail, general <1,000 sq ft						P	P	P	P	P	P	P		
	Retail, general 1,000 -15,000 sq ft							P	P	P	P	P	P		
	Retail, general >15,000 sq ft								P	P	P	P	P		
Vehicles and Equipment	Automobile rental							S	S	S	S	P	P		3.3C(2)
	Automobile repair, heavy											S	P		3.3C(2)
	Automobile repair, light								S	S		S	P		
	Automobile sales								S			P	P		3.3C(3)
	Automobile showroom							P	P	P	P	P	P		3.3C(3)
	Automobile storage and impoundment											S	S		
	Car wash								S			P	P		3.3C(4)
	Gasoline fueling station							S	S	S		P	P		3.3C(11)
	Gasoline fueling station with retail and/or restaurant							S	S	S		P	P		3.3C(11)
	Parking lot							S	S	S		P	P		4.4F
	Parking structure							S	S	P	P	P	P		3.3C(12)

### Allowed Uses

P = Permitted Use    S = Special Use Permit    A = Accessory Use    T = Temporary Use

USE CATEGORY	USE TYPE	Residential					Mixed-Use					Nonresidential/ Special Purpose			USE-SPECIFIC STANDARDS
		R1	R2	R3	R4	R5	MX-1	MX-2	MX-3	MX-4	MX-5	CM	LI	OS	
INDUSTRIAL USES															
Industrial Services	Contractor yard								S			P	P		3.3D(1)b.12
	Fuel distribution facility												P		3.3D(3)
	Industrial service, general								S			P	P		
	Research and innovation								P	P	P	P	P		
Manufacturing and Production	Manufacturing, artisan							P	P	P	P	P	P		3.3D(6)
	Manufacturing, general							S	S	S		P	P		3.3D(7)
Transportation	Motor freight or fleet terminal								S		S	S	P		
	Transportation terminal								S	S	S	P	P		
Utilities and Infrastructure	Antenna or communication tower	P	P	P	P	P	P	P	P	P	P	P	P	P	3.3D(1)
	Utility, major				S	S	S	S	S	S	S	S	S	S	
	Utility, minor	P	P	P	P	P	P	P	P	P	P	P	P	P	
Warehouse and Freight Movement	Oil storage tank												S		3.3D(3)
	Mini-storage											P	P		
	Storage yard											S	P		
	Warehouse								S	S	S	P	P		
	Wholesale establishment								S	S	S	P	P		
Waste and Salvage	Indoor dismantling facility											S	S		
	Indoor recycling center							S	S	S		P	P		3.3D(4)
	Junk yard												S		3.3D(5)
	Scrap metal processing												S		3.3D(5)
ACCESSORY USES AND STRUCTURES (See general standards in subsection Error! Reference source not found..)															
	Accessory dwelling unit		A	A	A	A	A	A	A						3.4D(1)
	Accessory animal uses	A	A	A	A	A	A	A	A	A			A	A	3.4D(2)

Allowed Uses															
P = Permitted Use    S = Special Use Permit    A = Accessory Use    T = Temporary Use															
USE CATEGORY	USE TYPE	Residential					Mixed-Use					Nonresidential/ Special Purpose			USE-SPECIFIC STANDARDS
		R1	R2	R3	R4	R5	MX-1	MX-2	MX-3	MX-4	MX-5	CM	LI	OS	
	Caretaker's quarters		A	A	A	A	A	A	A	A	A	A	A		3.4D(3)
	Carport, garage, or utility shed	A	A	A	A	A	A	A							
	Drive-through/drop-off window uses											A	A		3.4D(4)
	Electric vehicle charging station				A	A	A	A	A	A	A	A	A		3.4D(5)
	Home occupation	A	A	A	A	A	A	A	A	A	A	A	A		3.4D(6)
	Outdoor display/sale								A	A		A	A		3.4D(7)
	Outdoor storage, accessory											A	A		3.4D(8)
	Produce stand		A	A	A	A	A	A	A	A	A	A	A	A	3.4D(9)
	Retail sale of products directly related to principal industrial use								A	A	A	A	A		
	Satellite dish antenna	A	A	A	A	A	A	A	A	A	A	A	A	A	3.4D(10)
	Solar energy collection system	A	A	A	A	A	A	A	A	A	A	A	A	A	3.4D(11)
	Swimming pool	A	A	A	A	A	A	A	A	A	A	A	A	A	3.4D(12)
	Wind energy conversion system	A	A	A	A	A	A	A	A	A	A	A	A	A	3.4D(13)
TEMPORARY USES AND STRUCTURES (See general standards in subsection 3.5D.)															
	Special event	T	T	T	T	T	T	T	T	T	T	T	T	T	3.5E(3)
	Farmers' market			T	T	T	T	T	T	T				T	
	Expansion or replacement facilities		T	T	T	T	T	T	T	T	T	T	T	T	3.5E(2)
	Mobile vendor cart						T	T	T	T	T	T	T	T	3.5E(4)
	Office and equipment storage					T	T	T	T	T	T	T	T		3.5E(1)
	Produce stand, seasonal			T	T	T	T	T						T	

## Appendix D: Reference Materials

There are many studies and reference materials that discuss planning principles and best practices, the history of planning, and its impacts on communities. Studies and research regarding current planning topics and prominent issues the planning field seeks to address are also widely available. The following compilation of references is not an exhaustive list of such resources, but provides a starting point for many of the planning principles and topics discussed in this DGEIS.

### Planning Best Practices and Principles

#### Form-Based Zoning

“Form-Based Zoning.” PAS QuickNotes, No. 1, October 1, 2004. American Planning Association, <https://www.planning.org/publications/document/9007598/>

This paper is an edition of PAS QuickNotes, a publication produced by the American Planning Association, which is intended to provide concise overviews of various planning topics. In this paper, the differences between form-based and traditional zoning are described, as well as the components of the form-based approach and techniques for applying form-based zoning. Form-based zoning principles were incorporated in ReZone as an update to the City’s current Zoning Ordinance, which exemplifies use-focused, Euclidean zoning principles.

#### Mixed-Use Zoning

“Zoning for Mixed Uses.” PAS QuickNotes, No. 6, July 1, 2006. American Planning Association, <https://planning-org-uploaded-media.s3.amazonaws.com/document/PASQuickNotes6.pdf>

This paper is an edition of PAS QuickNotes, a publication produced by the American Planning Association, which is intended to provide concise overviews of various planning topics. In this paper, the benefits of providing for a mix of land uses and regulatory tools to implement mixed-use zoning are discussed. One of the notable differences in the proposed Zoning Ordinance and Map is the creation of mixed-use zoning districts.

#### Smart Growth

“Smart Growth Principles.” Smart Growth Online.  
<https://smartgrowth.org/smart-growth-principles/>

Smart Growth Online is a website hosted by the Smart Growth Network, a partnership of organizations, which serves as a repository for news and information about smart growth strategies. The principles of Smart Growth, as listed below, were used to inform ReZone and are described in detail on this webpage.

- Mix land uses,
- Take advantage of compact building design,
- Create a range of housing opportunities and choices,
- Create walkable neighborhoods,
- Foster distinctive, attractive communities with a strong sense of place,
- Preserve open space, farmland, natural beauty and critical environmental areas,
- Strengthen and direct development towards existing communities,
- Provide a variety of transportation choices,
- Make development decisions predictable, fair and cost effective, and
- Encourage community and stakeholder collaboration in development decisions.

## **New Urbanism**

“The Charter for New Urbanism.” Congress for New Urbanism.

<https://www.cnu.org/who-we-are/charter-new-urbanism>

The Congress for New Urbanism is an organization working to further the New Urbanism movement, including maintaining this website which provides resources, education, and technical assistance. “The Charter for New Urbanism” webpage describes the principles of New Urbanism to help guide public policy, urban planning, and design. The principles, 27 in total, are provided for three different scales: The Region: Metropolis, City, and Town, The Neighborhood, The District, and The Corridor, and The Block, The Street, and The Building. ReZone looked to the principles of New Urbanism to help guide updates to the City’s zoning regulations.

## **Transit-Oriented Development**

Thomas, John V. and Bertaina, Stephanie. “Planning for Transit-Oriented Development.” PAS QuickNotes, No. 21, August 1, 2009. American Planning Association, <https://planning-org-uploaded-media.s3.amazonaws.com/document/PASQuickNotes21.pdf>

This paper is an edition of PAS QuickNotes, a publication produced by the American Planning Association, which is intended to provide concise overviews of various planning topics. In this paper, transit-oriented development (“TOD”) is described in detail, including the benefits of TODs and basic principles and best practices of TOD planning. The principles of TOD planning were incorporated into ReZone.

## **Planning History**

“Planning History Timeline.” American Planning Association.

<https://www.planning.org/timeline/>

The American Planning Association (“APA”) is a not-for-profit educational organization that works to advance the interests of the planning profession through national certification of professional planners, and provision of education, resources, and research. The “Planning History Timeline” webpage is hosted on the APA’s website and details major historical events in the United States since the early 1900s. These events show the evolution of planning and help to inform our understanding of land use and development patterns and impacts in the City of Syracuse, as described in the DGEIS.

## **Exclusionary Zoning Practices**

Raitt, Jennifer M. “Ending Zoning’s Racist Legacy.” Zoning Practice, Issue No. 1, January 2022. American Planning Association, [https://planning-org-uploaded-media.s3.amazonaws.com/publication/download\\_pdf/Zoning-Practice-2022-01.pdf](https://planning-org-uploaded-media.s3.amazonaws.com/publication/download_pdf/Zoning-Practice-2022-01.pdf)

This paper is an issue of Zoning Practice, a publication produced by the American Planning Association, which is intended to analyze trends in local land use and development regulations. This issue discusses the history and proliferation of planning and zoning policies and practices that led to segregation in communities. Further discussion relates to the opportunities and efforts to reverse the impacts of exclusionary zoning practices, including a description of strategies being used in Boston and Louisville. ReZone seeks to address exclusionary zoning, which is discussed in the DGEIS.

## **Local Impacts**

Knight, Aaron C. “Urban Renewal, the 15th Ward, the Empire Stateway and the City of Syracuse, New York.” Syracuse University Honors Program Capstone Projects. 590. 2007. [https://surface.syr.edu/honors\\_capstone/590](https://surface.syr.edu/honors_capstone/590)

This honors capstone project by a Syracuse University student looks at urban renewal programs and highway construction and their impacts in the City of Syracuse, particularly the 15<sup>th</sup> Ward neighborhood. These topics are discussed throughout the DGEIS as they pertain to the land development patterns that exist today and the history of segregation in the City.

## **Planning Topics**

### **Climate Change**

“Climate Change and Energy.” PAS QuickNotes, No. 13, April 1, 2008. American Planning Association, <https://planning-org-uploaded-media.s3.amazonaws.com/document/PASQuickNotes13.pdf>

This paper is an edition of PAS QuickNotes, a publication produced by the American Planning Association, which is intended to provide concise overviews of various planning topics. This paper discusses the role of planning in responding to climate change, the link between smart growth principles and efforts to minimize



climate change impacts, and additional steps communities can take to reduce greenhouse gas emissions and energy consumption. The DGEIS addresses ReZone's potential impact on energy and climate change and is informed by the principles discussed in this paper.

## **Inclusionary Housing**

Morris, Marya. "Incentive Zoning: Meeting Urban Design and Affordable Housing Objectives." PAS Report, No. 494, September 2000. American Planning Association, [https://planning-org-uploaded-media.s3.amazonaws.com/publication/download\\_pdf/PAS-Report-494.pdf](https://planning-org-uploaded-media.s3.amazonaws.com/publication/download_pdf/PAS-Report-494.pdf)

This report is a publication of the American Planning Association classified as a PAS Report. PAS Reports are intended to offer comprehensive guidance on planning issues and practices. This report provides a history of inclusionary housing programs and ordinances, considerations for designing a zoning incentive program at the local level, and techniques to create affordable housing, looking at specific case studies from California, New Jersey, and Montgomery County, Maryland. Significant consideration regarding zoning equity and provision of affordable housing has been made in ReZone and is discussed in the DGEIS.

"Inclusionary Housing." PAS QuickNotes, No. 7, December 1, 2006. American Planning Association, <https://planning-org-uploaded-media.s3.amazonaws.com/document/PASQuickNotes7.pdf>

This paper is an edition of PAS QuickNotes, a publication produced by the American Planning Association, which is intended to provide concise overviews of various planning topics. In this paper, various strategies for providing affordable housing are described, including the voluntary and mandatory programs that jurisdictions can implement to ensure mixed income development. Significant consideration regarding zoning equity and provision of affordable housing has been made in ReZone and is discussed in the DGEIS.

Hickey, Robert. "Leveraging Affordable Housing Through Upzoning." Zoning Practice, Issue No. 4, April 2015. American Planning Association, <https://planning-org-uploaded-media.s3.amazonaws.com/document/ZoningPractice201504.pdf>

This paper is an issue of Zoning Practice, a publication produced by the American Planning Association, which is intended to analyze trends in local land use and development regulations. This issue discusses three types of inclusionary zoning policies, incentive-based policies that apply only in upzoned areas, incentive-based policies that apply wherever a developer seeks zoning changes, and mandatory requirements in upzoned neighborhoods, and examples of places that have implemented such regulations. Significant consideration regarding zoning equity and provision of affordable housing has been made in ReZone and is discussed in the DGEIS.

“Model Inclusionary Zoning Ordinance.” April 2009. Tompkins County, [https://www.tompkinscountyny.gov/files2/planning/housing\\_choices/documents/ModelOrdinance-InclusionaryZoning.pdf](https://www.tompkinscountyny.gov/files2/planning/housing_choices/documents/ModelOrdinance-InclusionaryZoning.pdf)

This document provides a model inclusionary zoning ordinance, created by Tompkins County, New York. The model ordinance was used to guide affordable housing provisions that have been incorporated into ReZone.

Hickey, Robert, Murray, Zachary, and Reyes, Stephanie. “What About Housing? A Policy Toolkit for Inclusive Growth.” Grounded Solutions Network, <https://groundedsolutions.org/sites/default/files/2018-11/17%20What%20About%20Housing%20-%20A%20Policy%20Toolkit%20for%20Inclusive%20Growth.pdf>

Grounded Solutions Network is a national network that works to support strengthening communities and promoting affordable housing solutions. In this policy toolkit, key issues surrounding housing and applicable policy tools for addressing those issues are discussed. Significant consideration regarding zoning equity and provision of affordable housing has been made in ReZone and is discussed in the DGEIS.

## **Zoning Equity**

Garvin, Elizabeth. “A Framework for Promoting Equity Through Zoning.” Zoning Practice, Issue No. 7, July 2019. American Planning Association, [https://planning-org-uploaded-media.s3.amazonaws.com/publication/download\\_pdf/Zoning-Practice-2019-07.pdf](https://planning-org-uploaded-media.s3.amazonaws.com/publication/download_pdf/Zoning-Practice-2019-07.pdf)

This paper is an issue of Zoning Practice, a publication produced by the American Planning Association, which is intended to analyze trends in local land use and development regulations. This issue discusses the history of zoning and the different approaches to zoning that we can take today to make zoning more equitable. Significant consideration regarding zoning equity has been made in ReZone and is discussed in the DGEIS.

“Planning for Equity.” Policy Guide, 2019. American Planning Association, [https://planning-org-uploaded-media.s3.amazonaws.com/publication/download\\_pdf/Planning-for-Equity-Policy-Guide-rev.pdf](https://planning-org-uploaded-media.s3.amazonaws.com/publication/download_pdf/Planning-for-Equity-Policy-Guide-rev.pdf)

The American Planning Association (“APA”) produces policy guides to advance the APA’s official position on central planning issues with the goal of creating stronger, more just communities. This policy guide conveys the ethical responsibility of, and tools available to, planners to make communities more fair and equitable. Recommended policy actions are described that would bring equity to a range of areas. Significant consideration regarding zoning equity has been made in ReZone and is discussed in the DGEIS.



# Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

July 14, 2022

Heather Lamendola  
Zoning Administrator

Ms. Patricia K. McBride  
City Clerk  
Room 231, City Hall  
Syracuse, New York 13202

**Re: Legislation Request for the Common Council to Accept the Final Draft Generic Environmental Impact Statement (DGEIS) Document for ReZone Syracuse-A Citywide Zoning Update pursuant to SEQRA.**

Dear Ms. McBride:

Please prepare legislation authorizing the Common Council to approve the attached Draft Generic Environmental Impact Statement (DGEIS) regarding the potential environmental impact of a new comprehensive Zoning Ordinance pursuant to the State Environmental Quality Review Act (SEQRA).

