

2023-24 UNSAAC Grant



Application Information and Guidelines

The University Neighborhood Service Agreement was established to address the unique impact Syracuse University has on the surrounding neighborhoods by enhancing governmental services and maintaining the health, safety, and welfare of the University neighborhood, through police and fire protection, preservation and improvement of housing, community support, and park and public space improvements. The City of Syracuse and Syracuse University recently renewed the Service Agreement for a period of five years, beginning July 1, 2021, allocating a total of \$2.5 million dollars to be used to mitigate the University's impact on surrounding neighborhoods over that time period.

Under the terms of the service agreement, Syracuse University will make annual payments of \$500,000 to the City of Syracuse, of which \$125,000 will be allocated to the City of Syracuse Police Department and applied to the cost of maintaining safety and security neighborhoods within the service agreement borders. The remaining \$375,000 will be used to fund neighborhood projects and services that are in the mutual interest of the neighborhoods, their residents (including students), and the University (the "UNSAAC Grant"). **Eligible non-profit organizations are invited to apply for funding for a project or program within the service agreement borders** (see map on page 2).

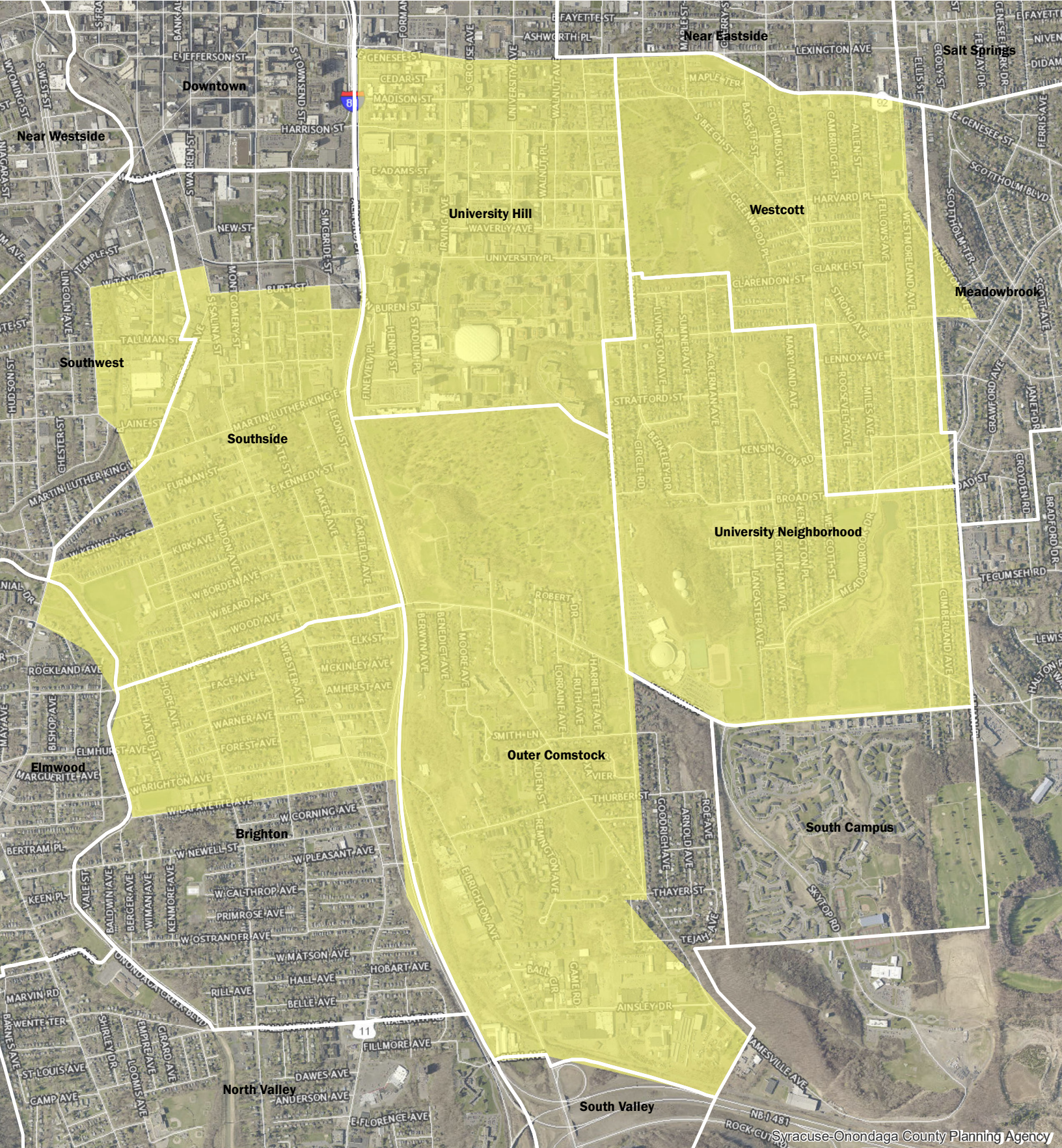
Applications for funding are available on the City of Syracuse website at: syr.gov

