

City of Syracuse

CITY CLERK'S OFFICE

I, PATRICIA K. MCBRIDE, City Clerk of the City of Syracuse, New York do hereby certify that the attached is a true copy of a RESOLUTION:

Adopted by the Common Council on

July 1, 2024



City Clerk

TO:

Mayor
Assessment Commissioner
Board of Elections
Board of Education
Bureau of Accounts
Citizen Review Board
City Auditor
City School District
Code Enforcement and Zoning
Administration Commissioner
Corporation Counsel
Engineering Department
Human Resources Director
Innovation Office
Information Technology Director
Finance Commissioner
Fire Chief

Management & Budget Director
Neighborhood & Business Development
Commissioner
Parks & Recreation Commissioner
Police Chief
Public Works Commissioner
Purchase Department
Research Director
Water Department
United States Congressperson
United States Senator
Governor of New York State
New York State Senate
New York State Assembly
Onondaga County Legislature
Onondaga County Clerk

RESOLUTION APPROVING A STANDARD WORK DAY AND REPORTING REQUIREMENTS FOR COMMON COUNCILORS, CITY CLERK, AND CERTAIN APPOINTED OFFICIALS AS REQUIRED BY REGULATION 315.4 OF THE NEW YORK CODES, RULES, AND REGULATIONS

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of this body; NOW, THEREFORE,

BE IT RESOLVED, that this Common Council hereby establishes six (6) hours per day as the standard work day for Common Councilors and the Board of Assessment Review and seven and one quarter (7.25) hours per day for the City Clerk; and

BE IT FURTHER RESOLVED, that elected and appointed officials that do not use the City time keeping system indicating actual hours worked must complete a three (3) consecutive month log of time worked (Record of Work Activities) within 150 days of taking office and submit such record within 180 days of taking office to the City Clerk; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting

(attached hereto as Exhibit "B") with the Commissioner of Finance, who will then file the documents with the Office of State Comptroller.

Office of the New York State Comptroller
NYSLRS
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001
Please type or print clearly
in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

2 0 0 5 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the City of Syracuse / 20052 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Helen Hudson		R10263463	Council President	1/1/22-12/31/25	6.0	21.6700	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
Rasheada Caldwell		R13157621	Councilor-At-Large	01/01/22-12/31/25	6.0	23.22	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
Rita Paniagua		R102976171	Councilor-At-Large	01/01/24-12/31/27	6.0	28.8900	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, _____, secretary/clerk of the governing board of the _____ of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ on this _____ day of _____, 20____ (Name of Employer)

(Signature of Secretary or Clerk)
Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the: _____ (Name of Secretary or Clerk) (Date)

- Employer's website at: _____
- Official sign board at: _____
- Main entrance Secretary or Clerk's office at: _____



Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev.04/20)

Please type or print clearly
in blue or black ink

Employer Location Code

2 0 0 5 2

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Choi Majok		R11809583	Councilor-At-Large	01/01/24-12/31/27	6.0	23.22	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Amir Gethers		R12836975	Councilor-At-Large	01/01/22-12/31/25	6.0	20.56	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Marino Nave		R13328797	District Councilor	01/01/24-12/31/25	6.0	23.94	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Corey Williams		R11739626	District Councilor	01/01/24-12/31/25	6.0	21.41	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Patrona Jones-Rowser		R13328789	District Councilor	01/01/24-12/31/25	6.0	20.77	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Jimmy Monto		R11569755	District Councilor	01/01/22-12/31/25	6.0	31.89	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>



Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York)

)

County of _____)

_____ being duly sworn, deposes and says:
(Name)

1. That (s)he is the _____ of _____.
(Title) (Employer)
2. That the posting of the Resolution began on _____ and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):
____ Employer's website at _____
____ Official sign board at _____
____ Main entrance to office of the clerk at _____

Name _____
(Signature of clerk of governing body)

Title _____