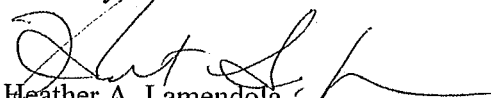
In addition, please prepare legislation authorizing a public hearing on August 22, 2022 at 1pm to receive public comment on the DGEIS.

The SEQRA DGEIS action in summary:

*The City of Syracuse is proposing to adopt a new Zoning Ordinance and map to replace, in its entirety, the existing City of Syracuse Zoning Rules and Regulations, as amended, and its accompanying map.*

If you should have any questions, please feel free to contact me.

Sincerely,

  
Heather A. Lamendola  
Zoning Administrator

Office of Zoning  
Administration  
201 E. Washington St.  
Room 101  
Syracuse, N.Y. 13202  
Office 315 448 8640  
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**GENERAL ORDINANCE AMENDING CHAPTER  
45 OF THE REVISED GENERAL ORDINANCES  
OF THE CITY OF SYRACUSE, AS AMENDED,  
ENTITLED NUISANCE ABATEMENT**

BE IT ORDAINED, that Chapter 45 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Nuisance Abatement, is hereby amended to read as follows:

**CHAPTER 45. NUISANCE ABATEMENT**

**Section 45-1. Title and Legislative Intent**

- (a) This Chapter shall be known as the Nuisance Abatement Ordinance of the City of Syracuse.
- (b) Legislative Intent. The Common Council finds that Public Nuisances as defined in Section 45-2(p) of this Chapter exist in the City of Syracuse in the operation of certain establishments and the use of Premises in flagrant violation of certain federal laws, state laws, and General Ordinances as set forth in Section 45-2(q)(1)-(7) of this Chapter, and that these Public Nuisances constitute a substantial and serious interference with the interest of public safety, quality of life, community environment, commerce, property values, and the public health, safety and welfare of City residents. The Common Council further finds that the continued occurrence of activities giving rise to Public Nuisances is detrimental to the safety, health and welfare of the City, its residents, businesses and visitors thereto. The Common Council also finds that the Chief of Police requires additional remedies to address Public Nuisances. It is therefore, the purpose of this Chapter to provide additional remedies to address these Public Nuisances and to authorize and empower the Chief of Police to impose such remedies for such Public Nuisances, which shall be in addition to the use of procedures and remedies available under other laws. The Common Council further finds that the remedies that may be imposed by the Chief pursuant to this Chapter constitute an additional and appropriate method of law enforcement in response to the proliferation of Public Nuisances. The remedies are reasonable and necessary in order to protect the health and safety of the people of the City and to promote the general welfare. The Common Council finds that any and all Notices to be given to the Owner and any other persons or entities under and pursuant to this Chapter shall be deemed to satisfy the requirements of due process.

**Section 45-2. Definitions**

For the purposes of this Chapter the following words and phrases shall be defined as follows:

- (a) *Chief* shall mean the Chief of police of the City of Syracuse Police Department and/or his or her designee.

- (b) *City* shall mean the City of Syracuse, New York.
- (c) *Commercial Tenant* shall mean any non-residential tenant located at the Premises.
- (d) *Corporation Counsel* shall mean the Corporation Counsel of the City of Syracuse and/or his or her designee.
- (e) *Council* shall mean the Common Council of the City of Syracuse.
- (f) *CPLR* shall mean New York Civil Practice Law and Rules.
- (g) *Final Order* shall mean any order issued by the Chief in accordance with Section 45-8 of this Chapter.
- (h) *Interim Order* shall mean an order issued by the Chief pursuant to Sections 45-7 of this Chapter.
- (i) *Hearing* shall mean the Nuisance Abatement Hearing as set forth under Section 45-4 of this Chapter.
- (j) *Hearing Officer* shall mean the attorney in good standing and admitted to practice in the State of New York for at least three (3) years who is designated by the Chief to conduct any Hearing required by this Chapter. The Chief may select one of the attorneys who have been appointed to serve as Administrative Law Judges for the Bureau of Administrative Adjudication for the City of Syracuse to serve as the Hearing Officer for a Nuisance Abatement Hearing.
- (k) *Mortgagee* shall mean the person who is listed as the holder of an unsatisfied or otherwise open mortgage on the Premises that has been duly filed and recorded in the Onondaga County Clerk's office.
- (l) *Notice* shall be the Notice of Public Nuisance and Opportunity to Abate Public Nuisance set forth in Section 45-3 of this Chapter.
- (m) *Order* shall be used to collectively refer to an Interim Order and the Final Order issued pursuant to this Chapter.
- (n) *Owner* shall mean the person who holds fee title to some or all of the Premises by virtue of being the grantee shown on the last known deed for the Premises that has been duly filed and recorded in the Onondaga County Clerk's office.
- (o) *Premises* shall mean the land, building(s), structure(s), parking lot(s) and any sidewalk, the area between the sidewalk and the curb, or other place adjacent or contiguous to any and all of the foregoing within the City of Syracuse.
- (p) *Public Nuisance* is deemed to exist when three (3) or more Qualifying Arrests have occurred within a twenty-four (24) month period, except in those instances set forth in Section 45-9 of

this Chapter. Pursuant to Section 45-8 of this Chapter, following a Hearing, the Chief shall issue a Final Order making a final determination as to the existence of a Public Nuisance.

(q) *Qualifying Arrest* shall mean any event, circumstance or activity occurring on or arising out of a Premises that resulted in an arrest or an arrest warrant for any of the following:

(1) New York Penal Law:

- i. Articles: 125, 220, 222, 225, 230, 265, and 405.
- ii. Sections: 100.05, 120.00, 120.05, 120.10, 140.20, 140.25, 140.30, 145.00, 145.05, 145.10, 145.12, 165.40, 165.45, 165.50, 165.52, 165.54, 170.65, 170.70, 175.05, 175.10, 240.36, 240.45, 240.46, 260.20, 260.21, and 270.00.

(2) New York Vehicle and Traffic Law:

- i. Section 415-a.

(3) New York Alcoholic Beverage Control Law:

- i. Sections 65, 82, and/or 123.

(4) New York Public Health Law:

- i. Section 1399-cc.
- ii. Sections 225, 229, and read in conjunction with N.Y.C.R.R. Title 10, Section 9-1.2 ("Possession, manufacture, distribution, sale or offer of sale of synthetic phenethylamines and synthetic cannabinoids prohibited").

(5) Revised General Ordinances of the City of Syracuse, as amended:

- i. Sections 9-102 and 9-103.1.

(6) Title 18 of the U.S. Code, Part I:

- i. Chapter 44
- ii. Chapter 59

(7) Title 21 of the U.S. Code, Chapter 13.

(8) Notwithstanding the foregoing, for purposes of enforcement of this Chapter, the following shall not constitute a Qualifying Arrest:

- i. An arrest for assault in violation of New York Penal Law Sections 120.00, 120.05 or 120.10 which involves domestic violence; or
  - ii. Penal Law provisions expressly repealed pursuant to Chapter 92 of the Laws of 2021.
- (r) *Recommendation* shall mean a written document prepared by the Hearing Officer for the Chief of Police following the completion of a Nuisance Abatement Hearing to assist in the Chief's determination as to whether to declare a Premises a Public Nuisance. This document is not binding on the Chief of Police.
- (s) *State* shall mean the State of New York.
- (t) *Victim of a Crime* shall mean:
  - (1) A person who in an emergency exercised their right to request assistance from police or other emergency services; or
  - (2) A residential occupant of a Premises on whose behalf a third party had requested emergency assistance from police or other emergency services.

### **Section 45-3. Notice**

The Notice required by this Section shall be entitled "Notice of Public Nuisance and Opportunity to Abate Public Nuisance", and it shall comply with the following requirements:

- (a) Prior to the Hearing, the Chief shall prepare and serve such Notice of such Hearing to:
  - (1) The Owner of the Premises and any Commercial Tenants on the Premises. This Notice shall be served, pursuant to Article 3 of the CPLR. Where Service of the Notice pursuant to Article 3 of the CPLR cannot be accomplished due to the inability to locate and serve the Owner or any Commercial Tenant(s) on the Premises, the Notice shall be served upon the Owner or any Commercial Tenant(s), as applicable, not otherwise served by means of regular and certified mail, return receipt requested, sent to the Owner's or Commercial Tenant's address on file with the City's Department of Finance, Department of Assessment and/or the Department of Neighborhood and Business Development and sent to the last known address for any Commercial Tenant(s) not otherwise served; and
  - (2) Where the Chief has actual knowledge, after conferring with the City's Department of Finance and Department of Assessment, of a mortgage or a judgement of foreclosure, the Chief shall provide Notice shall be given to said Mortgagee or person or entity that has been granted a judgment of foreclosure in their favor for the Premises. This service may be made by means of regular and certified mail, return receipt requested, to their last known address. Any service other than personal delivery to the person to be served, shall be deemed complete immediately upon delivery, mailing or posting without the necessity of filing proof of service with the clerk of the court.

(b) All Notices shall:

- (1) Indicate that the Premises is the subject of a Nuisance Abatement Proceeding to declare the Premises a Public Nuisance;
- (2) Specify the Qualifying Arrests that have occurred at the Premises giving rise to the Public Nuisance, including the date and time of the underlying event, circumstance or activity occurring on or arising out of the Premises that lead to the Qualifying Arrests;
- (3) Include the mailing address, email address and telephone number for the Syracuse Police Department and identify a contact person for any inquiries about the Notice and/or to discuss the possibility of obtaining an Interim Order from the Chief;
- (4) Indicate the mitigation measures to be undertaken to abate the Public Nuisance. The failure to list an action to be done or undertaken in the Notice shall not preclude the Chief from ordering the Owner and/or Commercial Tenant to take such additional actions or mitigation measures to abate the Public Nuisance pursuant to Section 45-8;
- (5) Except as noted in Section 45-9 of this Chapter, provide thirty (30) days from the date of the Notice to abate the Public Nuisance issues set forth therein;
- (6) Provide the date, time and location of the Hearing to be held before the Hearing Officer; and
- (7) Indicate that a member of the Syracuse Police Department will be posting a copy of the Notice in a conspicuous place, upon the Premises, so that all Premises occupants and others entering the Premises shall have Notice that:
  - i. A Public Nuisance is presumed to exist on the Premises;
  - ii. The date upon which the Hearing will be held; and
  - iii. That following the Hearing, the Chief may issue a Final Order, which could include ordering the Premises closed for a period of up to one year.

**Section 45-4. Nuisance Abatement Hearing**

- (a) The Hearing shall be held on the date, time and location set forth in the Notice. Any requests for adjournment of the Hearing shall be made to the Hearing Officer and shall be granted only upon good cause being shown.
- (b) The Hearing shall be conducted and overseen by the Hearing Officer.
- (c) The Corporation Counsel or his/her designee shall represent the City at the Hearing and introduce evidence in support of the Premises being a Public Nuisance.



- (d) All testimony at the Hearing shall be given under oath.
- (e) The Owner, any Commercial Tenants, any mortgagee or person or entity that has been granted a judgment of foreclosure in their favor for the Premises, shall be entitled to be represented by counsel, to summon witnesses on their own behalf, and to cross-examine witnesses.
- (f) Compliance with the technical rules of evidence shall not be required.
- (g) Evidence may be submitted, including by members of the public, as to whether or not the conduct at the Premises leading to the Qualifying Arrests have a negative impact and interfere with the interest of the public in the quality of life including, but not limited to, the quality of life of property owners and/or tenants in the vicinity of the subject Premises. This evidence can be in the form of sworn testimony given at the Hearing or by the submission of a written neighborhood impact statement or other evidence (including but not limited to pictures).
- (h) The Chief shall have the authority to issue subpoenas to compel the attendance and testimony from law enforcement officers, including, but not limited to, police officers and peace officers, who have made the Qualifying Arrests or been involved in the law enforcement investigation that led to the Qualifying Arrests which are the basis for the Nuisance Abatement Hearing.
- (i) The Chief does not have the authority to issue subpoenas to non-law enforcement witnesses and/or compel the production of documents and things.
- (j) The Hearing shall be recorded by a stenographer and a written transcript of the Hearing shall be prepared and provided to the Corporation Counsel.
- (k) Upon receipt of the transcript of the Hearing, the Corporation Counsel shall have the transcript and all exhibits from the Hearing forwarded to the Hearing Officer.
- (l) The Hearing Officer shall, within forty-five (45) days of receipt of the transcript, review the transcript and exhibits and prepare a Recommendation to the Chief on the following:
  - (1) Whether a Public Nuisance exists on the Premises;
  - (2) Whether the Public Nuisance on the Premises has been abated; and
  - (3) If the Public Nuisance has not been abated, a recommendation as to remedies that may abate the Public Nuisance.

The Hearing Officer's recommendation shall not be binding on the Chief.

#### **Section 45-5. Defenses**

- (a) Defense of Innocence. An innocent party's interest in property shall not be forfeited. The party claiming innocence shall have the burden of proving innocence by a preponderance of the

evidence. Such innocence may be demonstrated by proof that the party alleging the defense:

- (1) did not have actual or constructive knowledge of the conduct giving rise to the Public Nuisance;
  - (2) that they in good faith and by due diligence over the qualifying 24-month period exercised prudent oversight to and management of the Premises, its tenancy(ies), and its occupant(s); or
  - (3) upon acquiring actual or constructive knowledge of the conduct giving rise to the Public Nuisance, took immediate and appropriate action to remedy the Public Nuisance as more fully set forth in Section 45-5(b).
- (b) For the purposes of this Chapter, to the extent permitted by law, evidence of appropriate action to remedy the Public Nuisance may include demonstrating that such person, to the extent permitted by law:
- (1) gave timely Notice to an appropriate law enforcement agency of information that led the person to know that nuisance activity was occurring or would occur on the Premises; and
  - (2) in a timely fashion revoked or made a good faith attempt to revoke permission for those engaging in such nuisance activity to use or have access to the Premises; and
  - (3) declare an event of default under any applicable lease or other contractual agreement and seek all appropriate remedies thereunder.

Nothing herein shall require a person to take steps that the person reasonably believes would be likely to subject any person to physical danger.

- (c) Even where a party with an interest in the Premises establishes his or her innocence in accordance with this subsection, the City may still impose any reasonable and legally permissible remedy to abate the Public Nuisance so long as it does not directly infringe upon the innocent party's interest in the Premises (i.e. closure).

#### **Section 45-6. Civil Penalties**

The Civil Penalty for a Premises being declared a Public Nuisance pursuant to this Chapter shall be as follows:

For the First Declaration of a Premises as a Public Nuisance the Chief may impose a civil penalty in the minimum amount of \$2,500.00 and up to the maximum amount of \$9,000.00.

For each Subsequent Declaration of a Premises as a Public Nuisance the Chief may impose a civil penalty in the minimum amount of \$5,000.00 and up to the maximum amount of \$10,000.00.

The Civil Penalty shall be imposed on the Owner and/or any Commercial Tenant, jointly and severally, at the discretion of the Chief, to the extent permitted by law.

#### **Section 45-7. Interim Orders**

- (a) At any time after the issuance of the Notice, but prior to the issuance of a Final Order, the Chief may render and issue an Interim Order regarding the Premises which is the subject of the Nuisance Abatement Proceeding. No Interim Order shall be issued by the Chief unless such consent is obtained by the Owner and/or Commercial Tenant, and/or a person or entity that has been granted a judgment of foreclosure, as applicable.
- (b) The Interim Order shall set forth all mitigation measures that have been agreed to and shall comply with Section 45-8(g) of this Chapter.
- (c) The terms of the Interim Order shall not limit, preclude or prevent the Chief from exercising any of the powers and authority given to the Chief by other provisions of this Chapter, including, but not limited to, Sections 45-8 and 45-12 of this Chapter.
- (d) The Interim Order may contain the language in Section 45-11(b) of this Chapter regarding mutilation of an Interim Order.
- (e) Section 45-8(a)(3) shall be applied to Interim Orders, as applicable.

