ST Meeting #43 – 04/04/2023

**Participants:**  
Nico Diaz  
Jason Scharf  
Mark King  
1st Deputy Chief Shoff  
Chief Tim Gleeson  
Jennifer Tifft  
Daniel Schwarz  
Michelle Sczpanski  
Jawwaad Rasheed  
Mujtaba “Muj” Tirmizey  
Martha Grabowski  
Tim Liles  
Johannes Himmelreich  
Ocesa Keaton

**Absent**  
Deputy Mayor Sharon Owens  
  
  
**Agenda/Notes:**

* New Member introduction – Jawwaad Rasheed, Chief Accountability Officer with the SPD
* ALPR Public Comment Discussion
  + Johannes shared that he was encouraged about how many responses people made in the form
  + Asked if there was any concerns or questions raised
    - Mark asked if
  + Reviewed the strategy for trying to communicate questions that folks may have
    - Michelle asked if we might be able to work with communications to better form the information so that this could be a document that better explains that we are doing due diligence and explain this to community members.
    - Martha shared that she thinks that these are good thoughts. Martha asked about using sentiment analysis and/or Chat-GPT to help analyze or create a first draft of an email to be sent to respondents.
    - Chief Shoff and Jawwaad Rasheed shared that they can help review the FAQ Document
* ALPR Guidelines Discussion
  + Data Sharing:
    - Daniel stated that we are already requiring the confidential classification; thus (to avoid redundancy and confusion) we can remove the "For Official Use Only" label.
    - Daniel recommended that we also explicitly add that vendor is not allowed to share further or make data available to other customers through their databases. Ensure that entities with whom ALPR data is shared follow the same policies and rules as SPD.
    - Johannes shared that he agrees with Daniel’s point on being explicit on limiting data sharing that vendor does
    - Mark shared that he would like to explicitly state that the vendor cannot sell or share the community member ALPR data
    - Nico stated that this could be written into the contract that the vendor needs to protect the data and not share this. Stating that the potentially could be sued.
    - Martha shared that there are some concerns that data collected in one technology may be able to be combined with technology in another technology. Possibly a statement that this data will not be compared and shared with data and information from other Departments. Speaking to the data architecture within the city. How do we communicate this in a way that bolsters public confidence, that this is done in a thoughtful way.
    - Nico shared that he feels that this should be a separate point, regarding sharing between in between City Departments.
    - Martha stated that maybe this could be a separate bullet point of “Data Governance”. Don’t want to be too restrictive but want to have limits.
    - Jawwaad stated that any vender may want to use information that we already have in the cloud architecture. Might need protocols to not be able to do something to help protect the city from liability issues.
    - Cannot share this information for these purposes also.
    - Johannes shared that he also supports breaking up data sharing within the city and external partners.
    - Jawwaad shared that he believes the For Official Use only should remain but feels like we might need to be more specific about which officers can access that.
    - Chief Tim Gleeson asked why we are specifying ICE/DHS as agencies that we would not share data and information with.
    - Johannes stated that the bar for a court order is much higher, that this use would be quite controversial.
    - Chief Gleeson shared that previously the Common Council had initially made a statement that the City of Syracuse would never use drones, but that this was not legally binding.
    - Nico asked if he would recommend that this section be modified to stating something similar to Absent any court order or warrant, no data should be shared with any external law enforcement or government agencies. Chief Gleeson stated that he would be agreeable to this.
    - Jen stated that she thinks that we should remove the middle section which says, “The requesting agency should make a written request for information, verifying that the request is being made for permissible law enforcement use only.” and keep the Court order or warrant section.
  + **Law Enforcement Purposes**: Johannes asked if SPD is looking at enforcing speeding or running a red light, which will be on the Uses.
* ALPR Vote (If time allows)
* Coming Up
* Questions

**Previous Action Items:**

* Jason to send the Technology Intake Form over to Chief Shoff
* Jason and Nico to plug in the departments in Martha’s section

**New Action Items:**

* Nico and Jason will ask for folks to send any concerns or comments to us by email before the next meeting
* Chief Shoff and Jawwaad Rasheed shared that they could help review the FAQ Document