**City of Syracuse**

**Citizen Review Board**

**Meeting Minutes**

**Thursday, December 7th**

**5:30 PM to 7:30 PM**

**Common Council Chambers**

**Public Comment - 20 minutes at 6:30 PM**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **P** | **A** | **Name** | **P** | **A** | **Name** | **P** | **A** |
| Pratt, Harry | x |  | Carter, Mae |  | x | Brunson, Cynthia |  | x |
| Bey-Wright, Jah-Quan | x |  | Holmes, Hatisha | x |  | Favata, Joseph |  | x |
| Levy, Richard |  | x | Marrero, Jose |  | x | Nilsson, Lori | x |  |
| Love-joy-Grinnell-Bryn | x |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

On Thursday,December 7th, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Meeting was called to order. A quorum was not present therefore no voting items could occur this meeting.

1. Administrator’s Report
   1. Ms. Releford reminded the board members that any official board business such as case information will be distributed using their official city emails.
   2. Updates on the move to the 5th floor of One Park Place were given.
   3. Monthly Financial Report – Ms. Releford shared the detailed breakdown of expenditures for the year to date.
   4. Monthly case statistics – Ms. Releford reported that 19 new cases were received in November. She stated the total cases received year to date was 77.
   5. Ms. Releford reported that all full-time office positions have been filled.
   6. Updates on the 4th district appointee were given – The recommendation for the 4th district appointee that the board made did not live in the 4th district therefore it was best to wait until the next 4th district common councilor gets in to fill in the 4th district seat on the board.
   7. Updates on implementing the Lexipol programs were provided.
2. Committees
3. Outreach Committee – Mr. Heard reports about his past outreach events as well as future outreach events.
4. Board Development/Training- No NACOL seminars have been planned or assigned for the board members.
5. Government Relations – Government relations meeting is still in the process of being scheduled.
6. Meeting continued in Executive Session.

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Citizen Review Board

Public Comment/Notes:

Case Number: Yes No Hearing No Hearing

Case Number: Yes No Hearing No Hearing

Case Number: Yes No Hearing No Hearing