#### **Section 45-8. Issuance of Final Order; Remedies to Abate Public Nuisance**

- (a) After receiving from the Hearing Officer a transcript of the Hearing, all exhibits submitted at the Hearing and the Hearing Officer's written recommendation, the Chief shall conduct a de novo review of the transcript of the Hearing, all exhibits submitted at the Hearing and the Hearing Officer's written Recommendation and shall determine whether a Public Nuisance exists and, if so, whether the Public Nuisance has been abated. In the event that the Chief determines a Public Nuisance exists and has not been abated, the Chief shall render a Final Order which may provide for:
  - (1) the discontinuance of any and all activity at the Premises that has in any way contributed to the existence of the Public Nuisance on the Premises;
  - (2) the undertaking of remedial actions to be taken by the Owner or Commercial Tenant(s) to abate the Public Nuisance. Such remedial actions may include, but are not limited to, the closure of the Premises, security requirements, removal of attractive nuisance, posting of signage, correction of code violations related to health and safety;
  - (3) The closing of the Premises for a period of up to one (1) year from the date of the Order to the extent necessary to abate the Public Nuisance. However, where the Order is temporarily stayed, restrained or enjoined pursuant to an order from a court of competent jurisdiction, the specific time period of closure set forth in the Order shall be tolled for a like period of time. When the temporary stay, restraining or enjoining

order is lifted, vacated or for whatever reason no longer applicable, the Order closing the Premises will immediately resume for the remainder of the original term, excluding the tolled time period, when the temporary stay, restraining or enjoining order is lifted, vacated or for whatever reason no longer applicable. When reinstated, the Order will be enforceable pursuant to Section 45-12; and

- (4) the imposition of a civil penalty in accordance with Section 45-6 of this Chapter.
- (b) The duration of any Final Order issued hereunder shall initially carry a term of up to one (1) year; subject to Section 45-8(a)(3), the Chief shall have the authority to extend such term in the event of any non-compliance for an additional twelve (12) months, in the event of any non-compliance.
- (c) Any Final Order issued pursuant to this Section shall supersede any Interim Order issued under Section 45-7 of this Chapter.
- (d) All remedies issued by the Chief to abate a Public Nuisance shall conform with all applicable laws and procedures, including but not limited to Article 7 of the New York Real Property Actions and Proceedings Law and Article 9 of the New York Civil Rights Law.
- (e) In complying with any remedy imposed by the Chief under this Chapter, an Owner or Commercial Tenant may not directly or indirectly burden or penalize a Victim of a Crime.
- (f) The absence of arrests predicated on events, circumstances or activities occurring on the Premises in the thirty (30) days after the Notice has been duly served, shall not preclude the Chief from determining that the Public Nuisance exists.
- (g) The Order shall be issued by the posting of such Order on the Premises wherein the Public Nuisance is occurring and by mailing of a copy of the Order by first class mail to the Owner, any Commercial Tenants on the Premises, any person or entity that has been granted a judgment of foreclosure in their favor for the Premises and/or any Mortgagee, within one (1) business day of the posting of said Order on the Premises.
- (h) The Final Order may contain the language contained in Section 45-11(b).

#### **Section 45-9. Additional Arrests After Issuance of an Order**

Notwithstanding any other provisions of this Chapter, where one or more additional Qualifying Arrest occurs at the Premises within twelve (12) months of the date of the issuance of an Order, and the arrest(s) are predicated on events, circumstances or activities occurring on the Premises, the Chief may order that a new Hearing be conducted to determine whether additional measures, including closure of the Premises, are necessary to abate the Public Nuisance on the Premises. In conducting a new Hearing, the City shall comply with the requirements of Section 45-3, except that the Notice need only identify the one or more new Qualifying Arrest(s) and provide the Owner and the Commercial Tenant with ten (10) days to abate the Public Nuisance prior to the date of the new Hearing.

#### **Section 45-10. Closing of Premises Not Possession**

For purposes of this Chapter, the direction by the Chief in a Order to close a Premises to abate a Public Nuisance shall not constitute an act of possession, ownership or control by the City of the closed Premises.

#### **Section 45-11. Disobedience of an Order**

- (a) It shall be a misdemeanor for any person to use or occupy, or to permit any other person to use or occupy, the Premises, or any portion thereof, ordered closed by the Chief.
- (b) Mutilation or removal of a posted Notice or Order shall be punishable by a fine of not more than five hundred dollars (\$500.00), or by imprisonment not exceeding fifteen (15) days, or both, provided such Notice or Order contains therein a notice of such penalty.
- (c) Failure to comply with any term of an Order in addition to any other punishment prescribed by law, shall be punishable by a fine of not more than one thousand dollars (\$1,000.00) per week until such time as compliance with the Order is achieved, and/or by imprisonment not exceeding six (6) months.

#### **Section 45-12. Enforcement of Order; Judgment and Action by Corporation Counsel**

- (a) No sooner than five (5) business days after the issuance of an Order, and upon the directive of the Chief, officers of the Syracuse Police Department are authorized to act upon and enforce such Order.
- (b) At any time after the issuance of an Order, should the Owner and/or the Commercial Tenant fail to comply with any terms thereof or pay any fines or penalties due thereunder or hereunder, then the Corporation Counsel, pursuant to Section 1-8 of Chapter 1 of the Revised General Ordinances of the City of Syracuse, as amended, and Section 20 (22) of General City Law, may commence a special proceeding in a court of competent jurisdiction to enforce the Order and/or collect the civil penalty or seek the imposition of fines and any costs and expenses incurred by the City, in commencing the special proceeding and where applicable, any costs and expenses incurred by the City in closing the Premises, relocating any occupants on the Premises, and for any other remedies the Court deems appropriate.
- (c) The provisions of Article 4 of the CPLR shall govern any special proceeding brought pursuant to this Section.
- (d) The judgment in such proceeding, in favor of the City, shall establish the civil penalty sued for with costs and disbursements as a lien upon the Premises, subject only to taxes, payments in lieu of taxes, assessments, water rates, mortgages and mechanics' liens as they exist thereon.
- (e) The Corporation Counsel shall have the power, on ex parte application to any court of competent jurisdiction, to appoint a receiver of rents and profits of the Premises for the

purposes of collecting the civil penalty established pursuant to Section 45-6 and issued pursuant to Section 45-8(a)(4), and abating the Public Nuisance. The receiver shall have the powers, duties, and rights, of a receiver of rents and profits of real estate, as provided by law; provided, however, that the Corporation Counsel shall act as counsel to the receiver, and that the receiver shall not be allowed any expenditure for counsel fees, and the receiver's commissions shall be no greater than ten (10) per centum of the receiver's collections from the Premises, which sum shall be full compensation for the receiver's services and those of any agent or agents whom the receiver may retain. The receivership shall continue until the amount of the City's liens, with interest thereon at the highest rate permitted by law per annum and the receiver's commissions, have been fully paid and the Public Nuisance abated; provided further that nothing in this Section shall be construed to prevent any prior lienor from applying to a court of competent jurisdiction for a receiver of the Premises.

- (f) At any time after the entry of any judgment establishing a lien upon the Premises, the Corporation Counsel, on behalf of the City, may apply to a court of competent jurisdiction for leave to sell the Premises. Upon such application, the court may order the Premises sold at public auction subject to taxes, payment in lieu of taxes, assessments, water rates, mortgages and mechanics' liens.

#### **Section 45-13. Promulgation of Rules and Regulations**

The Chief may promulgate rules and regulations to carry out and give full effect to the provisions of this Chapter.

#### **Section 45-14. Administrative Liability**

Neither the City, nor any officer, agent, or employee of the City, shall be personally liable for any damage resulting from any official determination, Order or action required or permitted by or under this Chapter.

#### **Section 45-15. Severability**

If any provision of this Chapter or the application thereof to any person or circumstance is held invalid, the remainder of this Chapter and the application of such provision to other persons or circumstances shall not be rendered invalid thereby.

; and

BE IT FURTHER ORDAINED, that these amendments of Chapter 45 of the Revised General Ordinances of the City of Syracuse, as amended, shall be effective immediately provided that those provisions of Chapter 45 of the Revised General Ordinances of the City of Syracuse, as amended, which are unchanged by these amendments shall remain in full force and effect and shall be regarded

for all purposes as having been in effect continuously and any new provisions shall be applied prospectively; and

BE IT FURTHER ORDAINED, that notwithstanding any provisions in these amendments to the contrary, any proceeding which has been commenced under Chapter 45 of the Revised General Ordinances of the City of Syracuse, as amended, prior to the adoption and approval of these amendments, shall be authorized to be completed under the terms of such general ordinance as it existed prior to these amendments.



59 48-49

# DEPARTMENT OF LAW

## OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

**Susan R. Katzoff**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Lee R. Terry**  
Senior Assistant  
Corporation Counsel

**Todd M. Long**  
Senior Assistant  
Corporation Counsel

Catherine E. Carnrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Ramona L. Rabeler  
Sarah M. Knickerbocker  
Danielle B. Pires  
Patrick J. Parkinson  
Danielle R. Smith  
Shannon L. Bausinger  
Zachary A. Waksman  
John J. Connor

June 30, 2022

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request for Legislation – Amendment to Chapter 45 of the Revised General Ordinances and Local Law amendment to Section 8-118 of the City Charter.

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the regularly scheduled Common Council meeting of July 11, 2022 to amend both Chapter 45 of the Revised General Ordinances (Nuisance Abatement) and the related Section 8-118 (Penalties) of the City Charter relative to the limit the City can impose as to fines and penalties.

The Syracuse Police Department, after consulting with the Corporation Counsel, believes that these amendments are necessary to provide improved enforcement options regarding properties that are creating a threat to public safety.

The Local Law amendment would increase our fine and penalty limit to \$10,000 from the current \$2000.

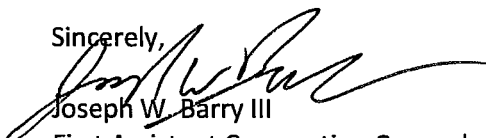
The Chapter 45 amendment would strengthen the current Nuisance Abatement General Ordinance by increasing fines, updating which arrests qualify towards a finding of a Public Nuisance, creating additional protections for victims of crimes, adding additional defined terms, and strengthening principles of due process.

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syrgov.net

[www.syrgov.net](http://www.syrgov.net)

Sincerely,

  
Joseph W. Barry III  
First Assistant Corporation Counsel



**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE NEW YORK STATE FAIR, A  
DIVISION OF THE NEW YORK STATE  
DEPARTMENT OF AGRICULTURE AND  
MARKETS RELATIVE TO THE SYRACUSE  
POLICE DEPARTMENT PROVIDING LAW  
ENFORCEMENT SERVICES AT THE 2022 NEW  
YORK STATE FAIR**

BE IT ORDAINED, subject to the approval of the Mayor, that the Chief of the Syracuse Police Department be and he is hereby authorized to enter into an agreement with the New York State Fair, a division of the New York State Department of Agriculture and Markets relative to the Syracuse Police Department providing law enforcement services at the New York State Fair from August 24, 2022 through September 5, 2022; and

BE IT FURTHER ORDAINED, that the New York State Department of Agriculture and Markets will reimburse the City of Syracuse \$40,000.00 for these law enforcement services that shall be deposited in an account designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

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**1st Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

July 13, 2022

Ms. Patricia McBride,  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Authorization to enter into a contract with the New York State Department of Agriculture and Markets to provide law enforcement services to the New York State Fair.**

Dear Ms. McBride:

Please prepare legislation to be introduced at the next Common Council meeting to authorize the Syracuse Police Department to enter into a contract with the New York State Department of Agriculture and Markets to provide law enforcement services to the New York State Fair.

The term of the contract will be from August 24, 2022 to September 5, 2022. The New York State Department of Agriculture and Markets will reimburse the City of Syracuse for these services in an amount not to exceed \$40,000.

If you have any questions or comments regarding this request please contact our office.

Sincerely,

DC RM Shoff Jr

Richard Shoff Jr.  
1st Deputy Chief of Police

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511 South State Street, Syracuse, NY 13202

315.442.5250

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35

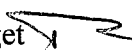


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Agreement – New York State Department of Agriculture and Markets


---

On behalf of the Department of Police, I am requesting the City of Syracuse to enter an agreement the New York State Department of Agriculture and Markets to provide law enforcement services to the New York State Fair.

The term of the contract will be from August 24, 2022 to September 5, 2022. The New York State Department of Agriculture and Markets will reimburse the City of Syracuse for these services in an amount not to exceed \$40,000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE AUTHORIZING CONTRACT  
WITH BENJAMIN TALLINI (TFS BJJ LLC.),  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, RELATIVE TO INSTRUCTING  
TRAINING AND PROVIDING CONSULTATION  
TO THE SYRACUSE POLICE DEPARTMENT'S  
TRAINING DIVISION**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Benjamin Tallini (TFS BJJ LLC.), under the following terms:

- (1) Benjamin Tallini (TFS BJJ LLC.) shall provide instruction to members of the Syracuse Police Department's Training Division relative to a six-month program that emphasizes de-escalation techniques. This training will be provided to academy recruits when the Department is hosting a class.
- (2) The City shall pay to Benjamin Tallini (TFS BJJ LLC.) an amount not to exceed \$38,280.00 for all services to be provided under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account #541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.

61  
**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

July 11, 2022

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, NY 13202

RE: REQUESTING A WAIVER OF RFP and authorization to enter into an agreement with Mr. Benjamin Tallini/TFS BJJ LLC.

Dear Ms. McBride;

Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Benjamin Tallini (TFS BJJ LLC.), to instruct training and provide consultation to the Syracuse Police Department's Training Division. The training will be provided to academy recruits when the Department is hosting a class.

Benjamin Tallini is a certified Brazilian Jiu-Jitsu black belt through the International Brazilian Jiu-Jitsu Federation. Mr. Tallini has 17 years of experience in the subject matter. He is the owner of Haven Jiu Jitsu, a martial arts school in Onondaga County. Mr. Tallini holds affiliations that promote Brazilian Jiu-Jitsu for law enforcement officers. These affiliations include Adopt A Cop BJJ and Invictus. Mr. Tallini developed a curriculum specifically for law enforcement. The curriculum is a six-month program that emphasizes de-escalation should a citizen-police encounter become physical in nature. As a result of de-escalation through proper use of various physical techniques, the program leads to a decrease in the likelihood of injuries to the citizens and officers. The goal of the program is to improve the relationship between police and the community and to minimize liability to the city. A study and data collection during the program, and for a period of time after the program has concluded, will be conducted to evaluate the effectiveness of the curriculum.

Expenditures not to exceed \$38,280.00 will be charged to account # 541500.01.31230. If you have any questions or comments regarding this, please contact our office.

Sincerely,

DCR:SR [Signature] #310  
Richard F. Shoff, Jr. 12501 22  
1st Deputy Chief of Police

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511 South State Street, Syracuse, NY 13202

315.442.5250

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** July 18, 2022  
**SUBJECT:** Waiver of RFP & Agreement – Mr. Benjamin Tallini

On behalf of the Department of Police, I am requesting a waiver of the RFP process to enter into an agreement with **Benjamin Tallini (TFS BJJ LLC.)**, to instruct training and provide consultation to the Syracuse Police Department's Training Division. The training will be provided to academy recruits when the Department is hosting a class.

Benjamin Tallini is a certified Brazilian Jiu-Jitsu black belt through the International Brazilian Jiu-Jitsu Federation. Mr. Tallini has 17 years of experience in the subject matter. He is the owner of Haven Jiu Jitsu, a martial arts school in Onondaga County. Mr. Tallini holds affiliations that promote Brazilian Jiu-Jitsu for law enforcement officers. These affiliations include Adopt a Cop BJJ and Invictus. Mr. Tallini developed a curriculum specifically for law enforcement. The curriculum is a six-month program that emphasizes de-escalation should a citizen-police encounter become physical in nature. As a result of de-escalation through proper use of various physical techniques, the program leads to a decrease in the likelihood of injuries to the citizens and officers. The goal of the program is to improve the relationship between police and the community and to minimize liability to the city. A study and data collection during the program, and for a period of time after the program has concluded, will be conducted to evaluate the effectiveness of the curriculum.

Expenditures not to exceed \$38,280.00 and will be charged to account #541500.01.31230. The agreement will be from July 1, 2022 through June 30, 2023.

If you agree to waive the RFP process and enter into an agreement, please sign below and return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

Date

7/20/22

62

Ordinance No.

2022

**ORDINANCE AUTHORIZING CONTRACT  
WITH MELISSA K. SWARTZ, ESQ. TO  
PROVIDE INSTRUCTIONAL LEGAL TRAINING  
AND LEGAL CONSULTATION WITH  
MEMBERS OF THE SYRACUSE POLICE  
DEPARTMENT FOR BOTH THE POLICE  
ACADEMY AND IN SERVICE TRAINING**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process for this agreement and has approved the retention of Melissa K. Swartz, Esq., under the following terms:

- (1) Melissa K. Swartz, Esq. shall provide instructional legal training and legal consultation with members of the Syracuse Police Department for both the Syracuse Regional Police Academy training and the Department's officer in service training.
- (2) The contract will be in effect for FY 2022-23.
- (3) The City shall pay a not to exceed amount of \$33,750.00 for these services.

