

CITY OF SYRACUSE

Office of the City Clerk

233 E. Washington St. #231

Syracuse, New York 13202

(315)448-8216

APPLICATION FOR A CERTIFIED COPY OF A MARRIAGE LICENSE

(TYPE OR PRINT)

Fee: \$10.00 per copy

Make Checks or Money order payable to City Clerk

Date of Marriage: \_\_\_\_\_

Name of Bride: \_\_\_\_\_

Previous name used: \_\_\_\_\_

Name of Groom: \_\_\_\_\_

Previous name used: \_\_\_\_\_

This office requires written authorization of the person whose record is requested before a search is processed. If Power of Attorney is being used please include a copy of the POA papers.

Signature of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

If you called our office and were given a Tape #, Volume # and Certificate # please write them below:

Volume/Tape	Page	Certificate
_____	_____	_____

**\*\*\*\*Please call this office to ensure that we have the record of marriage. This office can only provide certified copies of Marriage Certificates if the license was purchased at this office**

\*If an expedited response is required, then please provide a stamped self-addressed envelope with your license request