Applications should be submitted electronically to:

City of Syracuse, NBD
Attn: Vinita Armstrong
varmstrong@syr.gov

Applications are due no later than 12:00 PM ET on Friday, May 12, 2023.

One application should be submitted *for each project / program*. Please do not combine funding requests. **All required attachments and documentation must be submitted with the application by the deadline.** *Incomplete or late applications will not be considered for funding.*

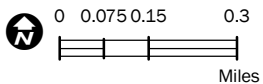


UNSAAC Service Area

This map was prepared by the Department of Neighborhood and Business Development based on current property records and is provided for planning purposes only. Beyond geography, other factors may affect a project's eligibility to receive UNSAAC funds.
 MLS | 01/31/2022

MAP KEY

UNSAAC_Service_Area



UNSAAC Application Overview

General Information and Guidelines

Eligibility. Any organization submitting a grant proposal for UNSAAC funds **must be a 501(c)(3) organization or have a 501(c)(3) fiscal sponsor to receive UNSAAC funding.** Applications should demonstrate how their proposal will be in the mutual interest of the neighborhoods, their residents (including students), and the University. Proposals must be outcome-based and measurable.

UNSAAC's Role. The University Neighborhood Services Agreement Advisory Committee (UNSAAC) consists of ten members representing the included neighborhoods, two members of the Common Council, a representative from the City of Syracuse, and a representative from Syracuse University. The UNSAAC's role is to review proposals and make funding recommendations to the Mayor and the Common Council. UNSAAC is comprised of volunteers and has no granting powers. In any given fiscal year (July 1 through June 30), the UNSAAC budget recommendations may be approved in full, in part, or voted down by the Syracuse Common Council. If a budget is voted down, those funds are not disbursed and are retained in the City's general fund.

Funding and Reporting

Once the UNSAAC budget is approved by the Mayor and the Common Council, selected applicants may proceed with their projects as outlined in their application.

- This application shall apply to UNSAAC Funding received by the City from Syracuse University during Fiscal Year 2023-2024. The funding is intended to be used to support programs and projects in the neighborhoods adjacent to and surrounding Syracuse University. Funding awarded pursuant to this 2023 application process is intended to be used towards program expenses or completion of capital projects occurring or completed during Fiscal Year 2023-2024 (July 1, 2023 through June 30, 2024).
- Funded agencies are **reimbursed for program/project costs as they are incurred** and in accordance with their approved program/project budget. Agencies may submit reimbursement requests as often as monthly, and no less than quarterly.
- **Fiscal cost reports and expense summaries** must be submitted with each reimbursement request along with documentation. *Forms will be provided to funded agencies.*
- **Progress reports must be submitted to NBD with each reimbursement request** to assure the project is being completed as outlined in the application. Funds will not be disbursed for any reimbursement request until a progress report for the covered period is received.

Application Review

Applications will be evaluated and funding recommended by the University Neighborhood Service Agreement Advisory Committee using the scorecard below:



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT
CITY OF SYRACUSE, MAYOR BEN WALSH

Scorecard
UNSAAC Funding Application FY 2023-24

Use the point scale to evaluate the criteria below.

1 Not at All	2 Minimally	3 Adequately	4 More than Adequately
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Program _____

Criteria	Score (1 - 4)	Comments
The applicant clearly defines how the project/program will encourage a positive relative relationship between the university and surrounding neighborhoods.		
The proposal addresses one or more of the following priority areas: preservation and improvement of housing, community support, and park and public space improvements.		
The program is outcome-based and measurable .		
The applicant has a clearly defined implementation plan.		
The applicant demonstrates adequate capacity to administer the program effectively.		
The applicant provides a complete and realistic budget for the proposed program.		
The applicant has a history of satisfactory performance with previous grant-funded projects.		
Total Score out of 28		

Evaluated By: _____ Signature _____ Date: _____