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account # 541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.

1<sup>st</sup> Deputy Chief  
Richard F. Shoff, Jr.



62  
Deputy Chiefs  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

July 15, 2022

Ms. Patricia McBride,  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

RE: REQUESTING A WAIVER OF RFP – Melissa K. Swartz, Esq.

Dear Ms. McBride,

Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Melissa K. Swartz, Esq., to instruct legal training and provide consultation to the Police Department at the Syracuse Regional Police Academy recruit training as well as the Department's officer in-service training. The contract will be valid for the 22/23 fiscal year.

Attorney Swartz is uniquely qualified for this work. Attorney Swartz has dedicated her career to criminal law where she has specialized in appellate practice both as an employee for the Onondaga County District Attorney's Office and now as a criminal defense attorney. Attorney Swartz's specialization is focused on complex, legal issues and will ensure that our recruits and officers are receiving the most current training in all areas of criminal law. Attorney Swartz has previously taught similar programming at the Syracuse Regional Police Academy (2016-present) and other law enforcement agencies. Over the last six years, Attorney Swartz has taught on subjects such as right to counsel, courtroom demeanor and testifying.

Expenditures not to exceed \$33,750.00 will be charged to account # 541500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

DC RM Shoff Jr

Richard Shoff Jr.  
1st Deputy Chief of Police

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Waiver of RFP Process and Agreement – Melissa K. Swartz, Esq.


---

On behalf of the Department of Police, I am requesting the City of Syracuse authorize a waiver of the RFP process to enter into an agreement with Melissa K. Swartz, Esq., to instruct legal training and provide consultation to the Police Department at the Syracuse Regional Police Academy recruit training as well as the Department's officer in-service training. The contract will be valid for the 2022/2023 fiscal year.

Attorney Swartz is uniquely qualified for this work. Attorney Swartz has dedicated her career to criminal law where she specialized in appellate practice both as an employee for the Onondaga County District Attorney's Office and now as a criminal defense attorney. Attorney Swartz's specialization is focused on complex, legal issues and will ensure that our recruits and officers are receiving the most current training in all areas of criminal law. Attorney Swartz has previously taught similar programming at the Syracuse Regional Police Academy (2016-present) and other law enforcement agencies. Over the last six years, Attorney Swartz has taught on subjects such as right to counsel, courtroom demeanor and testifying.

Expenditures not to exceed \$33,750 will be charged to account \$541500.01.31230.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF A THREE-YEAR SUBSCRIPTION  
FOR SHOTSPOTTER GUNFIRE LOCATION,  
ALERT AND ANALYSIS SERVICES FROM SST,  
INC. FOR USE BY THE DEPARTMENT OF  
POLICE**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of a three-year subscription for Shotspotter Gunfire Location, Alert, and Analysis Services from SST, Inc. for the Department of Police for Fiscal Years 2022/23, 2023/24 and 2024/25 at a yearly cost not to exceed \$238,875.00, for a total cost not to exceed \$716,625.00, without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialized nature of the software to be provided to the City; and

BE IT FURTHER ORDAINED, that the Mayor and the Chief of Police or his designee are hereby authorized to execute any contract associated with the subscription, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with the subscription shall be charged to Budget Account # 540530.01.31230 or another appropriate account as designated by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

July 18, 2022

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of the RFP Process and Enter an Agreement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Police Department, authorizing a waiver of the RFP process to enter into an agreement with SST, Inc. for Shotspotter gunfire location, alert, and analysis services. The agreement will be for three years from 7/1/22 – 6/30/25.

The Syracuse Police Department has been utilizing the Shotspotter system since September 2017 and already has all the necessary equipment in place. It would be impractical to bid this product due to the specialized nature of the software that is provided.

An annual expenditure not to exceed \$238,875 will be charged to account #540530.01.31230 for fiscal years 2022/23, 2023/24 and 2024/25. Total amount of the three-year contract is \$716,625.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

---

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

July 13, 2022

Timothy Rudd  
Director of Management and Budget  
City Hall  
Syracuse, New York 13202

Re: Requesting a waiver of RFP – SST, Inc.

Dear Mr. Rudd,

Please prepare the necessary legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with SST, Inc. for Shotspotter gunfire location, alert and analysis services. The agreement will be for three years from 07/01/22-06/30/25.

The Syracuse Police Department has been utilizing the Shotspotter system since September 2017 and already has all of the necessary equipment in place. It would be impractical to bid this product due to the specialized nature of the software that is provided.

An annual expenditure not to exceed \$238,875 will be charged to account #540530.01.31230 for fiscal years 2022/23, 2023/24 and 2024/25. Total amount of the three-year contract is \$716,625.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "DC R F Shoff Jr", is written over the typed name.

Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 18, 2022  
**SUBJECT:** Agreement – SST, Inc.

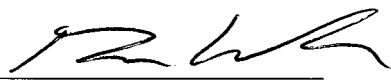
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On behalf of the Department of Police, I am requesting the City of Syracuse authorize a waiver of the RFP process to enter into an agreement with SST, Inc. for Shotspotter gunfire location, alert, and analysis services. The agreement will be for three years from 7/1/22 – 6/30/25.

The Syracuse Police Department has been utilizing the Shotspotter system since September 2017 and already has all the necessary equipment in place. It would be impractical to bid this product due to the specialized nature of the software that is provided.

An annual expenditure not to exceed \$238,875 will be charged to account #540530.01.31230 for fiscal years 2022/23, 2023/24 and 2024/25. Total amount of the three-year contract is \$716,625.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE MAYOR TO  
SUBMIT A JOINT APPLICATION WITH  
ONONDAGA COUNTY FOR AN EDWARD  
BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT (JAG) FY 2022 PROGRAM AND  
EXECUTE A CONTRACT OR WRITTEN  
INSTRUMENTS ASSOCIATED WITH THE  
GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit a joint application with Onondaga County to the United States Department of Justice for an Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2022 Program in an amount not to exceed \$117,724.00; the City's portion of the funding is \$58,862.00 and the County's portion of the funding is \$58,862.00; said funds will be used by the Syracuse Police Department to purchase equipment; no City matching fund is required; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to enter into an inter-municipal agreement with Onondaga County, as required by the funding source to process the application; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute all necessary contracts and/or written instruments, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said agreement authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



**Bureau of Research**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 30, 2022

**Janet L. Burke**  
Director, Bureau of  
Research

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear City Clerk McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to apply for and enter into an agreement with the United States Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2022 Program and to enter into an inter-municipal agreement with Onondaga County, as required by the funding source to process the application.

The City and County will be submitting a joint application for an amount of \$117,724 which will be a 50/50 split at \$58,862. No local match is required.

These funds will be used to purchase equipment necessary for law enforcement as per requested by the City of Syracuse Police Department and the Onondaga County Sheriff's Office.

Sincerely,

Janet L. Burke  
Director

**Bureau of Research**  
233 E Washington St.  
Room 419  
Syracuse, N.Y. 13202

Office 315 448-8020  
Fax 315 448-8008

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**BOND ORDINANCE OF THE CITY OF  
SYRACUSE AUTHORIZING THE ISSUANCE  
AND SALE OF BONDS IN THE AMOUNT OF  
EIGHT HUNDRED FIFTY THOUSAND  
DOLLARS (\$850,000.00) TO DEFRAY THE COST  
AND EXPENSE OF THE 2022/2023 RADIO  
REPLACEMENT PROGRAM FOR THE  
SYRACUSE POLICE DEPARTMENT**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific objects or purposes of providing funds to defray the cost and expense of the 2022/2023 Radio Replacement Program for the Syracuse Police Department. The Radio Replacement Program for the Syracuse Police Department shall replace portable and mobile radios used by the Syracuse Police Department and shall have a cost not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Eight Hundred Fifty Thousand Dollars (\$850,000.00) is estimated as the maximum cost of the specific objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such specific objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Eight Hundred Fifty Thousand Dollars (\$850,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific objects or purposes for which bonds are to be issued falls within subdivision 32 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.



Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except

as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the

interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

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**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING THE  
2022/2023 RADIO REPLACEMENT  
PROGRAM FOR THE SYRACUSE POLICE  
DEPARTMENT**

BE IT ORDAINED, that this Common Council hereby authorizes the 2022/2023 Radio Replacement Program for the Syracuse Police Department which shall replace portable and mobile radios used by the Syracuse Police Department at a total cost not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000.00) and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$850,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

65-66

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

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**SYRACUSE POLICE DEPARTMENT**

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Joseph L. Cecile, Chief

July 13, 2022

Ms. Patricia McBride  
City Clerk  
Room 230 City Hall  
Syracuse, N.Y. 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 22/23 Capital Improvement Plan to allow the following actions:

- Authorize an ordinance for the sale and issuance of bonds to defray the cost of the 22/23 Police Department Radio Replacement program at a cost not to exceed \$850,000.
- Authorize an ordinance for the Police Department to proceed with the 22/23 Police Department Radio Replacement program at a cost not to exceed \$850,000

It is the intent of the Police Department to utilize these funds for the purpose of beginning the replacement process for the Department's radios. The current radios are reaching end-of-life and the manufacturer is no longer making replacement parts or providing service when radios malfunction. This is part of a multi-year project which will result in all of the Department's portable and mobile radios being upgraded and replaced.

These funds were requested and approved as part of the 22/23 Capital Improvement Plan and shall be placed in an account to be determined by the Commissioner of Finance.

Very truly yours,

A handwritten signature in black ink that reads "DC RM Shoff Jr".

Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	7/13/2022
Project Name:	Police Department - Radio Replacements
Project Cost:	\$850,000
Contact Name:	Lt. Brian Lutz
Project Description:	Replacement of portable and mobile radios

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 08/15/22 Estimated Completion Date: 06/30/22

<b><u>Funding Source:</u></b>	<b><u>Dollar Amount:</u></b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$850,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	\$850,000

**Estimated Project Borrowing Timeline**

<b><u>Year</u></b>	<b><u>Fiscal Year</u></b>	<b><u>Estimated Amount to Borrow</u></b>
1	23	\$850,000
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: ☒ Yes ☐ No Reason ("No"):

Director of Administration: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Management & Budget: \_\_\_\_\_ Date: 7-19-22

Commissioner of Finance: \_\_\_\_\_ Date: 7/19/22

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE, WITHOUT ADVERTISING OR  
COMPETITIVE BIDDING, TO ENTER INTO AN  
AGREEMENT WITH THE NEW YORK STATE  
DEPARTMENT OF ENVIRONMENTAL  
CONSERVATION (NYSDEC) RELATIVE TO THE  
RENTAL OF CLASSROOM SPACE ON BEHALF  
OF THE SYRACUSE POLICE DEPARTMENT  
FOR EMERGENCY VEHICLE OPERATION  
(EVOC) TRAINING DURING FISCAL YEAR  
2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the Mayor or the Director of Management and Budget to enter into an agreement with the New York State Department of Environmental Conservation (NYSDEC) for the rental of classroom space at the Oswego County Airport from the NYSDEC on behalf of the Syracuse Police Department for emergency vehicle operation training (EVOC) from July 1, 2022 through June 30, 2023, without formal advertising or competitive bidding by reason of the fact it is impracticable to bid said item as this is the only location in Central New York that provides a suitable location that meets the New York State Department of Criminal Justice Service requirements for EVOC training; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$2,000.00 to be charged to Police Department Operating Budget Account #540552.01.31230 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

July 18, 2022

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to rent classroom space for Emergency Vehicle Operation Training (EVOC) from the New York State Department of Environmental Conservation (NYSDEC).

In order to comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the use of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The classroom owned and maintained by the NYSDEC and located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

Purchases under this waiver will be charged to the Police Operating Budget Account #540552.01.31230 during the 2022/2023 budget year as applicable. Total purchase not to exceed \$2,000 for the budget year.

Thank you.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Sincerely,

Timothy M. Rudd  
Director of Management and Budget



**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

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**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

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July 13, 2022

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Authorize Waiver of Competitive Bid for rental of classroom for Emergency Vehicle Operation Training

Dear Mr. Rudd:

**On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to rent classroom space for Emergency Vehicle Operation Training (EVOC) from the New York State Department of Environmental Conservation (NYSDEC).**

In order comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The classroom owned and maintained by the NYSDEC and located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2022/23 budget year as applicable. Total purchases not to exceed \$2,000 for the budget year.**

Sincerely,

A handwritten signature in black ink, appearing to read "DC R F Shoff Jr", is written over the word "Sincerely,".

Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)

Ordinance No.

2022

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE, WITHOUT ADVERTISING OR  
COMPETITIVE BIDDING, TO ENTER INTO AN  
AGREEMENT WITH OSWEGO COUNTY  
RELATIVE TO THE RENTAL OF TRACK TIME  
ON BEHALF OF THE SYRACUSE POLICE  
DEPARTMENT FOR EMERGENCY VEHICLE  
OPERATIONS TRAINING (EVOC) DURING  
FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the Director of Management and Budget, without advertising or competitive bidding, to enter into an agreement with Oswego County for the rental of track time at the Oswego County Airport on behalf of the Syracuse Police Department for emergency vehicle operation training (EVOC) during Fiscal Year 2022/2023, by reason of the fact it is impracticable to bid said item as this is the only location in Central New York that provides a suitable location that meets the New York State Department of Criminal Justice Service requirements for EVOC training; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to enter into the agreement to rent the track time at the Oswego Airport from Oswego County for EVOC training for the Syracuse Police Department; and

BE IT FURTHER ORDAINED, the term of the Agreement shall be effective from July 1, 2022 through June 30, 2023 at a total cost for the rental not to exceed \$10,000.00; and

BE IT FURTHER ORDAINED, that all costs associated with this rental shall be charged to Police Department Operating Budget Account #540552.01.31230 or another appropriate account as designated by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

July 18, 2022

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

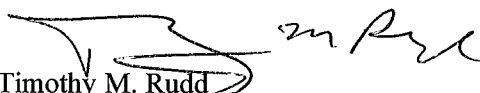
On behalf of the Department of Police, please prepare legislation to be introduced at the next Common Council Meeting to approve a waiver of competitive bid for the Syracuse Police Department to rent track time for Emergency Vehicle Operation Training (EVOC) from Oswego County.

In order to comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The track located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2022/2023 budget year as applicable. Total purchases not to exceed \$10,000 for the budget year.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

---

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

---

July 13, 2022

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Authorize Waiver of Competitive Bid for rental of track for Emergency Vehicle Operation Training

Dear Mr. Rudd:

**On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to rent track time for Emergency Vehicle Operation Training (EVOC) from Oswego County.**

In order comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The track located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2022/23 budget year as applicable. Total purchases not to exceed \$10,000 for the budget year.**

Sincerely,

A handwritten signature in black ink that reads "DC RM Shoff Jr".

Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF RANGE TIME RENTAL FOR  
FIREARMS TRAINING FOR THE  
DEPARTMENT OF POLICE DURING THE  
FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of range time rental from Bridgeport Rod & Gun Club, Inc, Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game, and Camillus Sportsmen's Club for the Department of Police during the fiscal year 2022/2023 at a cost not to exceed \$12,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as multiple vendors are needed due to the mandatory nature of the training and the need for flexibility for scheduling range times due to the various local law enforcement agencies that need to complete the fire arms training to be in compliance with the New York State Department of Criminal Justice Services requirements for law enforcement agencies; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said rental range times at a cost not to exceed \$12,000.00, charging the cost thereof to Police Department Budget Account Number 540552.01.31230 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

July 18, 2022

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to rent range time for firearms training from Bridgeport Rod & Gun Club, Inc., Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game and Camillus Sportsmen's Club, Inc.

In order to comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the use of departmental issued firearms, the Police Department conducts a variety of firearms training annually. Due to the diverse logistical needs of the different types of training as well competing with other local law enforcement agency to schedule range time, it is necessary that we have the flexibility to use each of the above listed locations. Each range has been used in the past is able to provide the Department with the facilities necessary to conduct training at a lower cost than other area locations.

