ST Meeting #36 – 11/22/22

**Participants:**  
Jason Scharf  
Johannes Himmelreich  
Mark King  
Tim Liles  
Daniel Schwarz  
1st Deputy Chief Shoff  
Mujtaba “Muj” Tirmizey  
Jennifer Tifft  
Michelle Sczpanski  
Deputy Mayor Sharon Owens

**Absent**  
Nico Diaz (excused)  
Chief Tim Gleeson (Excused)  
Ken Stewart (excused)  
Martha Grabowski  
Ocesa Keaton  
  
  
**Agenda:**

* Automatic License Plate Reader (ALPR)
* Technology Audit
  + Review responses from request for more information
  + Continue to go through Digital Services form
* Coming Up
* Questions

**Notes**:

* APLR
  + SPD is no longer advancing Flock Safety, they are now launching an RFP for this service.
  + Once they get the RFP out they anticipate that it could take about 3 months before they have another option ready to bring forward.
  + They would still like to have the agreement with their current LPRs and then a 6 month window, which would be helpful to their homicide investigation folks.
  + Thoughts from the group: perhaps the guidelines could be applied on a case by case basis given our considerations.
    - Jen asked if we could include sample guidelines in the RFP and ask vendors to react to these that might be able to request a tailored approach for the city. Chief agreed that it would be best to include those.
    - Jason suggested that we revisit the guidelines and tweak them to fit a long-term solution. The group agreed that now would be the time to do this as we could provide that to SPD which would be helpful in their search.
      * Mark King, Johannes, Chief Shoff, and Jen have all volunteered to help do this work sometime in early January. Nico and Jason will coordinate with the group to get this underway.
    - Chief Shoff will keep the group in the loop as to the status of this as time progresses.
* Tech Audit
  + e-plansoft – not categorized as a form of surveillance technology
  + Meraki - not categorized as a form of surveillance technology
  + Naviant - not categorized as a form of surveillance technology
  + Needles - not categorized as a form of surveillance technology
  + Lexis-Nexis – this should be considered a surveillance technology (6 yes/5 no)
* We’ll be reviewing new requests for tech as they come in and continue our work reviewing the existing technologies.

**Previous Action Items:**

* ~~Jason S. and Nico to resend out the ALPR Proposed Guidelines in the email with the notes~~ (Done)
* Jason S. to reach out to departments that we had questions for regarding the digital services list of software (In Progress)

**New Action Items:**

* Jason will go through Digital Services list to get any final needed information and tie up loose ends.