ST Meeting #34 – 10/25/22

**Participants:**  
Nico Diaz  
Jason Scharf  
Mujtaba “Muj” Tirmizey  
Martha Grabowski  
Johannes Himmelreich  
Mark King  
Tim Liles  
Daniel Schwarz  
1st Deputy Chief Shoff  
Jennifer Tifft  
Michelle Sczpanski  
Deputy Mayor Sharon Owens  
Ocesa Keaton  
Chief Tim Gleeson

**Absent**  
Ken Stewart (Excused)  
  
**Agenda:**

* Technology audit
* We got some information back from departments on several software systems:
  + For the Record: Ok with not including
  + AIMS: Ok with not including
  + Lexis Nexis: We should get more information about what modules or applications within Lexis Nexis she is using.
    - Tim Gleeson asked us whether the fact that this tool uses public information and whether we need to use the same standard as DataMinr
    - Johannes: Want to understand exact application and how targeted this is?
    - Ocesa: We also should understand what triggers the search and how much you can pinpoint people and their property. As well as how is information stored and discarded.
* The group continued going through the Digital Services list
  + The following technologies were determined to be not a form of surveillance technology:
    - SurveyMonkey, SYS AID Software Maintanence, Webex, Microsoft Azure, ClickUp (Permits), GitHub, Canva, MailChimp, Twilio, Slack, FOIL Request Software, PPA (Vaccine Tracking for Internal Employees), Confluence, LucidChart, and MachineQ,
  + Technologies that the group requested more information on in order to make a decision:
    - ZOHO ManageEngine ADAudit
  + Martha made the point that what happens with the potential of aggregating data at scale
  + Nico responded that it may be worthwhile to have the STWG to help review future data management policies for the City

**Previous Action Items:**

* None

**Meeting Notes:**

* Chief Shoff mentioned that he would like to revisit ALPR conversations

**New Action Items:**

* Jason S. to reach out to departments that we had questions for regarding the digital services list of software