Purchases under this waiver will be charged to the Police Operating Budget Account #540552.01.31230 during the 2022/2023 budget year as applicable. Total purchase not to exceed \$12,000 for the budget year.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

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**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

July 13, 2022

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Authorize Waiver of Competitive Bid for rental of ranges for firearms training

Dear Mr. Rudd:

**On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to rent range time for firearms training from Bridgeport Rod & Gun Club, Inc., Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game and Camillus Sportsmen's Club, Inc.**

In order comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the use of departmental issued firearms, the Police Department conducts a variety of firearms training annually. Due to the diverse logistical needs of the different types of training as well competing with other local law enforcement agency to schedule range time, it is necessary that we have the flexibility to use each of the above listed locations. Each range has been used in the past is able to provide the Department with the facilities necessary to conduct training at a lower cost than other area locations.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2022/23 budget year as applicable. Total purchases not to exceed \$12,000 for the budget year.**

Sincerely,

A handwritten signature in black ink, appearing to read "DC RM Shoff Jr", is written over the typed name.

Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPLACEMENT UNIFORMS,  
CLOTHING AND RELATED EQUIPMENT FOR  
THE DEPARTMENT OF POLICE DURING THE  
FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement uniforms, clothing and related equipment from Lewis Uniform Company, LLC and United Uniform Company, Inc. for the Department of Police during the fiscal year 2022/2023 at a cost not to exceed \$10,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms, clothing and equipment required by the Police Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said replacement uniforms, clothing and related equipment at a cost not to exceed \$10,000.00, charging the cost thereof to Budget Account #540830.01.31230 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

70

**Timothy M. Rudd**  
Director

July 18, 2022

**Julie Castellitto**  
Assistant Director

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,


Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to purchase replacement Uniforms, Clothing and Related Equipment from Lewis Uniform and United Uniform during fiscal year 2022/2023.

Per Police Department policy, the Department pays for the replacement of uniform and equipment items which are damaged during the course of an officer performing their assigned duties. The amounts which are reimbursed are limited to actual replacement cost of items which are authorized and required to be worn/carried by officers. These vendors are the only local vendors who have agreed to participate in the voucher program which allows for the original purchase of the above mentioned items and have replacement items readily available.

Purchases under this waiver will be charged to the Police Operating Budget Account 540830.01.31230 during the 2022/2023 budget year as applicable. Total purchases not to exceed \$10,000 for the budget year.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

36

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

---

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

---

July 13th, 2022

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

Dear Mr. Rudd:

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to purchase replacement Uniforms, Clothing and Related Equipment from Lewis Uniform and United Uniform.**

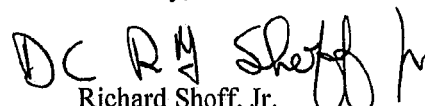
Per Police Department policy, the Department pays for the replacement of uniform and equipment items which are damaged during the course of an officer performing their assigned duties. The amounts which are reimbursed are limited to actual replacement cost of items which are authorized and required to be worn/carried by officers. These vendors are the only local vendors who have agreed to participate in the voucher program which allows for the original purchase of the above mentioned items and have replacement items readily available.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540830.01.31230 during the 2022/2023 budget year as applicable. Total purchases not to exceed \$10,000 for the budget year.**

Thank you for your consideration in this matter.

Sincerely,

  
Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)

Ordinance No.

2022

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF UNIFORMS, CLOTHING AND  
RELATED EQUIPMENT FOR THE  
DEPARTMENT OF POLICE DURING THE  
FISCAL YEAR 2022/2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of uniforms, clothing and related equipment from Lewis Uniform, United Uniform and Charney's Shop for the Department of Police during the fiscal year 2022/2023 at a cost not to exceed \$212,500.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms required by the Police Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said uniforms, clothing, and related equipment at a cost not to exceed \$212,500.00, charging the cost thereof to Budget Account #540800.01.31230 during budget year 2022/2023, as applicable; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains.



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**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

July 18, 2022

**Julie Castellitto**  
Assistant Director

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform, United Uniform, and Charney's Shop during fiscal year 2022/2023.

Pursuant to the labor agreement between the City of Syracuse and the Syracuse Police Benevolent Association, sworn members are allotted \$500.00 annually to purchase uniforms and equipment. This will be accomplished through a voucher system and tracked by the Value Tech Software program. Payments will be made throughout the calendar year on a monthly basis from invoices provided by the selected vendors. Lewis Uniform and United Uniform are the only local authorized "Blauer" brand distributors, which is the approved uniform for the Syracuse Police Department as per the Department's Rules and Regulations. Charney's Shop will provide approved non-uniform clothing for members not assigned to Patrol. These vendors are the only local vendors who have agreed to participate in the voucher program.

Purchases under this waiver will be charged to the Police Operating Budget Account #540800.01.31230 during the 2022/2023 budget year as applicable. Total purchase not to exceed \$215,500 for the budget year.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Derek P. McGork  
Richard H. Trudell  
Julie L. Shulsky

---

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

June 13th, 2022

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

Dear Mr. Rudd:

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform, United Uniform, and Charney's Shop.**

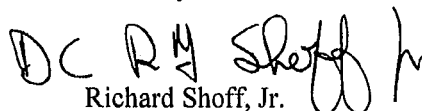
Pursuant to the Labor agreement between the City of Syracuse and the Syracuse Police Benevolent Association, sworn members are allotted \$500.00 annually to purchase uniforms and equipment. This will be accomplished through a voucher system and tracked by the Value Tech Software program. Payments will be made throughout the calendar year on a monthly basis from invoices provided by the selected vendors. Lewis Uniform and United Uniform are the only local authorized "Blauer" brand distributors, which is the approved uniform for the Syracuse Police Department as per the Department's Rules and Regulations. Charney's Shop will provide approved non-uniform clothing for members not assigned to Patrol. These vendors are the only local vendors who have agreed to participate in the voucher program.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540800.01.31230 during the 2022/2023 budget year as applicable. Total purchases not to exceed \$212,500 for the budget year.**

Thank you for your consideration in this matter.

Sincerely,

  
Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syracusepolice.org](http://www.syracusepolice.org)

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 372-  
2021 AUTHORIZING PURCHASE, WITHOUT  
ADVERTISING OR COMPETITIVE BIDDING, OF  
UNIFORMS, CLOTHING AND RELATED  
EQUIPMENT FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2021/2022**

BE IT ORDAINED, that Ordinance No. 372-2021 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of uniforms, clothing and related equipment from Lewis Uniform Company, LLC and United Uniform Company, Inc. for the Department of Fire during the fiscal year 2021/2022 at a cost not to exceed \$230,000.00\* without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms, clothing and equipment required by the Fire Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said uniforms, clothing and related equipment at a cost not to exceed \$230,000.00\*, charging the cost thereof to Budget Account #540820.01.34100 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2022 provided funding from the appropriation authorized by this Ordinance remains available.

\*previously read \$200,000.00



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**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

July 19, 2022

Ms. Patricia K. McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Request for Legislation**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation to be introduced at the next Common Council Meeting to amend ordinance 372-2021 for a waiver of competitive bid to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform Co., LLC, and United Uniform Company, Inc. during Fiscal Year 2021/2022.

Per the latest collective bargaining agreement, sworn members of the Syracuse Fire Department are allotted \$500.00 annually to purchase uniforms and equipment. Payments will be made throughout the calendar year from invoices provided by the selected vendors. Lewis Uniform Co., LLC and United Uniform Company, Inc. are the only local authorized distributors for the uniform items that are approved for use by the Syracuse Fire Department as per the Department's Rules and Regulations.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal year 2021/2022 operating account #540820.01.34100. The total expenditures for this purpose through June 30, 2022, originally estimated at \$200,000, shall not exceed \$230,000.

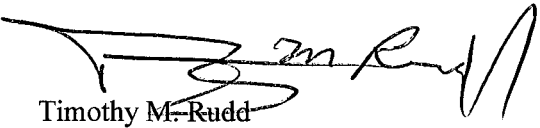
Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Budget



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

July 14, 2022

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to amend ordinance 372-2021 for a waiver of competitive bid to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform Co., LLC, and United Uniform Company, Inc. during Fiscal Year 2021/2022.

Per the latest collective bargaining agreement, sworn members of the Syracuse Fire Department are allotted \$500.00 annually to purchase uniforms and equipment. Payments will be made throughout the calendar year from invoices provided by the selected vendors. Lewis Uniform Co., LLC and United Uniform Company, Inc. are the only local authorized distributors for the uniform items that are approved for use by the Syracuse Fire Department as per the Department's Rules and Regulations.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal year 2021/2022 operating account #540820.01.34100. The total expenditures for this purpose through June 30, 2022, originally estimated at \$200,000, shall not exceed \$230,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

*Michael J. Monds*

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766



Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 499-2021 APPROPRIATING FUNDS FOR THE CITIZEN REVIEW BOARD TO RETAIN BOUSQUET HOLSTEIN, PLLC TO PROVIDE LEGAL SERVICES TO THE CITIZEN REVIEW BOARD ON AN AS NEEDED BASIS AND AUTHORIZING THE ADMINISTRATOR OF THE CITIZEN REVIEW BOARD TO EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE APPROPRIATION AS NECESSARY**

BE IT ORDAINED, that Ordinance No. 499-2021 is hereby amended to read as follows:

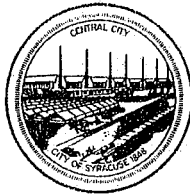
BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$20,000.00\* from Fiscal Year 2021/2022 CRB Budget Account #541500.01.10500 to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for payment of legal fees incurred by the Citizen Review Board from Bousquet Holstein, PLLC, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the contract associated with this appropriation shall be for Fiscal Year 2021/2022, which runs from July 1, 2021 through June 30, 2022; and

BE IT FURTHER ORDAINED, that the Administrator, on behalf of the Citizen Review Board, be and she hereby is authorized to execute such contract or written instruments associated with the appropriation as necessary.

\* previously read \$13,000.00

Ranette L. Releford  
Administrator  
RReleford@syr.gov.net



CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

June 23, 2022

Patricia McBride, City Clerk  
City of Syracuse  
Room 231 City Hall  
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL FOR LEGAL SERVICES FOR THE CITIZEN  
REVIEW BOARD**

Dear Clerk McBride:

The Citizen Review Board is requesting Mayoral approval to amend Ordinance #499-2021 Bousquet Holstein PLLC to not exceed the amount of \$20,000. The previous Ordinance was not to exceed \$13,000.

Bousquet Holstein has been the Citizen Review Board's outside counsel for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures. The Mayor has agreed to waive the RFP process as we are increasing the current legislation with our outside counsel.

**Expenditures will not exceed \$20,000 and will be charged to Budget Account #541500.01.10500.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford  
Administrator  
Citizen Review Board



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd  
Director

Julie Castellitto  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** July 18, 2022  
**SUBJECT:** Amend Ordinance #499-2021 Bousquet Holstein PLLC

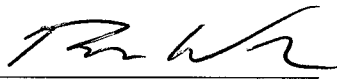
On behalf of the Citizen Review Board, I am requesting to amend Ordinance #499-2021 with **Bousquet Holstein PLLC** to increase the not to exceed amount to \$20,000. The previous Ordinance was not to exceed \$13,000.

Bousquet Holstein has been the Citizen Review Board's outside counsel for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$20,000 and will be charged to FY22 Budget Account #541500.01.10500.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2022

**ORDINANCE APPROPRIATING FUNDS FOR  
THE CITIZEN REVIEW BOARD TO RETAIN  
BOUSQUET HOLSTEIN, PLLC, ,  
TO PROVIDE LEGAL SERVICES TO THE  
CITIZEN REVIEW BOARD ON AN AS NEEDED  
BASIS AND AUTHORIZING THE  
ADMINISTRATOR OF THE CITIZEN REVIEW  
BOARD TO EXECUTE A CONTRACT OR  
WRITTEN INSTRUMENTS ASSOCIATED WITH  
THE APPROPRIATION AS NECESSARY**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Bousquet Holstein, PLLC, to provide legal services to the Citizen Review Board on an as needed basis; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$25,000.00 from Fiscal Year 2022/2023 CRB Budget Account #541500.01.10500 to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for payment of legal fees incurred by the Citizen Review Board from Bousquet Holstein, PLLC, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the contract associated with this appropriation shall be for Fiscal Year 2022/2023, which runs from July 1, 2022 through June 30, 2023; and

BE IT FURTHER ORDAINED, that the Administrator, on behalf of the Citizen Review Board, be and she hereby is authorized to execute such contract or written instruments associated with the appropriation as necessary.

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Ranette L. Releford  
Administrator  
RReleford@syr.gov.net



CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

July 15, 2022

Patricia McBride, City Clerk  
City of Syracuse  
Room 231 -- City Hall  
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL FOR A WAIVER OF THE RFP PROCESS FOR  
OUTSIDE LEGAL SERVICES FOR THE CITIZEN REVIEW BOARD**

Dear Clerk McBride:

The Citizen Review Board is requesting Mayoral approval for an Ordinance with Bousquet Holstein PLLC not to exceed the amount of \$25,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

**Expenditures will not exceed \$25,000 and will be charged to Budget Account #541500.01.10500.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford  
Administrator  
Citizen Review Board

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 18, 2022  
**SUBJECT:** Waive the RFP Process and Enter an Agreement – Bousquet Holstein PLLC


On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with **Bousquet Holstein PLLC** for a one-year period beginning July 1, 2022 through June 30, 2023 in an amount not to exceed \$25,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$25,000 and will be charged to FY23 Budget Account #541500.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2022

**ORDINANCE APPROPRIATING FUNDS FOR  
THE CITIZEN REVIEW BOARD TO RETAIN  
FREELAND INVESTIGATIONS, LLC, TO  
PROVIDE INVESTIGATIVE SERVICES TO THE  
CITIZEN REVIEW BOARD ON AN AS NEEDED  
BASIS AND AUTHORIZING THE  
ADMINISTRATOR OF THE CITIZEN REVIEW  
BOARD TO EXECUTE A CONTRACT OR  
WRITTEN INSTRUMENTS ASSOCIATED WITH  
THE APPROPRIATION AS NECESSARY**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Freeland Investigations, LLC, to provide investigative services to the Citizen Review Board on an as needed basis; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$20,000.00 from Fiscal Year 2022/2023 CRB Budget Account #541500.01.10500 to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for payment of fees for investigative services incurred by the Citizen Review Board provided by Freeland Investigations, LLC, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the contract associated with this appropriation shall be for Fiscal Year 2022/2023, which runs from July 1, 2022 through June 30, 2023; and

BE IT FURTHER ORDAINED, that the Administrator, on behalf of the Citizen Review Board, be and she hereby is authorized to execute such contract or written instruments associated with the appropriation as necessary.

Ranette L. Releford  
Administrator  
RReleford@syrgov.net



**CITIZEN REVIEW BOARD**

Benjamin R. Walsh, Mayor

July 15, 2022

Patricia McBride, City Clerk  
City of Syracuse  
Room 231 -- City Hall  
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL TO WAIVE THE RFP PROCESS FOR PRIVATE INVESTIGATION SERVICES FOR THE CITIZEN REVIEW BOARD**

Dear Clerk McBride:

The Citizen Review Board is requesting Mayoral approval for an Ordinance with Freeland Investigation Services not to exceed the amount of \$20,000.

Freeland Investigations has been the Citizen Review Board's private investigation firm for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

**Expenditures will not exceed \$20,000 and will be charged to Budget Account #541500.01.10500.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford  
Administrator  
Citizen Review Board






# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd  
Director

Julie Castellitto  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** July 18, 2022  
**SUBJECT:** Waive the RFP Process and Enter an Agreement – Freeland Investigation Services

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On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with Freeland Investigation Services for a one-year period beginning July 1, 2022 through June 30, 2023 in an amount not to exceed \$20,000.

Freeland Investigation Services has been the Citizen Review Board's private investigation firm for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$20,000 and will be charged to FY23 Budget Account #541500.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**RESOLUTION RECOGNIZING THE  
ACHIEVEMENT OF THE 50TH ANNUAL  
ROBINEAU ROAD BLOCK PARTY**

WHEREAS, the 500 block of Robineau Road is a dead-end in the Strathmore neighborhood which abuts the beautiful Elmwood Park, a hidden gem in the City of Syracuse; and

WHEREAS, the Strathmore neighborhood is in the midst of the centennial of its development and the creation of Robineau Road; and

WHEREAS, Since the block was created about 100 years ago, more than 150 families have lived in the 30 homes on the street; and

WHEREAS, neighbors on this block began an annual summer celebration in the early 1970s, which has become known as the Robineau Road Block Party, and

WHEREAS, this gathering brings together neighbors, present and past, to celebrate summer, build community, and have fun; and

WHEREAS, as this event has grown over the years many block party games have become tradition such as 'odds verses evens' Kickball and Softball games or the Clothes Relay Game in which participants split into teams and take turns sprinting up and down the block putting on weird and obnoxious articles of clothing to look as silly as possible, culminating with a trip to the corner of Glenwood to wave at traffic; and

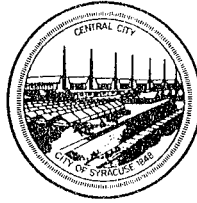
WHEREAS, the 2022 celebration of this event represents the 50th such gathering of these neighbors, and

WHEREAS, this block party is the longest-running block party in the county which represents the very best of this community;

NOW THEREFORE,

BE IT RESOLVED, that we, the duly elected President and Members of the City of Syracuse Common Council do hereby recognize this event and this achievement, having such a positive impact on an historic City neighborhood, and congratulate the residents and the alumni of the 500 block of Robineau Road on the occasion of their historic 50th block party.

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



76  
Council Office: (315) 448-8466  
Fax: (315) 448-8423

**CITY OF SYRACUSE COMMON COUNCIL**

**CHOL MAJOK**  
**Councilor – 3rd District**

July 22, 2022

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare a resolution for the regularly scheduled Common Council meeting of Monday, August 1, 2022, honoring the residents and alumni of Robineau Road on the historic 50<sup>th</sup> Robineau Road Block Party.

The Robineau Road block party is an annual summer gathering of the neighbors of the 500 block of Robineau Road. Robineau Road is a dead end street off Glenwood Avenue in the Strathmore neighborhood and abuts Elmwood Park, a hidden gem in the City of Syracuse.

The neighbors who live here, as well as others who have moved out of the neighborhood, come and join together every year for the block party celebration. It is a full day of activities, food, and fun for children and adults. It's a City event with a rich history, uncountable stories, and incredible memories for the families who have been lucky enough to call the 500 block of Robineau Road home.

Since the block was created about 100 years ago, more than 150 families have lived in the 30 homes on the street. This year's event on August 6<sup>th</sup>, 2022, will be the 50th celebration of this neighborhood.

Thank you for your assistance in this regard.

Sincerely,

*Chol Majok / NE*  
Chol Majok  
Councilor 3<sup>rd</sup> District

## The History of the Robineau Road Block Party

The Robineau Road Block Party is an annual tradition – a summer gathering of the neighbors' of the 500 block of Robineau Road. Their dead end street off Glenwood Avenue is in the Strathmore neighborhood and abuts Elmwood Park, a hidden gem in the City of Syracuse.

The neighbors who live there, as well as many others who have moved on, join together each year for a party in the street – a full day of activities, food, and fun for children and adults, too. It's a City event like no other, with a rich history, uncountable stories, and incredible memories for the families who have been lucky enough to call the 500 block home.

The very first gathering of these Robineau Road neighbors was in the early 1970s. That infamous summer, friends and across-the-street neighbors Terry Fitzpatrick and Dan Harrington decided that a patriotic 4th of July celebration on the block would be a fun way to spend the day and get to meet neighbors they might not know. With the help of several others, the group planned a day-long party to celebrate America, which included hanging a large American flag at the end of the street along with a number of patriotic-themed activities for the more than 50 kids who lived on the block. A block party staple since the early days – the Bike Parade – was not complete without red, white, and blue streamers.

Neighbors met the Todero family at the 1973 block party. Neighbor Sue Todero, who moved in during the winter of 1972, recalls her and her husband Dan's first experience with the block party on July 4th:

“The neighbors across the street brought out a big table and some chairs, and started pouring whiskey sours. Before we knew it, other neighbors were walking over to join, and then there was a knock at our door!”

Neighbors like the Todero's helped the event succeed. So did all the kids. With so many children living on the street (numbering more than 60 at one point in the 1970s), it's no wonder the tradition continued. Neighbors who were once strangers became friends, and new games and activities were introduced to keep things fun.

Many of those early block parties built community and friendship which lasted year round and life-long. Neighbors found new friends and more frequent get-togethers were being planned, including overnight adults-only block bus trips to Vernon Downs to bet on horses, and Christmas progressive dinners where a handful of families would host different courses of a meal. The men of the block created the Robineau Road Athletic Club and Social Society complete with a bowling team and probably libations – no one remembers.

During the early days of the event, the horses of the Syracuse Police Mounted Patrol were block party regulars, along with the rescue squad from the Syracuse Fire Department. The kids had a blast riding the horses and spraying the fire hoses. When the Mounted Patrol ceased operations, a neighbor with connections to a local horse farm helped fill the void.

Neighbors on the street all brought their own unique value to the event, with responsibilities doled out at an annual planning meeting held each spring. Some were in charge of games, others in charge of food, and most used their various connections and jobs to bring out some special touches like the horses. Dan Todero was notorious for fun games.

A block party game which has always been enjoyed is the Clothes Relay Game. Neighbors divide into two teams and take turns sprinting up and down the block putting on weird and obnoxious articles of clothing to look as silly as possible, culminating with a trip to the corner of Glenwood to wave at traffic. Neil Falcone, who lived at 527 from 1978 until 2019 put it perfectly:

*"You end up looking like a fool and flag down traffic for fifteen minutes. That's always been a favorite."*

Other games which have been enjoyed are the balloon toss, where neighbors toss water balloons back and forth across the block – last one to break wins. Other games over the years have included street checkers with a giant board drawn mid-street and kids would get "kinged," signified by crowns from Burger King, and the "Fishing Game." Several years featured a treasure hunt complete with buried treasures in sand.

As the years went by, neighbors made the decision to change the date of the party because July 4th was becoming more difficult to schedule due to vacations and other family trips. The date has changed over the years, but it is now solidly cemented as the first weekend in August.

Like the date, the activities have changed too, depending on the number and age of the kids on the block. Neighbors in the past used to play 'odds versus evens' kickball and softball games at Roberts Elementary School just behind the even houses when kids ruled the block; poster board and sidewalk chalk drawing contests were mainstays of the block party in the 1980s. Early block parties selected a Block Party King & Queen from among the many children on the street – a very prestigious honor. For more than ten years, throughout much of the 80's, square dancing was one of the most memorable activities. Complete with a caller and his entourage, not a single neighbor was sitting down during this portion of the night.

Other activities like the talent show and a late-night bon fire have stood the test of time. Not just for kids, the talent show brings out the best in each neighbor and has included yo-yo tricks, musical instruments, and skits put together by groups of neighbors, always inciting a street full of laughs. The bon fire is a staple and always starts at dusk, but many run well into the early hours of the morning. For a number of years, while the fire was going, neighbors would all pull out their day-before par-boiled chicken wings and fry up hundreds of late-night snacks.

The block party is serious business. Tom Schmitt recalls his first experience with the block party in the late 80s:

*"We moved here in 1989 on the very day of the block party! I was at the wheel of a big Ryder truck and got some guff for driving it down the street!"*

Since the block was created about 100 years ago, more than 150 families have lived in the 30 homes on the street. This year's event will be the 50th celebration of these neighbors.

Too many to name have made an invaluable and lasting contribution toward the success of the Robineau Road Block Party. Each brought their own touch and their own ideas to an event which has withstood the test of time. Even after residents leave, their times spent on Robineau Road are remembered fondly as some of the best times of their lives.

## **FAMILY LIST**

The Falcone's (Neil & Sherry), the Todero's (Dan & Sue), the Kerwin's (Ted & Marilyn), the Rossi's (Barb & Nick), Kirst's (Sean & Nora), the Walsh's (Congressman Jim & Dede, and Mayor Ben), the Coman's (Tom & Jenn), the Kulkus/Powers family (Emily & Chris), the Duck's (Greg & Corinne), the McCrone's, the Satalin/Roy family (Jill & Mike), the DeBose's (Hayward & Nonie), the Madden's (Kyle & Alicia), the Dunn's (Greg & Elizabeth), the Naioti's (Leo & Evelyn), the Ball's (Don & Patricia), the Robinson's (Don & Ellen), the LeFaivre's (Ray & Martha), the Fox's (John & Gerry), the Schmitt's (Tom & Carla), the McGraw's (Dennis & Janet), the Fiumano's (Andrew & Kathy), the Gallagher's (Chris & Cathy), the McCarthy's (John & Margaret), Maureen Kieffer, the Stanek's (Steve & Janice).

## **DRAFT PROCLAMATION**

WHEREAS, the 500 block of Robineau Road is a dead-end in the Strathmore neighborhood which abuts the beautiful Elmwood Park, a hidden gem in the City of Syracuse; and

WHEREAS, the Strathmore neighborhood is in the midst of the centennial of its development and the creation of Robineau Road; and

WHEREAS, neighbors on this block began an annual summer celebration in the early 1970s, which has become known as the Robineau Road Block Party, and

WHEREAS, this gathering brings together neighbors, present and past, to celebrate summer, build community, and have fun; and

WHEREAS, the 2022 celebration of this event represents the 50th such gathering of these neighbors, and

WHEREAS, this block party is the longest-running block party in the county which represents the very best of this community;

**NOW THEREFORE BE IT RESOLVED**

I, \_\_\_\_\_, am proud to recognize this event and this achievement, of the residents and the alumni of the 500 block of Robineau Road on the occasion of their historic 50th block party.

Ordinance No.

2022

**ORDINANCE AUTHORIZING ACCEPTANCE  
THROUGH FUNDING PROVIDED BY  
NATIONAL GRID OF PROJECT C-  
INSPIRATION THROUGH ART INTO THE  
CITY'S PUBLIC ART COLLECTION TO BE  
INSTALLED ON THE EXTERIOR WALLS OF  
THE SCHILLER PARK RECREATION CENTER**

WHEREAS, National Grid through its funding of Project C-Inspiration through Art, will provide \$20,000 toward a mural project consisting of three interactive murals to be installed on the exterior walls of the Schiller Park Recreation Center, becoming a public art installation of the City of Syracuse; to be accepted into the City's permanent art collection; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of the Project C-Inspiration interactive mural project through the \$20,000 in funding provided by National Grid which will fund the aforementioned mural project at the Schiller Park Recreation Center; and

BE IT FURTHER ORDAINED, that the City will own, insure and maintain the set of three interactive murals once it is accepted into the City's permanent art collection.





# DIVISION OF CITY PLANNING

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2022

Owen Kerney  
Assistant Director

Patricia McBride, City Clerk  
City Hall, Room 231  
Syracuse, New York 13202

## Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation for the August 1, 2022 Common Council agenda authorizing acceptance of *Project C - Inspiration Through Art* into the City of Syracuse's public art collection. This set of three interactive murals will be located on the exterior walls of the Schiller Park recreation center. Local artist Ally Walker will engage the public in painting the mural panels, including children participating in the City Parks Department's summer youth programs at Schiller Park. This request is predicated on the approval of the mural project by the Public Art Commission.

*Project C - Inspiration Through Art* is funded by National Grid through its Project C program, which provided \$20,000 toward the mural project. As part of the City's public art collection, the City will own, insure and maintain the murals.

If you have any questions, please contact Kate Auwaerter, Public Art Coordinator, at 448-8018.

Sincerely,

A handwritten signature of Owen Kerney, with the initials "Ker" written below it.

Owen Kerney  
Assistant Director

Division of City Planning  
201 E. Washington St.  
City Hall Commons,  
Room 512  
Syracuse, N.Y. 13202

Office 315 448 8160

[www.syr.gov.net](http://www.syr.gov.net)

attachment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

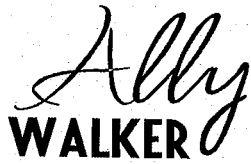
29



Allywalkerinks@gmail.com

### **Artist Statement -**

The community center at Schiller Park is a place that is used for youth, education, learning, and inspiring. The murals to be painted on Schiller Park are designed to inspire the community. Engage the viewers and welcome them to become a part of the art. The two panels on the front entrance of the community center are created with a literal and fantasy in mind. Catching stars with a fishing pole and catching light from rain drops acting as prisms. The murals both have the same idea but are depicted in two different ways. The third mural is a community and togetherness idea that illuminates ideas and promotes inspiration. The different color hands coming together to create an idea and illuminate that "idea" and setting it free in color. The bulbs symbolize the idea, the hands are a metaphor for community coming together, and the colorful butterflies in flight setting the idea free. These three murals are a part of a series that will hopefully entice the local community to create their own inspiration by interacting with the murals, and add an uplifting environment to a beautiful area.



Allywalkerinks@gmail.com

Hours: M-S ; 6-8 hour sessions.  
-2 Weeks (Weather permissible)

### **Location -**

Murals: Schiller Park : Community Center  
1100 Highland St, Syracuse, NY 13203

### **Technical Aspects of Mural -**

#### **Paint Type:**

- Exterior Acrylic Latex Paint. UV Acrylic Paint Sealant/Protectant.
- No Preparation need. Concrete primer/ Dry Lock (1st coat)
- Life Span: Paint type and multiple coating of UV Acrylic Paint Sealant

### **Project Time Line -**

2 Weeks (Weather permissible)

Hours: M-S ; 6-8 hour sessions. (14) sessions. (Weather permitting)

- Side (Image A) : (1) mural; (1) week, (7) sessions. (Please see image A)

Materials: Acrylic latex paint, trays, brushes, UV clear coating, ladder

- Front (Image B) : (2) murals, each side of door entrance. (Please see image B)

- Each mural is (2-3) day/session.

Materials: Acrylic latex paint, trays, brushes, UV clear coating, ladder

### **Budget -**

All expenses to be covered by creative agency Summer Friday in agreement with artist.  
Total invoices will not exceed \$20,000.

**A. Schiller Park Community Center**



**B. Schiller Park Community Center**



front

## Mural - A

### Catching Dreams

Interactive art piece that invites the viewers to hold on to the fishing rod. The rod is cast and has wrapped its hook around a star. A bucket labeled dreams, with bright glow from inside and "star" catcher frame the bottom half of the piece. A crescent moon and stars dot the night sky with bright shining yellow and white differently shaped stars glow from the bright blue and navy background.



## Front - Schiller Park Community Center

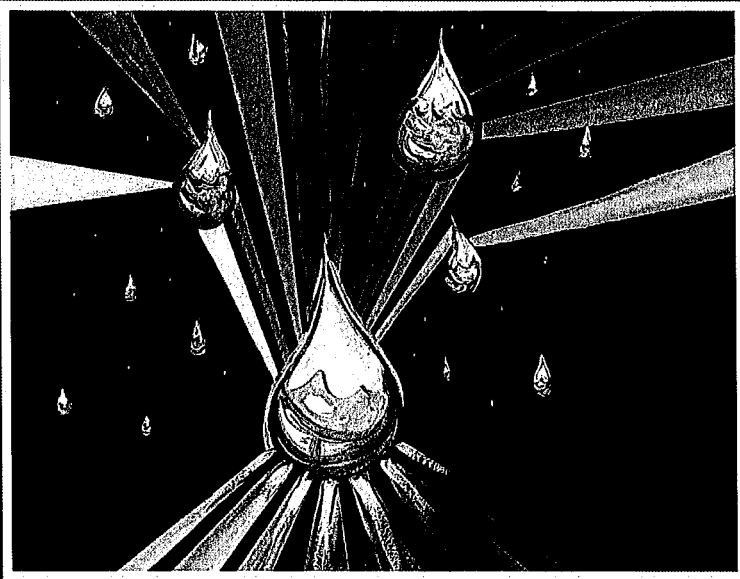
example



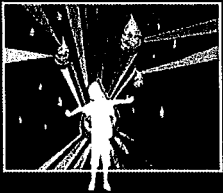
front

## Mural B

B. dark background



B. Rendering



In Newton's experiments he believed that white light is composed of a spectrum of colors. Newton maintained that colors already exist (in some sense) in sunlight. He had concluded that the lens of any refracting telescope would suffer from the dispersion of light into colors (chromatic aberration).

Taking inspiration from Newton's discoveries this image depicts how to "catch" stars/sunlight. Sunlight or White light is "caught" by the rain/prisms and refracted. The viewer can interact with the art by "catching" the rain drops (sunlight/stars).

## B. Schiller Park Community Center

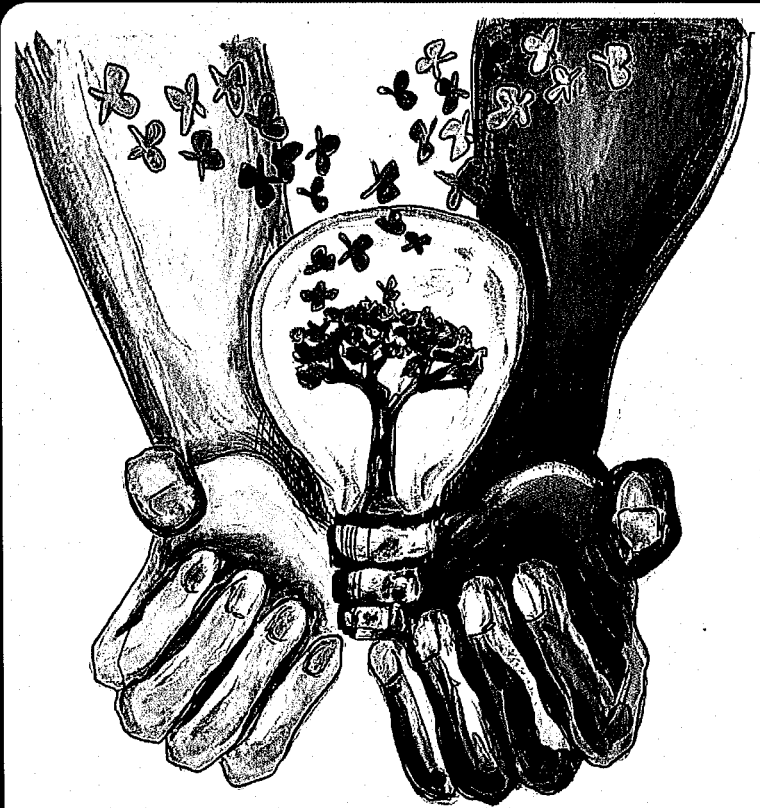


front

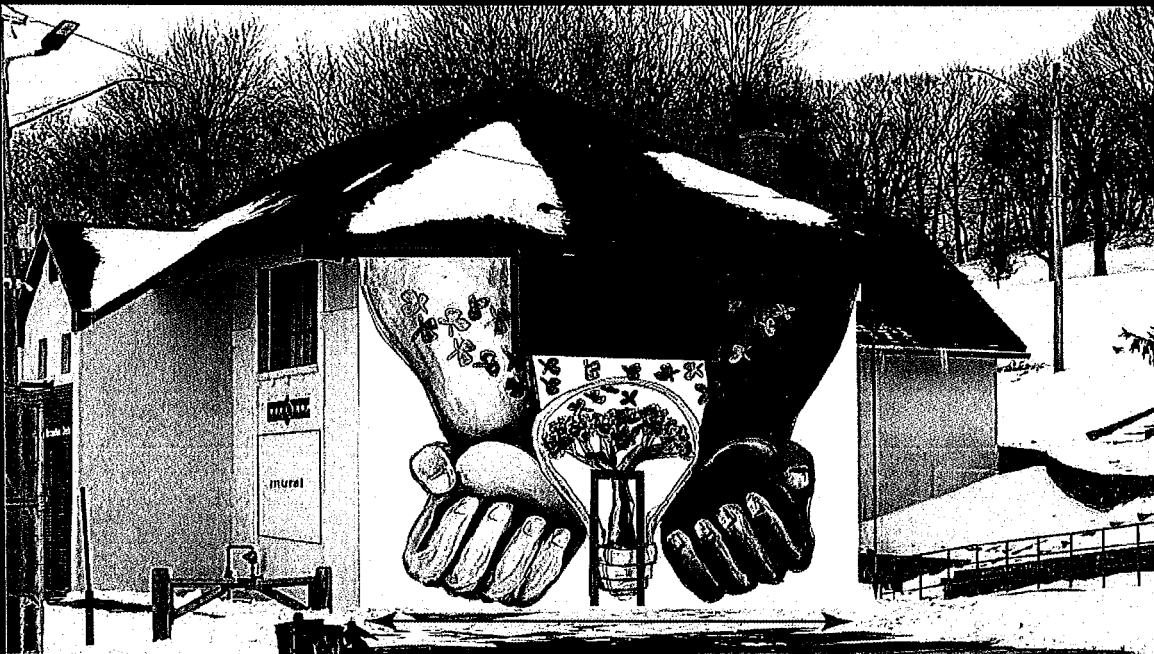
## Mural - C

### Growth and Change Together

Two hands, one more pink/yellow tan tones, and one hand more brown and darker tones hold palms out together. The palms reach out to symbolizes giving and strength. The hands hold a light bulb with a growing tree inside the bulb. The tree represents life, electricity, and green energy, illuminating a natural energy encased in the bulb. The butterflies are a symbolism of change and inspirational thinking. The two hands will be painted on either side of the top window and meet at the door. The bulb will be painted over the door and the butterflies will rise from the bulb and fly right and left of the bottom of the window.



### Schiller Park Community Center





Allywalkerinks@gmail.com

www.freelanced.com/allywalker

## Technical Proficiency

- Specializing in; artistic problem solving, painting large scale, creative-thinking, spatial design, color theory, free hand

## Education

SUNY Plattsburgh (2002-2006)  
Bachelors Degree in Art and Design, additional concentration in drawing with skills in various mediums: water color, acrylic, interior paints/faux

## Design Proficiency

Branding and Identity  
Page Layouts  
Image Retouching  
Business Cards  
Brochures  
Event Posters  
Web Advertisements  
Website Management  
Technical Illustrations  
Promotional Signs  
Screen Print Banners  
Photo Rendering  
Tradeshow Displays  
Magazine Advertisements  
Vector and Free Hand Illustration  
Creative Custom Presentations  
Promotional Print Advertisements  
Package Design  
Teaching Artist for Paint Night Events

## Project Management

- Developing design concepts from rough sketch to final design that can be interpreted to retail environments, fixture design, window display, event and promotional execution.

- Lead projects from inception to completion, keeping in budget and meeting deadlines, and according to specifications.

### Freelance Muralist/Painter - private/public (16 years experience)

- Crouse Hospital, Syracuse, NY - Underground Tunnel
- Crouse Hospital, Syracuse, NY - Ultra Sound Exam Suites/MRI Unit
- Upstate University Hospital, Syracuse, NY - 90 mural examination rooms for the Centre of Pediatric Surgery, Gastric Intestinal, Neurology, and Centre for Nutrition and Exercise.
- GIGI's Playhouse- Donor Tree, 500 donors with 17ft tree
- Paradise Auto, Syracuse, NY - Auto Show Room
- Core fitness Gym, Syracuse NY- Logo Recreation (freehand)
- Pacific Health Club Group Liverpool NY - Logo Recreation (freehand)
- Golisano Childrens' Hospital, Syracuse NY - Lobby, Exam Rooms, Waiting Areas, Cancer Treatment Rooms, and Emergency Area (Total Murals in Upstate Hospital facilities - 86 murals)
- Golisano Childrens' Hospital, Syracuse, NY - Exterior Butterfly Tree
- Core Fitness, Syracuse, NY - Logo Recreation
- Whitlock Building, Syracuse, NY - 40ft. Lobby mural
- E.Water Street Mural - 2017 World Canals Conference (exterior mural)
- Gear Factory, Syracuse, NY - Lobby Staircase Mural
- Maxwells, Syracuse, NY - Chalkboard Artist since 2018
- XO TACO, Syracuse NY - Umbrellove, Be Yourself; Murals (exterior)
- SYRACUSE U, Syracuse NY -Campaign to buy local downtown (exterior)

### Mackenzie Childs - Syracuse, NY (2018-2020)

#### Visual Merchandiser Assistant (freelance)

- Creating appealing eye-catching visual displays for the store, window displays, signs, influencer table scapes, ex/interior displays and promotional events.

### Voss Signs - Syracuse, NY (2015-2016)

#### Graphic Designer / Marketing Assistant

- Social Media, Website Content Management, Assistant to Marketing Director, Marketing Research/Material and Creative Development

### Downtown Decorations, Inc. Syracuse, NY (2008 – 2012)

#### Graphic Designer

- Web site design, web site layout, maintaining product updates
- Design marketing flyers, brochures, exhibits/booth design
- Design conference materials, packets, product catalogues
- Created technical design illustrations for decor installation and layout
- Production/installation specifications for creating custom decor
- Creation of custom design banners, vector file manipulation, logo recreation for offset printing and screen printing
- Photography editing, rendering product decor for client presentation

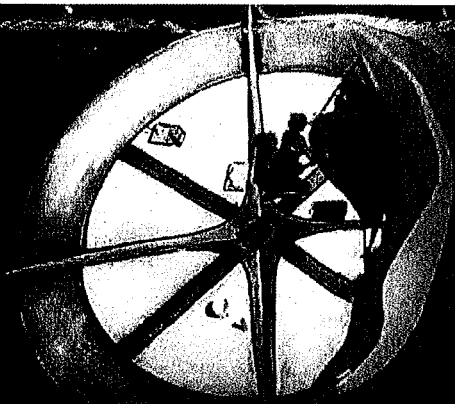
### Administrative Assistant to Vice President/President (2009-2010)

- Customer Service, Graphic Assistant to marketing and Art Director, Marketing Research and Creative Development

### Administrative Assistant (2002-2008)

- Brian's Custom Framing: Receptionist/Secretary
- Buckley Owens Machinery Co.: Receptionist/Secretary



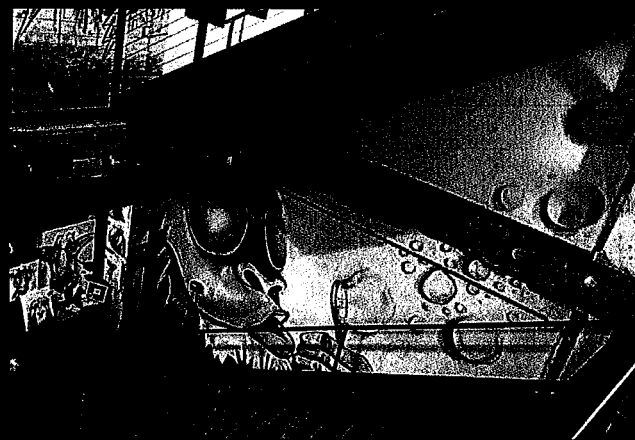


*AllyWalkerInks*

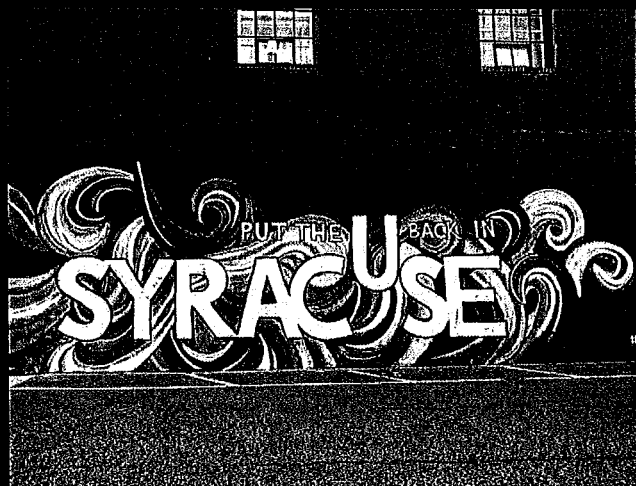
*mural artist*



"Be Yourself" Mural for Xo Taco, Syracuse NY.  
158ft x 34ft. 2019



"Show Your Happy" Mural for The Gear factory,  
Syracuse NY, entrance Art Revolution Show. 2019

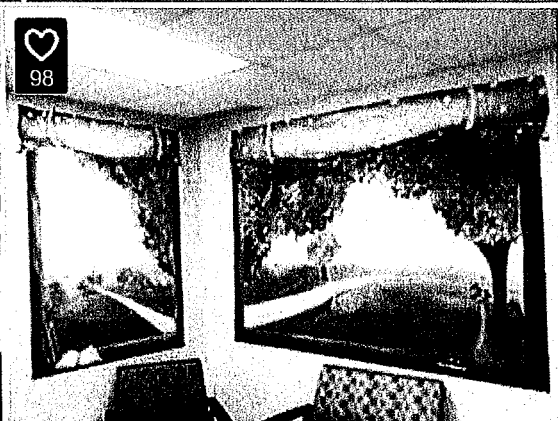
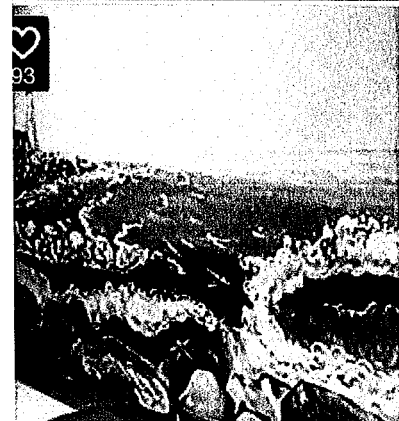
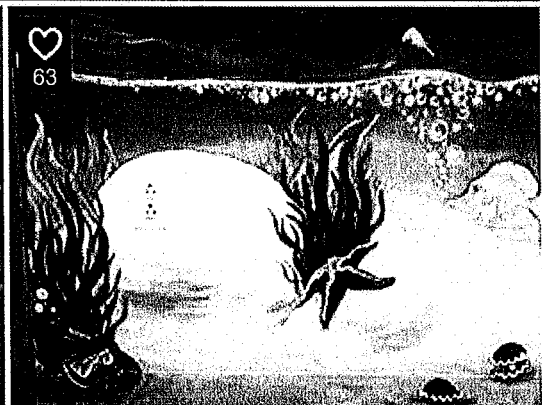
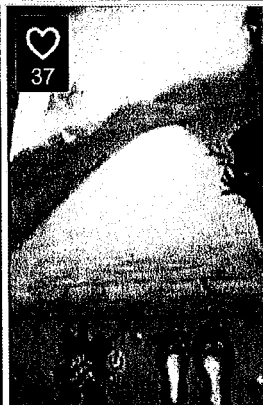
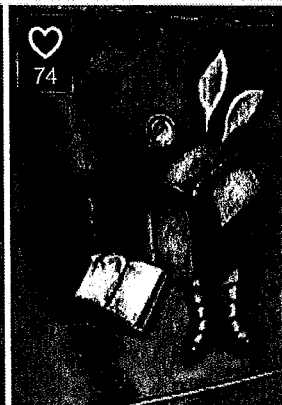
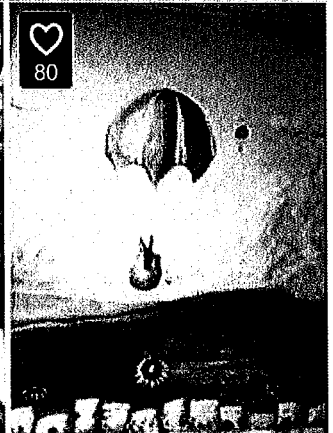
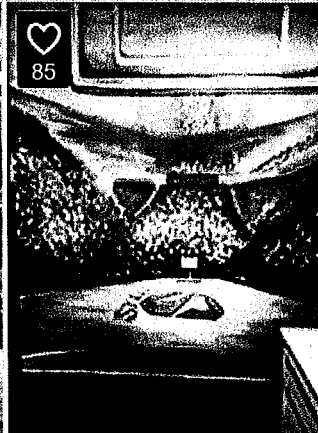
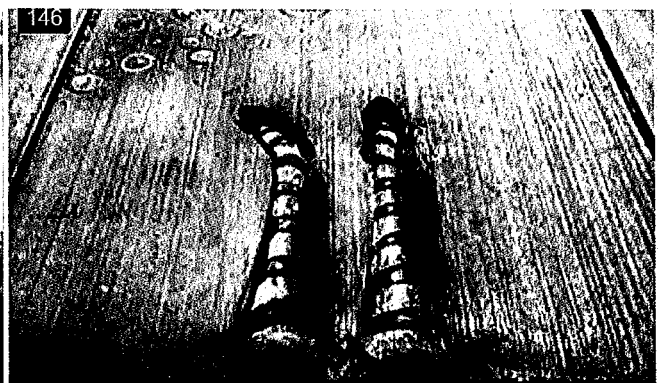


Put The U Back in Syracuse. A campaign to  
support local businesses. 2020



Golisano Lobby Entrance, "tree house" mural  
with golisano "kids" incorporated. 2012

*allywalkerinks@gmail.com*



Ordinance No.

2022

**ORDINANCE AUTHORIZING THE  
APPROPRIATION OF \$430,835 OF THE  
AMERICAN RESCUE PLAN ACT OF 2021  
(ARPA) FUNDS RECEIVED BY THE CITY OF  
SYRACUSE TO BE USED BY THE  
DEPARTMENT OF NEIGHBORHOOD AND  
BUSINESS DEVELOPMENT TO FUND A  
DIGITAL EMPOWERMENT PILOT PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$430,835 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Neighborhood and Business Development; said funds are to be used to enter into an agreement Syracuse Northeast Community Center to implement a Digital Empowerment Pilot Program at four Syracuse community centers (Dunbar Association, Interfaith Works, Syracuse Northeast Community Center, and Westcott Community Center) to support City residents in accessing and effectively utilizing the internet and digital tools with the aim of helping to close the "digital divide" in Syracuse, in the manner provided by law; and

BE IT FURTHER ORDAINED, that an amount not to exceed 9% of the total funding will be used to support administrative fees related to project management.

Ordinance No.

2022

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH SYRACUSE NORTHEAST COMMUNITY  
CENTER FOR THE DEPARTMENT  
NEIGHBORHOOD AND BUSINESS  
DEVELOPMENT TO FUND A DIGITAL  
EMPOWERMENT PILOT PROGRAM**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to execute an agreement with Syracuse Northeast Community Center relative to implementing a Digital Empowerment Pilot Program at four Syracuse community centers (Dunbar Association, Interfaith Works, Syracuse Northeast Community Center, and Westcott Community Center) to support City residents in accessing and effectively utilizing the internet and digital tools with the aim of helping to close the "digital divide" in Syracuse

to administer the \$430,835 in ARPA funds for the Digital Empowerment Pilot Program on behalf of the City of Syracuse; and

BE IT FURTHER ORDAINED, that an amount not to exceed 9% of the total funding will be used to support administrative fees related to project management; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that upon execution of the aforementioned agreement, the ARPA funds will be expended, subject to the approval of the Commissioner of Finance.



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

78-79

July 15, 2022

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

Mr. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

## **Re: Authorize Use of ARPA Funds for Digital Empowerment Program Pilot**

Dear Ms. McBride:

I am requesting legislation for the August 1, 2022 Common Council session to appropriate American Rescue Plan funds and enter into an agreement with the Syracuse Northeast Community Center to implement a Digital Empowerment Pilot Program at four Syracuse community centers to support our residents in accessing and effectively utilizing the internet and digital tools with the aim of helping to close the "digital divide" in Syracuse. The amount of this contract will not exceed \$430,835 of the American Rescue Plan Act of 2021 (ARPA) fund balance.

The "digital divide" in Syracuse—meaning that households lack reliable, high-speed internet access, quality devices to perform online or digital tasks, and/or lack the digital literacy and know-how to effectively use the internet or digital applications—remains a critical issue. The number of households without reliable, high-speed internet is estimated at more than 32% city-wide, according to the latest Census data, with several census tracts higher than 50%. In a post-COVID-19 world, digital connectivity and literacy are critical to achieving better educational, career, health, and social outcomes. In fact, the American Public Health Association characterizes broadband access as a "super-determinant" of health because it affects numerous other social determinants of health, such as education, employment, and healthcare access itself. A University of Chicago study demonstrates that, "one of the factors most consistently associated with a high risk of death due to COVID-19 in the US was the lack of internet access...regardless of other demographic risk factors..."

No one person, organization, or government entity can bridge the digital divide, and solutions need to be tailored to the needs of individual families. The funding will be used to hire a Digital Empowerment Program Manager and four "Digital Navigators" to work directly with Syracuse residents to improve their digital literacy as well as support our residents in accessing affordable high-speed internet services and/or devices like laptops or tablets that will enable our residents to fully benefit from digital and online services—for example, applying

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov.net](http://www.syr.gov.net)

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for jobs and public benefits, access social services, and staying connected to their family and friends.

This digital navigator model has been successfully implemented in dozens of other communities nationwide, and is considered a best practice by the National Digital Inclusion Alliance (NDIA). Digital Empowerment services will be integrated with other social and workforce programs already in place—including translation services for those who do not speak English as a first language—at the following locations:

- Dunbar Association
- Interfaith Works
- Syracuse Northeast Community Center
- Westcott Community Center

This contract will be for a period of 1 year, and will serve 300 unduplicated individuals across the City of Syracuse annually. The not-to-exceed contract amount of \$430,835 includes a 9% administration fee. In addition to ARPA funding, the program will be supported by a grant from Microsoft Philanthropies.

Please contact me at x8109 with any questions.

Sincerely,



Michael Collins  
Commissioner



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 18, 2022  
**SUBJECT:** Appropriation of Funds & Agreement – Digital Empowerment Program Pilot

On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate American Rescue Plan funds and enter into an agreement with the Syracuse Northeast Community Center to implement a Digital Empowerment Pilot Program at four Syracuse community centers to support our residents in accessing and effectively utilizing the internet and digital tools with the aim of helping to close the “digital divide” in Syracuse. The amount of this contract will not exceed \$430,835 of the American Rescue Plan Act of 2021 (ARPA) fund balance.

The “digital divide” in Syracuse—meaning that households lack reliable, high-speed internet access, quality devices to perform online or digital tasks, and/or lack the digital literacy and know-how to effectively use the internet or digital applications—remains a critical issue. The number of households without reliable, high-speed internet is estimated at more than 32% city-wide, according to the latest Census data, with several census tracts higher than 50%. In a postCOVID-19 world, digital connectivity and literacy are critical to achieving better educational, career, health, and social outcomes. In fact, the American Public Health Association characterizes broadband access as a “super-determinant” of health because it affects numerous other social determinants of health, such as education, employment, and healthcare access itself. A University of Chicago study demonstrates that, “one of the factors most consistently associated with a high risk of death due to COVID-19 in the US was the lack of internet access...regardless of other demographic risk factors...”

No one person, organization, or government entity can bridge the digital divide, and solutions need to be tailored to the needs of individual families. The funding will be used to hire a Digital Empowerment Program Manager and four “Digital Navigators” to work directly with Syracuse residents to improve their digital literacy as well as support our residents in accessing affordable high-speed internet services and/or devices like laptops or tablets that will enable our residents to fully benefit from digital and online services—for example, applying for jobs and public benefits, access social services, and staying connected to their family and friends.

This digital navigator model has been successfully implemented in dozens of other communities nationwide, and is considered a best practice by the National Digital Inclusion Alliance (NDIA). Digital Empowerment services will be integrated with other social and workforce programs already in place—including translation services for those who do not speak English as a first language—at the following locations:

- Dunbar Association
- Interfaith Works
- Syracuse Northeast Community Center
- Westcott Community Center

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

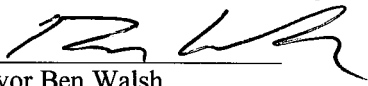
[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

This contract will be for a period of 1 year, and will serve 300 unduplicated individuals across the City of Syracuse annually. The not-to-exceed contract amount of \$430,835 includes a 9% administration fee. In addition to ARPA funding, the program will be supported by a grant from Microsoft Philanthropies.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date



Ordinance No.

2022

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1115 EAST  
COLVIN STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1115 East Colvin Street, being FL 78, Section 058, Block -05, Lot -01.0 (058.-05-01.0), Property No. 1918009800, 65.17 x 87.69 Angular Florist Shop to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

80 2

June 23, 2022

**Matthew D. Oja**  
Commissioner

City Clerk Patricia K. McBride  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1115 Colvin St E TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1115 Colvin St E

Fl 78

058.-05-01.0

Property #: 1918009800

65.17x87.69 Ang Florist Sh

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.


Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

79

8176

**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 250 LEON  
STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 250 Leon Street, being Block 1015, Fl 185, Section 085, Block -09, Lot -13.0 (085.-09-13.0), Property No. 1851002900, 24 x 84 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

81 7/8

June 23, 2022

**Matthew D. Oja**  
Commissioner

City Clerk Patricia K. McBride  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 250 Leon St  
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

250 Leon St  
Block 1015 Fl185  
085.-09-13.0  
Property #: 1851002900  
24x84 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

81

89 77

**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 268-70 LEON  
STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 268-70 Leon Street, being Block 1015, Section 085, Block -09, Lot -17.0 (085.-09-17.0), Property No. 1851003300, 50 x 132 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



89 7

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja  
Commissioner

City Clerk Patricia K. McBride  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 268 - 70 Leon St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

268 - 70 Leon St

Bl 1015

085.-09-17.0

Property #: 1851003300

50x132 Wh

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

89

Ordinance No.

2022

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 280 LEON  
STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 280 Leon Street, being Block 1015, Section 085, Block -09, Lot -19.0 (085.-09-19.0), Property No. 1851003500, 46 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

83-28

June 23, 2022

**Matthew D. Oja**  
Commissioner

City Clerk Patricia K. McBride  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 280 Leon St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

280 Leon St  
Bl 1015  
085.-09-19.0  
Property #: 1851003500  
46x132 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

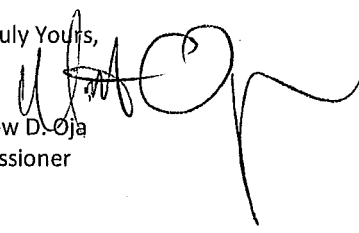
Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

83



84 86

**Ordinance No.**

**2022**

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1260 SOUTH  
STATE STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1260 South State Street, being Lot 14 & 18, P 17, Block 387, Section 094, Block -18, Lot -23.0 (094.-18-23.0), Property No. 1886005400, 100 x 150 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

81 86

June 23, 2022

**Matthew D. Oja**  
Commissioner

City Clerk Patricia K. McBride  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1260 State St S TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1260 State St S  
Lot 14 & 18 P17 Bl 387  
094.-18-23.0  
Property #: 1886005400  
100x150 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

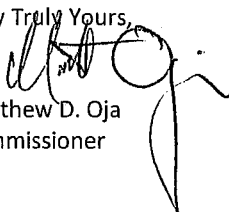
Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

182

Ordinance No.

2022

**ORDINANCE AMENDING ORDINANCE NO. 125-2022 AUTHORIZING THE APPROPRIATION OF \$800,000 OF THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) FUNDS RECEIVED BY THE CITY OF SYRACUSE TO SUPPORT THE CONTINUED FUNDING AND MANAGEMENT OF THE CITY'S COMMUNITY AMBASSADOR PROGRAM THAT WAS ESTABLISHED IN PARTNERSHIP WITH THE JUSTICE INNOVATION, INC. IN 2020 AND AUTHORIZE THE CITY TO ENTER INTO AN AGREEMENT WITH THE JUSTICE INNOVATION, INC. (SYRACUSE PEACEMAKING CENTER) TO ADMINISTER THE ARPA FUNDS FOR THE COMMUNITY AMBASSADOR PROGRAM**

BE IT ORDAINED, that Ordinance No. 125-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$800,000 of the American Rescue Plan Act of 2021 (ARPA) funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance; said funds are to be used to support the continued funding and management of the City's Community Ambassador Program that was established in partnership with the Justice Innovation, Inc.\* in 2020 to pilot and demonstrate the effectiveness of innovative code enforcement strategies to improve the quality and stability of housing for Syracuse families, and which utilizing the ARPA funds will continue to assist as liasons between the City, tenants, landlords and residents but will also leverage its expertise in restorative justice to expand the scope of services to also include the Justice Innovation, Inc. providing the City with additional legal technical assistance by working with local stakeholders to develop a pilot program restorative justice model to divert housing cases and support the City of Syracuse Bureau of Administrative Adjudication, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute an agreement with the Justice Innovation, Inc. to administer the ARPA funding for the Community Ambassador Program; and

BE IT FURTHER ORDAINED, that the term for the agreement authorized herein shall be for a term of August 1, 2022 through July 31, 2024; and

BE IT FURTHER ORDAINED, that the Justice Innovation, Inc. shall be entitled to an administrative fee of 10% of the appropriation for the services provided pursuant to the agreement authorized herein; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that upon execution of the aforementioned agreement, the ARPA funds will be expended, subject to the approval of the Commissioner of Finance.

\_\_\_\_\_ = new material

\*formally known as the Center for Court Innovation (CCI)

Common Council Office  
314 City Hall  
Syracuse, N.Y. 13202



Council Office: (315) 448-8466  
Fax: (315) 448-8423

85

## CITY OF SYRACUSE COMMON COUNCIL

**LATOYA ALLEN**  
Councilor – 4<sup>th</sup> District

July 29, 2022

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York

**RE: Request for Legislation to amend ordinance 2022-125 appropriating \$800,000 of American Rescue Plan Act (ARPA) funds to support and enter into contract with Justice Innovation, Inc. (formerly Center for Court Innovation) to continue management of a housing Community Ambassador program.**


Dear Ms. McBride:

Please prepare legislation for the August 1, 2022, Common Council meeting Waiver Agenda on behalf of the Department of Neighborhood and Business Development to amend ordinance 2022-125 appropriating \$800,000 of the American Rescue Plan Act (ARPA) fund to support and enter into a contract with the Center for Court Innovation (Syracuse Peacemaking Center) to support the continued funding and management of a Community Ambassador program.

The ordinance should be amended to enter into agreement with Justice Innovation, Inc., formerly known as the Center for Court Innovation. All other terms of the exiting ordinance remain unchanged.

Thank you for your assistance in this respect.

Sincerely,

  
Latoya Allen  
Councilor – 4<sup>th</sup> District



85

# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

July 19, 2022  
Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation to amend ordinance 2022-125 appropriating \$800,000 of American Rescue Plan Act (ARPA) funds to support and enter into contract with Justice Innovation, Inc (formerly Center for Court Innovation) to continue management of a housing Community Ambassador program**

Dear Ms. McBride,

Please prepare legislation for the August 1, 2022 meeting of the Common Council on behalf of the Department of Neighborhood and Business Development to amend ordinance 2022-125 appropriating \$800,000 of the American Rescue Plan Act (ARPA) fund to support and enter into a contract with the Center for Court Innovation (Syracuse Peacemaking Center) to support the continued funding and management of a community ambassador program.

The ordinance should be amended to enter into agreement with Justice Innovation, Inc, formerly known as the Center for Court Innovation. All other terms of the existing ordinance remain unchanged.

I am happy to answer any questions at x8743 or by email at [msczpanski@syr.gov](mailto:msczpanski@syr.gov).

Sincerely,

Michelle Sczpanski  
Deputy Commissioner of Neighborhood Development

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov](http://www.syr.gov)

Cc: Michael Collins, Commissioner, NBD  
Sharon Owens, Deputy Mayor



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** July 19, 2022  
**SUBJECT:** Amend Ordinance #125-2022 – Community Ambassador Program

On behalf of the Department of Neighborhood & Business Development, I am requesting to amend ordinance #125-2022 appropriating \$800,000 of the American Rescue Plan Act (ARPA) fund to support and enter into a contract with the Center for Court Innovation (Syracuse Peacemaking Center) to support the continued funding and management of a community ambassador program.

The ordinance should be amended to enter into agreement with Justice Innovation, Inc., formerly known as the Center for Court Innovation. All other terms of the existing ordinance remain unchanged.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

7/20/22  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

## Proposed Program Budget – 8/1/2022-7/31/2022

**Center for Court Innovation**  
**City of Syracuse - CitiesRISE**  
**8/1/2022 - 7/31/2024**

PERSONNEL	Year 1 FTE	Year 2 FTE	Budget - Year 1	Budget - Year 2	Total Budget
Community Ambassadors	100%	100%	48,100	49,600	97,700
Community Ambassadors	60%	60%	27,600	28,440	56,040
Community Ambassadors	60%	60%	27,600	28,440	56,040
Community Ambassadors	60%	60%	27,600	28,440	56,040
Coordinator, Community Development and Partnerships	40%	35%	30,760	27,755	58,515
Deputy Director, Syracuse	20%	20%	18,860	19,440	38,300
Planner	100%	100%	56,700	58,500	115,200
Administrative Associate	20%	15%	8,660	6,690	15,350
Financial Administrator	5%	5%	4,576	4,715	9,291
Subtotal			250,456	252,020	502,476
Fringe @ 32%			80,146	80,646	160,792
<b>TOTAL PERSONNEL</b>			<b>330,601</b>	<b>332,666</b>	<b>663,268</b>
OTPS					
TRAVEL			-	-	-
SUPPLIES			1,474	860	2,334
PROGRAM SUPPLIES			1,021	660	1,681
EQUIPMENT			1,000	-	1,000
RENT			10,000	10,000	20,000
OFFICE OCCUPANCY COSTS			4,800	4,800	9,600
TELEPHONE/INTERNET			1,390	1,390	2,780
CELL PHONE COSTS			3,960	3,960	7,920
STIPENDS			9,300	9,300	18,600
STAFF TRAINING & RECRUITING			90	-	90
INDIRECT COSTS @ 10%			36,364	36,364	72,727
<b>TOTAL OTPS</b>			<b>69,399</b>	<b>67,334</b>	<b>136,732</b>
<b>TOTAL</b>			<b>400,000</b>	<b>400,000</b>	<b>800,000</b>